

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on November 25, 2025, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Laura Svab
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Shane Hanson
Councillor Ryan Brown
Councillor Aaron J. Hoyte
Councillor Cory Twerdoclib

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure & Planning Services
Rick Kreklewich, Director of Community Services
Justin de Bresser, Director of Corporate Services
Ken Morrison, Director of Emergency Management & Protective Services
Darolee Bouteiller, Finance Manager
Aws Al Sammarraie, Engineering Services Manager
Jolene Tejkl, Planning & Development Manager
Marco Jadie, IT Analyst
Danielle Nealon, Senior Legislative Advisor

REGRETS

None

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of November 25, 2025, and called the meeting to order at 6:00 p.m.

LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty 6 territory.

ADOPTION OF AGENDAS

289/25

Councillor Sands moved That Council adopt the Regular Agenda for November 25, 2025, as amended to reflect the following changes to the order of proceedings.

1. Exempt Consent Agenda items 3.2 Council Reports and add them under Business as item 6.6.
2. Exempt Consent Agenda item 3.2 Report for Council, CAO Report – November 2025 and add under Business as item 6.7.
3. Exempt Consent Agenda item 3.2 Report for Council, Enforcement & Protective Services Monthly Report – October 2025 and add under Business as item 6.8.
4. The Public Hearing shall commence promptly at 7:00 p.m.
5. At 7:00 p.m., the meeting shall pause the current business item to begin the Public Hearing.
6. Following the conclusion of the Public Hearing, the meeting shall resume with the remaining items in the order of Business.
7. Add Confidential item 8.1 – FCSS Board – ATIA Section 29 – Advice from Officials.

CARRIED UNANIMOUSLY

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290/25 Councillor Hanson moved That Council adopt the Consent Agenda for November 25, 2025, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – October 14, 2025
 - Organizational Meeting of Council Minutes – October 30, 2025
 - Standing Committee of Council Meeting Minutes – November 17, 2025
- **Council Reports**
None
- **Administrative Reports**
 - Report for Council, Development & Building Monthly Report – October 2025
- **Boards, Committee and Commission Minutes and/or Reports**
 - Municipal Planning Commission Meeting Minutes – September 9, 2025
 - Library Board Meeting Minutes – October 7, 2025
- **Information**
 - City of Lacombe Council Highlights - November 10, 2025
 - Lacombe County Council Highlights - November 13, 2025
 - Special Event Permit 014.25 - Holiday Train - December 8, 2025
 - Servus Credit Union Public Library Program Update - September 2025
- **Correspondence**
 - Letter from Minister of Municipal Affairs, Dan Williams – November 4, 2025

CARRIED UNANIMOUSLY

DELEGATION

None

BUSINESS

Request for Decision, 2026 Capital Budget & Five-Year Capital Plan

Director de Bresser presented the 2026 Capital Budget and Five-Year Capital Plan for Council’s consideration.

MAIN MOTION

Councillor Sands moved That Council adopt the 2026 Capital Budget and Five-Year Capital Plan, as presented.

AMENDMENTS PROPOSED TO THE MAIN MOTION

Councillor Hoyte moved That Council amend the main motion and strike out “as presented” and insert, “with the exemption of the 2A Landscaping”.

Councillor Hanson moved That Council amend the main motion to strike out “as presented” and insert, “with the exemption of 2A South Street and Diamond 5”.

VOTE ON AMENDMENTS TO THE MAIN MOTION

291/25 Councillor Hanson moved That Council amend the main motion to strike out “as presented” and insert, “with the exemption of 2A South Street and Diamond 5”.

DEFEATED
*In favour: Deputy Mayor Dennis
Councillor Hanson
Councillor Sands*

292/25 Councillor Hoyte moved That Council amend the main motion to strike out “as presented” and insert, “with the exemption of 2A Landscaping”.

CARRIED
*Opposed: Mayor Svab
Councillor Brown*

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VOTE ON AMENDED MAIN MOTION

Councillor Sands requested a recorded vote.

293/25

Councillor Sands moved That Council adopt the 2026 Capital Budget and Five-Year Capital Plan, with the exemption of 2A Landscaping.

IN FAVOUR	OPPOSED
Mayor Svab	Deputy Mayor Dennis
Councillor Brown	Councillor Sands
Councillor Hoyte	Councillor Hanson
Councillor Twerdoclib	

CARRIED

Request for Decision, 2026 Parkland Regional Library Budget Request

Director de Bresser brought forward the Parkland Regional Library’s 2026 Budget Request for Council’s review and discussion.

294/25

Deputy Mayor Dennis moved That Council accept the proposed budget by the Parkland Regional Library with the 2026 Membership requisition at \$9.99 per capita.

CARRIED UNANIMOUSLY

Request for Decision, Signing Authority - Banking

Manager Bouteiller brought forward a request for Council to update the signing authorities for the Town.

295/25

Councillor Brown moved That Council direct Administration to update signing authority for the Town of Blackfalds at the Servus Credit Union, Blackfalds Branch 4906 Broadway Avenue, member number 9481060, to include the following elected officials:

- Mayor Laura Svab
- Councillor Brenda Dennis
- Councillor Jim Sands
- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib

CARRIED UNANIMOUSLY

296/25

Councillor Hoyte moved That Council direct Administration to include the following as Town Administration signors:

- CAO Kim Isaak
- Director of Corporate Services, Justin de Bresser
- Director of Infrastructure and Planning Services, Preston Weran
- Director of Community Services, Rick Kreklewich
- Director of Emergency Management & Protective Services, Ken Morrison
- Finance Manager, Darolee Bouteiller

CARRIED UNANIMOUSLY

297/25

Councillor Sands moved That Council direct Administration to instruct the Servus Credit Union to remove all past elected officials and Administration from the list of authorized signors.

CARRIED UNANIMOUSLY

RECESS

Mayor Svab called for a five-minute recess at 6:56 p.m.

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REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the meeting to order a 7:00 p.m.

PUBLIC HEARING**Bylaw 1338.25 – Valley Ridge Estates Phase 6B Road Closure Bylaw**

Mayor Svab declared the Public Hearing open at 7:00 p.m. for Bylaw 1338.25

The purpose of Bylaw 1338.25 is to close a portion of a road to public travel on lands legally described as Plan Number 142 3984, all portions of the Road lying within Lot 36 Block 4 Plan _____ (*plan number to be determined*) and add the closed portion of the road to the title of Lot 36 Block 4 Plan 252 _____ (*plan number to be determined*).

First Reading was given to Bylaw 1338.25 on September 23, 2025.

Notice of this Public Hearing was advertised in accordance with Section 606 of the Municipal Government Act and the Town of Blackfalds' Public Notification Bylaw and Public Participation Policy:

- On the bulletin board in the Town's Civic Centre, upstairs outside of Council Chambers, commencing October 27, 2025.
- A hard copy of proposed Bylaw 1338.25 was available for viewing at the Town's Civic Centre Front Counter (upstairs) as of October 27, 2025.
- Via email to all local authorities and agencies on October 29, 2025.
- Via email to internal departments on October 29, 2025.
- On the Town's HWY 2A electronic sign commencing October 30, 2025.
- On the Town's Broadway electronic sign commencing October 30, 2025.
- November 2025 edition of "Talk of the Town".
- On the Town's website commencing on October 27, 2025.
- Circulation to adjacent landowners on October 27, 2025.
- Via email to the Municipal Planning Commission on November 5, 2025.
- In the November 13th and November 20th, 2025 editions of the Lacombe Express.
- On the Town's social media channels in the weeks leading up to the Public Hearing.

The following written comments have been received to date:

- October 29, 2025, submission from Lacombe County
- October 30, 2025, submission from ATCO
- November 10, 2025, submission from Canada Post

There were no late submissions received for the Bylaw.

Comments from the Planning and Development Department

Jolene Tejkl, Planning & Development Manager, indicated that the next step is to submit the Road Closure Bylaw to Alberta Transportation and Economic Corridors and receive Ministerial consent before the Bylaw can be brought forward for Second Reading.

Those in Favour of the Bylaw

None came forward, and none attended virtually.

Those Opposed to the Bylaw

None came forward, and none attended virtually.

Any Person Deemed to be Affected by the Bylaw Who Wishes to be Heard

None came forward, and none attended virtually.

Comments from the Planning and Development Department

None

Mayor Svab declared the Public Hearing for Bylaw 1338.25 closed at 7:05 p.m.

MINUTES**Request for Decision, Quarterly Financial Reports for the Period Ending September 30, 2025**

Manager Bouteiller presented the Quarterly Financial Reports for the period ending September 30, 2025.

- 298/25** Councillor Sands moved That Council accept the Operating Statement of Revenue & Expenditure and Division Statement & Variance Analysis report for the period ending September 30, 2025, as information.

CARRIED UNANIMOUSLY

- 299/25** Councillor Hoyte moved That Council accept the Capital Project Report for the period ending September 30, 2025, as information.

CARRIED UNANIMOUSLY

- 300/25** Councillor Twerdoclib moved That Council accept the Council Expenditure report for the period ending September 30, 2025, as information.

CARRIED UNANIMOUSLY

Request for Decision, Broadway Reservoir Expansion Contract 2 Tender Award

Manager Al Sammarraie brought forward the Contract 2 Tender Award for the Broadway Reservoir Expansion.

- 301/25** Councillor Brown moved That Council award the Broadway Reservoir Expansion Contract 2 Project to Filtrum Infrastructure Inc. for \$376,970.00, excluding GST.

CARRIED UNANIMOUSLY

Council Reports

The Council Reports were exempt from the Consent Agenda for further discussion.

- Mayor Laura Svab
- Deputy Mayor Brenda Dennis
- Councillor Jim Sands
- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib

Council discussed, in summary, the meeting, events, and activities they have attended.

- 302/25** Councillor Sands moved That Council accept the Council Reports for information.

CARRIED UNANIMOUSLY

Report for Council, CAO Report - November 2025

The Report for Council, CAO Report for November 2025 was exempt from the Consent Agenda for further discussion.

- 303/25** Councillor Hanson moved That Council accept the Report for Council, CAO Report – November 2025, as information.

CARRIED UNANIMOUSLY

Report for Council, Enforcement & Protective Services Monthly Report - October 2025

The Report for Council, Enforcement & Protective Services Monthly Report - October 2025 was exempt from the Consent Agenda for further discussion.

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- 304/25** Councillor Hanson moved That Council accept the Report for Council, Enforcement & Protective Services Monthly Report - October 2025, as information.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

RECESS

Mayor Svab called for a five-minute recess at 8:08 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the meeting to order at 8:13 p.m.

CONFIDENTIAL

- **FCSS Board – ATIA Section 29 – Advice from Officials**

- 305/25** Councillor Sands moved That Council move to a closed session commencing at 8:13 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 29 of the *Access to Information Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, CAO Kim Isaak and Director Rick Kreklewich.

- 306/25** Councillor Sands moved That Council move to come out of the closed session at 8:59 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Svab called the Regular Council Meeting back to order at 8:59 p.m.

Regular Council Meeting Attendance: Mayor Laura Svab, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Shane Hanson, Councillor Ryan Brown, Councillor Aaron J. Hoyte, Councillor Cory Twerdoelib, CAO Kim Isaak and Director Rick Kreklewich.

- 307/25** Councillor Hanson moved That Council direct Administration to meet with the FCSS Board Members.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Svab adjourned the Regular Council Meeting at 9:00 p.m.

- Original Signed -

Laura Svab, Mayor

- Original Signed -

Kim Isaak, Chief Administrative Officer