

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on October 14, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis
Councillor Jim Sands

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure and Planning Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management and Protective Services
Robert Côté, Fire Chief
Aws Al Sammarraie, Engineering Services Manager
Jolene Tejkl, Planning & Development Manager
Renan Bravo, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

Sarah Skinner, Programs Manager - Battle River Watershed Alliance
Francine Forrest, Executive Director - Red Deer River Watershed Alliance

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of October 14, 2025, and called the meeting to order at 7:00 p.m.

LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

ADOPTION OF AGENDAS

260/25 Deputy Mayor Coulter moved That Council adopt the Regular Agenda for October 14, 2025, as presented.

CARRIED UNANIMOUSLY

261/25 Councillor Dennis moved That Council adopt the Consent Agenda for October 14, 2025, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Special Council Meeting Minutes – September 23, 2025
 - Regular Council Meeting Minutes – September 23, 2025
- **Council Reports**
None

MINUTES

- **Administrative Reports**
 - Report for Council, Enforcement & Protective Services Monthly Report – September 2025
 - Report for Council, Development & Building Monthly Report – September 2025
 - Report for Council, BOLT KPI Monthly Report – September 2025
 - Report for Council, Citizen Engagement Budget 2026 Survey Results
- **Boards, Committee and Commission Minutes and/or Reports**
 - Lacombe Foundation Board Meeting Minutes – June 23, 2025
- **Information**
 - Lacombe County Council Highlights - September 25, 2025
 - Notice of Advance Vote, Election and Requirements for Voter Identification
 - Empty Bowls Third Annual Fundraiser Gala – Blackfalds Beyond Food Community Hub – October 18, 2025
 - Special Event Permit 013.25 – Remembrance Day Service – November 11, 2025
- **Correspondence**
 - None

CARRIED UNANIMOUSLY

PUBLIC HEARING**Bylaw 1341.25 - Redistricting of 1 McKay Boulevard from C3 to CMU**

Mayor Hoover declared the Public Hearing open at 7:03 p.m. for Bylaw 1341.25.

The purpose of Bylaw 1341.25 is to amend Schedule 'A' of Land Use Bylaw 1268.22 to redistrict 1 McKay Boulevard (legally described as Lot 3 Block 13 Plan 142 2837) from Commercial Local District (C-3) to Commercial Mixed Use District (CMU).

First Reading was given to Bylaw 1341.25 on September 9, 2025.

Notice of this Public Hearing was advertised in accordance with Section 606 of the Municipal Government Act and the Town of Blackfalds' Public Notification Bylaw and Public Participation Policy:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers, commencing September 10, 2025.
- A hard copy of proposed Bylaw 1341.25 was available for viewing at the Town's Civic Centre Front Counter (upstairs) as of September 10, 2025.
- Via email to all local authorities and agencies on September 10, 2025.
- Via email to internal departments on September 10, 2025.
- On the Town's HWY 2A electronic sign commencing September 10, 2025.
- On the Town's Broadway electronic sign commencing September 10, 2025.
- October 2025 edition of "Talk of the Town".
- On the Town's website commencing on September 10, 2025.
- Circulation to adjacent landowners on September 12, 2025.
- Via email to the Municipal Planning Commission on September 11, 2025.
- In the October 2nd and October 9th, 2025 editions of the Lacombe Express.
- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- September 15, 2025, submission from Lacombe County
- September 22, 2025, submission from Telus
- September 25, 2025, submission from ATCO Transmission
- October 2, 2025, submission from ATCO Distribution
- October 2, 2025, submission from Fortis

There were no late submissions received for the Bylaw.

MINUTES

Those in Favour of the Bylaw

None came forward, and none attended virtually.

Those Opposed to the Bylaw

None came forward, and none attended virtually.

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard

None came forward, and none attended virtually.

Mayor Hoover declared the Public Hearing for Bylaw 1341.25 closed at 7:05 p.m.

DELEGATION**Fire Department Medal Awards**

Mayor Hoover and Fire Chief Robert Côté presented and recognized several Fire Department members for their years of exemplary service.

Introduction of Engineering Services Manager – Aws Al Sammarraie

Director Weran introduced and welcomed Aws Al Sammarraie as the new Engineering Services Manager.

Battle River Watershed Alliance Annual Report

Sarah Skinner, Programs Manager for the Battle River Watershed Alliance, presented the Alliance's annual municipal update.

Red Deer River Watershed Alliance Annual Report

Francine Forrest, Executive Director for the Red Deer River Watershed Alliance, presented the Alliance's annual municipal update.

BUSINESS**Council Motion, Mid-Term Strategic Plan – Canada Post****DEPARTURE**

Councillor Svab declared a Conflict of Interest and left Council Chambers at 7:47 p.m.

Councillor Appel brought forward her Council Motion that was given notice at the September 23, 2025, Regular Meeting of Council for Council's consideration.

262/25

Councillor Appel moved That Council write a letter to Canada Post leadership to voice our continued concerns and that the letter be sent to the following:

- Doug Ettinger, President CPC
- Joel Lightbound, MP
- Daniel Beaulieu, VP Health and Safety
- Francois Coulombe, People and Safety
- Wayne Beckles, General Manager – Delivery Operations
- Steve Sinnott, Collection and Delivery Support and Planning
- Christopher Watchorn, Director – Customer Service
- Kim Mannion, Collection and Delivery
- Ben McCutcheon, General Manager – Operations Prairie Region.

CARRIED

*Recused: Councillor Svab
declared a conflict of interest*

ARRIVAL

Councillor Svab returned to Council Chambers at 7:50 p.m.

MINUTES

Request for Decision, Bylaw 1341.25 – 1 McKay Boulevard Redistricting

Following the closing of the Public Hearing, Manager Tejkl brought forward Bylaw 1341.25, pertaining to 1 McKay Boulevard Redistricting for Council's consideration of Second and Third Reading.

- 263/25** Councillor Svab moved That Council give Second Reading to Bylaw 1341.25 – Redistricting of Lot 3 Block 13 Plan 142 2837 (1 McKay Boulevard), as presented.

CARRIED

***Opposed: Councillor Sands
and Councillor Dennis***

- 264/25** Councillor Appel moved Council give Third Reading to Bylaw 1341.25 – Redistricting of Lot 3 Block 13 Plan 142 2837 (1 McKay Boulevard), as presented.

CARRIED

***Opposed: Councillor Sands
and Councillor Dennis***

Request for Decision, Bylaw 1345.25 - Council Procedural Amendment Bylaw

CAO Isaak brought forward the Council Procedural Amendment Bylaw to remove the reference to Council Code of Conduct Bylaw for Council's consideration of First, Second and Third Reading.

- 265/25** Councillor Svab moved That Council give First Reading to Bylaw 1345.25 – Council Procedural Amendment Bylaw, as presented.

CARRIED UNANIMOUSLY

- 266/25** Deputy Mayor Coulter moved That Council give Second Reading to Bylaw 1345.25 – Council Procedural Amendment Bylaw, as presented.

CARRIED UNANIMOUSLY

- 267/25** Councillor Sands moved That Council give unanimous consent to move to Third Reading of Bylaw 1345.25 – Council Procedural Amendment Bylaw.

CARRIED UNANIMOUSLY

- 268/25** Councillor Appel moved That Council give Third Reading to Bylaw 1345.25 – Council Procedural Amendment Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1346.25 - Municipal Policing Committee Bylaw

Director Morrison presented the revised Municipal Policing Committee Bylaw to Council for consideration after being granted permission to maintain the Town's Municipal Policing Committee.

- 269/25** Deputy Mayor Coulter moved That Council give First Reading to Bylaw 1346.25 – Municipal Policing Committee Bylaw, as presented.

CARRIED UNANIMOUSLY

- 270/25** Councillor Dennis moved That Council give Second Reading to Bylaw 1346.25 – Municipal Policing Committee Bylaw, as presented.

CARRIED UNANIMOUSLY

- 271/25** Councillor Svab moved That Council give unanimous consent to move to Third Reading of Bylaw 1346.25 – Municipal Policing Committee Bylaw.

CARRIED UNANIMOUSLY

- 272/25** Councillor Sands moved That Council give Third Reading to Bylaw 1346.25 – Municipal Policing Committee Bylaw, as presented.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Revised Council Policy CP189.25 - Council Remuneration and Compensation

CAO Isaak brought forward the revised Council Remuneration and Compensation Council Policy for Council's consideration of adoption.

- 273/25** Deputy Mayor Coulter moved That Council adopt the Council Remuneration and Compensation Policy – CP-189.25, effective January 1, 2026.

CARRIED UNANIMOUSLY

Request for Decision, Indigenous Engagement Committee

CAO Isaak brought forward for discussion the dissolution of the Treaty 6 Land Acknowledgement Review Committee and the establishment of an Indigenous Engagement Committee.

- 274/25** Councillor Appel moved That Council dissolve the Treaty 6 Land Acknowledgement Review Committee.

CARRIED UNANIMOUSLY

- 275/25** Councillor Svab moved That Council approve the establishment of an Indigenous Engagement Committee and appoint members of Council to the Committee at the Organizational Meeting of Council.

CARRIED UNANIMOUSLY

- 276/25** Councillor Sands moved That Council approve the Terms of Reference for the Indigenous Engagement Committee.

CARRIED UNANIMOUSLY

Request for Decision, Town of Blackfalds and Lacombe County Intermunicipal Development Plan/Intermunicipal Collaboration Framework Committee (ICF/IDP Committee) - Terms of Reference

CAO Isaak brought forward the revised Lacombe County and Town of Blackfalds ICF/IDP Committee - Terms of Reference for Council's consideration and approval.

- 277/25** Councillor Sands moved That Council approve the revised Terms of Reference for the Town of Blackfalds and Lacombe County Intermunicipal Development Plan/Intermunicipal Collaboration Framework Committee as presented.

CARRIED UNANIMOUSLY

Request for Decision, 2024-2026 Mid –Term Strategic Plan Actions Update

CAO Isaak presented the Actions Update for the 2024-2026 Mid –Term Strategic Plan.

- 278/25** Deputy Mayor Coulter moved That Council accept the 2024-2026 Mid –Term Strategic Plan Actions Update, as information.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

CONFIDENTIAL

None

MINUTES

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:24 p.m.

-Original Signed

Laura Svab, Mayor

-Original Signed

Kim Isaak, Chief Administrative Officer