TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
Tuesday, October 13, 2026, at 6:00 p.m.
Civic Cultural Centre – 5018 Waghorn Street
Council Chambers
MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on October 13, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoclib
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Rick Kreklewich, Director of Community Services
Jolene Tejkl, Planning & Development Manager
Darolee Bouteiller, Finance Manager
Danielle Nealon, Senior Legislative Advisor
Renan Bravo, Information Technology Technician

REGRETS

None

OTHERS PRESENT

None

1. WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of October 13, 2026, and called the meeting to order at 6:01 p.m.

2. LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

3. ADOPTION OF AGENDAS

Council reviewed the Agendas for October 13, 2026, and amended the Consent Agendas, as follows:

- Consent Agenda item e) Recreation, Culture & Parks Board Meeting Minutes – June 3, 2026, was removed from the Consent Agenda and referred to the Board for amendments.

343/26 Councillor Hoyte moved That Council adopt the Regular Agenda for October 13, 2026, as presented.

CARRIED UNANIMOUSLY

344/26 Deputy Mayor Sands moved That Council adopt the Consent Agenda for October 13, 2026, as amended, containing:

a) **Declaration of No Interest** *(conflict of duty and interest, pecuniary or other)*
b) **Adoption of Minutes**
   - Regular Council Meeting Minutes – September 21, 2026
   - Special Council Meeting Minutes – September 29, 2026
c) **Council Reports**
   - Mayor Laura Svab
   - Deputy Mayor Brenda Dennis

- Councillor Jim Sands
- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib

d) Administrative Reports

- Report for Council, Enforcement & Protective Services Report – September 2026
- Report for Council, Development & Building Report – September 2026

e) Boards, Committee and Commission Minutes and/or Reports

- Blackfalds Public Library Board Meeting Minutes – August 4, 2026
- Municipal Planning Commission Meeting Minutes – April to July 2026 *(amended)*
- Parkland Regional Library System Board Draft Meeting Minutes – September 17, 2026

f) Information

- Lacombe County Council Highlights - September 10, 2026 and September 24, 2026
- City of Lacombe Council Highlights – September 14, 2026 and September 28, 2026
- PRLS Board Talk - September 17, 2026
- Parkland Regional Library System Proposed Budget 2027

g) Correspondence

- Email from M. Barnes Re: Call to Action: Strengthening Public Safety in Alberta

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

4.1 Bylaw 1360.26 - LUB Accessory Building Accessed by a Driveway Setback Amendments

Mayor Svab declared the Public Hearing open at 6:07 p.m. for Bylaw 1360.26.

The purpose of the Public Hearing is to receive comments from any interested parties on the proposed Land Use Bylaw amendment to update the minimum setback required for an Accessory Building accessed by a lane.

First Reading was given to Bylaw 1360.26 on September 8, 2026.

Notice of this Public Hearing was advertised in accordance with Section 606 of the *Municipal Government Act* and the Town of Blackfalds' Public Notification Bylaw and Public Participation Policy:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers, commencing September 9, 2026.
- A hard copy of proposed Bylaw 1360.26 was available for viewing at the Town's Civic Centre Front Counter (upstairs) as of September 9, 2026.
- Via email to all local authorities and agencies on September 9, 2026.
- Via email to internal departments on September 9, 2026.
- On the Town's electronic signs commencing September 9, 2026.
- September and October 2026 editions of "Talk of the Town".
- On the Town's website commencing on September 9, 2026.
- Via email to the Municipal Planning Commission on September 9, 2026.
- October 1st and 8th, 2026, editions of the Lacombe Express.
- On the Town's social media channels in the weeks leading up to the Public Hearing.

There were no submitted comments by the specified date in the notice.

There was one (1) late submission received for the Bylaw:

- October 8, 2026, Submission from Alberta Health Services- Pamela Kutuadu:

Thank you for the opportunity to comment on the proposed update to the Town of Blackfalds Land use bylaw, our understanding is that the proposed amendment will update the minimum setback required for an Accessory Building accessed by a lane (e.g. rear detached garage) to 1m from the rear property line (currently required to be setback either 1m OR 6m).

We have no objections to the proposed amendment. If you have any questions or concerns regarding this application, please contact me.

Comments from the Planning and Development Department
None

Those in Favour of the Bylaw
None came forward, and none attended virtually.

Those Opposed to the Bylaw
None came forward, and none attended virtually.

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard
None came forward, and none attended virtually.

Comments from the Planning and Development Department
None

Mayor Svab declared the Public Hearing for Bylaw 1360.26 closed at 6:12 p.m.

5. DELEGATION

None

6. BUSINESS

6.1 Request for Decision, Bylaw 1360.26 - Accessory Building Accessed by a Driveway Setback Amendment

Manager Tejkl presented Bylaw 1360.26, a Bylaw to amend the Land Use Bylaw for Council's consideration.

345/26 Councillor Brown moved That Council give Second Reading to Bylaw 1360.26 – Accessory Building Accessed by a Driveway Setback Amendments, as presented.

CARRIED UNANIMOUSLY

346/26 Councillor Hanson moved That Council give Third Reading to Bylaw 1360.26 – Accessory Building Accessed by a Driveway Setback Amendments, as presented.

CARRIED UNANIMOUSLY

6.2 Request for Decision, Council Policy CP-199.26 - Annual Budget and Taxation Process

Manager Bouteiller requested Council rescind Policy 135.19 – Budget Process Policy and Procedures and bring forward Council Policy CP-199.26 - Annual Budget and Taxation Process for adoption.

347/26 Councillor Twerdoclib moved That Council rescind Policy 135.19 – Budget Process Policy and Procedures, effective immediately.

CARRIED UNANIMOUSLY

348/26 Councillor Hanson moved That Council adopt Council Policy CP - 199.26 - Annual Budget and Taxation Process as presented, effective immediately.

CARRIED UNANIMOUSLY

6.3 Request for Decision, Council Policy CP-200.26 - Duty to Document

CAO Isaak brought forward Council Policy CP-200.26 – Duty to Document for Council's consideration.

349/26 Deputy Mayor Sands moved That Council adopt Council Policy CP-200.26 – Duty to Document, as presented.

CARRIED UNANIMOUSLY

6.4 Request for Decision, Indigenous Heart Garden Support Letter

Director Kreklewich brought forward a request for a support letter for the Indigenous Heart Garden, following the presentation from the Heart of Blackfalds Society at the September 15, 2026Standing Committee Meeting.

350/26 Councillor Hanson moved That Council authorize Administration to provide a letter of support for the Heart of Blackfalds Society's Indigenous Heart Garden project to assist the organization in fundraising, sponsorship development and grant funding applications.

CARRIED UNANIMOUSLY

6.5 Request for Decision, Environmental Sustainability Strategy Committee

CAO Isaak will provide an update regarding the establishment of the Environmental Sustainability Strategy Committee.

351/26 Councillor Brown moved That Council endorse Administration's recommendation for the establishment of an Environmental Sustainability Administrative Operational Committee.

CARRIED
Opposed: Councillor Hoyte

6.6 Request for Decision, Council Per Diem Allotments

CAO Isaak presented the Council Remuneration Review Committee recommendations regarding Council per diem allotments.

352/26 Deputy Mayor Sands moved That Council adopt the revised Council Policy CP-189.25 - Council Remuneration and Compensation, effective January 1, 2027.

CARRIED UNANIMOUSLY

353/26 Councillor Hanson moved That Council direct Administration to include the following per diem allotments in the 2027 Operating Budget. $12,000 for the Mayor and $6,500 for each Council member for a total amount of $51,000.

CARRIED UNANIMOUSLY

6.7 Request for Decision, Member-at-Large Resignations

Senior Legislative Advisor Nealon brought forward a request for Council to accept the Member at Large resignations from the Library Board and the Family & Community Support Services Board.

354/26 Councillor Brown moved That Council accept the resignations of Peter Gomes and Starr Sinclair from the Blackfalds Public Library Board, effective immediately; Heather Johnson from the Family & Community Support Services Board, effective immediately; and Glenda Brown from the FCSS Board, effective December 31, 2026, with regret and direct Administration to include the resulting vacancies in the Town's annual board and committee recruitment process.

CARRIED UNANIMOUSLY

6.8 Request for Decision, Receipt of Blackfalds Public Library Board Bylaw

Senior Legislative Advisor Nealon requested that Council accept the Blackfalds Public Library Board Bylaw.

355/26 Councillor Hanson moved That Council accept the Blackfalds Public Library Board Bylaw, as passed by the Blackfalds Public Library Board on August 4, 2026, in accordance with the *Libraries Act*.

CARRIED UNANIMOUSLY

7. NOTICES OF MOTION

None

8. CONFIDENTIAL

None

9. ADJOURNMENT

Mayor Svab adjourned the Regular Council Meeting at 7:42 p.m.

-Original Signed-
Laura Svab, Mayor

-Original Signed-
Kim Isaak, Chief Administrative Officer