

## MINUTES

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A Regular Council Meeting for the Town of Blackfalds was held on July 25, 2023, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

### MEMBERS PRESENT

Mayor Jamie Hoover (*arrival virtually 8:02 p.m.*)  
Deputy Mayor Brenda Dennis  
Councillor Jim Sands  
Councillor Edna Coulter  
Councillor Rebecca Stendie  
Councillor Marina Appel  
Councillor Laura Svab

### ATTENDING

Justin de Bresser, Interim Chief Administrative Officer  
Rick Kreklewich, Director of Community Services  
Darolee Bouteiller, Financial Services Manager  
Laura Thevenaz, Manager of Infrastructure Services  
Jolene Tejkl, Planning & Development Manager  
Marco Jadie, IT Tech  
Danielle Nealon, Executive & Legislative Coordinator

### REGRETS

Preston Weran, Director of Infrastructure and Property Services

### MEDIA

None

### OTHERS PRESENT

Mandi Gerhardt

### CALL TO

**ORDER:** Deputy Mayor Dennis called the Regular Council Meeting to order at 7:00 p.m.

### TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

### ADOPTION OF AGENDA

**242/23** Councillor Svab moved That Council adopt the July 25, 2023 Agenda as presented.

**CARRIED UNANIMOUSLY**

### DELEGATION

#### Front Parking Pads, *Mandi Gerhardt*

Mandi Gerhardt presented to Council concerns and challenges relating to her desire to develop a front parking pad at her residence to alleviate some of the frustrations of parking due to an increase in parking needs by the Eagle Builders Centre.

### PUBLIC HEARING

None

### BUSINESS ARISING FROM MINUTES

None

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**BUSINESS**

**CAO Report**

Interim CAO de Bresser reviewed the various organizational operations and activities during the month of July 2023.

- 243/23** Councillor Sands moved That Council accept the CAO Report as information.

**CARRIED UNANIMOUSLY**

**Request for Decision, Bylaw 1288.23 - CAO Appointment Bylaw - Kim Isaak**

Interim CAO de Bresser presented Bylaw 1288.23 – CAO Appointment Bylaw, First, Second and Third and Final Reading, appointing Kim Isaak as Chief Administrative Officer for the Town of Blackfalds.

- 244/23** Councillor Appel moved That Council give First Reading to Bylaw 1288.23 – CAO Appointment Bylaw, appointing Kim Isaak as the Chief Administrative Officer effective August 1<sup>st</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

- 245/23** Councillor Stendie moved That Council give Second Reading to Bylaw 1288.23 – CAO Appointment Bylaw, appointing Kim Isaak as the Chief Administrative Officer effective August 1<sup>st</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

- 246/23** Councillor Sands moved That Council give unanimous consent for Third Reading to Bylaw 1288.23 – CAO Appointment Bylaw, appointing Kim Isaak as the Chief Administrative Officer effective August 1<sup>st</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

- 247/23** Councillor Svab moved That Council give Third and Final Reading to Bylaw 1288.23 – CAO Appointment Bylaw, appointing Kim Isaak as the Chief Administrative Officer effective August 1<sup>st</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

**Request for Decision, Updates to Signing Authority**

Manager Bouteiller brought forward a request to update the Town of Blackfalds signing authority for the banking activities, investment activities, and CRA Accounts.

- 248/23** Councillor Svab moved That Council move to direct Administration to update the signing authority at Servus Credit Union for the Town of Blackfalds by adding Kim Isaak, CAO, Rick Kreklewich, Director of Community Services, and Edna Coulter, Councillor, as authorized representatives for the Town.

**CARRIED UNANIMOUSLY**

- 249/23** Councillor Sands moved That Council move to direct Administration to update the signing authority at ATB, CIBC, and the CRA by adding Kim Isaak, CAO, and Rick Kreklewich, Director of Community Services, as authorized representatives of the Town.

**CARRIED UNANIMOUSLY**

- 250/23** Councillor Stendie moved That Council move to direct Administration to instruct Servus Credit Union, ATB, CIBC and the CRA to remove Myron Thompson, retired CAO, Sean Barnes, former Director of Community Services as well any previously elected officials that are not current, from the authorized signers group.

**CARRIED UNANIMOUSLY**

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**Request for Decision, Quarterly Financial Reports for the Period Ending June 30, 2023**

Manager Bouteiller presented to Council the Quarterly Financial Reports for the 2<sup>nd</sup> Quarter of 2023 and the Period Ending June 30, 2023.

- 251/23** Councillor Coulter moved That Council accept the Operating Statement and Variance report for the three-month period ending June 30, 2023, as information.

**CARRIED UNANIMOUSLY**

- 252/23** Councillor Svab moved That Council accept the Capital Project Report for the period ending June 30, 2023, as information.

**CARRIED UNANIMOUSLY**

- 253/23** Councillor Sands moved That Council accept the Council Expenditure Report for the period ending June 30, 2023, as information.

**CARRIED UNANIMOUSLY**

**Request for Decision, Proposed Capital Project - Transfer Station Remediation & Upgrades**

Manager Thevenaz brought forward the capital project proposal of a Transfer Station and Remediation & Upgrade Capital Project.

**ARRIVAL**

Mayor Hoover entered the Regular Council Meeting virtually at 8:02 p.m.

- 254/23** Councillor Sands moved That Council approve \$91,000 to conduct Phase 1 upgrades at the Transfer Station during 2023 to be funded through the Solid Waste Reserve.

**CARRIED UNANIMOUSLY**

- 255/23** Councillor Svab moved That Council instruct Administration to bring forward Phase 2 capital project for discussion at the 2024 Capital Budget discussions in the fall of this year.

**CARRIED UNANIMOUSLY**

**Request for Decision, Policy CP-170.23 - Public Participation**

Director Kreklewich presented Public Participation Policy CP-170.23 for Council's formal adoption.

Due to discrepancies within the Policy, Administration recommended tabling the item and bringing it back to a future Council Meeting with the corrected Policy.

**Request for Decision, Blackfalds Library Financial Services**

Director Kreklewich brought forward the Blackfalds Library Board's request to change their financial reviewer for 2023 and continuing after.

- 256/23** Councillor Svab moved That Council accept MNP for the Blackfalds Library's financial services for the 2023 year and continuing after.

**CARRIED UNANIMOUSLY**

**Request for Decision, Directors' Quarterly Reports, 2nd Quarter of 2023**

Interim CAO de Bresser provided a review of the Directors' Quarterly Reports, 2nd Quarter of 2023.

- 257/23** Councillor Coulter moved That Council accept the Directors' second quarter reports for 2023 as information.

**CARRIED UNANIMOUSLY**

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**Request for Decision, Minister of Education Appointment Congratulations and Meeting Request**

Interim CAO de Bresser brought forward the recommendation of forwarding a congratulatory letter to the Minister of Education Demetrios Nicolaides on his appointment and a request for a meeting with Council.

- 258/23** Councillor Stendie moved That Council move to direct Administration to prepare and forward a congratulatory letter to the Honourable Demetrios Nicolaides on the appointment as Minister of Education, and further, that Administration requests a meeting with Council and the Minister to discuss educational needs for the Town of Blackfalds.

**CARRIED UNANIMOUSLY**

**ACTION CORRESPONDENCE**

**Letter from Black Press Media - Bill C-18**

Black Press Media wrote a letter to the Mayor and Council requesting their support for local news media by taking a stand against Bill C-18.

**INFORMATION**

- IRJC Open House - August 31, 2023

- 259/23** Councillor Stendie moved That Council direct Administration contact Nicole Rawlinson, Principal of IRJC and arrange a table for Council's attendance at the IRJC Open House on August 31, 2023.

**CARRIED UNANIMOUSLY**

- Family and Community Support Services Board Meeting Minutes - May 11, 2023
- City of Lacombe Highlights - July 10, 2023
- County of Lacombe Highlights - July 13, 2023

- 260/23** Councillor Coulter moved That Council accept the Information Items as information.

**CARRIED UNANIMOUSLY**

**ROUND TABLE DISCUSSION**

Deputy Mayor and Council shared meetings and events attended from June 16 – July 15, 2023.

- 261/23** Councillor Svab moved That Council accept the Round Table Reports as information.

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

- 262/23** Mayor Hoover moved That Council adopt the Regular Council Meeting Minutes from July 11, 2023, as presented.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

None

**BUSINESS FOR THE GOOD OF COUNCIL**

Councillor Coulter indicated that she heard on the news that the Minister of Education is looking to improve school facilities in smaller communities.

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**RECESS**

Deputy Mayor Dennis called for a five-minute recess at 8:33 p.m.

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Dennis called the Regular Council Meeting back to order at 8:33 p.m.

**CONFIDENTIAL**

• **FOIP Section 21 – Disclosure Harmful to Intergovernmental Relations**

**263/23**

Councillor Stendie moved That Council move to a closed session commencing at 8:42 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance:** Mayor Jamie Hoover (virtual), Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab and Interim CAO Justin de Bresser.

**264/23**

Councillor Appel moved That Council move to come out of the closed session at 9:05 p.m.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Deputy Mayor Dennis called the Regular Council Meeting back to order at 9:05 p.m.

**Regular Council Meeting Attendance:** Mayor Jamie Hoover (virtual), Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Rebecca Stendie, Councillor Marina Appel, Councillor Laura Svab and Interim CAO Justin de Bresser.

**265/23**

Councillor Stendie moved That the Town of Blackfalds/Lacombe County Joint Economic Area agreement be approved as presented.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Deputy Mayor Dennis adjourned the Regular Council Meeting at 9:05 p.m.

-Original Signed-

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Brenda Dennis, Deputy Mayor

-Original Signed-

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Justin de Bresser, Interim CAO