BLACKFALDS
ALBERTA

TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
Tuesday, August 25, 2026, at 6:00 p.m.
Civic Cultural Centre – 5018 Waghorn Street

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on August 25, 2026, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoclib
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Ken Morrison, Director of Emergency Management & Protective Services
Rick Kreklwich, Director of Community Services
Jolene Tejkl, Planning & Development Manager
Jeff Heindel, Parks and Facilities Manager
Peter McGee, Economic Development Officer
Renan Bravo, Information Technology Technician
Danielle Nealon, Senior Legislative Advisor

REGRETS

None

OTHERS PRESENT

None

1. WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of August 25, 2026, and called the meeting to order at 6:00 p.m.

2. LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

3. ADOPTION OF AGENDAS

Council reviewed the Agendas for August 25, 2026, and amended the Regular Agenda, as follows:

- Regular Agenda Addition - Request for Decision, Use of Town Wordmark and Corporate Branding was added under Business item 6.13

269/26 Councillor Hoyte moved That Council adopt the Regular Agenda for August 25, 2026, as amended.

CARRIED UNANIMOUSLY

270/26 Councillor Hanson moved That Council adopt the Consent Agenda for August 25, 2026, as presented, containing:

a) **Declaration of No Interest** *(conflict of duty and interest, pecuniary or other)*
b) **Adoption of Minutes**
   - Regular Council Meeting Minutes – July 28, 2026
c) **Council Reports**
   None

d) Administrative Reports
- Report for Council, CAO Report – August 2026
- Report for Council, Enforcement & Protective Services Monthly Report – July 2025
- Report for Council, Development & Building Monthly Report – July 2026
- Report for Council, BOLT KPI Monthly Report – July 2025

e) Boards, Committee and Commission Minutes and/or Reports
None

f) Information
- Lacombe County Council Highlights - August 10, 2026
- Special Event Permit 008.26 - Blackfalds Block Party - August 28, 2026
- Special Event Permit 009.26 - Big Brothers Big Sisters Rubber Duck Drop - September 26, 2026
- Special Event Permit 010.26 - Dash and Crash RC Jump and Race Event - August 30, 2026
- 2025-2026 Battle River Watershed Alliance Annual Report

g) Correspondence
- Letter from Battle River Watershed Alliance Re Funding Request - July 16, 2026

CARRIED UNANIMOUSLY

4. PUBLIC HEARING

None

5. DELEGATION

None

6. BUSINESS

6.1 Request for Decision, Proclamation – Alberta Development Officer's Week

Manager Tejkl brought forward a request for Council to proclaim Alberta Development Officer's Week.

271/26 Councillor Hanson moved That Council proclaim September 14 – 18, 2026 as Alberta Development Officer's Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

6.2 Request for Decision, Subdivision File No. S-04-26, Aurora Heights Phase 5C

Manager Tejkl brought forward for Council's consideration, Subdivision File No. S-04-26.

272/26 Councillor Brown moved That Council, being the designated Subdivision Authority for the Town of Blackfalds, is satisfied that the proposed subdivision meets the relevant considerations, and moves to approve the subdivision of Lot 1 Block 1 Plan 242 1978 into fifty-five (55) lots, subject to the following conditions:

1. That pursuant to Section 84 of the *Land Titles Act*, the Subdivision is registered by Plan of Survey.

2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangement satisfactory to the Town of Blackfalds for payment thereof be made.

3. That pursuant to Section 655(1)(b) of the *Municipal Government Act,* the developer enters into a Development Agreement with the Town concerning the servicing and development of the subdivision and payment of off-site levies.

4. That pursuant to Section 655(1) of the *Municipal Government Act,* that the owner/developer register utility easement right of way as per the requirements of the Town of Blackfalds and/or utility companies concurrent with or prior to registering the subdivision's Plan of Survey.

CARRIED UNANIMOUSLY

6.3 Request for Decision, Subdivision File No. S-05-26, Sterling Park Consolidation

Manager Tejkl brought forward for Council's consideration, Subdivision File No. S-05-26.

273/26 Deputy Mayor Sands moved That Council, being the designated Subdivision Authority for the Town of Blackfalds, move to approve the consolidation of Lot 1 Block 3 Plan 032 5531 and Lot 1 Block 1 Plan 932 1630 into one parcel, subject to the following conditions:

1. That the Lot Consolidation is registered by Plan of Survey.
2. That pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes are to be paid, or some other arrangement satisfactory to the Town of Blackfalds for payment thereof be made.

CARRIED UNANIMOUSLY

6.4 Request for Decision, Economic Development Strategy Selection Single Purpose Task Force

EDO McGee requested Council establish a task force to review and score the Request for Proposals for the Economic Development Strategy.

274/26 Deputy Mayor Sands moved That Council establish a Single Purpose Task Force to review the shortlist of the top three to five proponents identified through the Administration-led evaluation process and provide a recommendation to Council regarding the award of the Economic Development Strategy contract.

CARRIED UNANIMOUSLY

275/26 Councillor Hanson moved That Council appoint the following members to the Task Force Mayor Svab, Deputy Mayor Sands and Councillor Twerdoclib.

CARRIED UNANIMOUSLY

6.5 Request for Decision, Council Remuneration Review Committee

CAO Isaak recommended the convening of the Council Remuneration Review Committee for Council's consideration.

Councillor Hoyte moved That Council convene the Council Remuneration Review Committee to review the per diem allotments for the Mayor and Council.

Before voting on the foregoing motion, an amendment was introduced

276/26 Councillor Hanson moved That the main motion be amended to add "and explore rolling the per diems into the honorarium".

DEFEATED
In favour: Councillor Hanson, Councillor Brown and Councillor Hoyte

The main motion was back on the floor

277/26 Councillor Hoyte moved That Council convene the Council Remuneration Review Committee to review the per diem allotments for the Mayor and Council.

CARRIED
Opposed: Councillor Hanson

6.6 Request for Decision, DRIVE Affiliate Membership

CAO Isaak requested Council's endorsement for the Town to become an affiliate member of the Developing Regional Innovation, Ventures & Entrepreneurship (D.R.IV.E).

278/26 Councillor Brown moved That Council approve the Town of Blackfalds Affiliate Membership to D.R.I.V.E. – Economic Development and endorse the appointment of Economic Development Officer, Peter McGee, as the Town's representative.

CARRIED
Opposed: Councillor Hanson and Councillor Hoyte

6.7 Request for Decision, Disc Golf Course at McKay Ranch

In response to the Notice of Motion that was approved by resolution, Director Kreklewich brought forward a proposed layout of the Disc Golf Course at McKay Ranch for Council's consideration.

Councillor Twerdoclib moved That Council approve the installation of a five-hole Disc Golf Course in the McKay Ranch park space, as per the layout presented and That Council direct Administration to explore use of the Beautification Trust Fund for the planting of trees.

Before voting on the foregoing motion, a recess was called

RECESS

Mayor Svab called for a 5-minute recess at 7:34 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 7:40 p.m.

Before voting on the foregoing motion, the following amendments were introduced

Deputy Mayor Sands moved That the main motion be amended to strike "That Council direct Administration to explore use of the Beautification Oilive Freeman Trust Fund for the planting of trees." and add "and review the option of utilizing Beautification Oilive Freeman Trust Fund after the fall review of the disc golf course".

Councillor Hanson moved That the main motion be amended to strike "explore" and add "incorporate" and add "in the design".

The following amendments were voted on in reverse order

279/26 Councillor Hanson moved That the main motion be amended to strike "explore" and add "incorporate" and add "in the design".

DEFEATED
In favour: Councillor Hanson, Councillor Hoyte and Councillor Twerdoclib

280/26 Deputy Mayor Sands moved That the main motion be amended to strike "That Council direct Administration to explore use of the Beautification Oilive Freeman Trust Fund for the planting of trees." and add "and review the option of utilizing Beautification Oilive Freeman Trust Fund after the fall review of the disc golf course".

CARRIED
Opposed: Councillor Hanson

The amended main motion was on the floor

281/26 Councillor Twerdoclib moved That Council approve the installation of a five-hole Disc Golf Course in the McKay Ranch park space, as per the layout presented and review the option of utilizing Beautification Oilive Freeman Trust Fund after the fall review of the disc golf course.

CARRIED UNANIMOUSLY

6.8 Request for Decision, Tennis Court Project Capital #26-7294

Manager Heindel brought forward a capital project funding adjustment request for the Tennis Court Project for Council's consideration.

282/26 Councillor Hoyte moved That Council transfer $27,589.09 to the Community Centre Tennis Court Project Capital #26-7294 budget from General Capital Reserves to cover the project overage.

CARRIED UNANIMOUSLY

6.9 Request for Decision, Lacombe Regional Emergency Management: Partnership Agreement

Director Morrison brought forward the updated Lacombe Regional Emergency Management: Partnership Agreement for Council's consideration.

283/26 Councillor Hoyte moved That Council approve the updated Lacombe Regional Emergency Management Partnership Agreement, as presented and authorize the Mayor or delegate to attend the signing ceremony on September 29, 2026, for formal signature.

CARRIED UNANIMOUSLY

6.10 Request for Decision, Blackfalds Industrial Way Realignment

CAO Isaak requested Council's consideration regarding the realignment of Blackfalds Industrial Way.

Deputy Mayor Sands moved That Council discontinue plans for the realignment of South Street with Blackfalds Crossing Way Intersection.

Before voting on the foregoing motion, a recess was called

RECESS

Mayor Svab called for a 5-minute recess at 8:50 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 8:57 p.m.

MEETING TIME EXTENSION

284/26 Councillor Brown moved That Council approve extending the Regular Meeting for August 25, 2025, to 9:30 p.m.

CARRIED UNANIMOUSLY

The main motion was back on the floor following the recess.

Deputy Mayor Sands moved That Council discontinue plans for the realignment of South Street with Blackfalds Crossing Way Intersection.

Before voting on the foregoing motion, an amendment was introduced

285/26 Councillor Twerdoclib moved That the main motion be amended to strike "discontinue plans" and replace with "postpone discussion" and add "until after the design study has been completed on the South Street/Highway 2A Intersection."

CARRIED
Opposed: Deputy Mayor Sands and Councillor Hanson

The amended main motion was back on the floor

286/26 Deputy Mayor Sands moved That Council postpone discussion for the realignment of South Street with Blackfalds Crossing Way Intersection until after the design study has been completed on the South Street/Highway 2A Intersection.

CARRIED
Opposed: Councillor Hanson

287/26 Councillor Hoyte moved That Council give unanimous consent to revisit the South Street /Highway 2A Intersection project sooner than the 6-month timeframe outlined in the Council Procedural Bylaw.

CARRIED
Opposed: Councillor Hanson

The motion was put to a vote and carried; therefore, unanimous consent was not received

6.11 Request for Decision, Strategic Plan Initiatives – Quarterly Update

CAO Isaak presented Council with a quarterly update on the Strategic Plan Initiatives.

288/26 Deputy Mayor Sands moved That Council accept the first Quarterly Update on the Strategic Plan Initiatives as information and authorize future quarterly updates to be presented through the Regular Meeting Consent Agenda, unless a matter requires discussion or Council direction.

CARRIED UNANIMOUSLY

6.12 Request for Decision, Council Advocacy Topics

CAO Isaak brought forward the key advocacy priorities identified by Council to establish a clear framework for engaging provincial and federal governments on matters that impact the community.

289/26 Councillor Hoyte moved That Council approve Advocacy Priority 1 - Advocate to the Government of Alberta and the Government of Canada for increased municipal grant funding and appoint Mayor Svab, Councillor Brown and Councillor Hoyte to this priority.

CARRIED UNANIMOUSLY

290/26 Councillor Hanson moved That Council approve Advocacy Priority 2 - Advocate to the Ministry of Assisted Living and Social Services for increased provincial investment in affordable, attainable, and supportive housing options to meet the diverse needs of residents throughout all stages of life and appoint Mayor Svab, Deputy Mayor Sands, and Councillor Hanson to this priority.

CARRIED UNANIMOUSLY

291/26 Deputy Mayor Sands moved That Council approve Advocacy Priority 3 - Advocate to Alberta Transportation and Economic Corridors for highway infrastructure improvement that supports current and future growth, improves community access, and strengthens transportation connections with the region and appoint Mayor Svab, Councillor Dennis, and Councillor Twerdoclib to this priority.

CARRIED UNANIMOUSLY

292/26 Councillor Hoyte moved That Council approve Advocacy Priority 4 - Advocate for continuous improvement to local healthcare services to ensure residents have access to family physicians, primary care services, and a sustainable workforce and appoint Mayor Svab, Councillor Dennis, and Councillor Hoyte to this priority.

CARRIED UNANIMOUSLY

293/26 Councillor Hoyte moved That Council approve Advocacy Priority 5 - Advocate for expanded municipal eligibility under provincial and federal grant programs to support the promotion and utilization of community facilities, tourism assets, and recreational amenities and appoint Mayor Svab, Deputy Mayor Sands and Councillor Brown to this priority.

CARRIED UNANIMOUSLY

6.13 Request for Decision, Use of Town Wordmark and Corporate Branding

CAO Isaak brought forward for Council consideration the one-time use of the use of the Town wordmark and corporate branding.

294/26 Councillor Hanson moved That Council authorize a one-time use of the Town wordmark and corporate branding on jerseys purchased individually by Council members at their own expense.

CARRIED
Opposed: Councillor Brown

MEETING TIME EXTENSION

295/26 Deputy Mayor Sands moved That Council approve extending the Regular Meeting for August 25, 2025, to 9:45 p.m.

CARRIED UNANIMOUSLY

7. NOTICES OF MOTION

None

RECESS

Mayor Svab called for a 2-minute recess at 9:27 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 9:29 p.m.

8. CONFIDENTIAL

8.1 Lease, ATIA Section 29 - Advice from Officials

296/26 Councillor Hoyte moved That Council move to a closed session commencing at 9:29 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss item 8.1 Lease, pursuant to Section 29 of the *Access to Information Act.*

CARRIED UNANIMOUSLY

Closed Session Attendance: *Mayor Laura Svab, Deputy Mayor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Councillor Brenda Dennis, CAO Kim Isaak and Legislative Advisor Danielle Nealon.*

297/26 Councillor Hanson moved That Council move to come out of the closed session at 9:31 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 9:31 p.m.

Regular Council Meeting Attendance: *Mayor Laura Svab, Deputy Mayor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoclib, Councillor Brenda Dennis, CAO Kim Isaak and Legislative Advisor Danielle Nealon.*

8.1 Lease, ATIA Section 29 - Advice from Officials

298/26 Councillor Dennis moved That Council accept the lease terms outlined in the letter from Parallax Energy dated August 20, 2026.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

Mayor Svab adjourned the Regular Council Meeting at 9:32 p.m.

-Original Signed-

Laura Svab, Mayor

-Original Signed-

Kim Isaak, Chief Administrative Officer