



**Town of Blackfalds  
 DEVELOPMENT PERMIT APPLICATION  
 HOME BUSINESS**

Development Permit #: \_\_\_\_\_

Application Date: \_\_\_\_\_

Detailed description and nature of proposed business (include extra paper if needed):

*I hereby make application for a Development Permit under the provisions of the Town of Blackfalds Land Use Bylaw #1198/16 in accordance with the plans and supporting information submitted herewith and which form part of this application and will abide by all conditions of approval. By submitting this application I hereby allow right of entry for inspection purposes.*

Permit Applicant Name(s): \_\_\_\_\_

Permit Applicant Signature(s): \_\_\_\_\_

Landowner Name(s): \_\_\_\_\_

Landowner Signature(s): \_\_\_\_\_

**FOR OFFICE USE ONLY**

Tax Roll #: \_\_\_\_\_

 Approval letter/email received from homeowner (if applicable)

 Approval By:  MPC  Development Officer

Home Business Development Permit Fee (1-61-00-521):	\$	MPC Date: _____ SDAB Date: _____ Notification Date: _____
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Receipt #: \_\_\_\_\_ Date Application Deemed Complete: \_\_\_\_\_

**NOTES:**

1. This Application constitutes part of the permit.
2. Every Development Application shall be completed and submitted in accordance with Section 3.4 of the Town of Blackfalds Land Use Bylaw 1198/16.
3. Failure to comply with this form fully and lack of the required information and plans may cause delays in processing this Development Application.
4. An Application for a Development Permit shall, at the option of the applicant, be deemed to be refused when the decision of the Development Authority is not made within forty (40) days of receipt of the Application.
5. Any questions related to the collection and use of this permit information should be referred to the Planning and Development Department at 403.885.4677.

**A DEVELOPMENT PERMIT COMES INTO EFFECT:**

- a. if it is issued by the Development Authority, twenty one (21) days after the date of decision.
- b. if it is issued by Town Council with respect to a development in a Direct Control District, upon the date of its issue, or
- c. if an appeal is made, on the date that the appeal is finally determined.

A development permit remains in effect for twelve (12) months from the date of its issue and thereafter is null and void unless an extension has been requested and approved. A time extension request must be received a minimum of one (1) month prior to expiry.

*The personal information provided as part of this application is collected in accordance with the Alberta Municipal Government Act (MGA), the Freedom of Information and Protection of Privacy Act (FOIP), Town of Blackfalds Land Use Bylaw 1198.16 and the Alberta Safety Codes Act (SCA). It will be used by the Town for the purposes of issuing permits, safety codes compliance verification and monitoring and property assessment. The Town of Blackfalds is authorized to collect this personal information under Section 33(c) of the FOIP Act and by Section 3 of the MGA. The applicant's name and the nature of the permit will be publicly available, in accordance with FOIP. Collected personal information is protected from unauthorized access, use and disclosure in accordance with the FOIP Act, and may be reviewed and corrected upon request. Should you have any questions or concerns regarding the collection of this information, please contact the FOIP Coordinator at [foip@blackfalds.com](mailto:foip@blackfalds.com) or 403.885.6370.*