

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on September 23, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis
Councillor Jim Sands

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure & Planning Services, Acting CAO
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management & Protective Services
Jolene Tejkl, Planning & Development Manager
Renan Bravo, Information Technology Technician
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

Glenda Brown – Blackfalds Senior Club
Chris Kiem – Beyond Food Community Hub / Blackfalds Food Bank Society
Nicole Rice – Servus Credit Union/Blackfalds Public Library

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of September 23, 2025, and called the meeting to order at 7:01 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

Addition of Regular Agenda Notice of Motion item: 7.1 Mid-Term Strategic Plan – Canada Post – Councillor Appel.

239/25 Councillor Sands moved That Council adopt the Regular Agenda for September 23, 2025, as amended.

CARRIED UNANIMOUSLY

240/25 Councillor Svab moved That Council adopt the Consent Agenda for September 23, 2025, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – September 9, 2025
 - Standing Committee of Council Meeting Minutes – September 15, 2025

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- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Coulter
 - Councillor Appel
 - Councillor Svab
 - Councillor Dennis
 - Councillor Sands
- **Administrative Reports**
 - Report for Council, CAO Report – September 2025
 - Report for Council, Enforcement & Protective Services Monthly Report – August 2025
 - Report for Council, BOLT KPI Monthly Report – August 2025
- **Boards, Committee and Commission Minutes and/or Reports**
 - Municipal Emergency Management Committee Meeting Minutes – November 28, 2023
 - Recreation, Culture and Parks Board Meeting Minutes – May 7, 2025
 - Library Board Meeting Minutes – September 2, 2025
- **Information**
 - Lacombe County Council Meeting Highlights – August 28, 2025
 - City of Lacombe Council Meeting Highlights – September 8, 2025
 - Lacombe County Council Meeting Highlights – September 11, 2025
- **Correspondence**

None

CARRIED UNANIMOUSLY

PUBLIC HEARING

None

DELEGATION

Blackfalds Seniors' Club – Annual Update

Glenda Brown presented an annual update for the Blackfalds Seniors' Club.

Beyond Food Community Hub – Annual Update

Chris Kiem presented an annual update for Beyond Food Community Hub/Blackfalds Food Bank Society.

Servus Credit Union/Blackfalds Public Library – Annual Update

Nicole Rice presented an annual update for the Servus Credit Union/Blackfalds Public Library.

BUSINESS

Request for Decision, Bylaw 1337.25 - Pt. NW 27-39-27-W4M Redistricting (Valley Ridge Estates Phase 6B)

Manager Tejkl brought forward Bylaw 1337.25 – PT NW 27-39-27-W4M Redistricting (Valley Ridge Estates Phase 6B) for Council's consideration of Second and Third Reading.

241/25 Deputy Mayor Coulter moved That Council give Second Reading to Bylaw 1337.25 – Pt NW 27-39-27-W4M Redistricting, as amended.

CARRIED

*Abstained: Councillor Appel
Due to being absent from the
Public Hearing relating to Bylaw 1337.25*

242/25 Councillor Svab moved the Council give Third Reading to Bylaw 1337.25 – Pt NW 27-39-27-W4M Redistricting, as presented.

CARRIED

*Abstained: Councillor Appel
Due to being absent from the
Public Hearing relating to Bylaw 1337.25*

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Request for Decision, Proposed Subdivision S-04-25 Valley Ridge Estates Phase 6B, Pt. NW 27-39-27-W4M

Manager Tejkl brought forward to Council the proposed subdivision application for S-04-25 Valley Ridge Estates Phase 6B, Pt NW 27-39-27-W4M for approval.

243/25

Councillor Appel moved That Council, being the Subdivision Authority for the Town of Blackfalds, is satisfied that the proposed subdivision meets the relevant considerations, and move to APPROVE the subdivision of a 0.659 hectare (1.628 acre) Environmental Reserve lot, of a 0.305 hectare (0.753 acre) Municipal Reserve lot, and a 3.36 hectare (8.0302 acre) lot out of Part of NW 27-39-27-W4M subject to the following conditions:

1. That pursuant to Section 84 of the *Land Titles Act*, the subdivision, as shown on the attached sketch, is registered by Plan of Survey.
2. That pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes are to be paid, or some other arrangements satisfactory to the Town of Blackfalds for payment thereof be made.
3. That pursuant to Section 655(1)(b) of the *Municipal Government Act*, the developer enters into a Development Agreement with the Town concerning the servicing and development of the subdivision and payment of off-site levies.
4. That pursuant to Section 655(1) of the *Municipal Government Act*, that the owner/developer register utility easement right of way as per the requirements of the Town of Blackfalds and/or utility companies concurrent with or prior to registering the subdivision's Plan of Survey.

CARRIED UNANIMOUSLY**Request for Decision, Bylaw 1338.25 - Valley Ridge Estates Phase 6B Road Closure Bylaw**

Manager Tejkl brought forward Bylaw 1338.25 Valley Ridge Estates Phase 6B Road Closure for First Reading and subsequent setting of a Public Hearing.

244/25

Councillor Dennis moved That Council give First Reading to Bylaw 1338.25 – Valley Ridge Estates Phase 6B Road Closure Bylaw, as presented.

CARRIED UNANIMOUSLY**245/25**

Councillor Svab moved That Council set a Public Hearing date for November 25, 2025, at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY**Request for Decision, Bylaw 1343.25 – Records & Information Management Bylaw**

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser presented the revised Records & Information Management Bylaw for Council's consideration of First Reading, Second Reading and Third Reading.

246/25

Councillor Svab moved That Council give First Reading to Bylaw 1343.25 – Records & Information Management Bylaw, as presented.

CARRIED UNANIMOUSLY**247/25**

Councillor Sands moved That Council give Second Reading to Bylaw 1343.25 – Records & Information Management Bylaw, as presented.

CARRIED UNANIMOUSLY

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248/25 Councillor Appel moved That Council give unanimous consent to move to Third Reading of Bylaw 1343.25 – Records & Information Management Bylaw.

CARRIED UNANIMOUSLY

249/25 Deputy Mayor Coulter moved That Council give Third Reading to Bylaw 1343.25 – Records & Information Management Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1344.25 – Access to Information Bylaw

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser brought forward the revised Access to Information Bylaw for consideration of First, Second and Third Reading.

250/25 Deputy Mayor Coulter moved That Council give First Reading to Bylaw 1344.25 – Access to Information Bylaw, as presented.

CARRIED UNANIMOUSLY

251/25 Councillor Svab moved That Council give Second Reading to Bylaw 1344.25 – Access to Information Bylaw, as presented.

CARRIED UNANIMOUSLY

252/25 Councillor Sands moved That Council give unanimous consent to move to Third Reading of Bylaw 1344.25 – Access to Information Bylaw.

CARRIED UNANIMOUSLY

253/25 Councillor Appel moved That Council give Third Reading to Bylaw 1344.25 – Access to Information Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Council Policy – CP 190.25 – Financial Reserves

Following direction from the Standing Committee of Council on September 15, 2025, Director de Bresser brought forward the Council Policy for Financial Reserves for Council's consideration.

254/25 Deputy Mayor Coulter moved That Council adopt Council Policy CP 190.25 – Financial Reserves, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Municipal Service Level Inventory - FCSS

Director Kreklewich brought forward to Council the revised Municipal Service Level Inventory report for discussion.

255/25 Councillor Dennis moved That Council accept the FCSS Service Level Report and Recommendations and Summary of Input, as information, as amended and directs Administration to discuss further at budget deliberations.

CARRIED UNANIMOUSLY

Request for Decision, Treaty 6, Land Acknowledgement

CAO Isaak brought forward the revised Treaty 6 Land Acknowledgement for Council's review and consideration.

256/25 Councillor Appel moved That Council approve the revised Treaty 6 Land Acknowledgement with the formal unveiling on September 30, 2025 – National Day for Truth and Reconciliation in advance of a public viewing of the "Remembering the Children: The Red Deer Indian Industrial School."

CARRIED UNANIMOUSLY

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NOTICES OF MOTION

Mid-Term Strategic Plan – Canada Post

Councillor Appel brought forward a Notice of Motion that will be considered at the October 14, 2025, Regular Meeting of Council.

“That Council write a letter to Canada Post leadership to voice our continued concerns, and that the letter be sent to the following:

- Doug Ettinger, President CPC
- Joel Lightbound, MP
- Daniel Beaulieu, VP Health and Safety
- Francois Coulombe, People and Safety
- Wayne Beckles, General Manager – Delivery Operations
- Steve Sinnott, Collection and Delivery Support and Planning
- Christopher Watchorn, Director – Customer Service
- Kim Mannion, Collection and Delivery
- Ben McCutcheon, General Manager – Operations Prairie Region”

RECESS

Mayor Hoover called for a five-minute recess at 8:17 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:23 p.m.

CONFIDENTIAL

- **Land Acquisition – Access to Information Act (AITIA) Section 19 – Disclosure Harmful to Business Interests of a Third Party**

257/25 Councillor Sands moved That Council move to a closed session commencing at 8:23 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 19 of the *Access to Information Act* – Disclosure Harmful to Business interest of a Third Party.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, Councillor Jim Sands, CAO Kim Isaak, Director Preston Weran and Director Justin de Bresser.

258/25 Councillor Svab moved That Council move to come out of the closed session at 8:43 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:43 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, Councillor Jim Sands, CAO Kim Isaak, Director Preston Weran and Director Justin de Bresser.

259/25 Councillor Appel moved That Council direct Administration to proceed as discussed in-camera.

CARRIED UNANIMOUSLY

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ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:49 p.m.

-Original Signed-

Jamie Hoover, Mayor

-Original Signed-

Kim Isaak, Chief Administrative Officer