

**MINUTES**

---

A Regular Council Meeting for the Town of Blackfalds was held on December 9, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

**MEMBERS PRESENT**

Mayor Laura Svab  
Deputy Mayor Brenda Dennis  
Councillor Shane Hanson  
Councillor Ryan Brown  
Councillor Aaron J. Hoyte  
Councillor Cory Twerdoelib

**ATTENDING**

Kim Isaak, Chief Administrative Officer  
Preston Weran, Director of Infrastructure & Planning Services  
Justin de Bresser, Director of Corporate Services  
Ken Morrison, Director of Emergency Management & Protective Services  
Jeff Heindel, Parks & Facilities Manager  
Marco Jadie, IT Analyst  
Danielle Nealon, Senior Legislative Advisor

**REGRETS**

Councillor Jim Sands

**MEDIA**

None

**OTHERS PRESENT**

S/Sgt. Andrew Allan, RCMP Detachment Commander  
Kyla Belich, ATCO Senior Manager

**WELCOME AND CALL TO ORDER**

Mayor Svab welcomed everyone to the Regular Council Meeting of December 9, 2025, and called the meeting to order at 6:00 p.m.

**LAND ACKNOWLEDGEMENT**

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

**ADOPTION OF AGENDAS**

**308/25** Deputy Mayor Dennis moved That Council adopt the Regular Agenda for December 9, 2025, as amended to reflect the exemption of Consent Agenda 3.2 Report for Council, Enforcement & Protective Services Monthly Report – November 2025 and was added under Business as item 6.9.

**CARRIED UNANIMOUSLY**

**309/25** Councillor Hoyte moved That Council adopt the Consent Agenda for December 9, 2025, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Regular Council Meeting Minutes – November 25, 2025
- **Council Reports**

None

**MINUTES**

- **Administrative Reports**
  - Report for Council, Development & Building Monthly Report – November 2025
- **Boards, Committee and Commission Minutes and/or Reports**
  - Lacombe Foundation Meeting Minutes – September 22, 2025
- **Information**
  - Lacombe County Council Highlights – November 27, 2025
- **Correspondence**
  - Letter from Canada Post Re: Mail Service Concerns - December 2, 2025

**CARRIED UNANIMOUSLY**

Mayor Svab indicated that Councillor Sands sent his regrets.

**PUBLIC HEARING**

None

**DELEGATION****Years of Service Awards Recognition**

Mayor Svab recognized Town Employees receiving Years of Service Awards from the Town of Blackfalds.

**5 Years**

- **Mandi Gerhardt** – Marketing & Communications.
- **Erin Lawrence** – Human Resources.
- **Jodie Pearson** – Public Works.
- **Taylor Mulder** – Fire Department.

**10 Years**

- **Maralee Bisio** – Financial Services.
- **Marco Jadie** – Information Technology.
- **Jesse Moerike** – Public Works.
- **Jeff Dahms** – Fire Department.
- **Brandon Hauck** – Fire Department.
- **Kurtis Kenway** – Fire Department.
- **Maria Chapeton** – Abbey Centre.
- **Jennifer Leonhardt** – Abbey Centre.

**15 Years**

- **Joe Croken** – Municipal Enforcement.
- **Robert Cote** – Fire Department.

**25 Years**

- **Rick Yelland-Kewin** – Public Works.
- **Mike Elder** – Fire Department.

**30 Years**

- **Brad Brown** – Fire Department.

**Blackfalds RCMP Semi-Annual Report**

S/Sgt. Andrew Allan presented a semi-annual overview of Blackfalds RCMP activities.

**Blackfalds Franchise Renewal**

Kyla Belich, representing ATCO, gave a presentation on the ATCO Franchise Renewal and the steps involved.

**MINUTES**

---

**BUSINESS**

**Request for Decision, 2026 Interim Operating Budget**

Director de Bresser presented for Council’s consideration the Interim Operating Budget for 2026 and indicated that the finalized Operating Budget will come to Council for approval in Spring 2026.

**310/25** Councillor Twerdoclib moved That Council adopt the 2026 Interim Operating Budget, as presented.  
**CARRIED UNANIMOUSLY**

**311/25** Councillor Brown moved That Council accept the 3-Year Financial Plan, as presented.  
**CARRIED UNANIMOUSLY**

**Request for Decision, Community Initiatives Grant – Seniors’ Club**

Manager Heindel brought forward the Recreation, Culture & Parks Board recommendation regarding the Senior Club’s Community Initiative Grant Application.

**MAIN MOTION**

Councillor Twerdoclib moved That Council grant funding to the Seniors’ Club from the Community Initiatives Grant in the amount of \$2,500.

**AMENDMENTS PROPOSED TO THE MAIN MOTION**

Mayor Svab moved That Council amend the main motion to strike out “\$2,500” and insert “up to \$1,800”.

**VOTE ON AMENDMENTS TO THE MAIN MOTION**

**312/25** Mayor Svab moved That Council amend the main motion to strike out “\$2,500” and insert “up to \$1,800”.  
**CARRIED**  
*Opposed: Deputy Mayor Dennis*

**VOTE ON AMENDED MAIN MOTION**

**313/25** Councillor Twerdoclib moved That Council grant funding to the Seniors’ Club from the Community Initiatives Grant in the amount of up to \$1,800.  
**CARRIED UNANIMOUSLY**

**Request for Decision, Community Initiatives Grant – IRSC Leadership Group**

Manager Heindel brought forward the Recreation, Culture and Parks Board recommendation regarding the IRSC Leadership Group’s Community Initiative Grant Application.

**314/25** Councillor Brown moved That Council grant funding to the IRSC Leadership Group from the Community Initiatives Grant in the amount of \$700.  
**CARRIED**  
*Opposed: Deputy Mayor Dennis  
Councillor Twerdoclib*

**Request for Decision, Bylaw 1347.25 - Schedule “B” 2026 Water and Wastewater Rates**

Director Weran presented Bylaw 1347.25, being a bylaw to amend Schedule “B” of Bylaw 1250.20 and to set the 2026 Water and Wastewater rates.

**315/25** Councillor Hanson moved That Council refer Bylaw 1347.25 – Schedule “B” 2026 Water and Wastewater Rates back to Administration for more information.  
**CARRIED**  
*Opposed: Councillor Brown*

**MINUTES**

---

**Request for Decision, Blackfalds Xing Sanitary Trunk (NE-22-39-27-W4) Final Project Report**

Director Weran brought forward the final project report for the Blackfalds Xing Sanitary Trunk.

- 316/25** Councillor Hoyte moved That Council approve the budget increase of \$41,454 for the Blackfalds Crossing Sanitary Trunk Project for a total budget of \$2,794,965.00.

**CARRIED UNANIMOUSLY**

- 317/25** Councillor Hanson moved That Council instruct Administration to update the County Cost-Sharing Agreement total to \$2,794,965.00.

**CARRIED UNANIMOUSLY**

**Request for Decision, Electoral Boundary Review**

CAO Isaak brought forward the Electoral Boundary Review for Council's review and direction.

- 318/25** Councillor Hoyte moved That Council direct Administration to work with Mayor Svab on a presentation for the Electoral Boundary Review virtual town hall in January 2026.

**CARRIED UNANIMOUSLY**

- 319/25** Councillor Hanson moved That Council direct Administration to submit the concerns outlined in this report, along with any other additional concerns that Council may have, to the Electoral Boundaries Commission by the submission deadline of December 19, 2025.

**CARRIED UNANIMOUSLY**

**Request for Decision, 2026 Member at Large Appointments**

CAO Isaak, on behalf of the Member at Large Review Panel, brought forward the Panel's recommendations regarding Member at Large Appointments to various Council Committees.

- 320/25** Deputy Mayor Dennis moved That Council approve the 2026 Member at Large Schedule of appointments to the various Council Boards, Committees, and Commissions with terms of appointment and expiry as outlined in the schedule.

**CARRIED UNANIMOUSLY**

- 321/25** Councillor Twerdoclib moved That Council re-appoint Vincent Wolfe to the Library Board for a third term commencing January 1, 2026, and ending on December 31, 2028.

**CARRIED UNANIMOUSLY**

- 322/25** Councillor Hanson moved That Council re-appoint Starr Sinclair to the Library Board for a second term commencing January 1, 2026, and ending on December 31, 2028.

**CARRIED UNANIMOUSLY**

- 323/25** Councillor Brown moved That Council appoint Marina Appel to the Library Board for a first term commencing January 1, 2026, and ending on December 31, 2028.

**CARRIED UNANIMOUSLY**

**Request for Decision, Canada Post Community Mailboxes**

CAO Isaak brought forward a request from Canada Post for Council to provide clarification regarding the concerns expressed in the letter sent on October 22, 2025.

**MINUTES**

---

**324/25** Councillor Brown moved That Council request that Canada Post, with approval from the P&D Department, install community mailboxes in the following locations Parkwood Rd, Cottonwood Rd, Blackfalds Crossing, Duncan Ave, South St, Leung Rd, parts of Womacks Rd, Broadway Ave.

**CARRIED UNANIMOUSLY**

**325/25** Councillor Hoyte moved That Council request that Canada Post, with approval from the P&D Department, install community mailboxes for the remaining areas without community mailboxes on the west side of Blackfalds including the Broadway Village Mobile Home Park and Blackfalds Mobile Home Park.

**CARRIED UNANIMOUSLY**

**326/25** Councillor Hanson moved That Council request that Canada Post, with approval from the P&D Department, install community mailboxes to service all businesses within the Town of Blackfalds including those located in the Blackfalds Industrial Park.

**CARRIED UNANIMOUSLY**

**Report for Council, Enforcement & Protective Services Monthly Report – November 2025**

The Report for Council, Enforcement & Protective Services Monthly Report - November 2025 was exempt from the Consent Agenda for further discussion.

**327/25** Councillor Hanson moved That Council accept the Report for Council, Enforcement & Protective Services Monthly Report - November 2025, as information.

**CARRIED UNANIMOUSLY**

**NOTICES OF MOTION**

**Town of Blackfalds Playgrounds – Mayor Svab**

Mayor Svab provided a Notice of Motion regarding Town of Blackfalds Playgrounds to be considered by Council at the January 13, 2026, Regular Meeting of Council.

“That Council direct Administration to bring forward a report on the age restrictions on all Town of Blackfalds playgrounds, along with any information regarding safety and liability and if there are any companies that sell playground equipment for 0-5 years of age.”

**Eagle Builders Centre Parking – Councillor Brown**

Councillor Brown provided a Notice of Motion regarding Eagle Builders Centre Parking to be considered by Council at the January 13, 2026, Regular Meeting of Council.

“That Council direct Administration to bring forward a report with the parking options presented to Council and the details and the history on why the proposed project was not put forward by Council previously.”

**RECESS**

Mayor Svab called for a five-minute recess at 8:47 p.m.

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Svab called the meeting to order at 8:54 p.m.

**MINUTES**

---

**CONFIDENTIAL**

- **Seniors Development – ATIA Section 19 - Disclosure Harmful to Business Interests of a Third Party**

**328/25** Deputy Mayor Dennis moved That Council move to a closed session commencing at 8:55 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 19 of the *Access to Information Act*.

**CARRIED UNANIMOUSLY**

**Closed Session Attendance:** *Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, CAO Kim Isaak, Cliff Soper and Karie Ackermann.*

**329/25** Councillor Brown moved That Council move to come out of the closed session at 9:27 p.m.

**CARRIED UNANIMOUSLY**

**REGULAR COUNCIL MEETING RETURNED TO ORDER**

Mayor Svab called the Regular Council Meeting back to order at 9:27 p.m.

**Regular Council Meeting Attendance:** *Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, CAO Kim Isaak, Cliff Soper and Karie Ackermann.*

**ADJOURNMENT**

Mayor Svab adjourned the Regular Council Meeting at 9:28 p.m.

- Original Signed -

---

Laura Svab, Mayor

- Original Signed -

---

Preston Weran, Acting Chief Administrative Officer