
1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **ADOPTION OF AGENDAS**

- 3.1 Regular Agenda for January 14, 2025
3.2 Consent Agenda for January 14, 2025
- a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
 - b) **Adoption of Minutes**
 - o Regular Council Meeting Minutes - December 10, 2024
 - o Special Council Meeting Minutes - December 16, 2024
 - c) **Council Reports**

None
 - d) **Administrative Reports**
 - o Report for Council, Enforcement & Protective Services Monthly Report - December 2024
 - o Report for Council, Development & Building Monthly Report - December 2024
 - e) **Boards, Committee and Commission Minutes and/or Reports**
 - o Recreation, Culture and Parks Board Meeting Minutes - October 2, 2024
 - o Library Board Meeting Minutes - December 3, 2024
 - f) **Information**
 - o Servus Blackfalds Library Programming Update - November 29, 2024
 - o City of Lacombe Council Highlights - December 9, 2024
 - o Lacombe County Council Highlights - December 12, 2024
 - o Lacombe Foundation 2025 Requisition
 - o Servus Blackfalds Library Programming Update - December 2024
 - g) **Correspondence**

None

4. **PUBLIC HEARING**

None

5. **DELEGATION**

- 5.1 Central Alberta Crime Prevention Centre - CPTED Report

6. **BUSINESS**

- 6.1 Request for Decision, Central Alberta Crime Prevention Center CPTED Report
6.2 Request for Decision, Bylaw 1323.25 - Schedule "B" 2025 Water and Wastewater Rates (*First Reading*)
6.3 Request for Decision, Blackfalds Industrial Park - Local Improvement
6.4 Request for Decision, Business Machines - Budget Adjustment
6.5 Request for Decision, Letter of Support - Anam Rural Youth Association
6.6 Request for Decision, Library Board Appointments
6.7 Central Alberta Mayors and Reeves Group Quarterly Meeting Business Items
6.8 Request for Decision, Capital Adjustment – Articulated Loader

7. **NOTICES OF MOTION**

None

8. **CONFIDENTIAL**

- 8.1 CUPE Negotiations, FOIP Section 24(1) – Advice from Officials

9. **ADJOURNMENT**

Future Meetings/Events:

- Standing Committee of Council Meeting – January 20, 2025
- Regular Council Meeting – January 28, 2025

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on December 10, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management and Protective Services
Peter McGee, Economic Development Officer
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Deputy Mayor Jim Sands
Councillor Edna Coulter
Preston Weran, Director of Infrastructure and Planning Services

MEDIA

None

OTHERS PRESENT

Sunny Gill, Enterprise Fleet Management
Chris Kearns, Deputy Chief, The City of Red Deer
Evan Stewart, Assistant Deputy Chief, The City of Red Deer

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of December 10, 2024, called the meeting to order at 7:01 p.m. and indicated that Deputy Mayor Sands and Councillor Coulter sent their regrets.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

Exemption of Consent Agenda item 3.2c) Report for Council, Development & Building Monthly Report - November 2024 was added under the Regular Agenda as Business item 6.12.

379/24 Councillor Dennis moved That Council adopt the Regular Agenda for December 10, 2024, as amended.

CARRIED UNANIMOUSLY

380/24 Councillor Svab moved That Council adopt the Consent Agenda for December 10, 2024, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – November 26, 2024

MINUTES

- **Council Reports**
None
- **Administrative Reports**
 - Report for Council, Enforcement & Protective Services Monthly Report - November 2024
- **Boards, Committee and Commission Minutes and/or Reports**
 - Lacombe Foundation Board Meeting Minutes – September 23, 2024
- **Information**
 - City of Lacombe Council Highlights – November 25, 2024
 - Lacombe County Council Highlights – November 28, 2024
- **Correspondence**
 - Happy Holidays from Wolf Creek Public Schools - December 4, 2024

CARRIED UNANIMOUSLY**PUBLIC HEARING**

None

DELEGATION**Enterprise Fleet Management**

Sunny Gill, representing Enterprise Fleet Management, presented the services and resources offered to municipalities and a customized roadmap for the Town of Blackfalds.

BUSINESS**Request for Decision, Enterprise Fleet Management Equity Lease**

Following the Enterprise Fleet Management's presentation, Director de Bresser presented the Enterprise Fleet Management Equity Lease Program for Council's consideration.

381/24 Councillor Appel moved That Council approve the Town to enter the Enterprise Fleet Management Equity Lease Program.

CARRIED UNANIMOUSLY

382/24 Councillor Appel moved That Council approve an additional \$25,000 into the 2025 Capital Budget to enter into the Enterprise Fleet Management Equity Lease Program.

CARRIED UNANIMOUSLY**Request for Decision, Highway 2a Tourism Corridor**

Economic Development Officer McGee presented Council with the proposal of partnering with neighbouring communities to expand mural programs along the Highway 2a corridor.

383/24 Councillor Dennis moved That Council endorse the Highway 2a Tourism Corridor and direct Administration to pursue this initiative.

CARRIED UNANIMOUSLY**Request for Decision, Bylaw 1319.24 - Affordable Housing Taxation Bylaw**

Director de Bresser brought forward the Affordable Housing Taxation Bylaw for Council's consideration of Second and Third Reading.

384/24 Councillor Svab moved That Council give Second Reading to Bylaw 1319.24 - Affordable Housing Taxation By-law, as presented.

CARRIED UNANIMOUSLY

385/24 Councillor Appel moved That Council give Third Reading to Bylaw 1319.24 - Affordable Housing Taxation Bylaw, as presented.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Bylaw 1318.24 - Schedule "C" - Community Services Facilities Fee Schedule

Director Kreklewich brought forward for Third Reading, Bylaw 1318.24 - Schedule "C" - Community Services Facilities Fee Schedule for Council's consideration.

- 386/24** Councillor Svab moved That Council give Third Reading to Bylaw 1318.24 - Schedule "C" - Community Services Facilities Fee Schedule, as presented.

CARRIED UNANIMOUSLY

Request for Decision, Support Services Centre Lease Rate

Director Kreklewich brought forward a request to set the Support Services Centre's lease rate.

- 387/24** Councillor Appel moved That Council approve the Support Services Centre lease rate of \$12 per square foot per year.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1322.24 - Code of Conduct Bylaw

Following the recommendation from the Standing Committee of Council on November 18, 2024, CAO Isaak presented the Code of Conduct Bylaw for Council's consideration.

- 388/24** Councillor Svab moved That Council give First Reading to Bylaw 1322.24 - Code of Conduct Bylaw, as presented.

CARRIED UNANIMOUSLY

- 389/24** Mayor Hoover moved That Council give Second Reading to Bylaw 1322.24 - Code of Conduct Bylaw, as presented.

CARRIED UNANIMOUSLY

- 390/24** Councillor Appel moved That Council give unanimous consent to move to the Third Reading of Bylaw 1322.24 - Code of Conduct Bylaw.

CARRIED UNANIMOUSLY

- 391/24** Councillor Dennis moved That Council give Third Reading to Bylaw 1322.24 - Code of Conduct Bylaw, as presented.

CARRIED UNANIMOUSLY

Request for Decision, 2025 Member at Large Appointments

CAO Isaak, on behalf of the Member at Large Review Panel brought forward the recommendations for the appointment of Members at Large to Council Boards, Committees and Commission for 2025.

- 392/24** Councillor Svab moved That Council approve the 2025 Member at Large Schedule of appointments to the various Council Boards, Committees, and Commission as outlined in the schedule.

CARRIED UNANIMOUSLY

Request for Decision, Appointment of Returning Officer

CAO Isaak brought forward the recommendation for the appointment of the Returning Officer and Substitute Returning Officer for the 2025 Municipal General Election.

- 393/24** Councillor Appel moved That Council appoint Danielle Nealon, Executive and Legislative Coordinator, as the Returning Officer and Darolee Bouteiller, Finance Manager, as the Assistant Returning Officer for the 2025 Municipal General Election, and if Danielle Nealon becomes incapable of carrying out her duties, that Darolee Bouteiller, be appointed to act in place of the Returning Officer.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Bylaw 1321.24 - Elections Bylaw

Coordinator Nealon presented and brought forward the Elections Bylaw for Council's consideration of First, Second and Third Reading or deferring the Bylaw until after the Province has provided Election Training.

394/24 Councillor Appel moved That Council give First Reading to Bylaw 1321.24 – Elections Bylaw, as presented.

CARRIED
Opposed: Mayor Hoover

395/24 Councillor Svab moved That Council give Second Reading to Bylaw 1321.24 – Elections Bylaw, as presented.

CARRIED
Opposed: Mayor Hoover

396/24 Councillor Appel moved That Council give unanimous consent to proceed to Third Reading of Bylaw 1321.24 – Elections Bylaw, as presented.

CARRIED
Opposed: Mayor Hoover

Request for Decision, Standing Committee of Council Meeting Cancellation Request

Coordinator Nealon brought forward a request for Council to cancel the Standing Committee of Council Meeting scheduled for December 16, 2024.

397/24 Councillor Dennis moved That Council cancel the December 16, 2024, Standing Committee of Council Meeting and direct Administration to post notice of the cancellation.

CARRIED UNANIMOUSLY

Request for Decision, 9-1-1 Call Answer Services Agreement

Director Morrison brought forward for renewal the 9-1-1 Call Answer Services Agreement for Council's authorization.

398/24 Councillor Appel moved That Council authorize Administration to renew the 9-1-1 Call Answer Services Agreement.

CARRIED UNANIMOUSLY

Report for Council, Development & Building Monthly Report - November 2024

The Report for Council, Development & Building Monthly Report - November 2024 was exempt from the Consent Agenda and added under Business as 6.12.

399/24 Mayor Hoover moved That Council receive the Report for Council, Development & Building Monthly Report - November 2024, as information.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

RECESS

Mayor Hoover called for a five-minute recess at 8:29 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:33 p.m.

MINUTES

CONFIDENTIAL

- **Fire Dispatch Services Agreement - FOIP Section 21 - Disclosure Harmful to Intergovernmental Relations**
- **Aspen Lakes West - FOIP Section 24 - Advice from Officials**

400/24 Councillor Svab moved That Council move to a closed session commencing at 8:33 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 21 and 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, CAO Kim Isaak, Director Ken Morrison, Chris Kearns, Deputy Chief and Evan Stewart, Assistant Deputy Chief from The City of Red Deer.

401/24 Councillor Dennis moved That Council move to come out of the closed session at 9:04 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:04 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis and CAO Kim Isaak.

- **Fire Dispatch Services Agreement - FOIP Section 21 - Disclosure Harmful to Intergovernmental Relations**

402/24 Councillor Appel moved That Administration proceed as discussed in-camera.

CARRIED UNANIMOUSLY

- **Aspen Lakes West - FOIP Section 24 - Advice from Officials**

403/24 Councillor Svab moved That Administration proceed as discussed in-camera.

CARRIED UNANIMOUSLY

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 9:04 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

MINUTES

A Special Council Meeting for the Town of Blackfalds was held on December 16, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 6:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab
Councillor Brenda Dennis

ATTENDING

Kim Isaak, Chief Administrative Officer
Preston Weran, Director of Infrastructure & Planning Services
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

None

MEDIA

None

OTHERS PRESENT

Mathew James, Chapman Riebeek
Suzanne Alexander-Smith, Chapman Riebeek

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Special Council Meeting of December 16, 2024, and called the meeting to order at 6:01 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDA

Addition of Confidential item 4.2 EPR Contract - FOIP Section 24(1) Advice from Officials and item 4.2 Disclosure – FOIP Section 17(1) Disclosure Harmful to Personal Privacy was moved to 4.3.

404/24 Councillor Coulter moved That Council adopt the Special Meeting Agenda for December 16, 2024, as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL

- **Aspen Lakes West - FOIP Section 24 (1) Advice from Officials**
- **EPR Contract - FOIP Section 24(1) Advice from Officials**
- **Disclosure - FOIP Section 17(1) Disclosure Harmful to Personal Privacy**

405/24 Deputy Mayor Sands moved That Council move to a closed session commencing at 6:03 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Sections 24(1) and 17(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

MINUTES

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, CAO Kim Isaak, Director Preston Weran, Coordinator Danielle Nealon, Mathew James and Suzanne Alexander-Smith.

DEPARTURE

Councillor Coulter left the meeting at 6:47 p.m.

ARRIVAL

Councillor Coulter returned to the meeting at 6:49 p.m.

406/24 Councillor Svab moved That Council move to come out of the closed session at 7:44 p.m.

CARRIED UNANIMOUSLY

SPECIAL COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Special Council Meeting back to order at 7:45 p.m.

Special Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, Councillor Brenda Dennis, CAO Kim Isaak and Coordinator Danielle Nealon.

- **Aspen Lakes West - FOIP Section 24 (1) Advice from Officials**

407/24 Councillor Svab moved That Administration proceed as discussed in-camera.

CARRIED UNANIMOUSLY

- **EPR Contract - FOIP Section 24(1) Advice from Officials**

408/24 Councillor Appel moved That Council rescind resolution 254/24.

CARRIED UNANIMOUSLY

409/24 Councillor Appel moved That, based on clarifying information, That Council move to the Opt-Out Services Model for Curbside Recycling.

CARRIED UNANIMOUSLY

Bylaw 1321.24 – Elections Bylaw

Coordinator Nealon brought forward the Elections Bylaw for Council's consideration.

Mayor Hoover vacated the Chair and handed it to Deputy Mayor Sands.

410/24 Mayor Hoover moved That Council give Third Reading to Bylaw 1321.24 – Elections Bylaw, excluding paragraphs 6.6.4 and 6.7.3 to ensure that candidates' personal information that would otherwise not make them ineligible for office would not be used to discriminate against the candidate.

DEFEATED

In favour: Mayor Hoover and Deputy Mayor Sands

Deputy Mayor Sands vacated the Chair and handed it back to Mayor Hoover.

411/24 Councillor Coulter moved That Council reconsider giving Third Reading to Bylaw 1321.24 – Elections Bylaw.

CARRIED

Opposed: Mayor Hoover and Deputy Mayor Sands

MINUTES

412/24 Councillor Svab moved That Council give Third Reading to Bylaw 1321.24 – Elections Bylaw, as presented.

DEFEATED

In favour: Councillor Coulter, Councillor Dennis and Councillor Svab

ADJOURNMENT

Mayor Hoover adjourned the Special Council Meeting at 7:56 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

DRAFT

MEETING DATE: January 14, 2025

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement & Protective Services Monthly Report - December 2024**

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of December for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.


FINANCIAL IMPLICATIONS

None


ATTACHMENTS

- *Protective Services Monthly Report – December 2024*
- *Municipal Enforcement December Incident Report*
- *Fire December 2024 Monthly Incident Summary*
- *RCMP 2025-01-07 Blackfalds Municipal 2024 December Five-Year Crime Stats*
- *RCMP 2025-01-07 CAD Municipal December 2024 Detachment at a Glance and Crime Gauges*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

Protective Services Monthly Report

Municipal Enforcement:

2024 Year-End Enforcement Report

The 2024 Year-End Municipal Enforcement Report provides a comprehensive overview of the activities, incidents, and outcomes handled by our team over the past year. This summary highlights the dedication and effort put forth in upholding municipal bylaws, traffic regulations, and community standards while ensuring public safety and well-being.

Throughout 2024, a total of **1,208 incidents** were recorded through our Omnigo software system, showcasing the diverse range of issues our enforcement team addressed. From municipal reports and violation tickets to community standards and animal control concerns, our officers demonstrated a consistent commitment to maintaining order and supporting the community.

Key achievements this year include:

- Addressing and mitigating traffic violations, parking issues, and heavy vehicle restrictions.
- Responding to community standards complaints related to noise, litter, and property maintenance.
- Managing animal control concerns with a focus on public safety and compliance.
- Enforcing provincial regulations through effective ticketing and vehicle seizure protocols.

In 2024, our peace officers issued **1,165 violation tickets**, processed **2,384 vehicle queries**, and achieved a total of **\$254,020 in fines**. This reflects our proactive approach in ensuring compliance with laws and fostering a safe environment for all.

This report outlines the specifics of our enforcement efforts, challenges encountered, and the measurable impact of our initiatives. As we move forward, we remain committed to continuous improvement and collaboration with our community to address concerns effectively and uphold standards.

2024 Incident Report Summary

Total Incidents Recorded:

- **1,208** incidents recorded in Omnigo reporting software.
 - **932** municipal reports.
 - **245** violation tickets issued (registered owners and/or parking-related).

Categories of Incidents

Traffic Bylaw Violations

- **Snow on Sidewalks:** 11 incidents recorded for failure to clean sidewalks within 48 hours (Part 10).

- **Pedestrians, Bicycles, and Conveyances:** Tripping hazards caused by cords, ropes, or extensions across sidewalks.
 - **Heavy Vehicle Restrictions:**
 - Operating heavy vehicles off designated truck routes.
 - Draining radiator fluids on highways (Part 4).
 - **Parking Violations (Part 6):**
 - Parked in restricted zones or on private property.
 - Parking in alleys beyond permitted loading/unloading times.
 - Parking within restricted distances (e.g., near hydrants, driveways, signs).
 - Parking on sidewalks, boulevards, or vacant lots.
 - Recreational vehicle violations (e.g., parking longer than 72 hours).
 - **Speeding and Passing School Buses:** Several complaints of excessive speed and passing school buses with flashing red lights.
-

Community Standards Bylaw

- **Noise and Disturbances:** Complaints of yelling, screaming, and construction noise.
 - **Litter and Property Maintenance:** Issues such as failing to remove litter, unsightly properties, and failing to contain construction debris.
 - **Public Nuisances:**
 - Graffiti, bullying, and public fighting.
 - Human waste deposited in public areas.
 - **Vehicle Concerns:** Complaints about dismantling inoperable vehicles on private property.
-

Animal Control Bylaw

- **Dog Complaints:**
 - Running at large, barking, or aggressive behavior.
 - Dog bites causing minor to severe injuries to animals or humans.
 - Defecation-related complaints (e.g., failure to remove waste).
 - Violations in off-leash areas or prohibited park areas.
- **Cat Complaints:**
 - Cats running at large, spraying, and defecating.
 - Cats caught in live traps.

Fire Protection Bylaw

- Complaints about individuals failing to comply with fire bans.
 - Several inquiries about fire pits.
-

Law Enforcement Activities

Vehicle and Traffic Enforcement

- **Vehicle Queries:** Approximately 2,384 vehicles queried.
- **Violation Tickets:**
 - 1,165 tickets issued and 103 warnings.
 - 728 under Traffic Safety Act.
 - 285 under Highway Rules of the Road Regulation Act.
 - 107 under Vehicle Equipment Regulation.
 - 28 under Operating, Licensing, and Vehicle Control Regulation.
 - 5 under Tobacco Smoking and Vaping Reduction Act.
 - 7 under Fuel Tax Act.
 - 4 under Gaming, Liquor, and Cannabis Act.
 - 1 under Environmental Protection and Enhancement Act.
- **Total Fines Issued: \$254,020.**

Provincial Ticketing (APIS)

- **Tickets Issued:** Approximately 38 tickets for offenses such as driving with suspended or no registration/insurance.
- **Vehicle Seizures:** 13 vehicles seized (30–60 days as the result of suspension).

Community Initiatives:

Along with activities noted above, Municipal Enforcement officers, were actively engaged with our community partners, Public & Catholic Schools, as well participated in numerous, community led events, hockey games, parades, Kids & Kops, Breakfast with Santa, Fireworks, CP Holiday Train, Light up Blackfalds, and many more activities during the year.

Officers once again participated in the Annual charity Check Stop, raising funds for the local Food Bank, this was incredibly successful.

December Municipal Enforcement Report is attached.

Blackfalds Fire Rescue

November 2024 Monthly Activity Summary Report

During the month of December, we were busy with the Christmas Food Hampers, and the preparation of the Santa Run.

This year, during our Santa Run, the department collected a total of 7686 pounds of food and \$2,318.40 in cash donations for the food bank.

December, we responded to a total of 24 incidents, and attached is the incident summary for the month.

Occupational Health & Safety

One (1) Property Damage <\$5000 (PW Grader blade vs alley), One (1) First Aid (Abbey Center slip on ice), Eight (8) Hazard ID's/Near Misses were reported. All hazard id's/Near misses submitted by the Public Works Department.

Two (2) work site inspections completed. One with parks and facilities, one with public works. Both inspections conducted involved snow removal with the departments. All PPE being worn. Traffic control and spotters being utilized for equipment in congested areas. Crews managed pedestrian traffic well.

Attended two toolbox meetings with Parks & Facilities as well as Public Works departments to discuss Motivosity post relating to Holiday Stress and Holiday Party Responsibilities.

Facilitated the last JHSC meeting of the year. Announced and prepared for the newly structured meeting. Provided new documentation package, highlighted meeting agenda, criteria and structure. Attended the Abbey Center sub-committee meeting.

AMSHA JHSC training to be scheduled and provided once new representatives are determined. JHSC meetings to be conducted quarterly, the third Tuesday of the first month of each quarter. Department sub-committees will be established to conduct "fresh eyes" audit on fellow departments and communicated at the formal JHSC.

Scheduled full (in-person) tutorial with Core Point to be conducted at the ops A conference room to implement changes and re-structuring to make program more "user friendly". Follow up tutorial/refresher training to be determined and scheduled for all managers/supervisors later once restructure is complete.

RCMP

Throughout the month of December, the RCMP was busy. Arrests were in the armed Robbery which occurred at the Blackfalds 7/11 in November.

Overall, from January to December there was an 11.3 Decrease in Persons Crimes, 15.2% decrease in Property Crimes and a 14 % decrease in Total Criminal Code, when compared to the year 2023-2024. This equates to 20 fewer persons crimes, 51 fewer property crimes and 84 fewer total criminal code offences.

The RCMP participated in the Annual Charity Check stop which was extremely successful in raising funds for the local Food Bank.

Throughout December Crime stats:

4 Thefts of Motor Vehicles: 1 truck, 0 minivans, 2 SUVs, 1 other type of vehicle.

2 Break and Enters: 1 business, 1 residence

2 Provincial Roadside Suspensions: (2 alcohol related and 0 drug related). This brings the **year-to-date** total to 23 (23 alcohol related and 0 drug related).

11 files with the **Spousal Abuse** survey code in December (December 2023: 6).

This brings the **year-to-date total** to 120 (2023: 143).

Detailed Crime Stats are attached:

Emergency Management

On December 5th, the last meeting of 2024 was held with LCMAO. The group voted on supporting the LREMP/LCMAO full-scale exercise in 2025. Funding in the amount of \$10,000 was approved.

December 11th, the Police Committee meeting was held. Discussion was had on the changes in Policing Committees.

December 18th, Director Morrison participated in Session 2 Information Session on changes to Policing legislation. New legislation requires communities between 5-15,000 population to be part of a regional Police committee. Municipalities can apply to have their own committee and those who already have a committee can continue to do so but should apply to the minister for approval. Committees will have provincially appointed representatives and costs for these will be borne by the municipality.

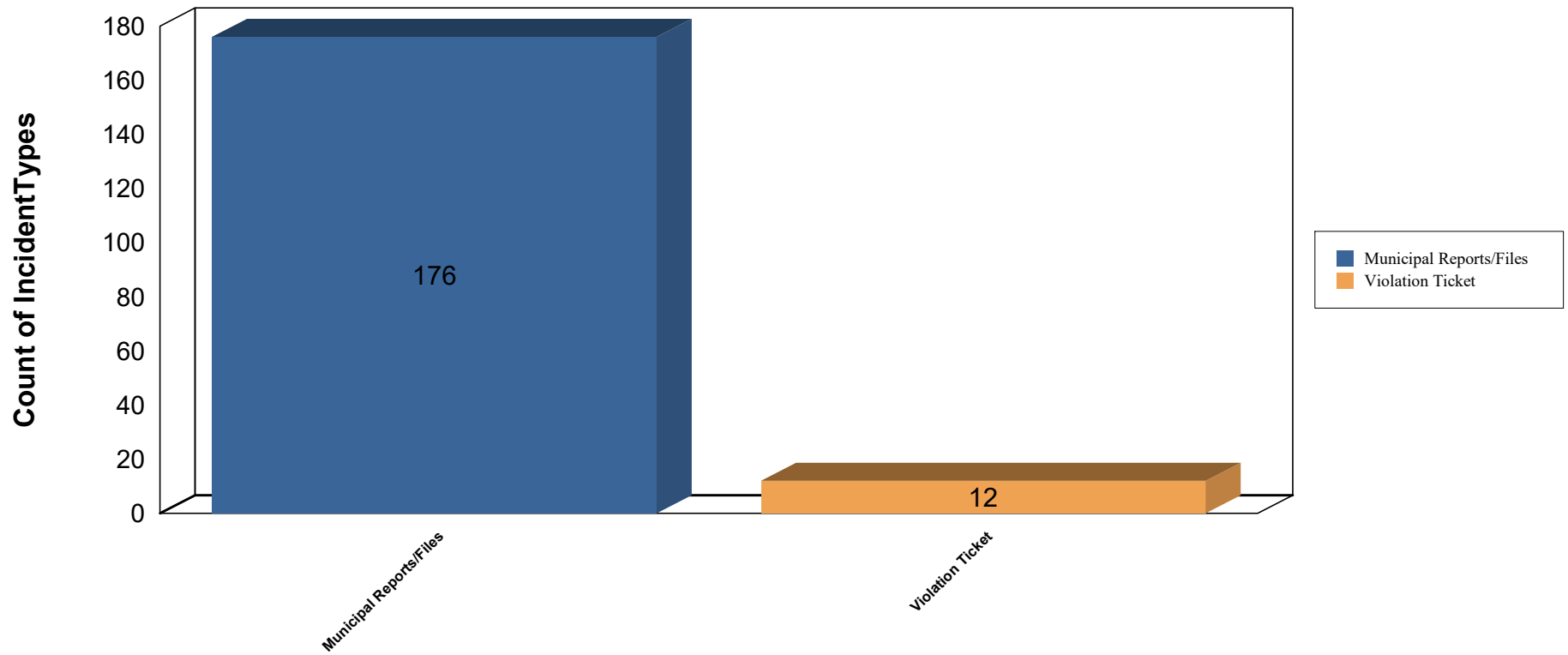
Ken Morrison

Director of Emergency Management & Protective Services

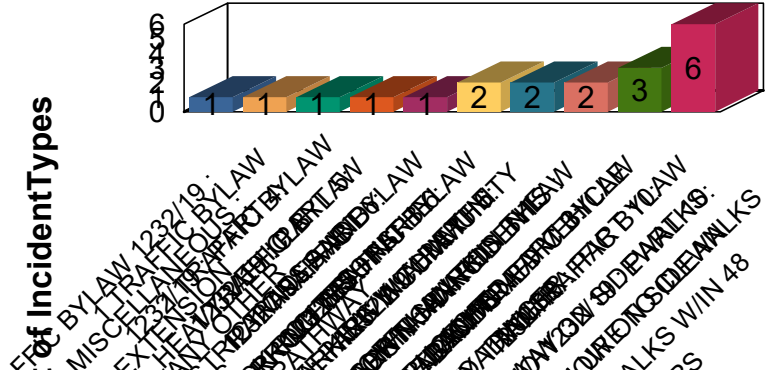
Town of Blackfalds

COMBINE MONTHLY REPORT Statistics from: 12/1/2024 12:00:00AM to 12/31/2024 11:59:59PM

Count of Reports Completed



Count of Incident Types



0.54% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 11: MISCELLANEOUS : PLACE EXTENSION CORD/ROPE/ANY OTHER ACROSS SIDEWALK/WALKWAY/PATHWAY

0.54% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 4: HEAVY VEHICLE RESTRICTIONS AND TRUCK ROUTES : OPERATE HEAVY VEHICLE OFF DESIGNATED TRUCK ROUTE

0.54% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 5: PARADES AND PROCESSIONS

0.54% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN ALLEY LONGER THAN PERMITTED FOR LOADING/UNLOADING

0.54% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY

1.09% # of Reports: 2 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN

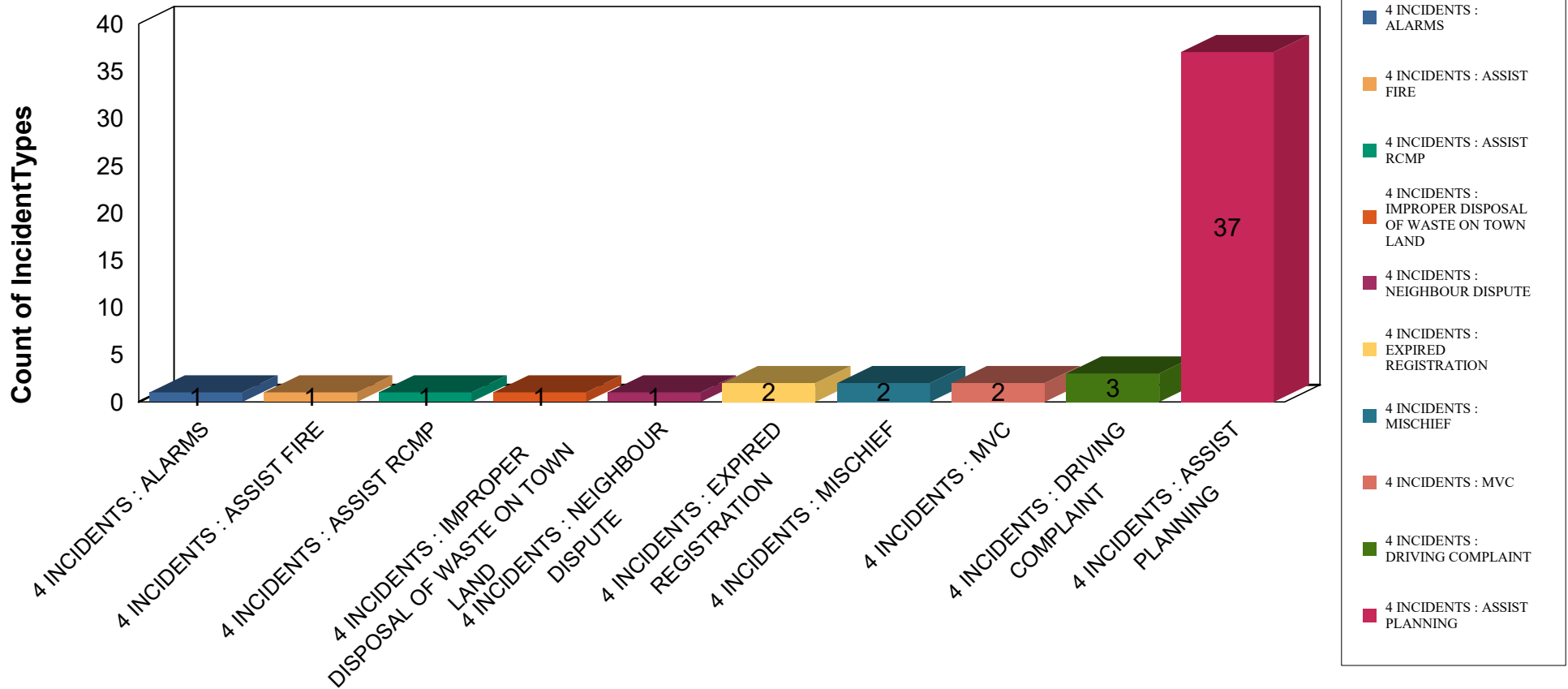
1.09% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

1.63% # of Reports: 3 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS

3.26% # of Reports: 6 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

Count of Incident Types



0.54% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ALARMS

0.54% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ASSIST FIRE

0.54% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ASSIST RCMP

0.54% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : IMPROPER DISPOSAL OF WASTE ON TOWN LAND

0.54% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : NEIGHBOUR DISPUTE

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : EXPIRED REGISTRATION

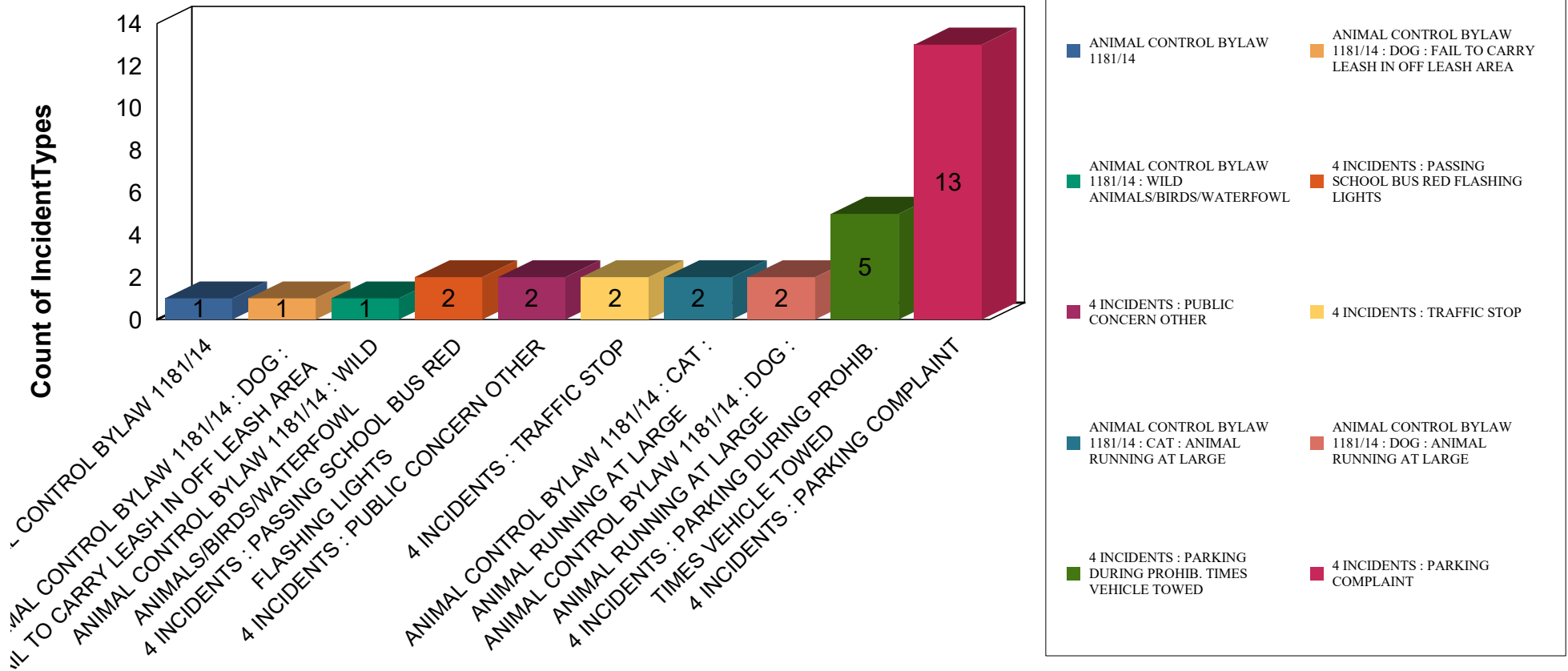
1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : MISCHIEF

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : MVC

1.63% # of Reports: 3 Municipal Reports/Files 4 INCIDENTS : DRIVING COMPLAINT

20.11% # of Reports: 37 Municipal Reports/Files 4 INCIDENTS : ASSIST PLANNING

Count of Incident Types



0.54% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14

0.54% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : FAIL TO CARRY LEASH IN OFF LEASH AREA

0.54% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : PASSING SCHOOL BUS RED FLASHING LIGHTS

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : PUBLIC CONCERN OTHER

1.09% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : TRAFFIC STOP

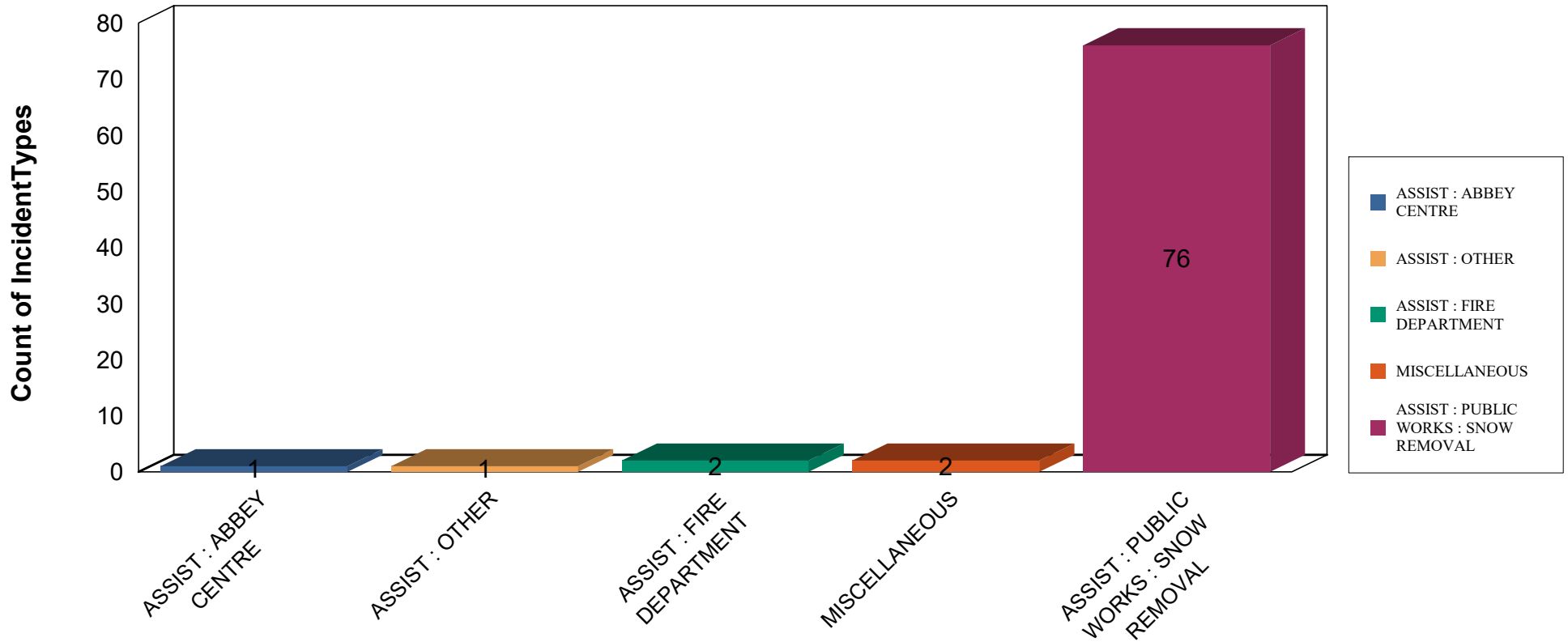
1.09% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : CAT : ANIMAL RUNNING AT LARGE

1.09% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE

2.72% # of Reports: 5 Municipal Reports/Files 4 INCIDENTS : PARKING DURING PROHIB. TIMES VEHICLE TOWED

7.07% # of Reports: 13 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT

Count of Incident Types



0.54% # of Reports: 1 Municipal Reports/Files ASSIST : ABBEY CENTRE

0.54% # of Reports: 1 Municipal Reports/Files ASSIST : OTHER

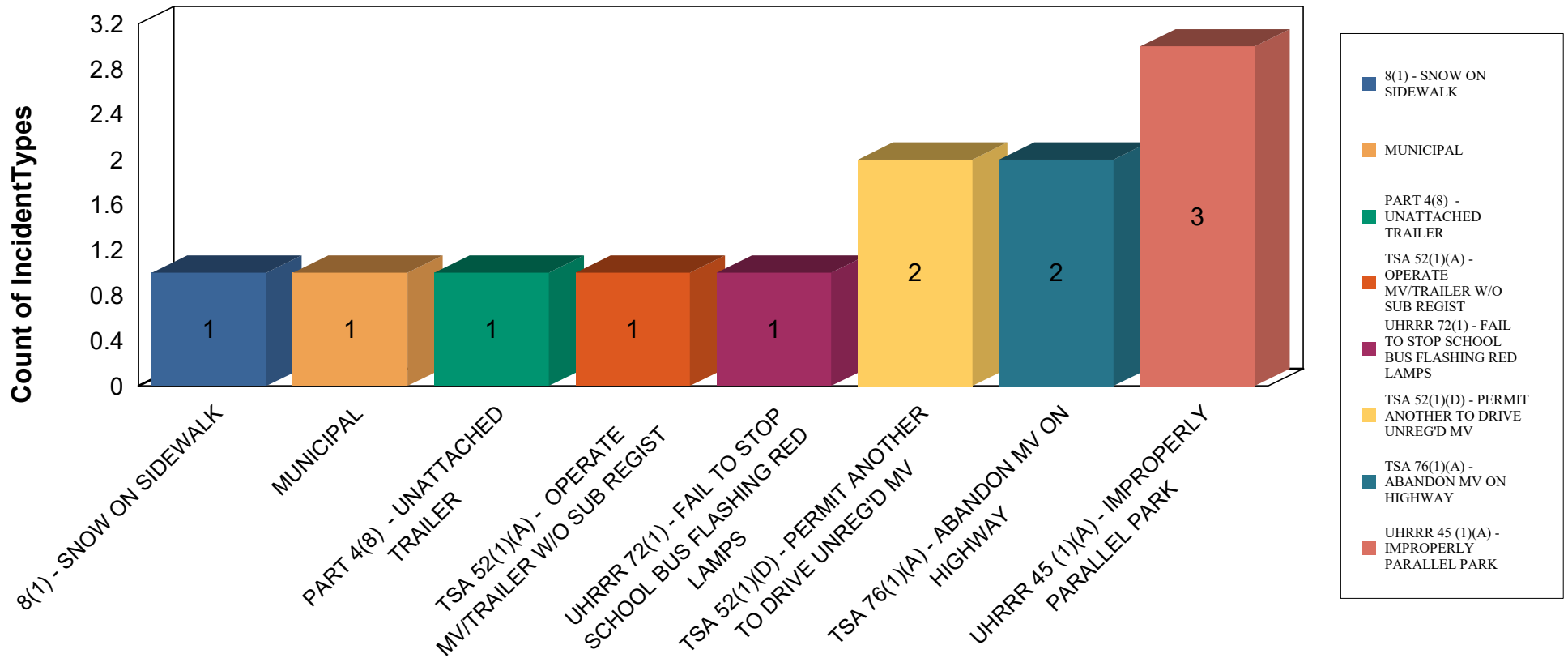
1.09% # of Reports: 2 Municipal Reports/Files ASSIST : FIRE DEPARTMENT

1.09% # of Reports: 2 Municipal Reports/Files MISCELLANEOUS

41.30% # of Reports: 76 Municipal Reports/Files ASSIST : PUBLIC WORKS : SNOW REMOVAL

Grand Total: 100.00% Total # of Incident Types Reported: 184 Total # of Reports: 176

Count of Incident Types



8.33% # of Reports: 1 Violation Ticket 8(1) - SNOW ON SIDEWALK

8.33% # of Reports: 1 Violation Ticket MUNICIPAL

8.33% # of Reports: 1 Violation Ticket PART 4(8) - UNATTACHED TRAILER

8.33% # of Reports: 1 Violation Ticket TSA 52(1)(A) - OPERATE MV/TRAILER W/O SUB REGIST

8.33% # of Reports: 1 Violation Ticket UHRRR 72(1) - FAIL TO STOP SCHOOL BUS FLASHING RED LAMPS

16.67% # of Reports: 2 Violation Ticket TSA 52(1)(D) - PERMIT ANOTHER TO DRIVE UNREG'D MV

16.67% # of Reports: 2 Violation Ticket TSA 76(1)(A) - ABANDON MV ON HIGHWAY

25.00% # of Reports: 3 Violation Ticket UHRRR 45 (1)(A) - IMPROPERLY PARALLEL PARK

Grand Total: 100.00% Total # of Incident Types Reported: 12 Total # of Reports: 12

Grand Total: 100.00% Total # of Incident Types Reported: 196

Blackfalds Fire Rescue

4401 South Street, P.O. Box 220, Blackfalds, Alta T0M-0J0

Phone: 403 -885 - 4144

Fax: 403 - 885 - 5499

INCIDENT SUMMARY - PAGE 1 OF 1

Blackfalds Fire Rescue Department				BLF	DECEMBER	2024	
CALL #	DATE	INCIDENT TYPE	DISPATCH EVENT #	LOCATION		RCMP FILE #	MAFP 1244
251	1	MOTOR VEHICLE INCIDENT	BLK2401019	Within Corporate Limits		YES	EMS
252	2	ALARM	BLK2401020	Within Corporate Limits		N/A	N/A
253	4	ALARM	BLK2401021	Within Corporate Limits		N/A	N/A
254	5	ALARM	BLK2401022	Within Corporate Limits		N/A	N/A
255	5	HAZ-70 PUBLIC HAZARD	BLK2401023	Within Corporate Limits		N/A	N/A
256	7	FIRE ILLEGAL BURN	BLK2401024	Within Corporate Limits		YES	N/A
257	8	MEDICAL	BLK2401025	Within Corporate Limits		N/A	EMS
258	12	ALARM	BLK2401026	Lacombe County		N/A	EMS
259	12	FIRE VEHICLE	BLK2401027	Within Corporate Limits		YES	N/A
260	17	ALARM	BLK2401028	Within Corporate Limits		N/A	N/A
261	19	GAS LEAK	BLK2401029	Within Corporate Limits		N/A	EMS
262	20	MEDICAL	BLK2401030	Within Corporate Limits		N/A	EMS
263	23	MOTOR VEHICLE INCIDENT	BLK2401031	Within Corporate Limits		YES	EMS
264	23	MEDICAL	BLK2401032	Within Corporate Limits		N/A	EMS
265	24	ALARM	BLK2401033	Within Corporate Limits		N/A	N/A
266	24	MOTOR VEHICLE INCIDENT	BLK2401034	Within Corporate Limits		YES	EMS
267	26	ALARM	BLK2401035	Within Corporate Limits		N/A	N/A
268	27	MEDICAL	BLK2401036	Within Corporate Limits		N/A	N/A
269	27	MEDICAL	BLK2401037	Within Corporate Limits		N/A	EMS
270	29	HAZ-70 PUBLIC HAZARD	BLK2401038	Within Corporate Limits		N/A	N/A
271	29	ALARM	BLK2401039	Within Corporate Limits		N/A	N/A
272	30	ALARM	BLK2401040	Within Corporate Limits		N/A	N/A
TOTAL RESPONSES	22	OFFICER		Robert Côté		REV DT FEB 02/17	Print Form



Blackfalds Municipal Detachment Crime Statistics (Actual) January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		2	0	0	0	0	-100%	N/A	-0.4
Robbery		2	5	1	1	0	-100%	-100%	-0.8
Sexual Assaults		3	12	8	5	3	0%	-40%	-0.7
Other Sexual Offences		4	9	11	8	2	-50%	-75%	-0.5
Assault		85	82	54	76	73	-14%	-4%	-3.0
Kidnapping/Hostage/Abduction		2	1	1	2	0	-100%	-100%	-0.3
Extortion		2	0	3	5	3	50%	-40%	0.7
Criminal Harassment		46	34	35	54	47	2%	-13%	2.2
Uttering Threats		35	52	41	26	29	-17%	12%	-3.8
TOTAL PERSONS		181	195	154	177	157	-13%	-11%	-6.6
Break & Enter		48	37	38	35	24	-50%	-31%	-5.0
Theft of Motor Vehicle		48	42	29	26	25	-48%	-4%	-6.2
Theft Over \$5,000		6	10	7	8	7	17%	-13%	0.0
Theft Under \$5,000		116	79	61	73	60	-48%	-18%	-11.8
Possn Stn Goods		25	18	22	21	11	-56%	-48%	-2.5
Fraud		61	58	37	74	57	-7%	-23%	0.8
Arson		3	3	1	3	2	-33%	-33%	-0.2
Mischief - Damage To Property		75	81	65	53	61	-19%	15%	-5.6
Mischief - Other		49	38	36	42	37	-24%	-12%	-2.0
TOTAL PROPERTY		431	366	296	335	284	-34%	-15%	-32.5
Offensive Weapons		14	12	8	9	4	-71%	-56%	-2.3
Disturbing the peace		38	25	13	22	32	-16%	45%	-1.5
Fail to Comply & Breaches		40	35	23	26	17	-58%	-35%	-5.5
OTHER CRIMINAL CODE		26	16	24	29	20	-23%	-31%	0.1
TOTAL OTHER CRIMINAL CODE		118	88	68	86	73	-38%	-15%	-9.2
TOTAL CRIMINAL CODE		730	649	518	598	514	-30%	-14%	-48.3



Blackfalds Municipal Detachment Crime Statistics (Actual) January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	5	2	3	3	-57%	0%	-1.0
Drug Enforcement - Trafficking		6	4	0	7	5	-17%	-29%	0.1
Drug Enforcement - Other		0	1	1	0	0	N/A	N/A	-0.1
Total Drugs		13	10	4	10	8	-38%	-20%	-1.0
Cannabis Enforcement		1	2	1	1	0	-100%	-100%	-0.3
Federal - General		7	7	5	11	5	-29%	-55%	0.0
TOTAL FEDERAL		21	19	10	22	13	-38%	-41%	-1.3
Liquor Act		10	13	6	4	9	-10%	125%	-1.1
Cannabis Act		3	6	2	2	3	0%	50%	-0.4
Mental Health Act		83	93	68	91	95	14%	4%	2.2
Other Provincial Stats		103	141	115	117	150	46%	28%	7.0
Total Provincial Stats		199	253	191	214	257	29%	20%	7.7
Municipal By-laws Traffic		15	8	3	8	4	-73%	-50%	-2.2
Municipal By-laws		142	78	65	84	45	-68%	-46%	-18.8
Total Municipal		157	86	68	92	49	-69%	-47%	-21.0
Fatals		0	0	0	2	0	N/A	-100%	0.2
Injury MVC		4	10	4	4	12	200%	200%	1.0
Property Damage MVC (Reportable)		105	146	151	154	106	1%	-31%	1.0
Property Damage MVC (Non Reportable)		21	19	10	20	27	29%	35%	1.3
TOTAL MVC		130	175	165	180	145	12%	-19%	3.5
Roadside Suspension - Alcohol (Prov)		0	30	46	45	23	N/A	-49%	6.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		354	376	318	375	453	28%	21%	19.7
Other Traffic		3	2	4	3	5	67%	67%	0.5
Criminal Code Traffic		47	29	11	26	23	-51%	-12%	-5.1
Common Police Activities									
False Alarms		48	36	49	50	58	21%	16%	3.4
False/Abandoned 911 Call and 911 Act		28	15	18	18	24	-14%	33%	-0.5
Suspicious Person/Vehicle/Property		233	193	114	149	205	-12%	38%	-10.0
Persons Reported Missing		19	22	14	25	22	16%	-12%	0.9
Search Warrants		1	0	0	2	0	-100%	-100%	0.0
Spousal Abuse - Survey Code (Reported)		181	186	150	143	120	-34%	-16%	-16.5
Form 10 (MHA) (Reported)		5	7	6	9	5	0%	-44%	0.2



Blackfalds Municipal Detachment Crime Statistics (Actual) December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	2	2	0	N/A	-100%	0.1
Other Sexual Offences		1	1	1	1	0	-100%	-100%	-0.2
Assault		4	6	3	5	6	50%	20%	0.3
Kidnapping/Hostage/Abduction		0	1	0	1	0	N/A	-100%	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	3	2	3	1	-50%	-67%	-0.2
Uttering Threats		0	5	2	1	1	N/A	0%	-0.2
TOTAL PERSONS		7	17	10	13	8	14%	-38%	-0.2
Break & Enter		2	1	3	5	2	0%	-60%	0.4
Theft of Motor Vehicle		1	2	0	1	4	300%	300%	0.5
Theft Over \$5,000		2	1	0	1	1	-50%	0%	-0.2
Theft Under \$5,000		9	4	3	6	6	-33%	0%	-0.4
Possn Stn Goods		2	3	5	1	0	-100%	-100%	-0.6
Fraud		6	7	2	7	3	-50%	-57%	-0.6
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		6	4	0	3	2	-67%	-33%	-0.9
Mischief - Other		2	1	4	4	2	0%	-50%	0.3
TOTAL PROPERTY		30	24	17	28	20	-33%	-29%	-1.6
Offensive Weapons		0	2	0	0	0	N/A	N/A	-0.2
Disturbing the peace		2	0	0	0	1	-50%	N/A	-0.2
Fail to Comply & Breaches		5	3	1	0	0	-100%	N/A	-1.3
OTHER CRIMINAL CODE		1	0	0	0	3	200%	N/A	0.4
TOTAL OTHER CRIMINAL CODE		8	5	1	0	4	-50%	N/A	-1.3
TOTAL CRIMINAL CODE		45	46	28	41	32	-29%	-22%	-3.1



Blackfalds Municipal Detachment Crime Statistics (Actual) December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	1	0	N/A	-100%	0.1
TOTAL FEDERAL		0	0	1	1	0	N/A	-100%	0.1
Liquor Act		0	1	0	1	0	N/A	-100%	0.0
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		6	6	8	4	7	17%	75%	0.0
Other Provincial Stats		10	10	8	8	13	30%	63%	0.4
Total Provincial Stats		16	17	16	13	20	25%	54%	0.4
Municipal By-laws Traffic		1	1	1	0	0	-100%	N/A	-0.3
Municipal By-laws		3	4	5	7	2	-33%	-71%	0.1
Total Municipal		4	5	6	7	2	-50%	-71%	-0.2
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	0	1	N/A	N/A	0.1
Property Damage MVC (Reportable)		8	17	19	20	10	25%	-50%	0.7
Property Damage MVC (Non Reportable)		2	2	0	1	1	-50%	0%	-0.3
TOTAL MVC		10	20	19	21	12	20%	-43%	0.5
Roadside Suspension - Alcohol (Prov)		0	4	7	2	2	N/A	0%	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		23	23	24	24	35	52%	46%	2.5
Other Traffic		1	0	0	1	0	-100%	-100%	-0.1
Criminal Code Traffic		1	1	0	4	2	100%	-50%	0.5
Common Police Activities									
False Alarms		7	5	7	2	9	29%	350%	0.1
False/Abandoned 911 Call and 911 Act		1	2	1	0	1	0%	N/A	-0.2
Suspicious Person/Vehicle/Property		16	15	9	8	13	-19%	63%	-1.3
Persons Reported Missing		3	0	0	2	0	-100%	-100%	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		10	18	12	6	11	10%	83%	-1.0
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Blackfalds (Municipal) Crime Statistic Summary – January to December****2025/01/06***Blackfalds (Municipal) – Highlights*

- **Break & Enters** are showing a 31.4% decrease when compared to the same period in 2023 (January to December). There were 11 fewer actual occurrences (from 35 in 2023 to 24 in 2024).
- **Theft of Motor Vehicles** decreased by 3.8% when compared to the same period in 2023 (January to December). There were 1 fewer actual occurrences (from 26 in 2023 to 25 in 2024).
- **Theft Under \$5,000** decreased by 17.8% when compared to the same period in 2023 (January to December). There were 13 fewer actual occurrences (from 73 in 2023 to 60 in 2024).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2023 – 2024 (January to December)
Total Persons Crime	11.3% Decrease
Total Property Crime	15.2% Decrease
Total Criminal Code	14.0% Decrease

From January to December 2024, when compared to the same period in 2023, there have been:

- 20 fewer **Persons Crime** offences;
- 51 fewer **Property Crime** offences; and
- 84 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – December, 2024

- There were 4 **Thefts of Motor Vehicles** in December: 0 cars, 1 trucks, 0 minivans, 2 SUVs, 0 motorcycles, 1 other types of vehicles, and 0 vehicles taken without consent.
- There were 2 **Break and Enters** in December: 1 businesses, 1 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in December (2 alcohol related and 0 drug related). This brings the year-to-date total to 23 (23 alcohol related and 0 drug related).
- There were a total of 11 files with the **Spousal Abuse** survey code in December (December 2023: 6). This brings the year-to-date total to 120 (2023: 143).
- There were 138 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 1 accepted, 29 declined, 1 proactive, 0 requested but not available, and 107 files with no victim.



Blackfalds Municipal Crime Gauge

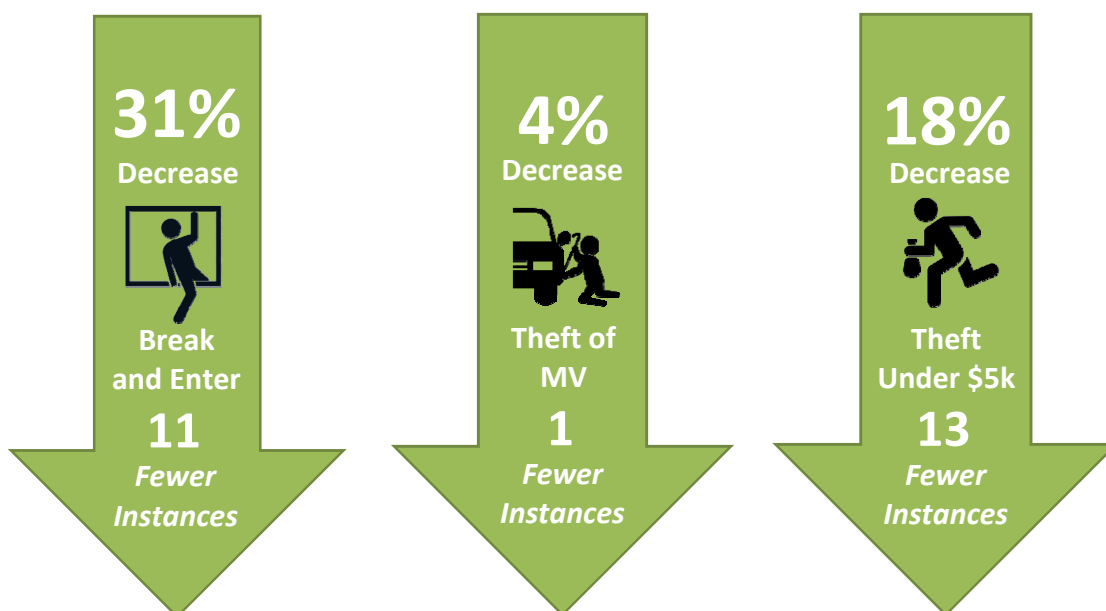
2024 vs. 2023
January to December

Criminal Code Offences



Total Criminal Code Offences: **14% Decrease**
When compared to January to December, 2023

Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

MEETING DATE: January 14, 2025

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Monthly Report – December 2024**

BACKGROUND

Attached is the December 2024 Development & Building Permit Report and Comparison for 2022 - 2024 year to date. We also have shown the comparison for the year-to-date figures for 2023 on the comparison report.

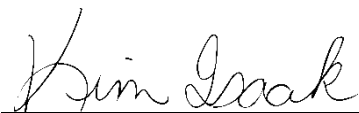
For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage & deck. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other"
- Grading permits

ATTACHMENTS

- *December 2024 Development/Building Permit Report*
- *2022 – 2024 Development/Building Comparison Report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
352-24	6 Mitchell Crescent	R-1M	SFD		
353-24	5 Ash Close	R-1L	SFD	approved	17-Dec-24
354-24	54 Ava Crescent	R-2	Duplexes	approved	23-Dec-24
355-24	58 Ava Crescent	R-2	Duplexes	approved	23-Dec-24
356-24	E4 Blackfalds Estates MHP (5500 Womacks Road)	R-MHP	Manufactured Home	approved	23-Dec-24
357-24	134 Mitchell Crescent	R-1M	Basement Reno	approved	23-Dec-24
358-24	45 Ash Close	R-1L	Residential Solar Panel Installation	approved	23-Dec-24
359-24	57 Ash Close	R-1L	Residential Solar Panel Installation		
360-24	33 Winston Place	R-2	Basement Reno	approved	20-Dec-24
361-24	97 Athens Road	R-2	Townhouses		
362-24	101 Athens Road	R-2	Townhouses		
363-24	105 Athens Road	R-2	Townhouses		
364-24	109 Athens Road	R-2	Townhouses		
365-24	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 82	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 83	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 84	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 85	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 86	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 87	5465 Vista Trail	R-4	Townhouses		
365-24 Unit 88	5465 Vista Trail	R-4	Townhouses		
366-24	5465 Vista Trail	R-4	Townhouses		
366-24 Unit 89	5465 Vista Trail	R-4	Townhouses		
366-24 Unit 90	5465 Vista Trail	R-4	Townhouses		
366-24 Unit 91	5465 Vista Trail	R-4	Townhouses		
366-24 Unit 92	5465 Vista Trail	R-4	Townhouses		
366-24 Unit 93	5465 Vista Trail	R-4	Townhouses		

366-24 Unit 94	5465 Vista Trail	R-4	Townhouses		
367-24	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 95	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 96	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 97	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 98	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 99	5465 Vista Trail	R-4	Townhouses		
367-24 Unit 100	5465 Vista Trail	R-4	Townhouses		
368-24	4573 Westbrooke Road	R-1M	Home Business	approved	19-Dec-24
369-24	4501 Womacks Road, Unit 3	DC-3	Change of Use/Occupancy	approved	18-Dec-24
370-24	4225 Westbrooke Road	R-1M	Home Business	approved	23-Dec-24
371-24	22 Aura Drive	R-1M	SFD		

	2022		2023		2024		December	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	12
								Dollar Value
Residential								
SFD	21	\$ 6,350,251.00	21	\$ 7,037,626.70	38	\$ 13,213,080	21	\$ 7,037,626.70
Duplexes	4	\$ 800,000.00	6	\$ 1,060,000.00	20	\$ 4,774,000	6	\$ 1,060,000.00
Manufactured Home	3	\$ 300,000.00	2	\$ 250,000.00	11	\$ 1,751,566	2	\$ 250,000.00
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	16	\$ 3,413,600.00	11	\$ 1,790,000.00	184	\$ 34,187,090	11	\$ 1,790,000.00
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	8	\$ 3,495,000.00	0	\$ -
Total Res. Dwellings	44	\$ 10,863,851	40	\$ 10,137,627	261	\$ 57,420,736	40	\$ 10,137,627
Garage	25	\$ 942,000.00	9	\$ 293,000.00	25	\$ 828,152.61	9	\$ 293,000.00
Deck	9	\$ 68,010.00	9	\$ 102,000.00	11	\$ 105,100	9	\$ 102,000.00
Basement Reno	56	\$ 1,057,050.00	40	\$ 865,700.00	51	\$ 1,339,000.00	40	\$ 865,700.00
Addition	1	\$ 200,000.00	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	0	\$ -	0	\$ -	2	\$ -	0	\$ -
Home Business	18	\$ -	21	\$ -	21	\$ -	21	\$ -
Other	43	\$ 582,057.73	44	\$ 1,232,115.84	64	\$ 20,252,262.11	44	\$ 1,232,115.84
Commercial	35	\$ 9,320,100.00	27	\$ 5,190,341.00	51	\$ 5,082,675.26	27	\$ 5,190,341.00
Industrial	3	\$ 12,093.75	4	\$ 200,000.00	5	\$ 2,504,073.00	4	\$ 200,000.00
Institutional	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Agricultural	0	\$ -	1	\$ -	0	\$ -	1	\$ -
Public Facility	6	\$ 1,548,421.00	4	\$ 192,300.00	13	\$ 38,047,650.00	4	\$ 192,300.00
Parks and Recreation	0		0		1	\$ 7,500.00		
TOTAL PERMITS	240	\$ 24,593,583.48	199	\$ 18,213,083.54	505	\$ 125,587,148.98	199	\$ 18,213,083.54
General Yearly Notes:		1 - 2,500,000 East Area Linear Wetland Ph. 2		1 - 2,500,000 Vista Trail Commercial		1-Multi Unit Dev. 100 Units - 5465 Vista Trail		
		1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 - 1,000,000 Dental Office				

MEMBERS PRESENT

Marina Appel, Town of Blackfalds Councillor
Barb Shepherd, Lacombe County Representative
Jill Bried, Public at Large
Kayla Marquis, Public at Large
Trent Kroetsch, Public at Large

OTHERS ATTENDING

Rick Kreklewich, Director of Community Services
Carol Simpson, Abbey Centre General Manager
Jeff Heindel, Parks and Facilities Manager

REGRETS

Laura Svab, Town of Blackfalds Councillor
Louise Rellis, Public at Large
Kristy Lawrence, Public at Large

WELCOME AND CALL TO ORDER

Chair Bried welcomed all attending and called the Recreation, Culture and Parks Board Meeting to order at 6:30 pm.

Member Kroetsch moved That the Recreation, Culture and Parks Board approve the Agenda as amended.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

None

BUSINESS

Minutes

Member Shepherd moved That the Recreation, Culture and Parks Board approve the Minutes from September 4, 2024 as amended.

CARRIED UNANIMOUSLY

Rental Damage Deposits

Administration presented a proposal of increasing the damage deposit rate for non-alcohol related events from \$100 to \$300 and adding damage deposits to 2/3 and full Field House rentals. This would be part of the rate review process.

MINUTES

Member Appel moved That the Recreation, Culture and Parks Board recommend to Council that the damage deposit fee for non-alcohol based events be raised from \$100 to \$300. Furthermore, that the Abbey Centre commence collection of a \$300 damage deposit in the event of a 2/3 or full field house booking.

CARRIED UNANIMOUSLY

Pet Cemetery

The Recreation, Culture and Parks Board considered the option of adding a designated pet memorial area at the cemetery.

Member Shepherd moved That the Recreation, Culture and Parks Board recommend to Council to provide a pet memorial area within the existing cemetery.

CARRIED UNANIMOUSLY

Abbey Centre Update

- Manager Simpson presented the monthly highlights

Parks and Facilities Update

- Manager Heindel presented the monthly highlights

Light Up Blackfalds

Member Appel had asked questions related to the plans for this year's event and commented that we double the amount of hot chocolate for the event. Also suggested putting up lights at the Plaza.

The Recreation, Culture and Parks Board received the items as information.

Chair Bried adjourned the Recreation, Culture & Parks Board Meeting at 7:17 p.m.



Jill Bried, Chair



Rick Kreklewich, Director of Community Services

**Blackfalds Library Board Meeting Minutes
December 3, 2024**

Meeting was called to order at 6:31 p.m. by Board Chair, Glyn Evans

Present: Richard Poole, Glenda Brown, Caitlyn Ranger, Vince Wolfe, Edna Coulter, Glyn Evans & Marina Appel, Ann Siford (online) & Starr Sinclair (online), Ray Olfert (arrived at 6:58pm)

Absent:

Regrets:

Staff: Carley Binder, Administrator

1. Acceptance of the Agenda

MOTION L61-24

Moved by Edna Coulter to accept the agenda as amended. **C.U.**

2. Acceptance of Consented Agenda

- 2.1 Minutes of the November 5, 2024 meeting
- 2.2 Programmer's update for November 2024
- 2.3 Statistics for November 2024

MOTION L62-24

Moved by Richard Poole to accept the Consented Agenda as amended. **C.U.**

3. Business from Last Meeting:

3.1 Website – We received one letter from Camrose Public Library. The other 7 libraries and our library will have a meeting with each Library Manager & Board Chair from each library to have a discussion. This discussion will include compiling and identifying our needs and wants for a website as a collective. Then we can discuss with PRLS together on what we need and identify any issues or concerns on websites.

3.2 Extra Sunday Staff – everyone seems to be working together to make a third person available to alternate Sundays, which has been great! Board members have said that if needed Glenda Brown, Richard Poole & Marina Appel can volunteer to assist with helping staff on Sundays.

4. Board Basic Workshop – No new dates announced that are close to Blackfalds.

5. New Business

- 5.1 Acceptance of Income Statement, Budget update & Direct Bill payments for November 2024 Payments.

MOTION L63-24

Moved by Vince Wolfe to accept the Income Statement Budget update & Direct payments for October 2024 as information. **C.U.**

5.2 Administrator's update – Nov. 2024 - The board asked about the Safety Concerns. Staff have expressed concern about too many incidents in the library over the last 6 months. Aggressive behavior, angry people yelling. Administrator Binder has reached out to CAO Isaac and she said she would ask for increased visibility from law enforcement. We are also waiting to meet with Ken Morrison about staff safety, etc.

According to CAO, the Abbey Centre and other local businesses are having issues, especially with students since the high school opened in September this year.

Questions asked by the library board: Are there times when incidents are more prevalent? During peak times, evenings & weekends.

Glenda Brown offered to meet with Carley to look at incident reports and try to identify patterns and adjust the safety plan.

Have we looked into banning repeat offenders? Yes, the library staff have.

Could we make further policies (similar to those of the Abbey and other businesses) and post them up so people in advance of possible consequences of aggressive behavior? The library staff have signs up for appropriate behavior.

Possible further training for staff such as NVCI? Not in the budget. Administrator Binder has looked into free options.

Board member has requested that we have incident tracking on our monthly reports. Possibly codify the types of incidences?

Do we have something in the safety plan about debriefing with staff after an incident? Unsure – likely needs more clarification in wording.

The board requires more information about individual incidents and would invite suggestions as to further solutions from library staff.

The board feels strongly we need more information about the severity of incidents to be able to take further steps.

Is it possible the staff need to adjust to larger population coming through the library?

New safety policy should be shared with all board members before the next meeting – many discussions will need to be had regarding different policies.

MOTION L64-24

Moved by Richard Poole that Administration relays to the staff that the board is concerned and has directed Administrator Binder to develop a plan that will report back information with staff assistance so the board can amend safety policies to include possible solutions moving forward. **C.U.**

6. Policies – Social Media Policy – draft review

MOTION L65-24

Moved by Richard Poole to postpone a decision on the social media draft policy until January's meeting so they have more time to look at it. **C.U.**

7. Plan of Service –No update.

8. Bylaw – Nothing new to review.

9. Emergency Planning – Review June 2025

10. Round Table Discussion – Administrator Binder pursued several local companies for funding in 2025 and announced that Nova Chemicals is donating \$10,000 towards our Operational Costs for 2025. They will be at the library on Tuesday, December 10 at 3:30 to present the cheque and take a photo.
Board members did a gift exchange with used books.

11. Adjournment: Adjourned at 7:28 P.M.

Next Regular Board Meeting: Tuesday, January 7, 2025 at 6:30 pm

Regrets:

Agenda Item: 2.3 Programming Report – Youth 0 - 10
Date: November 29, 2024
Prepared by: Laura MacKenzie

Programming Highlights:

- **November community Story Time** we had Iron Ridge Intermediate campus' principle and teacher come to read some stories. We had one family attend.
- **In Growing Minds**, we made Lava lamps while learning about densities.
- We had 17 participants play Bingo. It was a fun class.
- The Canvas decorating class had 13 Participating (ages 6) There were crayons, blow dryers (to melt crayons), paint, Gems, stickers, and more. Every canvas was unique and amazing!
- The 123 Count with me class is going well. The parents are quite happy with the class as it engages the Older 2+ children with counting songs, stories, flannel board, games and crafts.
- On November 29th we had a Pancakes & Pictionary class (ages 6+)





PUBLIC LIBRARY
BLACKFALDS

Agenda Item: 2.3 Programming Report
Date: November 2024
Prepared by: Nicole Rice

Programming Highlights:

- We started up our **LGTBQ2S+ group** once more at the request of a local teen. It has had a slow start, but hopefully people will start to come.
- Our **arts & crafts club** is maturing and I have figured out what the kids really want to do, so I expect to see many fun creations in the future.
- **December** will be a slower month due to the season and holidays.



Statistics:

	2024 YTD Total Sessions	2024 YTD Total Participants	2023 Total Sessions	2023 Total Participants
Children's	616	4799	701	5135
Young Adult	155	772	48	190
Adult	282	1394	158	729
Multigenerational	113	3085	38	932
Outreach	48	2110	33	1713
Virtual sessions	22	76	61	222



City of Lacombe

COUNCIL HIGHLIGHTS

December 9th, 2024

Regular Meeting of Council

2. Review of Agenda

2.1 Consent Agenda

- Council supported the application for the Local Growth and Sustainability Grant to assist in funding the new fire engine.
- Council approved the Attendance and Leave Policy 14.125.01 2024PO as described in this Request for Decision and rescinded the Attendance and Leave Policy 14.125.01 20PO.

4. Presentations

4.1 NRDRWSC Re-Introduction and Overview

Director of Strategy and Capital Delivery Thompson presented on the North Red Deer River Water Services Commission Re-Introduction and Overview.

6. Requests for Decision

6.1 Office and Retail Sales in the Light Industrial District

There is some interest in Lacombe in allowing Office and Retail Sales in the Light Industrial (I1) District. An amendment to the LUB would be required to allow these uses as the City's LUB does not list Office or Retail Sales as a stand-alone Use within this District. These uses can operate, and some do, as an accessory to the principal use provided they are subordinate to the main business (for example, it is common for industrial businesses to have a small administrative office).

A review of municipal comparators shows a range of approaches to allowing office and retail sales in industrial areas. Because adding these uses may impact industrial and commercial property owners across the City and the public, enhanced public engagement is proposed before bringing forward a LUB amendment in the first half of 2025.

Council directed Administration to prepare Land Use Bylaw amendments allowing Office and Retail Sales in the Light Industrial District, to be presented for Council's consideration in the first half of 2025.

Council directed Administration to conduct a public engagement strategy in early 2025 to gather feedback, including an Open House, website updates, newspaper advertisements, and mailouts to property owners in the Light Industrial (I1) and Commercial Districts.

6.2 Municipal Development Plan Status Performance Review

In August 2024, Council approved proceeding with a status review of the Municipal Development Plan (MDP) to assess how well the current plan has performed since its adoption in 2015.

Parkland Community Planning Services (PCPS) was contracted to work with a City of Lacombe Administrative Steering Committee to prepare the performance review report in the form of a balanced overview of the MDP's overall implementation status and impact.

The full report concluded that a complete MDP review is unnecessary. But it suggests heightened effort around starting the outstanding/incomplete actions, reviewing residential policies, including conducting deeper analysis around density and diversity targets and overall, more consistent data collection in future.

Council directed Administration to proceed with the recommended actions presented for responding to the findings of the Municipal Development Plan Status Performance Review report.

6.3 Bylaw 450.3 – 2025 Utility Rates

In 2022, the Lacombe City Council updated Utility Bylaw 450, laying the foundation for a five-year phase-in of a new utility rate structure. Starting May 1st, 2024, the new structure established more equitable fixed rates between residential and non-residential ratepayers.

The changes addressed rate inequities and ensures the sustainability of the City's self-funded utilities. The approved utility rate structure introduced tiered fees for solid waste disposal, water fixed rates, and wastewater fixed rates.

Bylaw 450.3 proposes two amendments:

1. 2025 Utility Rates (water, wastewater, solid waste) in alignment with the adopted 2025 Operating Budget, and
2. Sets reporting requirements for non-residential customers who use solid waste Private Collections contractors.

Council gave second reading to Bylaw 450.3.

A motion to amend Bylaw 450.3 to add the \$1.55 paper bill fee to Schedule B was defeated.

Council resolved to consider the third reading of Bylaw 450.3 at the same meeting as second reading.

Council gave third reading to Bylaw 450.3.

8. In Camera

8.3 Labour (FOIP Section 17)

Council ratified seven applications for appointment to various Commissions, Boards, and Committees.

**The next scheduled Council Meetings:*

- *Monday, December 16th, 2024 – Committee of the Whole Meeting at 5:30 p.m. – City Hall*
- *Monday, January 13th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall*
- *Monday, January 27th, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall*



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING December 12, 2024

PUBLIC HEARING FOR BIRCH BAY BOAT CLUB

A public hearing was held regarding the proposed Birch Bay Boat Club lease agreement with Lacombe County. Following the public hearing, Council approved the lease agreement.

GRAVEL PIT ACQUISITION

Council approved the County's acquisition of the Alberta Transportation and Economic Corridors' Dentman gravel pit.

BYLAW NO. 1420/24

Bylaw No. 1420/24 pertaining to a Recovery Centre on N ½ 22-41-2-W4M as a discretionary use in the Agricultural 'A' District. Bylaw No. 1421/24 received second and third reading and was passed by Council.

BROOM TREE FOUNDATION

Council was provided with a presentation regarding the Broom Tree Foundation.

DELTA LAND CO. INC. (SANDY POINT) GULL LAKE IDP AMENDMENT

Representatives of Delta Land Co. Inc. made a presentation to Council in support of their request that the County initiate the amendment of the Gull Lake Intermunicipal Development (IDP) Plan to allow for the development of Delta Land Co. Inc.'s lands currently located outside the IDP's development area. Council will consider adding the Gull Lake IDP review as part of the County's Long Range Plan.

KALINA POWER – SWAN HILLS SYNFUELS

Council was provided with a presentation regarding the proposed Kalina Power projects in Lacombe County.

FIRE DEPARTMENT RESPONSE FEES

Amendments to Policy F(1) Fire Protection and Emergency Response, which include revisions to fire department response fees, were approved as presented.

ROAD AND SUBDIVISION RENAMING APPLICATION FEE

Council approved an amendment to Policy AD(20), which includes a provision for charging a fee for road and subdivision renaming applications.

TOWN OF BENTLEY POLICY RC(1) ARENA SLAB REPLACEMENT ADDITIONAL FUNDING

Council approved the Town of Bentley's request for funding under Policy RC(1) in the amount of 50% of the revised project cost, up to a maximum of \$675,000, for the Bentley Arena Slab Replacement Project.



WHERE PEOPLE ARE THE KEY

AGRICULTURAL SERVICE BOARD (ASB) MEETING – REQUEST TO CHANGE DATE

The January 16, 2025 ASB meeting was rescheduled to January 15, 2025.

LACOMBE COUNTY 2025 RATES AND FEES BYLAW

Council approved Bylaw 1422/24, which establishes 2025 rates and fees for County goods and services.

CAPITAL PROGRESS REPORT

Council received a presentation on the County's capital progress report as of November 30, 2024.

Next Regular Council Meeting is
January 9, 2025 – 9:00 a.m.

Next Committee of the Whole Meeting is
February 4, 2025 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



December 13, 2024

Ms. Kim Isaak, CAO
Town of Blackfalds
Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0

Dear Ms. Isaak:

Re: 2025 Lodge Requisition

At the Lacombe Foundation meeting on November 25, 2024 the Board passed the 2025 budget that included a lodge requisition for a total of \$875,000. Below is a table outlining your portion of the requisition payable:

Municipality	2025 Equalized Assessment	%	Requisition Payable
City of Lacombe	\$ 2,110,889,080	18.11%	\$ 158,463
Lacombe County	\$ 7,562,402,922	64.87%	\$ 567,613
Town of Bentley	\$ 116,846,950	1.00%	\$ 8,750
Town of Blackfalds	\$ 1,549,230,641	13.29%	\$ 116,287
Town of Eckville	\$ 121,466,686	1.04%	\$ 9,100
Village of Alix	\$ 115,382,725	0.99%	\$ 8,662
Village of Clive	\$ 82,166,635	0.70%	\$ 6,125
	\$ 11,658,385,639	100.00%	\$ 875,000

A formal invoice will be sent separately in the new year.



For comparison purposes the previous five years of total requisition have been:

2020	2021	2022	2023	2024
\$624,600	\$624,600	\$624,600	\$775,000	\$800,000

The Board carefully considered revenues, inflationary pressures, reserves and requisition levels in the approval of this budget. The approved budget has been attached for your information.

Revenues are based on occupancy in line with the fourth quarter of 2024. The Lodge Assistance Grant rates from the Province did increase in 2024, but no increase in the daily rates for 2025 is anticipated. Requisition represents 18.9 % of total revenue.

Expenses continue to be impacted by inflationary pressures. While utility usage rates remain steady with contracted rates, carbon taxes are set to rise 20%. Our labour contract with staff for 2025/2026 is currently in negotiations. Operating, maintenance and general administration are projected at 5% increases, food costs at 5.5% and cleaning supplies at 15%. There is no change to management fees.

The Board continues to advocate for provincial funding for the Lodge redevelopment proposal and have appreciated the support of the member municipalities in the lobbying effort.

Lacombe Seniors Lodge and Eckville Manor remain important to the health and wellbeing of the Seniors who live in the Lacombe County service area. Both sites continue to be operated with a focus on the quality of life for residents through the most efficient operations possible and provide a strong working environment for local community members.

If you should have any questions, please feel free to contact me at any time.

Yours truly,

A handwritten signature in black ink that reads "Carla Beck".

Carla Beck, CEO
The Bethany Group
carla.beck@bethanygrp.ca
780-679-3056

LACOMBE FOUNDATION - LACOMBE SENIORS LODGE & ECKVILLE MANOR HOUSE
Operated by The Bethany Group of Camrose, Alberta as Management Body
Budget Request for Operations
for the 12 months January 1, 2025 to December 31, 2025

	Actual 2023	2024 Forecast	2024 Budget	2025 Budget
REVENUE				
Rental Revenue	2,385,979	2,438,595	2,369,390	2,446,800
Grant - AB Seniors	463,580	521,891	463,580	444,700
COVID19 Funding	440,440	-	-	-
Alberta Health Services Contract	452,282	565,307	522,500	571,570
Guest Meals	27,582	19,606	21,000	21,600
Recoveries	107,559	109,573	108,100	112,120
Other grant revenue	-	-	-	-
Investment Income	193,741	183,700	106,380	146,800
Donations	4,110	14,409	-	-
Sundry	27,996	10,360	-	-
TOTAL REVENUE	4,103,269	3,863,442	3,590,950	3,743,590
EXPENSE				
Utility Costs	301,463	298,450	335,650	327,050
Carbon Tax	31,891	39,361	31,100	58,500
Operating Expenses	102,353	117,499	117,650	127,800
Food	418,672	439,000	430,900	491,300
Maintenance	113,432	153,861	155,850	158,450
Non-recurring Maintenance	-	19,000	20,000	-
Salaries and Benefits	2,827,609	2,790,500	2,945,700	3,074,860
Administration - All other Admin	113,777	173,860	180,400	184,080
Administration - Management Fee	156,312	156,315	156,350	156,350
TOTAL EXPENSES	4,065,509	4,187,847	4,373,600	4,578,390
INCOME (LOSS) BEFORE OTHER ITEMS	37,760	(324,405)	(782,650)	(834,800)
OTHER				
Requisition Revenue	775,000	800,000	800,000	875,000
TOTAL OTHER	775,000	800,000	800,000	875,000
NET BEFORE DEPRECIATION	812,760	475,595	17,350	40,200
TOTAL DEPRECIATION				
Amortization	(41,295)	(41,295)	(41,295)	(41,295)
SURPLUS (DEFICIT)	771,465	434,300	(23,945)	(1,095)

LACOMBE SENIOR CITIZENS LODGE
Operated by The Bethany Group of Camrose, Alberta as Management Body
Budget Request for Operations
for the 12 months January 1, 2024 to December 31, 2025

	Actual 2023	2024 Forecast	2024 Budget	2025 Budget
REVENUE				
Rental Revenue	1,503,057	1,608,780	1,525,660	1,715,800
Grant - AB Seniors	328,369	371,800	328,370	339,200
COVID19 Funding	251,157	-	-	-
Alberta Health Services Contract		-	-	-
Guest Meals	23,207	16,620	18,000	18,600
Recoveries	75,759	83,600	77,340	82,250
Other grant revenue		-	-	-
Investment Income	118,659	124,500	63,830	114,500
Donations	675	10,200		-
Sundry	18,496	6,900		-
TOTAL REVENUE	2,319,379	2,222,400	2,013,200	2,270,350
EXPENSE				
Utility Costs	200,297	195,500	220,750	212,250
Carbon Tax	18,300	21,050	18,000	30,000
Operating Expenses	60,408	68,500	68,500	77,100
Food	275,640	296,000	287,900	340,300
Maintenance	64,705	98,860	100,000	102,100
Non-Recurring Maintenance		19,000	20,000	-
Salaries and Benefits	1,434,330	1,498,100	1,506,800	1,562,700
Administration - All other Admin	65,396	92,700	96,600	97,650
Administration - Management Fee	103,145	103,145	103,150	103,150
TOTAL EXPENSES	2,222,221	2,392,854	2,421,700	2,525,250
INCOME (LOSS) BEFORE OTHER ITEMS	97,158	(170,454)	(408,500)	(254,900)
OTHER				
Requisition Revenue	451,182	425,850	425,850	295,100
TOTAL OTHER	451,182	425,850	425,850	295,100
NET BEFORE DEPRECIATION	548,340	255,396	17,350	40,200
TOTAL DEPRECIATION				
Amortization	(33,602)	(33,602)	(33,602)	(33,602)
SURPLUS (DEFICIT)	514,738	221,794	(16,252)	6,598

ECKVILLE MANOR HOUSE
Operated by The Bethany Group of Camrose, Alberta as Management Body
Budget Request for Operations
for the 12 months January 1, 2025 to December 31, 2025

	Actual 2023	2024 Forecast	2024 Budget	2025 Budget
REVENUE				
Rental Revenue	882,922	829,816	843,730	731,000
Grant - AB Seniors	135,211	150,091	135,210	105,500
COVID19 Funding	189,283	-	-	-
Alberta Health Services Contract	452,282	565,307	522,500	571,570
Guest Meals	4,375	2,987	3,000	3,000
Recoveries	31,800	25,973	30,760	29,870
Other grant Revenue		-	-	-
Investment Income	75,082	59,200	42,550	32,300
Donations	3,435	4,209	-	-
Sundry	9,500	3,460	-	-
TOTAL REVENUE	1,783,890	1,641,042	1,577,750	1,473,240
EXPENSE				
Utility Costs	101,166	102,950	114,900	114,800
Carbon Tax	13,591	18,311	13,100	28,500
Operating Expenses	41,945	49,000	49,150	50,700
Food	143,032	143,000	143,000	151,000
Maintenance	48,727	55,000	55,850	56,350
Non-Recurring Maintenance		-	-	-
Salaries and Benefits	1,393,279	1,292,400	1,438,900	1,512,160
Administration - All other Admin	48,381	81,160	83,800	86,430
Administration - Management Fee	53,167	53,170	53,200	53,200
TOTAL EXPENSES	1,843,288	1,794,993	1,951,900	2,053,140
INCOME (LOSS) BEFORE OTHER ITEMS	(59,398)	(153,950)	(374,150)	(579,900)
OTHER				
Requisition Revenue	323,818	374,150	374,150	579,900
TOTAL OTHER	323,818	374,150	374,150	579,900
NET BEFORE DEPRECIATION	264,420	220,200	(0)	(0)
TOTAL DEPRECIATION				
Amortization	(7,693)	(7,693)	(7,693)	(7,693)
SURPLUS (DEFICIT)	256,727	212,507	(7,693)	(7,693)

Programming Highlights:

- The Children’s Program Survey was completed in October/November 2024. The results were very positive.
- We had some feedback from some parents that they are liking the programs on Fridays at 4pm for ages 6+. This month we had Bingo Game, and Making Cookie Mix Jars.
- Something Cool for After School class we decorated wood ornaments and made friendship bracelets.
- In our Growing Minds Stem class, we melted baking soda Christmas trees by dropping vinegar with droppers. Inside the tree was a small toy. They enjoyed this activity a lot!
- Our Little Stars Kinders came to build with Lego.
- The Sensory class was a fun class. The children played in our new sensory table and activities. We also had snow, spaghetti, Playdough, Jell-O, and more.



Programming Highlights:

- December has been a bit of a slow month, but we did get a band in for a session (The band’s name is The Lakers) which was really cool.
- The Lakers are planning on playing in the library regularly. We hope they will play both day times and evening times eventually.
- The homeschool classes are running really well; they seem to have a lot of attendees. We hope to continue this partnership with them.



	2024 YTD	2024 YTD	2023	2023
	Total Sessions	Total Participants	Total Sessions	Total Participants
Children's	664	5100	701	5135
Young Adult	170	831	48	190
Adult	306	1558	158	729
Multigenerational	131	3283	38	932
Outreach	48	2110	33	1713
Virtual sessions	25	83	61	222

MEETING DATE: January 14, 2025

PRESENTED BY: TerryLee Ropchan, Executive Director and
Denise Rambow, Programs Services Coordinator

SUBJECT: **Central Alberta Crime Prevention Centre - CPTED Report**

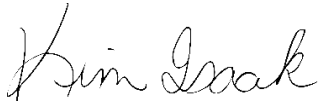
BACKGROUND

TerryLee Ropchan and Denise Rambow, representing Central Alberta Crime Prevention Centre, will present an overview of the findings and recommendations from the Town of Blackfalds CPTED review, which was conducted to assess community issues identified by residents.

ATTACHMENTS

- *CPTED Report - Blackfalds - November 30, 2024*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Town of Blackfalds
Central Alberta
November 30, 2024
CPTED REPORT

BLACKFALDS
A L B E R T A

Table of Contents

Introduction to CPTED Principles	3
Purpose.....	3
The Town of Blackfalds.....	4
On-Site Observations	5
Summary of Concerns and Issues noted	6
General CPTED Recommendations	7
Resident Issue Speeding.....	11
Recommendation #1.....	11
Resident Issue Speeding and wayfinding near the Abbey Centre on Womacks Road	12
Recommendation #2.....	12
Resident Issue Speeding at Westbrooke Road and Vista Trail playground zone.....	13
Recommendation #3.....	13
Resident Issue Speeding and wayfinding at Westbrooke Road and Valley Crescent.....	14
Recommendation #4.....	14
Resident Issue Speeding at Aspen Lakes Blvd and Ash Close.....	15
Recommendation #5.....	15
Resident Issue Unsafe intersection at Westbrooke Road and Broadway Avenue	16
Recommendation #6.....	17
Resident Issue Difficult to navigate left hand turns on Womacks Road.....	18
Recommendation #7.....	19
Resident Issue Pedestrian safety near the new Canada Post Location.....	20
Recommendation #8.....	21
Resident Issue Pedestrian safety along Highway 2A	22
Recommendation #9.....	22
Resident Issue Traffic flow and wayfinding issues for the Eagle Builders Centre.....	23
Recommendation #10.....	24
Resident Issue Youth congregating and youth safety at the skatepark and bike park	25
Recommendation #11	25
Resident Issue Road maintenance and conditions.....	26
Recommendation #12	26
Conclusion	27
Summary of Recommendations.....	27
Tools Utilized.....	28
Contact Information	29
CPTED Services & Training	29
Disclaimer	29

CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED focuses on the effects of the built environment and its impact on human behaviour. It is an internationally accepted crime prevention best practice that follows principles and incorporates a community approach.



Natural Surveillance

A design concept directed to keep intruders under observation. Ensure clear sightlines with well-placed physical features like landscaping. Consideration is also given to the placement and effective use of lighting, and other applications such as convex mirrors.



Territorial Reinforcement

Real and perceived barriers help establish ownership, provide cues about who belongs and how the space should be used. Clearly defined boundaries can be done with signs, landscaping, fences, changes in material or with the use of colour. Good wayfinding and celebrated entryways help people feel safe.



Access Control

Strategies used to deny access to a location, and direct users of the space. These can be "Natural" such as landscaping, "Mechanical" such as fences, gates, fobs or "Organized" with the use of people such as receptionists, greeters or security guards.



Maintenance

Upkeep of your property, with a consistent maintenance plan shows pride of ownership. The Broken Windows Theory suggests when property is taken care of, and there are signs of good maintenance, people will treat it with respect and use the space for its intended purpose.

ADDITIONAL STRATEGIES TO SUPPORT CPTED

Target Hardening

These strategies support CPTED principles and include features that reduce the likelihood of being a desirable target such as surveillance systems, door security, window locks, etc.

Activity, Community, Art

Creative use of spaces outside of regular hours to help decrease the likelihood of crime occurring. Knowing & working with your neighbours, and reporting suspicious activity helps deter crime.

Purpose

CPTED Services & Training has been retained by Ken Morrison, Emergency Management & Protective Services Manager, Director of Emergency Management for the Town of Blackfalds to conduct a review of the community issues identified by residents. This community is located in Central Alberta, approximately 16 km north of Red Deer, along the Queen Elizabeth Highway (QE2).

This assessment is based on the traditionally accepted principles of CPTED, including social and community considerations as they apply to second or third generation CPTED best practices.

CPTED aims to reduce the fear and incidence of crime, or nuisance/unwanted behaviour by modifying the physical environment. Criminal behaviour theories suggest "criminals" want to conduct their activities without being noticed, CPTED strategies try to increase safety by eliminating secluded, isolated, & hidden places.

Attaining a completely secure area can be challenging, as most measures can be defeated if someone has the desire and means to do so. It is important to view a property in layers that include the property perimeter, the property interior, the building exterior, and the building interior. Multiple layers of security and deterrents help to ensure that if someone attempts to commit a crime, they will have to spend additional time and effort to gain access. This additional time, or noise that may be created can be time for observers to call the police or for responders such as owners/staff, security, or police to arrive.

Some of the recommendations provided can be implemented immediately with minimal cost whereas others may require more time and/or a larger financial commitment.

The Town of Blackfalds

The Town of Blackfalds has a population of approximately 11,415 according to the 2024 Municipal Census. It is located along Highway 2A north of Red Deer, and south of Lacombe. Highway 2, a major north – south corridor in Alberta is located just to the west of Blackfalds and allows for easy access to both Calgary and Edmonton.

Compared to the Alberta and Canadian demographic averages, Blackfalds has a younger population, a higher livability score, higher income, and a lower-than-average cost of living. It is also noted that home ownership is higher than average.

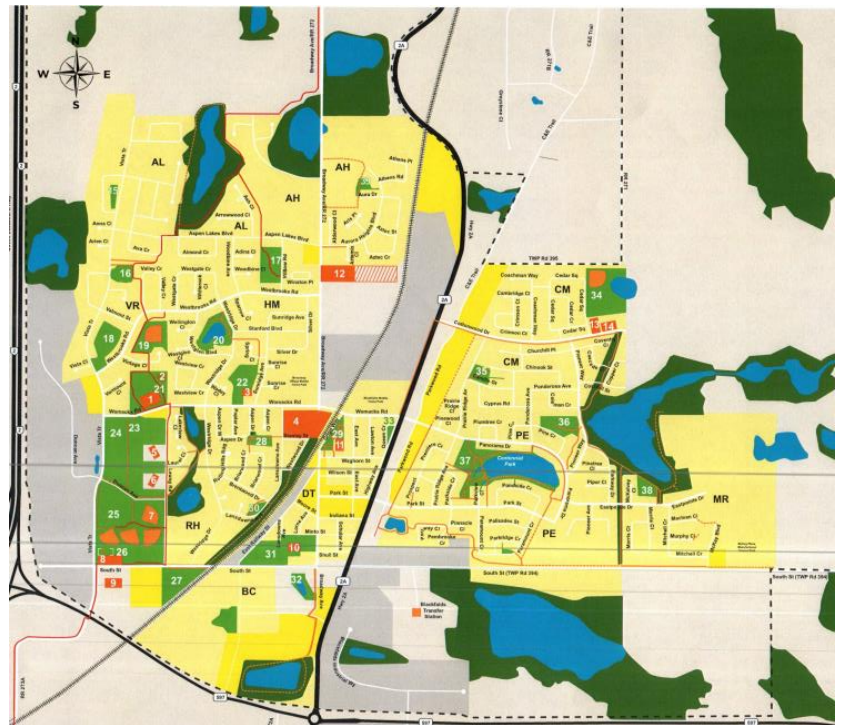
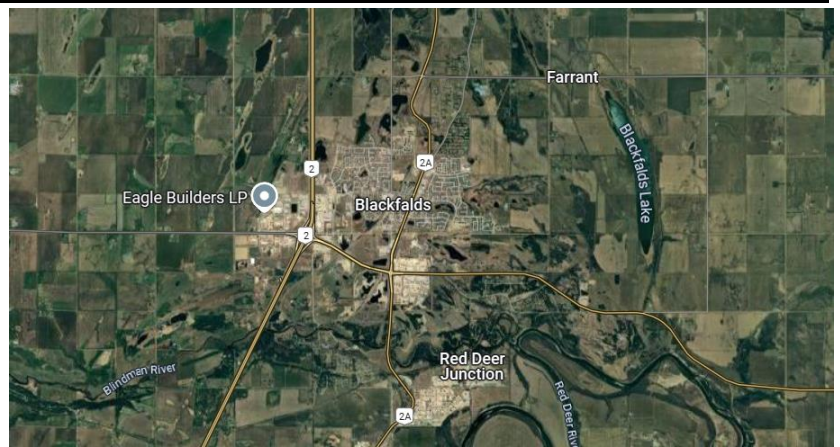
Crime is lower than the Alberta average. Residents consider crime to be relatively low in the community with most residents appreciative of the enforcement efforts to control crime, address speeding and deal with residents on neighbourhood matters.

Information Gathering

CPTED Services & Training staff participated in two community events where they allowed residents to share their thoughts and concerns, plus an online survey. Information used to determine issues and locations was gathered from 100 individuals who participated in two community events where residents could share their thoughts and concerns, in addition to an online survey promoted through a Town of Blackfalds social media post. In addition, comments on social media were also considered in this report. This compares to one event held in 2015 with 250 people attending. Although this survey had less input, the results reflect very similar issues/concerns with the exception that there were no issues identified in the residential or commercial areas east of Highway 2A.

Overall, residents revealed that they are happy with the quiet, small-town atmosphere that Blackfalds offers. They like their neighbours, the amenities, and the low crime rate. Top of mind for residents was the completion of road construction throughout the community as it has resulted in congestion and overuse of other residential roadways as people navigate through road closures, and gravel roads. The most common requests included an indoor pool, organized senior activities, stopping the train horns through town, a dog park, and more activities for youth that are not necessarily sports related. There were comments regarding a need for development downtown that is comparable to the Highway 2 commercial districts.

Various locations were identified as having safety concerns that included intersections, playground zones, school areas, wooded/treed areas, and the skate/bike parks. There was concern over the increase in property & petty crimes, general vandalism, incidents of fire setting in the past year, and groups of youth congregating/gathering in public spaces with what was described as “nothing to do”.



On-Site Observations

On-Site Visit #1 – October 9, 2024 | 8:15 am to 1:00 pm | Cool 2C to 5C overcast with slight wind

A review was conducted with CPTED Services & Training staff, Ken Morrison (Emergency Management & Protective Services Manager, Director of Emergency Management), Joe Croken (Peace Officer Sergeant, Protective Services), and Mike Woykin (Blackfalds Policing Committee).

During the on-site review of multiple resident-identified locations, the review team was able to engage several residents who shared their experiences with the team. General impressions include the following:

- Playgrounds and park sites were generally quiet with no one present.
- Walkways, sidewalks and trails had occasional users, with the majority being people walking their dogs.
- Residential roads had steady traffic throughout the morning, over the lunch hour and into the afternoon.
- Major intersections were busy with a number of them experiencing backed up traffic while the train went through town.
- The school area was very busy over the lunch hour with students using the bike park, skatepark, and going to and from the convenience store as well as the Abbey Centre.

On-Site Visit #2 – October 24, 2024 | 10:00 am to 11:30 am | Cool 3C clear conditions

A review was conducted with CPTED Services & Training staff and Joe Croken (Peace Officer Sergeant, Protective Services).

During the on-site review of three locations, the review team was able to engage one resident and town staff that were working in the Post Office area. General impressions include the following:

- The treed area was quiet with no one present, however, paths through the underbrush were noted, with two small pieces of wood that may have been used previously by someone to sit on. There were no visible signs of an encampment.
- The new Canada Post Office is located in a busy area where there is constant traffic for most of the day and into the evening, with nearby shopping and a gas bar in the adjacent property.
- The informal path from the Esso on Indiana Street to the corner of Blackfalds Crossing Way, running along Highway 2A is well used, with a person on it while the review was being conducted.
- Observed a new directional wayfinding sign being installed in front of the new dental clinic.

Additional site visits were completed throughout the months of October and November. This includes various times during the day, evenings and weekends.

Reviews were conducted by CPTED Services & Training staff. General impressions include the following:

- Consistently observe foot traffic along Highway 2A from the Esso on Indiana Street to the corner of Blackfalds Crossing Way.
- The speed limit of 60km/hr is not regularly adhered to on Highway 2A through Blackfalds.
- There is an overall lack of wayfinding to sports fields, public buildings and major facilities.
- The train runs through the town multiple times per day, causing vehicle congestion.
- Multiple construction locations are causing delays and detours, with some of the detours not clearly marked.
- Pedestrian traffic is heavy during school days with students walking to and from the schools.

Concerns shared by residents through social media posts.

- Bad lighting at crosswalks throughout the community.
- Break-in at 7-11.
- Traffic concerns with speeding.
- Vandalism.

Summary of Concerns and Issues noted

- Issues related to lack of sightlines, lighting, signage, boundary definitions, wayfinding and traffic calming. Multiple streets within the community were identified with these concerns.
- Pedestrian safety is a concern throughout the community.
- Existing traffic patterns, lack of parking stalls and excessive traffic at the Eagle Builders Centre create issues on neighbouring residential streets and back alleys as attendees try to find parking during events.
- Residents consider the skate park and bike park area “not safe” for youth due to teens congregating, bullying and what they see as an overall lack of supervision.
- Residents noted youth groups doing vandalism, fire setting, and nuisance activities were concerning and attributed this behaviour to a lack of “non-sport” activities for youth, insufficient youth centre hours, and a lack of youth clubs/groups.

This summary of concerns is consistent with the summary of concerns from the review that was conducting in 2015 that included:

- Traffic and pedestrian concerns with speeding, and crosswalk safety, with requests for more speed traffic enforcement.
- Criminal activity included graffiti, vehicle break and enters, theft of vehicles, petty theft, public nuisances.
- Youth issues at school bus stop locations and community spaces such as schools and skateboard park. Activity included loitering, littering, being loud, drinking, and drug activity, as well as bullying.
- Community bylaws referred to decreasing the overall speed limit in Blackfalds, issues with vehicle parking & holiday trailer parking on the streets, animal problems, and requests for more garbage cans to help with litter and dog feces.

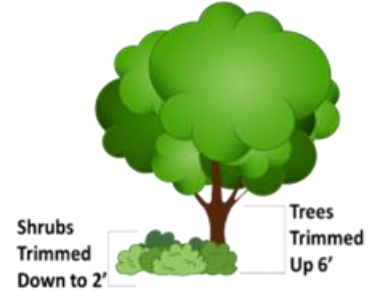
General CPTED Recommendations

CPTED Services & Training provide the following general CPTED guidelines and recommendations that will be referred to throughout the report.

Natural Surveillance

There were multiple locations identified by residents where landscaping was overgrown and blocking sightlines. These are general recommendations for landscape material to help ensure good sightlines are maintained.

- Make efforts to ensure accepted CPTED landscaping guidelines are adhered to. Shrubs, bushes and low-lying plant material should be kept to a maximum height of two feet and tree canopies start at six feet or higher. This creates sufficient sightlines for pedestrians and motorists to see activity occurring.
- Prior to planting, it is important to consider the plant material shape and size at maturity, determine the maintenance needs, and root system impact.
- Avoid planting trees near light fixtures, against buildings, or near surveillance equipment. Strategic planting of shrubs is vital to ensure sightlines are maintained.
- Surveillance equipment, lighting or other factors such as landscaping material heights may need to be adjusted to ensure that the sightlines are clear.



Lighting

There were general comments made by residents regarding improvements needed to the street lighting, however there were no specific locations identified for the team to review. In CPTED, lighting is used to illuminate human activity and for safety. These are general recommendations regarding lighting.

- Ensure that placement, type or brightness of lighting enhances the quality of the surveillance video/photos and does not interfere by causing glare, dark spots or a zebra effect due to lack of uniformity.
- Dual heads are a good choice in areas where light needs wider distribution or to increase uniformity.
- Illuminating Engineering Society (IES) recommends lighting in parking lots to be 30lux of uniform lighting while doorways, walkways, sidewalks need 60lux to ensure good surveillance and safety for pedestrians.
- LED lighting is preferred, with a Colour Rendering Index of 80 or higher to allow for good colour detail and better facial recognition.
- Research has shown blue lighting in areas can decrease suicides as it helps reduce the fight or flight response in individuals. Other research shows it can decrease injection use as it can be difficult to find veins in blue lighting.
- Full cut-off fixtures are typically preferred as this allows the light to be directed down to where it is needed.
- Tamper or Vandal Proof fixtures are recommended if the light is low enough that it can be accessed.
- Motion activated lighting can draw attention and increase the likelihood of activity being caught on surveillance footage. However, if it only provides light for unwanted activity, the location may be better left dark.
- Solar lighting is an option in spaces where you cannot get electricity. A lighting professional should be consulted to determine the type of solar panels that work in winter climate as well as the strength/type of fixture required.

Natural Access Control – Landscaping

Shrubs and hedges can help define boundaries and, in some instances, can be used to control access. The use of defensive plant material may be incorporated in areas that require additional access control such as below windows, and areas that might be experiencing graffiti, general vandalism or have chain link fences that get cut regularly to access properties.

DEFENSIVE SHRUBS

- Rose
- Barberry
- Buffaloberry
- Gooseberry
- Potentilla
- Caragana
- Spirea – semi hostile
- Cotoneaster – semi hostile



Access Control – Fencing

Acceptable CPTED guidelines with fencing that control access include material considered non-climbable, not easily cut, and allows for good sightlines. Metal slat, and “metal mini mesh chain link” (smaller than regular, traditional chain link) are two acceptable materials to deter access. In addition, when changing from traditional chain link to metal mini mesh, the existing hardware may be able to be used which can be a cost saving.



Access Control – Locks

Additional measures may be required to ensure that storage and assets are secure. The following general guidelines are provided:

- Wooden sheds or outbuildings have inherent risks as they can be cut to gain access, however proper locking mechanisms are recommended to ensure security measures are in place. Protocols are required to ensure that the sheds or outbuildings are locked each time they are accessed.
- Place sea-cans away from buildings where someone could use them to gain access to a rooftop, a window or into an adjacent compound. Use industrial sea-can locks to ensure they cannot be easily accessed.
- When a padlock is required to secure storage, trailers, or compounds use commercial grade locks such as the disc padlocks and hardened steel padlocks that protect against bolt cutter and grinder efforts.
- Ensure utility trailers are secured with hitch and tire locks.



Access Control – Door and Window Security

Although residents did not list any concerns regarding building security, this information is shared as general knowledge and good practices for all properties. It was noted that the Eagle Builders Centre has multiple corners, alcoves and hiding places near doors, as well as vulnerabilities with doors on the north side of the building.

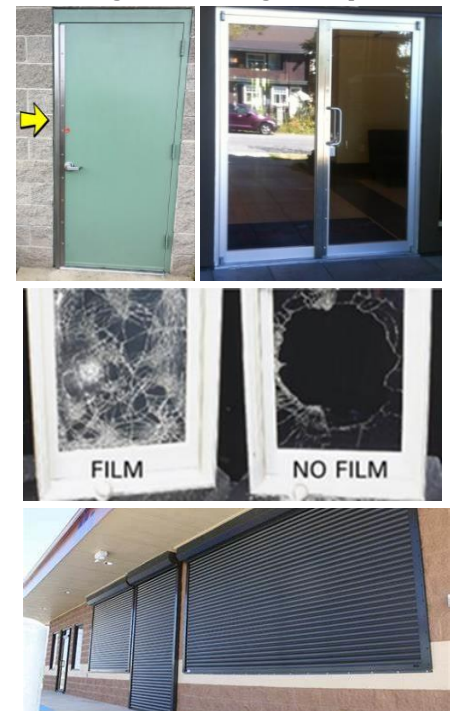


The following recommendations are provided:

1. In general, limited entry points on a property or a building improve access control. Additional measures are typically required to ensure that doors and windows do not allow unwanted access. Increasing the time and effort required by the individual trying to gain access allows other measures such as surveillance notifications, alarms and sensors to alert staff/enforcement when an attempt is being made to break in.
2. Install full-length metal astragals on exterior doors to cover the gap between the door and the frame or the gap between double doors. A well fitted full length metal astragal does not allow for easy use of tools such as crowbars to be inserted to defeat the locking mechanisms and gain access.
3. Install eye viewers in solid doors to ensure anyone exiting has sightlines prior to opening the door. This is especially critical if it opens into an isolated area or a back lane. Lighting above the door is essential to ensure good sightlines.
4. To decrease the likelihood that the locking mechanism is defeated by the removal of exterior facing hinges/pins, ensure the middle hinge on each door has a non-removable hinge pin that uses a set screw to lock the pin in place.
5. Building/fire code must be met when adding additional security to windows. Options can include:

1. Security rated glass direct from the manufacturer.
2. Security films are effective when applied by a professional and can be used on existing windows. The window will be damaged during attempted break-ins; however, the film slows or stops access from being gained.
3. Polycarbonate panes are considered bullet proof and can be used for windows that do not require emergency egress and are at substantial risk of being targeted.
4. Metal roll shutters can be effective on windows and glass doors. The shutter can be defeated with significant effort however, it may be a deterrent.
5. Metal screening over windows may be used when egress is not required, however, caution is recommended as this does not create a welcoming perception for the building.

Full Length Metal Astragal Examples



Territorial Reinforcement

Defining property boundaries with clear transition zones from public to private spaces increases an overall sense of safety and improves wayfinding.

The following general guidelines are offered to improve territorial reinforcement:

1. Well-defined boundaries can incorporate landscaping, fencing, paving, bricks, colour or other materials including signage.
- Signage can state rules or expectations, provide information about using the space, help define boundaries, state ownership and encourage reporting suspicious activity. Entrances, doors, parking lots and property boundaries are typically good places for signage.
 - When properly worded signage is in place, the RCMP and Peace Officers can enforce local bylaws with the “Alberta Trespass to Premises Act” and the “Petty Trespass Act”.
 - To help with vehicle traffic flow and better wayfinding when entering a property directional signage can be used to help guide drivers and create a sense of safety.
 - Additionally, signs can improve traffic calming when they are used to create safety for pedestrian walkways, bike routes and trail systems. This can include the use of marked roadways, raised crosswalks, and/or include signage to catch the attention of motorists.



Maintenance

Research shows that maintenance and general upkeep of a property is the simplest yet most effective strategy to decrease unwanted activities and increase perceptions of safety. The Broken Windows Theory suggests that when an area appears clean and well taken care of, it will be treated with the same level of respect. If the area looks like it is not being taken care of people will treat it with disrespect.



A well-maintained property sends cues that there is a strong likelihood a potential offender will be noticed and reported. Maintaining regular maintenance routines including daily property inspections is good practice and allows owners to see when property is damaged and to repair it quickly.



Playgrounds, park sites and green spaces appeared well maintained throughout Blackfalds, however there was graffiti throughout the community, including stickers placed on low situated signs. In the majority of incidents, it was noted that the signage is placed too low and is easily accessible for vandalism and graffiti.

Recommendations include:

- Ensure minor maintenance is prioritized to maintain a well-cared for appearance.
- Increase the height of signs throughout the community to make them less accessible.
- Review back alleys to determine the risks and what is needed to make each property less of a target for crime, vandalism or unwanted activity. Remove items from the back alley that are no longer required such as pallets, construction material, etc.
- Take caution when placing rocks near windows as they can be used to break glass.
- Remove graffiti quickly and consistently as research shows this will deter future graffiti. Report graffiti on garbage bins to the removal company, requesting that it be cleaned or that the bin be replaced.
- Consider relocating garbage bins to areas that are less accessible, request gravity locks and when possible, consider installing earth bin styles that do not block sightlines or allow unwanted access.



Increase Community Engagement

Residents shared they would like more community engagement that includes events, clubs, activities, etc. Although the comments were general in nature, the majority of them requested youth and senior programming.

There are multiple ways to engage residents and businesses that will increase safety and help create a sense of ownership over public spaces & property. Effective strategies include inviting residents to be involved in the design, planning or development phase. Encouraging resident input can help increase the likelihood they will use the space in the future, and that they will feel a sense of ownership to want to take care of it.

Additionally, creating opportunities for activities and community programming will bring more people to a space which increases the number of “eyes on the street”. This is an effective strategy to deter crime and unwanted activity as typically, criminals do not want to be seen so having more people in an area decreases opportunities for crime or other undesirable activities to happen.

Strategies that utilize art

Graffiti can increase fear of crime. Utility boxes are easy targets. Using graffiti wraps is a good option as the graffiti can easily be wiped off the box with soap and water. These wraps can be commissioned art projects with local artists that include branding, wayfinding, or themed messages. These are great opportunities to engage the local art community, youth, and seniors.

There are several walls throughout the community that might be suitable potential locations for future murals. Murals can be painted directly onto the surface or can be painted using other materials that are then secured to the wall. Art can create a scene, change perceptions, improve behaviours, and decrease the opportunity for graffiti to occur.

Research shows that incorporating wall murals that contain human form and/or eyes creates an environment that encourages positive behaviour as it suggests they might be seen, even though it is subliminal.

It is imperative that windows, lighting, and cameras be accounted for when planning any type of artwork or unique project. Features that can be considered include:

1. Use of 3-D and depth artwork to increase the perception that the space is larger than it is.
2. Scenes created on blank walls can completely change how people behave in that space.
3. A living wall that contains plant matter has a pleasing, calming influence and research suggests it can have a positive effect on mental health.



Resident Issue | Speeding

The Town of Blackfalds changed the overall speed limit in 2019 to 40km/hr with the exclusion of some main arteries with posted limits of 50km/hr or 60km/hr, school/playground zones remained at 30km/hr, and parking lots, mobile home parks and other locations remained at 20km/hr. (Bylaw 1232/19)



This speed limit change to 40km/hr was a positive measure; however, residents shared that speeding and pedestrian safety continue to be a major concern for the community.

Residents identified speeding as an issue on these specific roadways: Womacks Road, Westbrooke Road, Aspen Lakes Blvd, Vista Trail, Woodbine Ave, Highway 2A. Speeding was observed during the on-site reviews as vehicle speed was monitored with multiple vehicles being stopped by local law enforcement and warnings provided.

Recommendation #1

To effectively reduce motor vehicle speed, increase pedestrian safety and help improve overall road safety, it is recommended that a multi-faceted approach be implemented that includes all roadways in the town. A road safety strategy can include assessments of traffic patterns/behaviours, enforcement tactics, education components, as well as traffic calming techniques. Recognized traffic calming includes speed bumps/humps/tables, chicanes, road narrowing, roundabouts, traffic circles, extended curbing, signage, marked, controlled or raised crosswalks, and other strategies.

Signage/Education/Enforcement

A range of solutions can be applied that include the use of digital speed boards that alert motorists to their speed in real time, placing speed limit signage at key locations to remind motorists, continued enforcement with speed radar efforts and speed/red light cameras at intersections which result in traffic tickets for areas where speeding remains a prevalent issue.



Promoting regional, provincial or national road safety campaigns can be effective educational tools, that can include resources and campaigns such as Canada Road Safety Week, Operation Impact, MADD Canada promotions, Alberta Traffic Safety initiatives, Parachute Canada Youth Road Safety Week, and others.

Traffic Calming

Traffic calming in one location, at one intersection, or along one corridor can be effective, however, utilizing a full community approach may be more successful in the long term. There are many examples of communities utilizing a variety of techniques, measures, and plans to achieve safer roads. A good community approach is the Traffic Calming Program with the Town of Caledon, ON that encourages resident participation to address speeding. <https://www.caledon.ca/en/town-services/traffic-calming.aspx> Kelowna, BC is another example that has a “Safe Mobility Action Plan” to encourage residents to participate in road safety improvements.

National and International Networks/Strategies

Utilizing resources from national and international organizations that focus on road safety can provide evidence-based best practices and research on programs that have positive results. One such organization is the Canadian Association of Road Safety Professionals (CARSP). It is a national member-based, non-profit organization that is a diverse group of professionals involved in the research, management, delivery, and promotion of road safety programs. They host an annual conference that may be of interest. (carsp.ca)

Caledon Traffic Calming Measures

	NAME	PHOTO	DESCRIPTION
ROADWAY NARROWING	Raised Median		Raised median islands are a physical barrier located in the median between directions of traffic and are typically installed on two-way roadways.
	Vertical Centreline		Vertical centerline treatment involves the use of vertical treatments such as flexible post-mounted delineators or raised pavement markers to create a centre median.
SURFACE TREATMENT	Texture Pavement		Textured pavement is roadway pavement that incorporates a textured and/or patterned surface which contrasts other adjacent roadways in the surrounding area.
	Enhanced Pavement Marking		Enhanced pavement markings provide information that would typically be shown to drivers through approach but are painted on the roadway to provide a larger image, and one that is directly in the driver's line of sight.
EDUCATION	Speed Display Devices		A speed display device is an interactive sign that displays vehicle speeds as oncoming motorists approach. Vehicle speed is captured using radar and can trigger the display board to show when vehicles approach at predetermined unsafe speeds.
ENFORCEMENT	OPP		OPP enforcement of the speed limit will assist with reducing vehicle operating speeds in areas where other traffic calming measures cannot be implemented.
VERTICAL DEFLECTION	Speed Hump		Speed humps are a vertical structure spanning across the width of a roadway (excluding gutters) designed to slow vehicle speeds.
HORIZONTAL DEFLECTION	Mini-Roundabout		Mini-roundabouts are raised islands located in the centre of an intersection that motorists navigate around in a counter-clockwise direction.

Resident Issue | Speeding and wayfinding near the Abbey Centre on Womacks Road

Residents identified speeding as a concern on Womacks Road near the Abbey Centre. During the on-site review, it was observed that multiple motorists were given warnings by local law enforcement regarding speeding.

There is minimal wayfinding for the Abbey Centre. In addition, the road curves from Vista Trail to Leung Road making the entrance to the Abbey Centre more difficult to see clearly from a distance and makes it challenging to see the upcoming crosswalks.

It was observed that the area has a lot of youth foot and bicycle traffic throughout the day as the Junior and Senior High Schools are nearby as well as the skatepark and bike park. Majority of students were observed crossing Womacks Road at various locations with only a few using the marked crosswalks by the skatepark and the Leung Road intersection. There are no marked crosswalks at the intersection to turn into the Abbey Centre.



Recommendation #2

Recommendations are provided to increase overall safety in this community area with youth focused presence and activities. The following recommendations include implementing traffic calming techniques, improving pedestrian safety, and increasing wayfinding:

1. To help residents be more aware of their speed, on Womacks Road from Vista Trail to Leung Road, it is recommended that digital speed boards be installed in both directions of traffic. In addition, it is recommended that there be continued enforcement with speed radar efforts.
2. Enhance the Abbey Centre entrance with a raised intersection, that includes two marked pedestrian crosswalks across Womacks Road. This may include themes or art, different materials and additionally, curb extensions, painted or permanent, could be installed to narrow the pedestrian crossing distance and help decrease speed.
3. Existing and/or new pedestrian crosswalks in this high foot traffic area should include road markings, signage, and flashing lights. Solar-powered pedestrian activated flashing warning lights would be recommended for the crosswalks in this area.



Resident Issue | Speeding at Westbrooke Road and Vista Trail playground zone

Residents refer to this playground as the “Blue Park”. They have identified speeding along Westbrooke Road as an issue.

Speeding was observed during the on-site review. In addition, motorists were not coming to a complete stop at the intersection.

It was noted that a majority of signs in this area were low, could be tampered with and had sightline issues for motorists. As this is a residential area with the expectation that vehicles will be parked on the street, motorists would have difficulty seeing the signs when vehicles are parked in front of or near them.

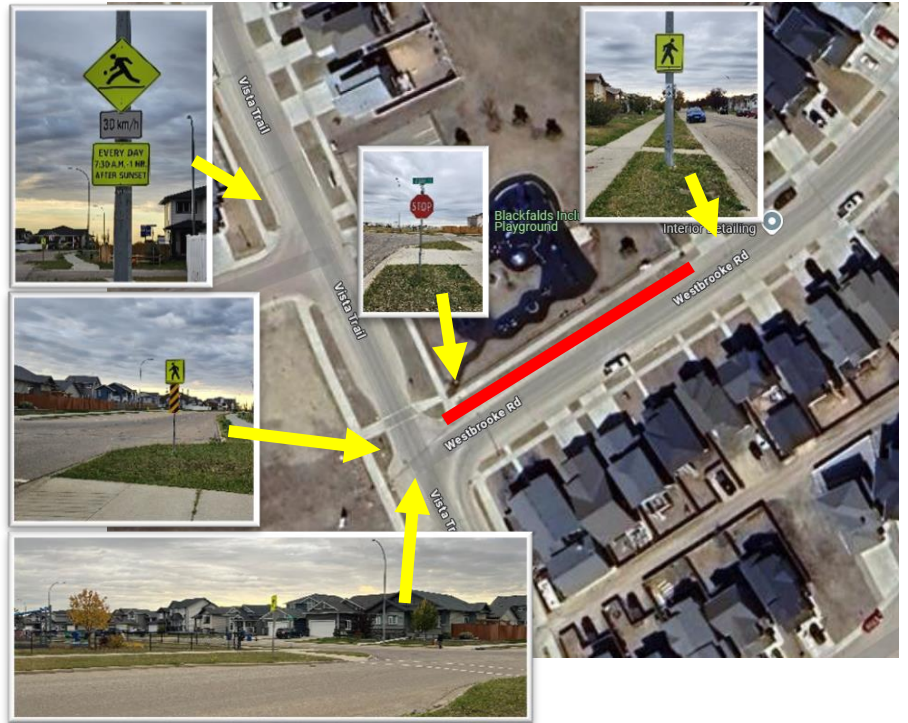
Additionally, it was observed that vehicles were not coming to a complete stop when making a left-hand turn from Westbrooke Road onto Vista Trail.

With construction underway further north on Vista Trail, there were a number of construction vehicles observed coming through the playground zone, however, while the review was underway, they were adhering to the posted speed limit of 30km/hr.

Recommendation #3

As this is an inclusive playground, it is recommended that additional measures be implemented to increase pedestrian safety. Some children may require additional time when crossing the streets or may not pay close attention to traffic as they cross. These measures can include:

1. Additional curb extensions at the intersection of Westbrooke Road and Vista Trail will slow traffic coming into the playground zone and narrow the pedestrian crossing distance.
2. If desired, raised crosswalks can help slow vehicular traffic which increases pedestrian safety.
3. Installing marked, flashing lights at pedestrian crossings for the Westbrooke Road and Vista Trail intersection will increase pedestrian and cyclist safety, and will allow additional time for them to cross the street. Solar-powered pedestrian activated flashing warning lights would be suitable for this location.
4. To help residents be more aware of their speed, the playground zone on Westbrooke Road is a good location for a digital speed board, and for continued enforcement with speed radar efforts.
5. Increase the height of the stop signs and playground signs to ensure they can be seen when a vehicle is parked near it on the street. This will also help deter vandalism and graffiti of the signs.



Resident Issue | Speeding and wayfinding at Westbrooke Road and Valley Crescent

While on-site a local resident approached the review team to share his concerns regarding speeding with a section of Westbrooke Road.

The sidewalk crossing is confusing as the Parks maintenance access road appears to indicate a street crossing and is being used instead of the marked, controlled crosswalk, that is also part of the Trans Canada Trail. During the on-site review a cyclist was observed crossing the street from the Parks maintenance access road.

A curve in Westbrooke Road creates limited sightlines for motorists and issues for vehicles entering or exiting the park site parking lot.

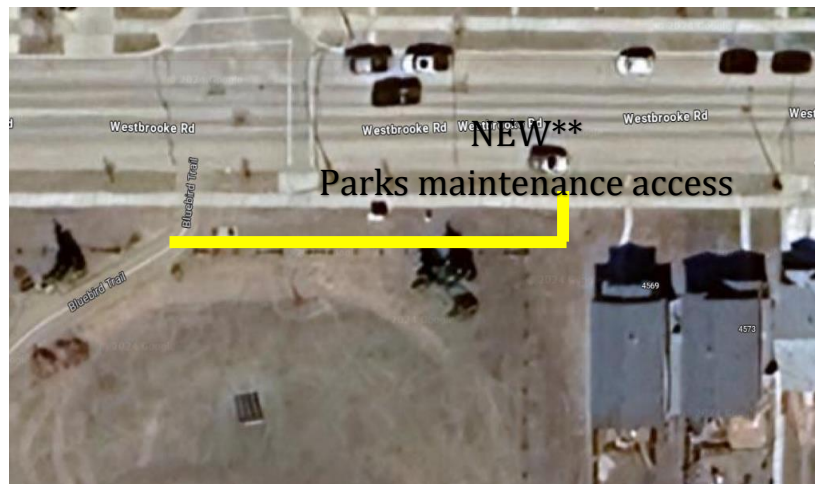
In addition, there is no street or property signage stating this is Ball Diamond #5, or that there is a parking lot designated for use of the park-site and ball diamond.



Recommendation #4

This area is a recreation site in a neighbourhood. As it is expected to have peak traffic times, the following recommendations are made:

1. It is recommended that a review be conducted for this park site to determine if it can be identified as a playground zone with a reduced speed limit of 30km/hr. It is also recommended that speed signage and monitoring of the speed in this area be implemented.
2. It is recommended to add identifying/wayfinding signage for the ball diamond as anyone trying to locate this park site may not be able to find it. In addition, identifying/wayfinding signage is required for the parking lot entrance/exit, as well as street signage indicating a hidden entrance/exit. This will allow approaching pedestrians, cyclists and vehicular traffic to know there is a concealed entrance/exit.
3. To help increase safety at the intersection, it is recommended that the Parks maintenance access road entrance be moved to the east of the intersection where the current crosswalk is. This will help with safe crossings at this intersection.
4. It is recommended that "restricted access" signage be added to the bollard entrance to the Parks maintenance access road to ensure only authorized vehicles enter the park this way.



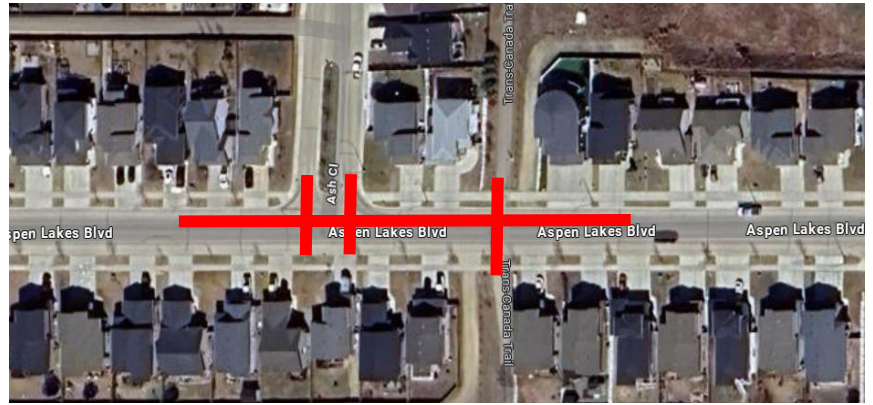
Resident Issue | Speeding at Aspen Lakes Blvd and Ash Close

Pedestrian Safety concerns exist in this area due to speeding during the morning and afternoon school bus pick-up and drop-off times. This concern is warranted as according to data in 2020 (NHTSA Fact Sheet) 177 child pedestrians died in traffic crashes with nearly 40% of the accidents happening on weekdays between 6-9 AM and 3-6 PM which are prime hours for traveling to and from school.

Aspen Lakes Blvd is a main arterial street in a newer development. The roadways are wide, allow for parked vehicles and 2 lane vehicle traffic. Not all crosswalks are marked with signs.

Youth on route to and from the bus stops enter the roadway from in between parked vehicles which may not allow motorists sufficient time to see them and be able to stop their vehicles in time.

During the on-site review, residents were also walking pets and bike riding along the Trans Canada Trail route that is nearby.



Recommendation #5

Common safety practices include enforcement of traffic laws, installing and maintaining crosswalks, signs and lights as well as training for bus drivers and educating youth.

1. It is recommended that a youth focused education program be implemented to encourage use of the designated crosswalks and other strategies that include not using their phones or earbuds while walking to/from the bus stops or while crossing streets.
2. Further it is recommended that additional measures be put in place for this school bus pick-up and drop-off zone that include identifying the major crosswalks with the intent to add marked crosswalks, signs, and solar-powered pedestrian activated flashing warning lights.

Resident Issue | Unsafe intersection at Westbrooke Road and Broadway Avenue

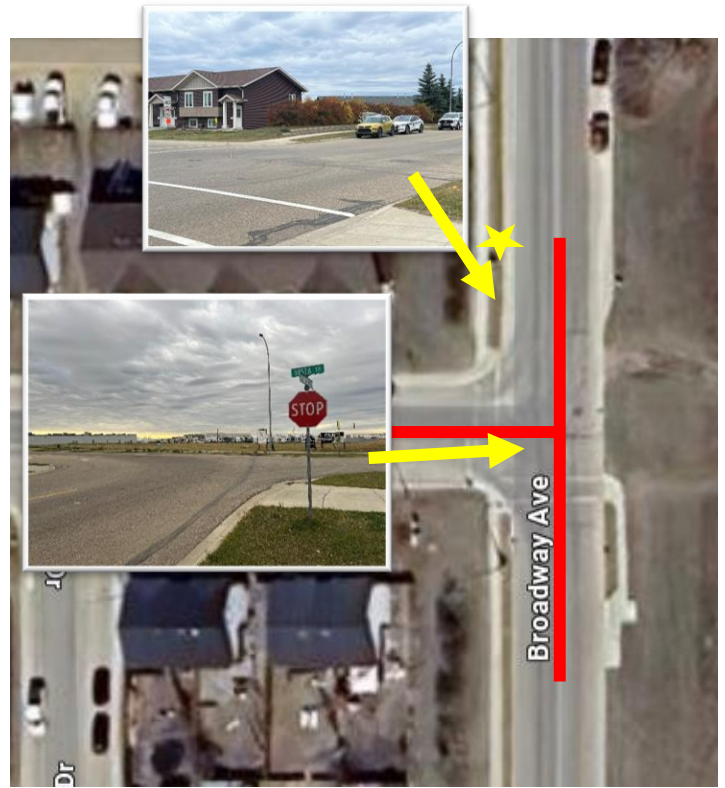
The most mentioned intersection in the review was the one located at Westbrooke Road and Broadway Avenue.

There are multiple issues occurring at this intersection that are causing it to be unsafe for motorists and pedestrians. This includes a lack of sightlines at the intersection, unsafe conditions for pedestrians, and speeding.

Natural surveillance is not sufficient for this intersection. The lack of sightlines is caused by the height of the berm, the dense hedges on the berm, placement of a set of Canada Post boxes and the vehicles that park on the street to access the postal boxes.

Motorists turning left or right from Westbrooke Road onto Broadway Avenue are not able to see oncoming traffic approaching from the north. This lack of good sightlines causes motorists to have to pull into the flow of traffic to see if vehicles are approaching from the north. Pedestrian safety is compromised as well, in this situation as people may enter the crosswalk when it is not safe to do so.

Speed is a factor on Broadway Avenue. It is a main artery with a higher speed limit. Residents shared that vehicles regularly travel over the speed limit in this area, and that it is known as a location where people race their vehicles.



Recommendation #6

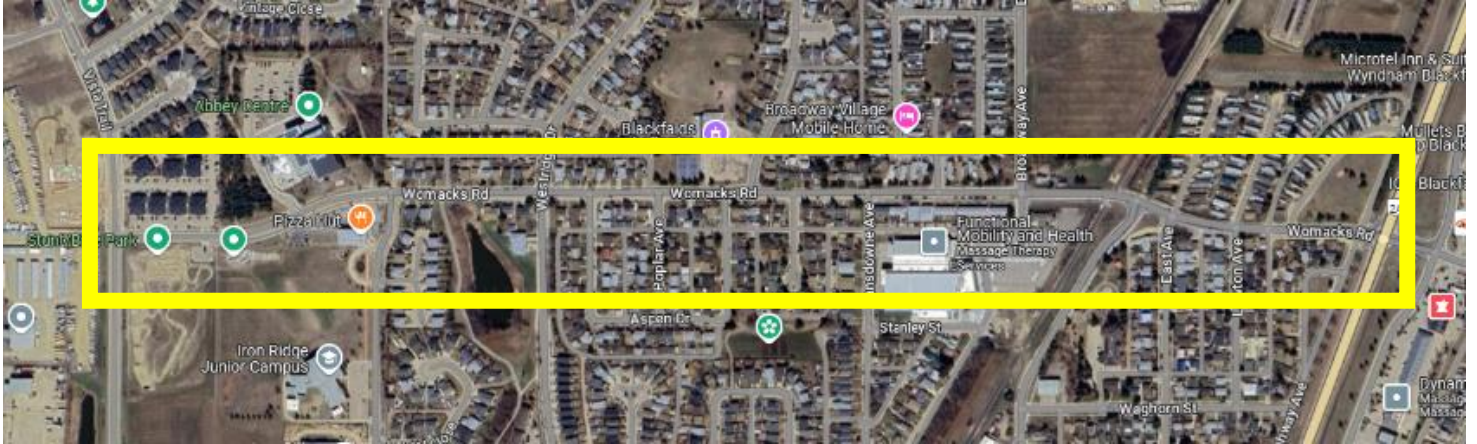
With the town continuing to develop, traffic will increase in this area. In the future, a traffic study will be required to determine further measures for this intersection. Considerations may include making this a three-way stop or roundabout. Research and best practices reveal that three-way stops are less effective to deter speeding on a roadway when they are not warranted or there are less than 6,000 vehicles using the roadway per day. They have been effective, regardless of the number of vehicles per day, when they are warranted due to obstructed sightlines at the intersection that cannot be improved.

1. It is recommended that natural surveillance be improved at this intersection, new signage be added, and that traffic calming measures be considered as future improvements.
2. To increase natural surveillance for motorists and pedestrians, it is recommended that the berm and shrubs be removed an appropriate distance back from the intersection.
3. Further it is recommended that road signage be added on the north and south of the intersection to alert drivers to the fact that they are approaching a T-Intersection.
4. It is recommended that the Canada Post boxes be relocated to a more suitable spot as this will remove parked vehicles from this location which improves sightlines to help decrease the chance of a pedestrian being struck or a collision occurring at this intersection.
5. Further, it is recommended that a marked, flashing light pedestrian crossing be placed at this intersection to increase pedestrian and cyclist safety. Solar-powered pedestrian activated flashing warning lights would be suitable for this location.
6. Curb extensions may be considered for this intersection to slow traffic and narrow the pedestrian crossing distance. This can be done temporarily with paint to test their effectiveness before permanent curbing is added. There are many examples of “tactical urbanism” where using these types of strategies have cost savings and can encourage resident feedback or input.



Resident Issue | Difficult to navigate left hand turns on Womacks Road

Residents identified multiple intersections on Womacks Road as difficult to navigate left hand turns.



Of particular concern is the intersection of Womacks Road & Sunridge Ave. In addition to local traffic, this corner is a major intersection for the Blackfalds Community Centre that hosts regular community events which increases the amount of traffic in the area and for this specific intersection.

Residents stated that this is an unsafe intersection due to lack of sightlines on the corner. This was observed during the on-site review. Also, any vehicles parked on the street, near the corner, block sightlines of oncoming vehicles.



In addition, a photo is included of a property across the street from the Community Centre, that reveals sightline issues for motorists turning left off Womacks Road to Aspen Drive. Motorists are not able to clearly see approaching vehicles or pedestrians until they are committed to their turn. As Womacks is a busy roadway and the Community Centre holds many events, motorists may not have sufficient time to react if a child tries to navigate the intersections or runs into the street.

Recommendation #7

The Town of Blackfalds has bylaws in place to address landscape material, fences and other objects that block or hinder sightlines for motorists and/or pedestrians.

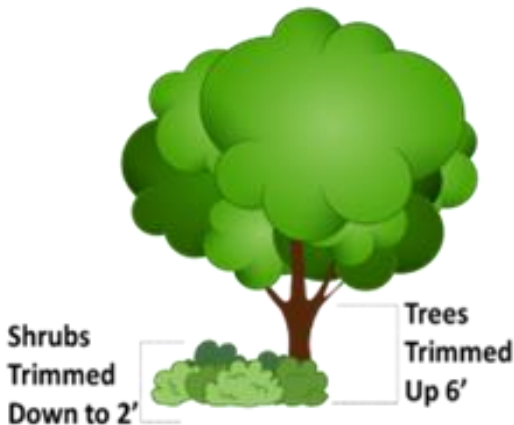
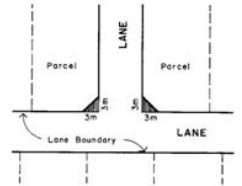
Land Use Bylaw 1268/22 and the Traffic Bylaw 1232/19 are two enforceable bylaws regarding property owners' responsibilities.

1. It is recommended that landscape materials meet the CPTED Guidelines and best practices of bushes/shrubs no more than 2' in height with tree canopies starting at 6' or higher in areas where clear sightlines are required.
2. It is recommended that increased parking setbacks be considered on corners near sports fields, community or public buildings, and event spaces. Road markings and signage may be considered in addition to curb extenders (painted or permanent) to slow traffic and create clearer sightlines for this type of intersection.
3. Additionally, themed or decorative traffic calming methods are an option to help calm behaviour in an area and improve wayfinding. Painting on roadways is a simple and quick "tactical urbanism" strategy that can help prove whether or not a measure will be effective before more permanent curbing is built.

3.20.9 Sight Lines

Land Use Bylaw 1268/22

- a) No person shall erect, place, or allow any Building, fence, vehicle or trailer, screening material or object, and no person shall plan or be allowed to grow any hedges, trees or vegetation which exceeded 1.0 m (3.28 ft) in Height on a portion of a corner site.
- b) In the Front Yard of a site in a residential Land Use District, no fence or hedge more than 1.0 m (3.28 ft) in Height shall be allowed within 6.0 m (19.69 ft) of the intersection of a Driveway or land and a Road.
- c) In the case of a site which is at the intersection of a Lane, within a triangular area 2 sides of which shall be a minimum of 3.0 m (9.84 ft) long, measured from the corner of the corner site along the boundaries of the Lot which meet at the said intersection, and the third side by drawing a line to connect points so determined on each such boundary (for illustrative purposes).



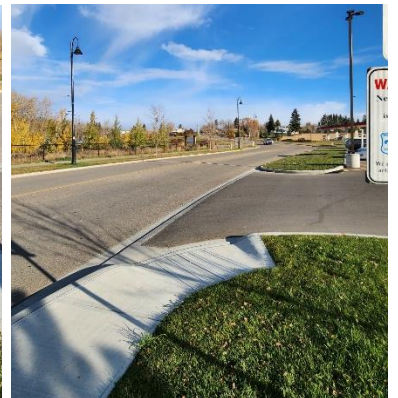
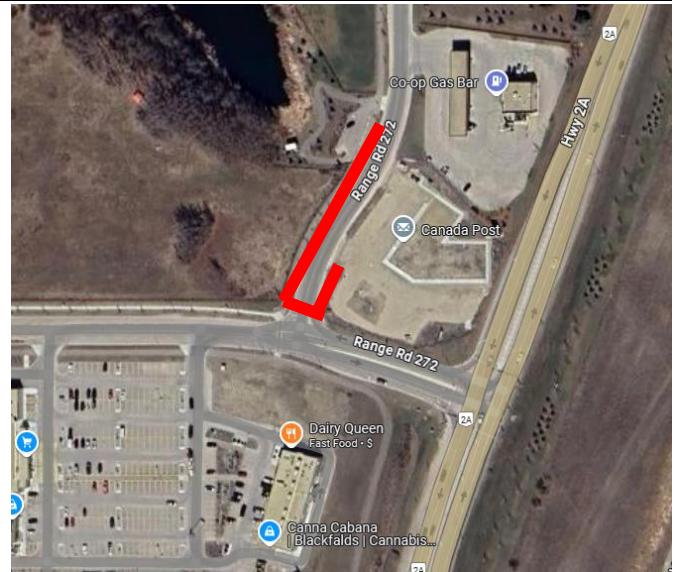
Resident Issue | Pedestrian safety near the new Canada Post Location

The new Canada Post location in the south retail district has generated pedestrian and vehicle traffic to this location. Residents identified pedestrian safety as a concern.

During the on-site review, it was noted that this is a busy district with a lot of vehicular traffic.

The existing pedestrian route is to walk on the sidewalk, on the west side of the street to the main intersection, then cross the street and walk along the sidewalk to the parking lot vehicle entrance. The sidewalk ends at this point, with no marked pedestrian route to get to the building.

It was observed that pedestrians cut across the roadway from the sidewalk on the west side of the street and cut across the parking lot to get to the Canada Post office.



Recommendation #8

To improve pedestrian and cyclist safety it is recommended that a marked, flashing light pedestrian crossing be placed to create a safe route. Solar-powered pedestrian activated flashing warning lights would be suitable for this location.

There are three potential routes that might be considered to increase the safety of pedestrians and cyclists as they access this commercial/retail property.



1. Install a crosswalk just north of the property, with a marked and signed pedestrian route that joins with the existing sidewalk by the garbage bin location.
2. Paint a designated crosswalk from the existing mobility ramp, on the west side of the building, to the curb with a full crosswalk installed to cross the street. This will mean the loss of a parking stall, and will require modifications to the curbing, however it will line up with the existing ramp.

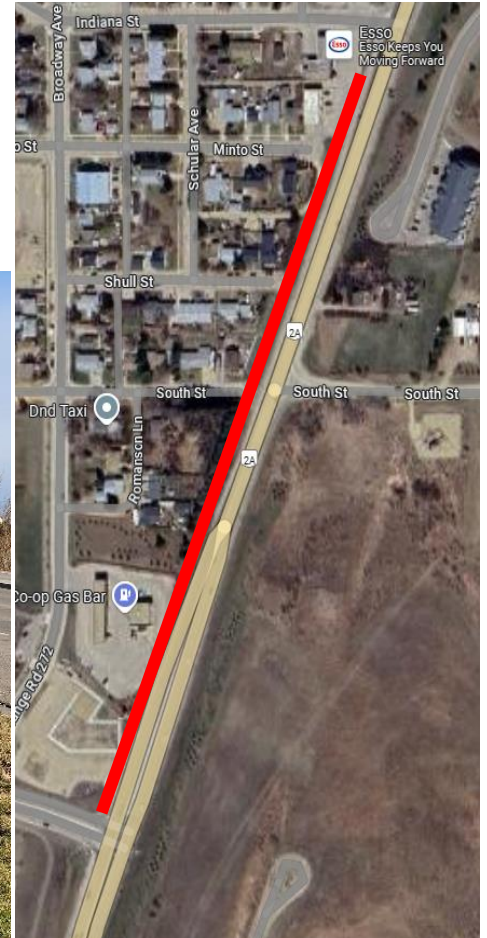
3. On the south end of the property, add a marked and signed pedestrian crosswalk that starts at the end of the existing sidewalk. A marked pedestrian route will need to be created from the roadway to the building.



Resident Issue | Pedestrian safety along Highway 2A

Residents identified that there is no safe pedestrian route to walk from the Esso gas bar at Indiana Street to the new commercial district in the south at Blackfalds Crossing Way. There is a worn pathway that shows this is a desired pedestrian and cyclist route. There was a request for seating to be added along the route.

During multiple on-site visits there were people observed walking and riding their bikes along the highway.



Recommendation #9

The desired pedestrian route is to use existing town streets that have sidewalks and safety measures in place.

If the decision is made to improve safety for pedestrians and cyclists along this natural route, it is recommended that a trail or sidewalk be built, with a barrier along the route to decrease the likelihood of someone being hit by a vehicle. If desired, some seating could be added along the route. It is noted that there will be ongoing maintenance costs to clean and repair the type of barrier chosen, upkeep of the trail or sidewalk, and any seating installed.

Highway 2A is used as a main entry point into the town. Installing a barrier system along the highway is a safety measure, however it can also be a beautification project. Examples include wire rope barriers, guardrails, natural barriers, cement barriers, traditional and themed or artistic bollards.



Resident Issue | Traffic flow and wayfinding issues for the Eagle Builders Centre

Residents identified traffic flow issues at Womacks Road and Broadway Avenue, as well as a confusing flow of traffic in the Eagle Builders Centre parking lots and parking congestion on the surrounding neighbourhood streets.

The entrance intersection of Womacks Road and Broadway Ave was identified as having sightline issues, often being congested, and contributed to the general traffic flow issues for the Eagle Builders Centre.

The number of parking lot stalls is not sufficient for events that occur at this facility. Attendees park throughout the nearby residential area causing congestion and frustration with residents. There are several private property “no parking” signs on the south side of the building, however, attendees often do not respect them and park without regard to people’s driveways.

Attendees regularly park on the street near the north service area entrances/exits which block visibility for those exiting this area as they must pull into the street to see past the vehicles parked along the curb. As it is a service area, the vehicles can be large trucks, trailers etc.

There is limited wayfinding and directional signage for the parking lot and the facility. There are multiple main building entrances, however not all entrances are visible from the front of the building. There is no wayfinding present to help direct attendees to the correct entrance for their event.



Recommendation #10

There are no recommendations made regarding concerns with the intersection of Womacks Road and Broadway Avenue, as a Standing Committee report from November 18, 2024, considers a traffic study and business case model for options to address the issues shared by residents.

Further, there are no recommendations regarding potential locations for additional parking as options have been identified and are being considered.

1. The following recommendations are made regarding the parking congestion occurring in the neighbouring residential area:

1. Consider a “Resident Parking Only” area for the adjacent residential neighbourhood where residents are issued annual parking passes to display on their vehicle. People who park and do not have an issued pass can be reported and receive a municipal bylaw ticket. This parking program will require signage, a residential pass system and enforcement.
2. Place signage along the north side of the property stating “No Parking” to deter attendees from parking along the cement barricades in the residential back alley. If parking is approved for this area, proper signage and lighting would be required.
3. Along the west side of the property install “No Parking” signs along the street curbing to deter parking between entrances/exits. This will improve visibility for vehicles moving in and out of the service area.

2. It is recommended that improvements be made with signage and wayfinding, as follows:

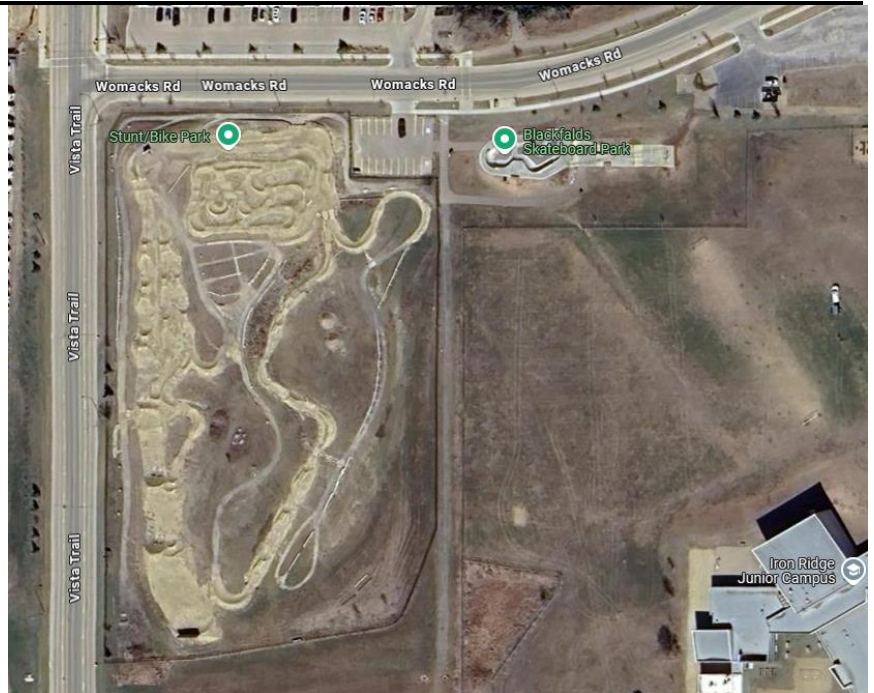
1. Install signs and road markings for one-way laneways in the parking lots to improve the flow of traffic.
2. Implement parking lot sections/zones to help with wayfinding.
3. Install a digital screen on the east facing wall to help direct attendees to the correct entrance and provide event information.



Resident Issue | Youth congregating and youth safety at the skatepark and bike park

There were a number of concerns raised regarding youth safety while in public areas such as the skatepark and bike park. However, the concerns included residential areas as well, where youth travelling in groups are thought to be committing vandalism, mischief, fire setting and acts of bullying.

The skatepark, bike park and Abbey Centre were the most identified locations for teens to hang out. Concerns around limited activities for teens centered on a lack of evening programming at the Abbey Centre for teens, limited activities in the community that are not sports related, and that the youth centre had limited hours.



Recommendation #11

Signage and rules are well placed and appropriate. To deter unwanted activity, there are multiple strategies that can be considered.

1. Increase non-structured supervision of the skatepark and bike park areas was the most referred to by residents, citing that when parents, teachers, enforcement or others are present in the area, there are less concerns regarding youth safety.
2. It is recommended that the Town of Blackfalds and the enforcement team consider non-structured drop-ins for this recreation area where they can observe and/or interact with youth. This is the most requested informal method of interacting with youth that parents want to see.
3. There were requests to increase the youth centre hours.
4. It is further recommended that additional youth programming be considered at the Abbey Centre and that the schools be challenged to seek extracurricular activities for the youth that are not sports related. Examples of activities can include arts, science, culture, and exploring community benefits such as volunteerism, mentoring, youth entrepreneur programs, and more.
5. Hosting youth-oriented events and conferences to help bring more activities specific to their interests and talents.
6. Comments from residents included requests for connecting seniors to youth, more community events that include youth and families, more organized clubs and groups, and more volunteer opportunities specific to youth.
7. In addition, with an economic development standpoint, there were many requests for large box stores such as Walmart and Canadian Tire to operate in Blackfalds. These organizations and others are known to be employers of local youth.
8. It is recommended that when a fire is set in a park/grass area that nearby residents be asked to provide video surveillance near the time of the incident to help with the investigation. Red Deer has a voluntary camera registry that residents and businesses can list their address and contact information so the RCMP are able to contact them if they want to see video footage they may have captured. www.reddeercapture.ca/



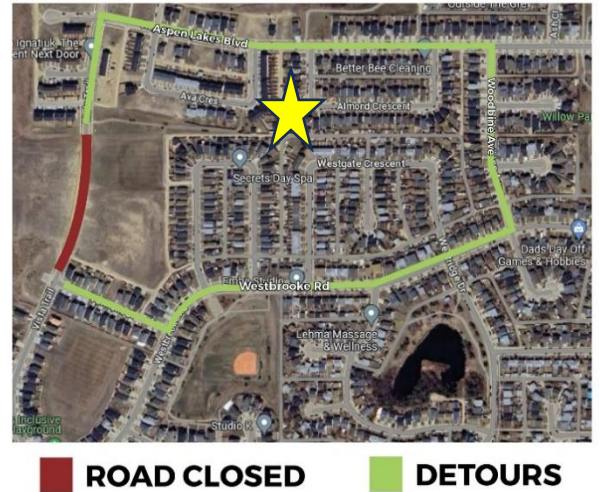
Resident Issue | Road maintenance and conditions

A section of Vista Trail has been closed for an extended period of time that has caused frustration for residents who have to drive across town to access their homes.

Residents shared that due to the closed section of Vista Trail, Woodbine Ave (indicated with a star on the map) has higher than normal traffic and they have noticed an increase in motorists speeding.

In addition, residents shared that South Street remains a gravel road, which garnered a number of comments questioning why it has not been paved.

ROAD CLOSURE | VISTA TRAIL | May 27 - TBD



Recommendation #12

Ensuring residents are well informed about timelines with construction will help keep expectations realistic.

It is recommended that when road closures are expected to be significantly longer than usual, traffic calming strategies are planned for the streets and roads where traffic is being detoured or routed to. Reviewing these streets on a regular basis will help ensure that new issues are addressed in a timely manner.

Conclusion

This CPTED assessment/review was conducted to address residents' issues and concerns. The recommendations in this report are based upon traditional CPTED strategies that include natural surveillance, access control, territorial reinforcement, and maintenance to improve safety and help reduce crime. Additional strategies that encourage resident participation will increase their sense of ownership over public spaces.

The Town of Blackfalds remains a vibrant, young community that promotes and supports strong relationships and communication between agencies, the municipality, enforcement and residents.

Overall, Blackfalds residents expressed that they feel safe in the community, like the small-town atmosphere and appreciate that they are close to all the amenities they want. Residents shared concerns and issues such as speeding, pedestrian safety, youth safety and the need to invest in youth development/activities. The report reflects the areas they identified.

There were no issues identified on the east side of Blackfalds, however the town's main public facilities, and new developments are on the west side of the community which aligns with the types of concerns shared by residents.

Summary of Recommendations

A summary of recommendations follows:

- General Guidelines Standard CPTED guidelines for improving natural surveillance, increasing lighting, natural access control with landscaping, access control with fencing, locks, door and window security, territorial reinforcement, signage, wayfinding, importance of maintenance, community engagement, and strategies that utilize art.
- Recommendation 1 General strategies for speeding that include signage, education, enforcement, traffic calming, and information on national and international strategies.
- Recommendation 2 Traffic calming, enforcement and wayfinding near the Abbey Centre on Womacks Road.
- Recommendation 3 Traffic calming, and enforcement at the "Blue Park" on Westbrooke Road and Vista Trail.
- Recommendation 4 Traffic calming, wayfinding and a change to the Parks maintenance access road at Westbrooke Road and Valley Crescent.
- Recommendation 5 Traffic calming and education for youth accessing the school bus zone at Aspen Lakes Blvd and Ash Close.
- Recommendation 6 Improve sightlines, traffic calming and safe pedestrian routes for the intersection of Westbrooke Road and Broadway Avenue.
- Recommendation 7 Improve sightlines to help motorists better navigate left hand turns on Womacks Road.
- Recommendation 8 Creating a safe pedestrian route for the new mall where Canada Post is now located.
- Recommendation 9 Determining a safe pedestrian route along Highway 2A from Indiana Street to the new south commercial district at Blackfalds Crossing Way.
- Recommendation 10 Addressing traffic flow and wayfinding issues for the Eagle Builders Centre.
- Recommendation 11 Increased awareness and efforts to deter unwanted activity by youth, strategies to engage youth in the community and provide more youth employment opportunities.
- Recommendation 12 Improve communication with residents regarding road closures and plan traffic calming strategies for streets and roads used as detours.

Tools Utilized

The following CPTED assessment tools were used in this review.

- On-site visit with CPTED Services & Training staff, Ken Morrison (Emergency Management & Protective Services Manager, Director of Emergency Management), Joe Croken (Peace Officer Sergeant, Protective Services), and Mike Woykin (Blackfalds Policing Committee)
- On-site visit with CPTED Services & Training staff, Joe Croken (Peace Officer Sergeant, Protective Services)
- Multiple on-site visits by CPTED Services & Training staff that included day, night, weekday, and weekend
- 2024 Resident surveys conducted in person and online by CPTED Services & Training staff
- 2015 Information gathered at a resident event for a previous CPTED report
- Review of Municipal Planning Documents, Agendas, Minutes
- <https://www.blackfalds.ca/>
- www.blackfalds.ca/Home/DownloadMeeting/623cf46b-6f42-46cc-8f4c-23f66df83ffa?isEnglish=True
- <https://www.point2homes.com/CA/Demographics/AB/Blackfalds-Demographics.html>
- Crime Data/Analysis available online with the RCMP <https://crimestoppers.ab.ca/crimemap/>
- <https://www.areavibes.com/blackfalds-ab/?ll=52.38646+-113.784>
- <https://www.blackfalds.ca/Home/DownloadDocument?docId=58b9d437-41f4-4413-9f5c-7f34e0d5729f>
- <https://www.cacp.ca/canada-road-safety-week.html>
- <https://www.roadsafetystrategy.ca/en/resources>
- <https://madd.ca/pages/programs/awareness-campaigns/television-and-radio-ads/>
- <https://bowislandcommentator.com/news/2024/10/24/alberta-rcmp-promotes-parachute-canadas-youth-road-safety-week/>
- <https://carsp.ca/en/>
- <https://www.smatstraffic.com/2021/08/30/traffic-calming/>
- Traffic Calming (Dutch/Canadian experts) <https://www.youtube.com/watch?v=Cglyz7eBCwU&t=935s>
- <https://highways.dot.gov/safety/speed-management/traffic-calming-eprimer>
- <https://nacto.org/publication/urban-street-design-guide/design-controls/design-speed/speed-reduction-mechanisms/>
- <https://globaldesigningcities.org/publication/global-street-design-guide/designing-streets-people/designing-for-motorists/traffic-calming-strategies/>
- <https://static.spokanecity.org/documents/neighborhoods/programs/trafficalming/2018/2018-traffic-calming-toolbox.pdf>
- <https://www.caledon.ca/en/town-services/traffic-calming.aspx>
- <https://getinvolved.kelowna.ca/safe-mobility-action-plan>
- <https://archive.rcgov.org/ca20140902/PW081214-09/RESEARCH%20ON%20EFFECTIVENESS%20OF%20ALL-WAY%20STOPS.pdf>
- MUTCD - The Manual on Uniform Traffic Control Devices
[https://mutcd.fhwa.dot.gov/pdfs/11th Edition/mutcd11theditionhl.pdf](https://mutcd.fhwa.dot.gov/pdfs/11th%20Edition/mutcd11theditionhl.pdf)
- <https://www.alberta.ca/traffic-control-manuals-and-guidelines>
- <https://corp.publicschoolworks.com/resource/how-to-mitigate-risks-in-student-drop-off-and-pick-up-zones/>
- <https://www.drivesmartbc.ca/schools-and-playgrounds/school-zones#:~:text=If%20you%20drop%20off%20your%20child%20in%20a,proceed%20with%20caution%20and%20be%20prepared%20to%20stop.>
- https://www.sociallifeproject.org/content/images/size/w1000/2022/05/aaa-Paris-Plage-best-runner-between-planters-down-to-PlageJuly-2011-KM_20110722_038.JPG
- Media and Social Media relevant to the CPTED review
- Photographs of the property and surrounding area
- Tactical Urbanism references
- Google maps
- <https://www.reddeercapture.ca/>

Contact Information

If additional information on this review is required, please contact the undersigned.

TerryLee Ropchan, CPD, ICPS, BusAdm
Executive Director, CACPC
CPTED Practitioner/Instructor
CPTED Professional Designation
terrylee@cacpc.ca

Denise Rambow, CPD, Criminal Justice Diploma
Programs & Services Coordinator, CACPC
CPTED Practitioner/Instructor
CPTED Professional Designation
programs@cacpc.ca

Lorraine Pitts, CPD, BA, B.Ed, RN
Vice Chair CACPC Board
CPTED Practitioner/Instructor
CPTED Professional Designation
info@cacpc.ca

CPTED Services & Training



THE CENTRAL ALBERTA

CRIME PREVENTION CENTRE

CPTED Services & Training is a division of The Central Alberta Crime Prevention Centre
www.cacpc.ca | 403.986.9904 | info@cacpc.ca | #1, 4311 49 Ave Red Deer AB T4N 5Y7

Disclaimer

It is the intent of the CPTED Service & Training (a division of The Central Alberta Crime Prevention Centre) to provide useful information regarding the issues identified, to strengthen the safety measures already in place, and to encourage new safety measures where necessary. We cannot state there will be no future risks to safety by implementing the recommendations.

Implementation of the enclosed recommendations should not be fragmented, as the benefit from incorporating one phase may depend on the implementation of other recommendations. Crime prevention, like all management responsibilities, requires multiple strategies and constant attention to address any changes that may occur over time, with respect to overall safety and security. The recommendations provided are not intended as the only security decision that should be considered. Crime prevention, like all management responsibilities, requires constant attention to address any changes that may occur over time.

These recommendations are not compulsory under law. Applicable local, provincial, and federal codes must always be observed and adhered to when considering changes, including applicable community bylaws, fire code, and local engineering practices and priorities. The desired result may not be achieved if the changes are implemented in fragments as the benefit from incorporating one phase may depend on the implementation of the other recommendations.

This document can be made public with an application under FOIPP or as otherwise required by law. This report does not address issues of responsibility concerning a civil litigation action. You should consult a lawyer familiar in this area for advice.

MEETING DATE: January 14, 2025
PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services
PRESENTED BY: Ken Morrison, Director of Emergency Management and Protective Services
SUBJECT: **Central Alberta Crime Prevention Center CPTED Report**

BACKGROUND

In the Fall of 2024, the Central Alberta Crime Prevention Center (“**CACPC**”) attended two community events where residents provided answers to a survey. Subsequently, this survey was posted on the Town’s website for two weeks, allowing residents further opportunity to comment on the survey questions.

Questions related to any concerns residents may have within the community. Responses from the residents provided the CACPC information to complete a Crime Prevention Through Environmental Design (CPTED) Report.

DISCUSSION

The CACPC CPTED report was presented to Council this evening and outlined several suggestions which will require follow-up from various Town departments. The report will be provided to the applicable departments for their review and action if necessary.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council accept the Central Alberta Crime Prevention Center CPTED Report dated November 30, 2024 for information.

ALTERNATIVES

- a) That Council refers the Central Alberta Crime Prevention Center CPTED Report back to Administration for further information.

ATTACHMENTS

- *CPTED Report - Blackfalds - November 30, 2024*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

MEETING DATE: January 14, 2024

PREPARED BY: Preston Weran, Director of Infrastructure and Planning Services

PRESENTED BY: Preston Weran, Director of Infrastructure and Planning Services

SUBJECT: **Bylaw 1323.25 - Schedule “B” 2025 Water and Wastewater Rates
Amendment to Utility Bylaw 1250.20**

BACKGROUND

Utility Bylaw 1250.20. Schedule “B” was approved by Council on September 8th, 2020, with the 2024 rates Schedule “B” updated in early 2024 to align with the 2024 Budget. The 2025 Budget included increases to these water and sewer rates based on the completed utility rate analysis along with increased water and wastewater commission rates. This utility rate analysis helps stabilize the rates to avoid sharp increases. Schedule “B” is amended yearly to align with the operating budget for water and sewer to set the rates for each year.

DISCUSSION

Council and Administration discussed the 2025 utility rates during budget deliberations in the last quarter of 2024. The direction from these discussions in relation to 2025 utility rates are included in the budget binders. The 2025 Operating Budget included increases to the residential (and commercial) water and sewer utility rates for 2025. Bylaw 1323.25 amends Schedule “B” of the amending Utility Bylaw 1250.23. The proposed water and wastewater rate yearly increase across all utility accounts provides additional revenue to cover CPI, cost of treatment, maintenance, and commission rates.

The 2025 proposed increases equate to an average 4.60% increase per month or \$8.09 for a family of 4 (typical household) and is outlined under the “Town of Blackfalds 2025 Financial Plan & Budget Financial Impacts of Utility Rate Changes” of the 2025 budget binder and as attached to this memo. The bulk water rate will remain at \$6.29 per cubic meter of water used.

It is of note that the residential and commercial solid waste (and recycling) monthly rates remain unchanged for 2025 and are not part of this bylaw amendment.

FINANCIAL IMPLICATIONS

No impact on the 2025 Budget if approved. The water and wastewater revenues and expenses are based on the 2025 rates presented under Schedule “B”.

ADMINISTRATIVE RECOMMENDATION:

That Council consider the following motion:

1. That Council give First Reading to Bylaw 1323.25 – Schedule “B” 2025 Water and Wastewater Rates, a bylaw to amend Schedule “B” of Bylaw 1250.20, as presented.

ALTERNATIVES

- a) That Council Bylaw 1323.25 – Schedule “B” 2025 Water and Wastewater Rates back to Administration for more information.

ATTACHMENTS

- *DRAFT Bylaw 1323.25 - Schedule “B” 2025 Water and Wastewater Rates*
- *Bylaw 1297.24 - Schedule “B” 2024 Water and Wastewater Rates*
- *Town of Blackfalds 2025 Financial Plan & Budget Financial Impacts of Utility Rate Changes*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing for the supply and use of water, wastewater, and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting the safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE AND PREAMBLE

- 1.1 That this Bylaw shall be cited as “**Schedule “B” 2025 Water and Wastewater Rates**”
- 1.2 The Schedule “B” attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

- 2.1 That Bylaw 1297.24 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

SCHEDULE "B"

COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES
(Rates Effective January 1, 2025)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8" (16mm) and 3/4" (19 mm)	\$17.75 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0

** For larger size service, multiplier to be determined by Administration.

** For larger size service, multiplier to be determined by Administration.

- B. Plus an Infrastructure rate: \$6.55
 - C. Plus a Consumption rate: \$3.19 per cubic meter of water measured
-

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$15.48
- B. Plus an Infrastructure rate: \$6.55
- C. Plus a Consumption rate: \$3.43 per cubic meter at 80% of water measured.

The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO. If the Administration decides to sell bulk water, it will be at the rate of \$6.29 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND UTILITY BYLAW 1250.20, TO REGULATE THE SUPPLY AND USE OF WATER, WASTEWATER, AND STORMWATER UTILITIES FOR THE TOWN OF BLACKFALDS

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of providing for the supply and use of water, wastewater, and stormwater utilities in the Town of Blackfalds:

WHEREAS Part 1, Section 3 of the *Municipal Government Act*, RSA 2000, c. M-26, provides that one purpose of a municipality is to provide services, facilities or other things that are necessary or desirable for all or part of the municipality;

WHEREAS Part 2, Division 1, Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to pass bylaws respecting the safety, health and welfare of people and protection of people and property, services provided by, or on behalf of, the municipality, public utilities and enforcement of bylaws;

WHEREAS Part 2, Division 1, Section 8 of the *Municipal Government Act*, RSA 2000, c. M-26 provides a Municipal Council with the authority to regulate or prohibit and provide for a system of licenses, permits and approvals;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds duly assembled hereby enacts:

PART 1 – TITLE AND PREAMBLE

- 1.1 That this Bylaw shall be cited as “**Schedule “B” 2024 Water and Wastewater Rates**”
- 1.2 The Schedule attached to this Bylaw forms part of this Bylaw.

PART 2 - REPEAL

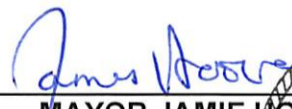
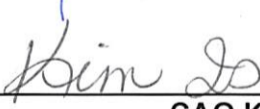

- 2.1 That Bylaw 1277.23 is hereby repealed upon this Bylaw coming into effect.

PART 3 - DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.


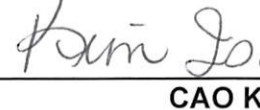
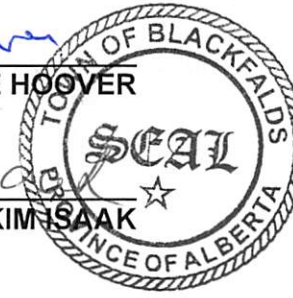
READ for the first time this 9th day of January, A.D. 2024.

(RES. 006/24)


MAYOR JAMIE HOOVER

CAO KIM SAKK



READ for the second time this 23rd day of January, A.D. 2024.

(RES. 017/24)

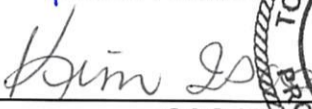

MAYOR JAMIE HOOVER

CAO KIM SAKK


READ for the third and final time this 23rd day of January, A.D. 2024.


(RES. 018/24)



MAYOR JAMIE HOOVER



CAO KIM ISAAK



SCHEDULE "B"**COMMERCIAL AND RESIDENTIAL WATER AND WASTEWATER RATES**
(Rates Effective January 1, 2024)

WATER RATES

Each Owner shall pay for water services supplied to the Property owned by them, the aggregate of amounts determined as per below:

A. Minimum Rate: Fixed base rate as below:

The fixed base rate monthly charge shall be determined by the size of the meter supplied to each Owner as follows:

5/8" (16mm) and 3/4" (19 mm)	\$17.57 fixed rate
1" (25 mm)	Cost of 3/4" meter multiplied by 2.5
1 1/2" (38 mm)	Cost of 1' meter multiplied by 2.5
2" (50 mm)	Cost of 1 1/2' meter multiplied by 2.5
3" (75 mm)	Cost of 2' meter multiplied by 2.0
4" (100 mm)	Cost of 3' meter multiplied by 2.0

** For larger size service, multiplier to be determined by Administration.

** For larger size service, multiplier to be determined by Administration.

B. Plus an Infrastructure rate: \$6.27

C. Plus a Consumption rate: \$2.95 per cubic meter of water measured

WASTEWATER RATES

Each Owner shall pay for wastewater services supplied to them, the aggregate of amounts determined as per below:

- A. Minimum Rate: \$15.18
B. Plus an Infrastructure rate: \$6.27
C. Plus a Consumption rate: \$3.24 per cubic meter at 80% of water measured.

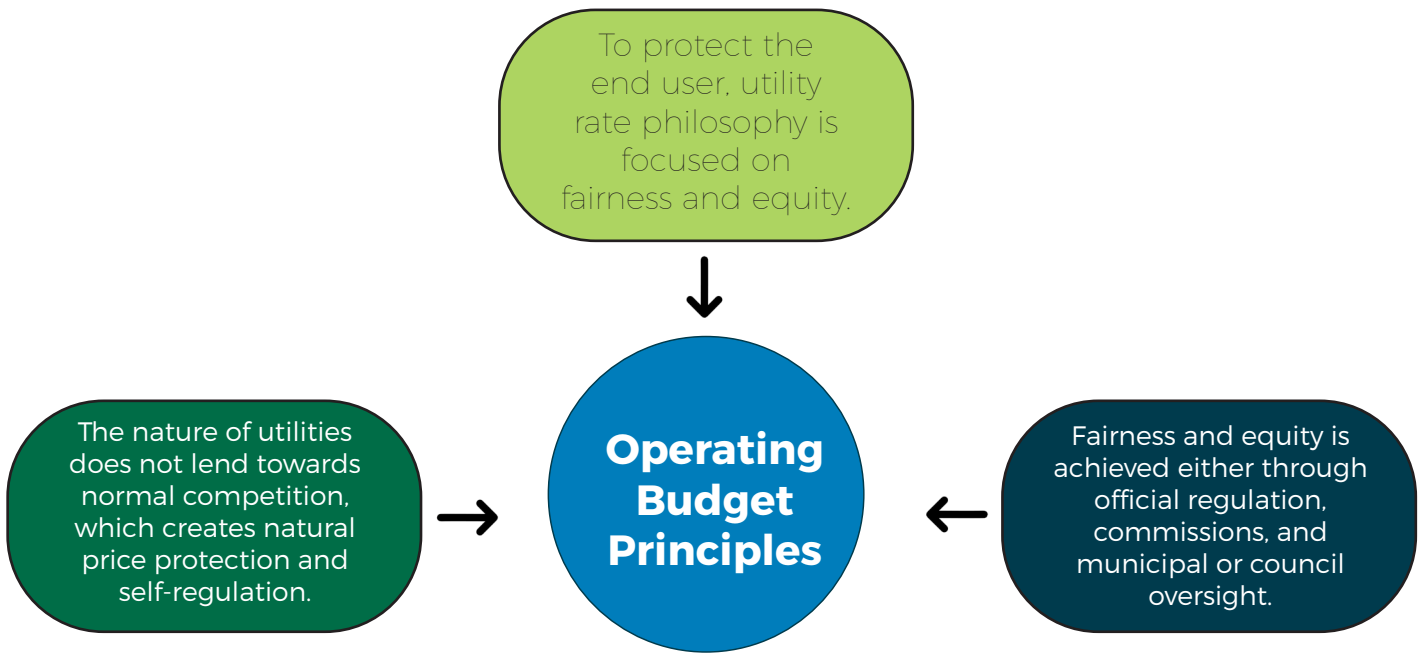
The above monthly minimum rates will apply to all properties in Town that have water and/or wastewater services available in the land abutting the property.

GENERAL PROVISIONS

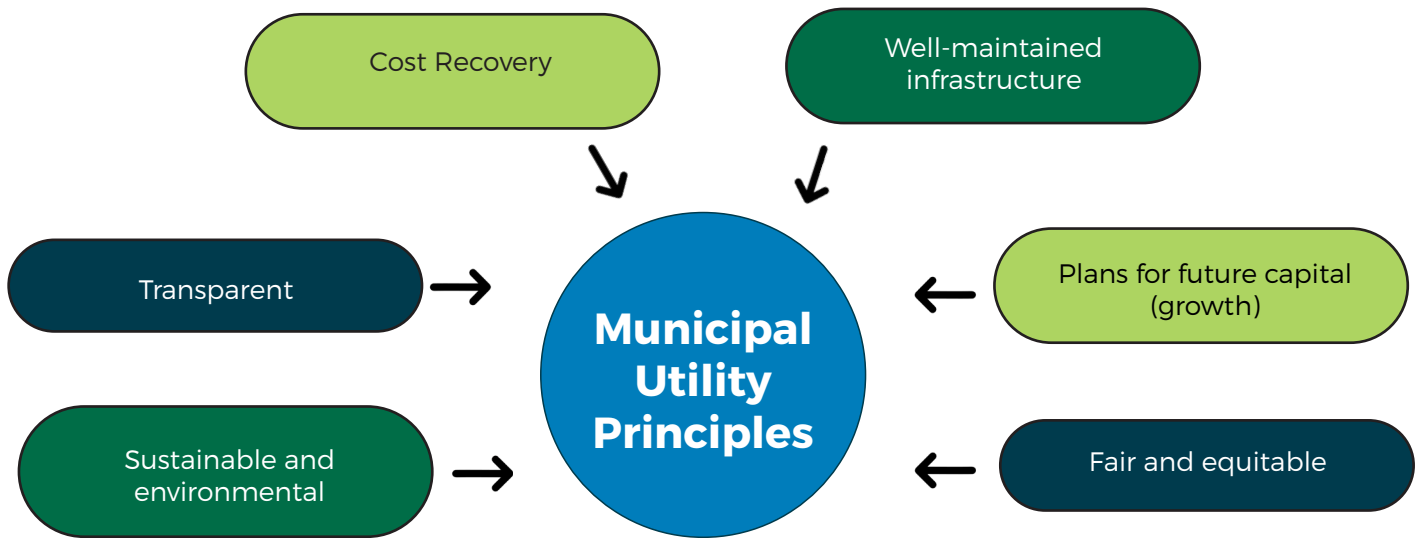
A deposit of no greater than three months estimated billing may be required at the discretion of the CAO.

The decision to sell bulk water to contractors, developers and private companies shall be at the discretion of the CAO. If the Town of decides to sell bulk water, it will be at the rate of \$6.29 for every cubic meter. A minimum charge of \$150.00 per sale will apply to all bulk sales.

Utility Philosophy Considerations



Municipal Philosophy Considerations



Town of Blackfalds

2025 Financial Plan & Budget

Financial Impacts of Utility Rate Changes

		2024			2025		
		Base Rate	Variable Rate	Capital Infrastructure	Base Rate	Variable Rate	Capital Infrastructure
Water							
Rates		\$ 17.57	\$ 2.95	\$ 6.27	\$ 17.75	\$ 3.19	\$ 6.55
Percentage Change					1.0%	8.1%	4.5%
Waste Water (80% of Water Volume)							
Rates		\$ 15.18	\$ 3.24	\$ 6.27	\$ 15.48	\$ 3.43	\$ 6.55
Percentage Change					2.0%	5.9%	4.5%
Solid Waste							
Rates - Residential		\$ 30.91			\$ 30.91		
Percentage Change					0.00%		
Total Billings							
Typical House		Monthly	Annually	Avg. %	Monthly	Annually	Avg. %
Water & Waste Water	18	\$ 145.05	\$ 1,740.55		\$ 153.14	\$ 1,837.70	5.58%
Solid Waste		\$ 30.91	\$ 370.92		\$ 30.91	\$ 370.92	0.00%
Total		\$ 175.96	\$ 2,111.47		\$ 184.05	\$ 2,208.62	4.60%
Low Consumption		Monthly	Annually	Avg. %	Monthly	Annually	Avg. %
Water & Waste Water	8	\$ 89.63	\$ 1,075.51		\$ 93.80	\$ 1,125.62	4.66%
Solid Waste		\$ 30.91	\$ 370.92		\$ 30.91	\$ 370.92	0.00%
Total		\$ 120.54	\$ 1,446.43		\$ 124.71	\$ 1,496.54	3.46%

Town of Blackfalds

2025 Financial Plan & Budget

Financial Impacts of Utility Rate Changes

		2026			2027		
		Base Rate	Variable Rate	Capital Infrastructure	Base Rate	Variable Rate	Capital Infrastructure
Water							
Rates		\$ 17.93	\$ 3.22	\$ 6.78	\$ 18.11	\$ 3.25	\$ 7.02
Percentage Change		1.0%	0.9%	3.5%	1.0%	0.9%	3.5%
Waste Water (80% of Water Volume)							
Rates		\$ 15.79	\$ 3.48	\$ 6.78	\$ 16.11	\$ 3.53	\$ 7.02
Percentage Change		2.0%	1.5%	3.5%	2.0%	1.4%	3.5%
Solid Waste							
Rates - Residential		\$ 30.91			\$ 30.91		
Percentage Change		0.00%			0.00%		
Total Billings							
Typical House		Monthly	Annually	Avg. %	Monthly	Annually	Avg. %
Water & Waste Water	18	\$ 155.35	\$ 1,864.22	1.44%	\$ 157.59	\$ 1,891.10	1.44%
Solid Waste		\$ 30.91	\$ 370.92		\$ 30.91	\$ 370.92	0.00%
Total		\$ 186.26	\$ 2,235.14	1.20%	\$ 188.50	\$ 2,262.02	1.20%
Low Consumption		Monthly	Annually	Avg. %	Monthly	Annually	Avg. %
Water & Waste Water	8	\$ 95.31	\$ 1,143.74	1.61%	\$ 96.85	\$ 1,162.22	1.62%
Solid Waste		\$ 30.91	\$ 370.92		\$ 30.91	\$ 370.92	0.00%
Total		\$ 126.22	\$ 1,514.66	1.21%	\$ 127.76	\$ 1,533.14	1.22%

MEETING DATE: January 14, 2025

PREPARED BY: Justin de Bresser, Director of Corporate Services

PRESENTED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: **Blackfalds Industrial Park - Local Improvement**

BACKGROUND

A property owner of the Blackfalds Industrial Park has formally requested a local improvement. This local improvement includes the extension of the intersection roadway from Blackfalds Crossing Way east to the cul-de-sac within the Blackfalds Industrial Park.

The *Municipal Government Act* (MGA) under Division 7, Sections 391 to 409 covers local improvement projects and the subsequent local improvement tax. A local improvement aims to construct a project that is of “greater benefit to an area of the municipality than to the whole community”. This project falls within those guidelines.

Two of the four pillars in The Town of Blackfalds’ Economic Development and Tourism Strategy are Business Support and Attraction and Investment Readiness; this local improvement area will address gaps in Blackfalds regarding these two pillars. Currently, The Town of Blackfalds is lacking available commercial spaces. As of today, there are only 5 locations available, two of which have pending deals; any growth or attraction of commercial businesses will rely on the growth of our commercial leasing opportunities and being investment-ready. The subject lands are currently zoned for Heavy Industrial; however, this location is optimal for commercial development. Located directly to the east of Highway 2A, it provides excellent exposure to drive-by traffic and will become an asset for future tourism growth as we focus on attracting more tourists and visitors to Highway 2A.

Should the local improvement be approved, the owners of the Blackfalds Industrial Park plan to submit the necessary application to redistrict certain parcels to C2 – Highway Commercial.

DISCUSSION

There is a specific process that must be followed for local improvement projects and their associated funding.

Phase	Explanation
Proposal of Local Improvement	<p>A Council can decide to implement a local improvement, or a group of owners can petition Council to have one completed. It is a project of greater benefit to an area of the municipality rather than the whole.</p> <p>Examples include paving of roads, back alleys, sidewalks, curbs & gutters, utility infrastructure.</p>

<p>Local Improvement Plan</p>	<p>A local improvement plan must be prepared. Section 395 of the MGA identifies the components that must be included in the plan. In summary, it must have a description of the plan, the parcels of land involved, the estimated cost of the project, the time period for repayment, the allocation of costs to the properties and the sources of revenue.</p>
<p>Procedure After Plan is Prepared</p>	<p>A municipality must send a notice to the persons affected by a local improvement tax. There is a formal letter template that is used which provides the property owner with a copy of the local improvement plan and all the relevant information. The owners affected then have an opportunity to petition against the local improvement and must submit a valid petition to the CAO within 30 days after the notices have been sent. If they do not present a petition or if the petition is invalid, then the project may proceed.</p>
	<p>A petition is considered valid if 2/3 of the property owners have signed the petition and the assessment of the petitioners is greater than 50% of the entire property assessment for the project. A local improvement bylaw is then prepared to be presented to Council for approval if a petition has not been received. There are various details regarding the commencement and timelines which are outlined in Section 396. Council then has 3 years to complete the local improvement and impose the local improvement tax.</p>
<p>Local Improvement Bylaw</p>	<p>A local improvement bylaw must contain the following information: All of the information in the local improvement plan. Provide equal payments for the period that the local improvement will be spread over. Set a uniform tax rate for each parcel of land based on frontage or a consistent unit of measure. If the final construction costs are significantly different from the original bylaw, Council may revise once over the life of the local improvement the tax rate so sufficient revenue is collected.</p>
<p>Funding of a Local Improvement</p>	<p>There are two sides to the funding of a local improvement. First – it becomes a local improvement tax which is charged annually to the owners on their property tax invoice. The period can vary in term depending on the size and nature of the project. Second – the Municipality must fund the cost of the project initially and the taxes received cover the payment cost on the loan or debenture. Sources of funding can be internal reserves, loans or debentures. A local improvement cannot be paid for with grants. Sometimes there are other sources of funding that come into play such as development levies. These will all be identified within the local improvement plan.</p>

Funding Sources	<p>Once a local improvement plan has been approved a Borrowing Bylaw as per Section 251 of the MGA must be adopted. There are various requirements outlined in this section depending on the purpose and term of the borrowing. Once the Bylaw is adopted funds can be borrowed either from a financial institution or the Alberta Capital Finance Authority (debenture).</p> <p>Funds borrowed cannot exceed the debt limits as prescribed by the Province.</p> <p>Either method is suitable, a loan has more flexibility as it can be paid off earlier. A debenture cannot be paid off sooner than the requested term.</p>
Local Improvement Tax Levy	<p>When the project is complete and the final local improvement tax levy is determined, a letter is sent to all property owners advising of the final amount owed and how much the tax levy would be.</p> <p>Owners then have the option of either paying it in full immediately or paying it over the term. Owners can also pay out a local improvement during the term, a discounted present value of the amount owing is calculated.</p>

Land Use Changes

To accommodate the redistricting of the parcels to the Commercial Highway District (C-2) and the new access onto Highway 2A, amendments are necessary to the Municipal Development Plan (MDP), the Blackfalds Industrial Area Structure Plan (ASP), and the Land Use Bylaw (LUB)

The MDP amendments will be limited to updating Map 2 Future Land Use Concept as the lands are currently identified for Industrial. ASP amendments and rezoning applications must comply with the MDP Map 2 so the subject lands will need to be changed to identify them for future Commercial.

Amendments necessary to the Blackfalds Industrial ASP will include but may not be limited to:

- Updating the land use table break down to include the proposed change of zoning to C-2;
- A new subsection under 5.4 Highway 2A that speaks to the proposed new access;
- Text to be added to note the intent to have a Local Improvement Bylaw related to the access development;
- An updated Development Concept Plan reflecting the existing and proposed road network and the existing and proposed land use districts;
- A new appendix in the ASP that compares the original Development Concept Plan to the updated one; and
- Include the findings and recommendations (text and/or mapping updates as required) coming out of the updated Traffic Impact Assessment and Servicing Update memo.

The LUB amendments will be limited to redistricting the subject parcels from the current Industrial Heavy District (I2) to Commercial Highway District (C-2). All of these amendment processes can be done concurrently in an effort to streamline the process as much as possible.

FINANCIAL IMPLICATIONS

Stantec has estimated the cost of the improvements at \$1,440,000.

The local improvements plan will estimate the repayment based on Meters Squared (M²) of assessable land. The amortization period will be 20 years, costing \$0.40 cents for M². Administration can also offer a cash option buy out before the borrowing is made.

The increase in the yearly taxes payable will range from \$3,251 to \$21,776 per year, depending on the size of the lot.

ADMINISTRATIVE RECOMMENDATION

That Council considers the following motion:

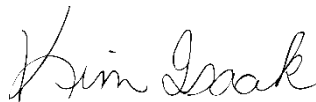
1. That Council directs Administration to send the required letters notifying affected landowners of the proposed Blackfalds Industrial Park Local Improvement.

ALTERNATIVES

- a) That Council directs Administration accordingly.
- b) That Council refer Blackfalds Industrial Park - Local Improvement back to Administration for more information.

ATTACHMENTS

- *Local Improvement - Blackfalds Industrial Intersection*
- *Stantec Opinion of Probable Cost*

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author

Town of Blackfalds
Blackfalds Crossing - Local Improvement - Conceptual Opinion of Probable Cost

Includes:
 - 4 - 3.5m wide lanes on east leg with a 2.0m wide concrete median
 - designated, 3.5m wide southbound left turn lane

Item	Item of Work	Unit	Estimated Quantity	Unit Price	Total
Part 1: General Requirements					
1.1	Mobilization and Demobilization	L.S.	1	\$92,000.00	\$92,000.00
1.2	Traffic Accommodation Strategy	L.S.	1	\$37,000.00	\$37,000.00
1.3	Hydrovac	L.S.	1	\$10,000.00	\$10,000.00
	Subtotal Part 1:				\$139,000.00
Part 2: Site Work, Demolition, and Removals					
2.1	Asphalt Concrete Pavement Milling - 50mm Depth	sq. m	150	\$50.00	\$7,500.00
2.2	Remove and Salvage Existing Sign(s) - One Post	unit	1	\$150.00	\$150.00
2.3	Remove and Reinstall Existing Sign(s) - One Post	unit	1	\$300.00	\$300.00
2.4	Remove and Dispose Existing Trees/Shrubs incl. bird nest sweep	L.S.	1	\$10,000.00	\$10,000.00
2.5	Sawcut, Remove, and Dispose Existing Curb and Gutter (excluding curb and gutter)	lin. m	140	\$25.00	\$3,500.00
2.6	Sawcut, Remove and Dispose of Existing Concrete Median Cap (excluding curb and gutter)	sq. m	265	\$40.00	\$10,600.00
2.6	Remove and Salvage Existing Rip Rap	L.S.	1	\$5,000.00	\$5,000.00
2.7	Remove and Dispose Existing Culvert and Flared End	L.S.	1	\$5,000.00	\$5,000.00
2.8	Remove and Dispose Existing Fence	lin. m	32	\$50.00	\$1,600.00
	Subtotal Part 2:				\$43,650.00
Part 3: Storm Sewer					
3.1	Storm Sewer	L.S.	1	\$25,000.00	\$25,000.00
	Subtotal Part 3:				\$25,000.00
Part 4: Concrete Work					
4.1	250mm Curb & Gutter (standard, reversed)	lin. m	214	\$150.00	\$32,100.00
4.2	500mm Curb & Gutter (standard, reversed)	lin. m	126	\$180.00	\$22,680.00
4.3	Median Cap	sq. m	285	\$200.00	\$57,000.00
	Subtotal Part 4:				\$111,780.00

Town of Blackfalds
Blackfalds Crossing - Local Improvement - Conceptual Opinion of Probable Cost

Includes:
 - 4 - 3.5m wide lanes on east leg with a 2.0m wide concrete median
 - designated, 3.5m wide southbound left turn lane

Item	Item of Work	Unit	Estimated Quantity	Unit Price	Total
Part 5: Roadway Excavation, Subgrade, Sub Base and Base Preparation					
5.1	Topsoil Stripping (assume 250mm depth)	cu. m	990	\$10.00	\$9,900.00
5.2	Excess Topsoil to Town Stickpile	cu. m	920	\$20.00	\$18,400.00
5.3	Waste Excavation (provisional)	cu. m	425	\$20.00	\$8,500.00
5.4	Import Fill (pitrun)	cu. m	600	\$70.00	\$42,000.00
5.5	Woven Geotextile	sq. m	2,835	\$3.00	\$8,505.00
5.6	Industrial Collector				
	a) Des. 2 Class 25 Granular Base, 200mm depth	sq. m	2,530	\$14.00	\$35,420.00
	b) Des. 6 Class 80 Granular Subbase, 300mm depth	sq. m	2,840	\$17.00	\$48,280.00
5.7	Remove and replace unsuitable subgrade with 75mm minus granular sub-base (provisional)	cu. m	150	\$60.00	\$9,000.00
	Subtotal Part 5:				\$180,005.00
Part 6: Asphaltic Concrete Paving					
6.1	Industrial Collector				
	a) Asphalt Top/Overlay Lift, 50mm Type H2	sq. m	1,750	\$20.00	\$35,000.00
	b) Asphalt Bottom Lift, 50mm Type H2	sq. m	1,800	\$17.00	\$30,600.00
6.2	Highway 2A				
	a) Asphalt Top/Overlay Lift, 50mm Type H2	sq. m	330	\$20.00	\$6,600.00
	b) Asphalt Middle Lift, 50mm Type H2	sq. m	240	\$16.00	\$3,840.00
	c) Asphalt Bottom Lift, 50mm Type H2	sq. m	240	\$17.00	\$4,080.00
	Subtotal Part 6:				\$80,120.00
Part 7: Pavement Markings and Signage					
7.1	Thermoplastic Pavement Markings (new and removal of existing)	L.S.	1	\$20,000.00	\$20,000.00
7.2	Signage	L.S.	1	\$10,000.00	\$10,000.00
	Subtotal Part 7:				\$30,000.00

Town of Blackfalds

Blackfalds Crossing - Local Improvement - Conceptual Opinion of Probable Cost

Includes:

- 4 - 3.5m wide lanes on east leg with a 2.0m wide concrete median
- designated, 3.5m wide southbound left turn lane

Item	Item of Work	Unit	Estimated Quantity	Unit Price	Total
Part 8: Landscaping and Fine Grading					
8.1	Topsoil Replacement (assume 250mm depth)	cu. m	265	\$35.00	\$9,275.00
8.2	Fine Grading and Seeding	sq. m	1,060	\$5.00	\$5,300.00
Subtotal Part 8:					\$14,575.00
Part 9: Miscellaneous					
9.1	New Traffic Signal in Northwest Corner (including base)	L.S.	1	\$220,000.00	\$220,000.00
9.2	New Traffic Signal Pole/Cantilever in Southwest Corner	L.S.	1	\$60,000.00	\$60,000.00
9.3	Relocation of Southeast and Northeast Traffic Signals	L.S.	1	\$100,000.00	\$100,000.00
9.4	Streetlighting	L.S.	1	\$50,000.00	\$50,000.00
Subtotal Part 9:					\$430,000.00
SUMMARY OF COSTS					
Part 1: General Requirements					\$139,000.00
Part 2: Site Work, Demolition, and Removals					\$43,650.00
Part 3: Storm Sewer					\$25,000.00
Part 4: Concrete Work					\$111,780.00
Part 5: Roadway Excavation, Subgrade, Sub Base and Base Preparation					\$180,005.00
Part 6: Asphaltic Concrete Paving					\$80,120.00
Part 7: Pavement Markings and Signage					\$30,000.00
Part 8: Landscaping and Fine Grading					\$14,575.00
Part 9: Miscellaneous					\$430,000.00
SUBTOTAL (Rounded to nearest \$10,000)					\$1,060,000.00
Contingency and Professional Services				35%	\$371,000.00
TOTAL (Rounded to nearest \$10,000)					\$1,440,000.00

MEETING DATE: January 14, 2025

PREPARED BY: Justin de Bresser, Director of Corporate Services

PRESENTED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: **Business Machines – Budget Adjustment**

BACKGROUND

Toward the end of 2024, The Town was notified that the postage machine was at the end of its life. End-of-life refers to the ability to source parts to maintain and extend the life of the postage machine. During the 2025 Budget discussions, Council was notified that a request would be coming forward once Administration received quotes from various providers. In addition to the postage machine, the automatic folding machine lease will be up in April 2025.

DISCUSSION

The postage machine was purchased in 2018. Since then, the estimated postage run through the machine has been 280,000 mailouts. To assist in the effective delivery of mail, the Town also leased a folding machine in April 2023. The lease comes due in April 2025, and it is recommended that the machine be purchased outright.

The Town is part of Canoe Procurement's group buying program. Finance solicited quotes from the top companies shortlisted in the program. The quotes and machine types were sent to finance, and feedback was gathered on the preferred machines.

FINANCIAL IMPLICATIONS

The successful quote was from Pitney Bowes.

Postage Machine

Mail Centre 1000	\$9,072*
Shipping and Handling	\$ 242
Yearly Operational cost	
Canada Post Meter Service / Software	\$ 408
Equipment Service Agreement	\$ 751

*Quote received is based on 2024 pricing. A small increase is expected for 2025

Folding Machine – Relay 3500

Relay 3500	\$11,400
Shipping and Handling	\$ 484

Yearly Operational cost	
Equipment Service Agreement	\$ 1,274

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

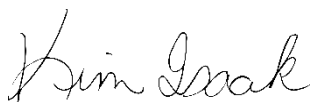
1. That Council approve the purchase of the Relay 3500 Folding machine in the amount of \$12,000 drawn from the General Capital Reserve.
2. That Council approve the purchase of the Mail Centre 1000 with an upset limit of \$10,500 drawn from the General Capital Reserve.

ALTERNATIVES

- a) That Council refers Business Machines – Budget Adjustment back to Administration for more information.

ATTACHMENTS

None

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author

MEETING DATE: January 14, 2025
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **Letter of Support – Anam Rural Youth Association**

BACKGROUND

On December 18, 2024, the Mayor and Administration received an email from Louise Rellis on behalf of the Anam Rural Youth Association requesting a letter of support for their application for the Government of Alberta’s Community Initiatives Program Operating Grant Stream. A copy of the email is attached for your perusal.

DISCUSSION

Anam is requesting this letter of support to strengthen their application as they seek funding to continue delivering trauma-integrated mobile services to marginalized youth and young adults across Central Alberta.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council authorize the Mayor to sign a letter of support for the Anam Rural Youth Association’s application for the Government of Alberta’s Community Initiatives Program Operating Grant Stream.


ALTERNATIVES

- a) That Council refer the Anam Rural Youth Association’s letter of support request to Administration for further information.

ATTACHMENTS

- *Anam Rural Youth Association Request Email*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

From: [Anam Rural Youth](#)
To: [Kim Isaak](#); [Jamie Hoover](#); [Rick Kreklewich](#)
Subject: Request for a letter of support
Date: December 18, 2024 1:53:27 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Kim, Jamie & Rick,

I am reaching out to request your support for Anam Rural Youth Association's application for the Community Initiatives Program, Operational Grant Stream.

Given your leadership in fostering a vibrant, healthy community in Blackfalds, and the generous \$10,000 donation the Town of Blackfalds made to Anam this past year, we would be incredibly grateful for a letter of support from you to accompany our grant application. Your endorsement would significantly strengthen our proposal and help us continue providing essential services to those who need them most.

We are applying for funding to support our operational costs, which will enable us to continue delivering our trauma-integrated, mobile services to marginalized youth and young adults across Central Alberta.

If you would like any additional information or have questions, please feel free to contact me. I would be happy to provide further details or assist in any way.

Thank you for considering our request and for your ongoing commitment to supporting the well-being of youth and families in Blackfalds.

Wishing you a safe, warm, and Merry Christmas.

Louise Rellis C.W.T, T.I.R.F
Executive Director, Anam Rural Youth Association
403-318-7690

Please note: Due to the mobile service I provide, I have irregular 'office' hours. You may receive this email outside your regular working hours. Please do not feel obligated to reply until it is convenient for you within your scheduled work time.

louise@anamruralyouth.com
www.anamruralyouth.com



"What you're looking for is not out there, it's in you"

This message and any attached documents are only for the use of the intended recipient(s), are

MEETING DATE: January 14, 2025
PREPARED BY: Kim Isaak, Chief Administrative Officer
PRESENTED BY: Kim Isaak, Chief Administrative Officer
SUBJECT: **Library Board Appointments**

BACKGROUND

At the December 10, 2024, Regular Meeting of Council, the Schedule of Member at Large Appointments for 2025 was presented and subsequently approved by Council.

The terms of the various Committee appointments are either based off the applicable Bylaw or Terms of Reference and or provincial legislation. The *Public Libraries Act* states that an appointment can be for up to three years. There were three appointments made to the Library Board. One of the appointments was for a three-year term, and the other two were for a two-year term. Since the time of the appointments, a request has come forward from the Library for all appointments to be for 3 years, noting that it would be more consistent.

DISCUSSION

Based on the request from the Library, the Administration is recommending that Richard Poole and Ray Olfert's terms be amended from January 1, 2025, to December 31, 2027.

FINANCIAL IMPLICATIONS

There are no financial implications.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council amend the 2025 Member at Large Schedule of appointments to appoint Richard Poole and Ray Olfert to the Library Board for a three-year term commencing January 1, 2025, to December 31, 2027.

ALTERNATIVES

- a) That Council refer Library Board Appointments back to Administration for additional information.

ATTACHMENTS

- *2025 Member at Large Schedule of Appointments – Revised January 14, 2025*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

2025 Member at Large Schedule of Appointments			
Name	Appointment Date	Appointment Expiry	MAL Appointment
Economic Development and Tourism Advisory Committee	January 1, 2025	December 31, 2026	Darlington Etaje Justine Loshny Denise Sumner Kyle Braithwaite Reina Lemieux Robert Hogan Trent Kroetsch
Family and Community Support Services	January 1, 2025	December 31, 2027	Aaron Hoyte Gloricel Cavago Heather Johnson Kimberly Burrell Dena Thomas
Library Board	January 1, 2025	December 31, 2027	Peter Gomes Richard Poole Ray Olfert
Blackfalds and District Recreation, Culture and Parks Board	January 1, 2025	December 31, 2027	Trent Kroetsch Shauna Sawchuk
Policing Committee	January 1, 2025	December 31, 2027	Sheila Giffin
Municipal Planning Commission	January 1, 2025	December 31, 2025	Alejandro Garcia Miranda Kara Hubbard

**Central Alberta Mayors & Reeves Group
Quarterly Meeting
Revised Agenda**

Date: December 19, 2024

Location: Craft Beer Commonwealth
Gasoline Alley Farmers Market (upstairs)
558 Laura Avenue, Red Deer County

Doors Open: 5:00 pm

Supper: 6:00 pm

RSVP: Please RSVP to Bonnie at 403-886-3281 or by email at bstearns@townofopenhold.ca no later than **4:30 pm, Thursday December 12.**

Please note: If you have not attended a meeting before, please let Bonnie know if you have any dietary needs.

Agenda items:

- 1. Mayor Hansen - share about the Diversity and Inclusion Awards**

 - 2. Mayor Johnston - Federal Immigration Changes affecting International Students discussion**
 - ⇒ letter provided in email for review
-
-



Frankline Agbor
Executive Producer
Diversity Magazine
frankline@diversitymag.ca
(780).709.0965

Attention: To Whom It May Concern

Subject: Invitation to Share Your Beautiful Municipality at Diversity Awards 2025

Dear Mayors and Councillors,

My name is *Frankline Agbor, the Executive Producer of Diversity Magazine*, a multicultural publication in Canada, dedicated to highlighting and sharing the vibrant stories, events, and ideas of creative minds that shape our communities.

Canada is changing, so too is your municipality.

You have been welcoming new people to help build your municipalities, as such, it's important to create a welcoming environment for everyone.

You are all at different stages of creating this welcoming atmosphere in your municipality - the EDI journey.

Diversity Awards is that platform to share where your municipality is on that journey, as well as, share your beautiful municipality with the audience at Diversity Awards from across Alberta.

The Diversity Awards celebrate champions of Equity, Diversity, and Inclusion (EDI), who are making a meaningful impact across Alberta. This year's event, hosted by the Town of Sylvan Lake, brought together an inspiring assembly of municipal leaders and organizations, including: The Mayor of Sylvan Lake, Blackfalds, and other Mayors and Councillors from Innisfail, a representative from the City of Calgary's EDI sector, Organizations such as RBC, Manpower, the RCMP, Edmonton Police Service, Calgary Police Service, Edmonton Fire, the Alberta Sheriffs Branch, and the University of Calgary.

In addition to these key participants, over 100 other attendees from across Alberta joined us to recognize and celebrate EDI achievements.

For more about the Diversity Awards 2024, you can view the highlights here:

- <https://diversitymag.ca/diversity-awards-2024/>

- <https://diversitymag.ca/congratulations-to-diversity-awards-2024-recipients/>

As we plan the **Diversity Awards 2025**, we are eager to broaden our reach and engage many more municipalities across Alberta. Next year's event will once again be hosted in the beautiful **town of Sylvan Lake on May 9, 2025**, and will continue to honor the extraordinary champions of EDI across Central Alberta and the Province of Alberta.

We would also like to encourage your municipality to nominate candidates for this prestigious recognition. This is an opportunity to showcase the exceptional individuals and initiatives making a difference in your communities.

To nominate the 2025 ED&I Champions, please follow this link:

-<https://diversitymag.ca/diversity-awards-2025/>

Please use this link to let us know if you will want to share your beautiful municipality with our audience on **May 9, 2025**.

Also, fill this form to nominate those making a difference in your community.

I look forward to meeting you all at the Diversity Awards 2025, connecting and collaborating on this important initiative as we celebrate the outstanding contributions of your communities.

Thank you for your time and consideration.

Best regards,
Frankline Agbor
Executive Producer, Diversity Magazine

Hon. Marc Miller
Minister of Immigration, Refugees and Citizenship Canada
365 Laurier Ave W
Ottawa, ON, K1A1L1

<<Date>>

Dear Minister Miller,

The undersigned Mayors/Reeves of municipalities in central Alberta are writing to express our concerns about recent changes made by your Government to the Post-Graduation Work Permit (PGWP) program for international students.

Our municipalities broadly support the need for immigration to Canada to be done in a thoughtful, sustainable, and strategic way, including the way international students are recruited. Ensuring there is integrity and public confidence in the international student program is critically important to all of us. We also support the Government of Canada's desire to align immigration policy with labour-market needs.

We understand that some Canadian higher education institutions have behaved irresponsibly in growing their international student enrolment at an untenable rate. However, here in central Alberta, our largest post-secondary institution, Red Deer Polytechnic (RDP), has taken a measured and targeted approach that has resulted in a viable balance of domestic to international students, of about 10 to 1. We enjoy a close partnership with Red Deer Polytechnic, and we see great benefit in the polytechnic model of education and training: to provide industry-relevant training that is closely aligned with provincial labour-market needs.

Unfortunately, the policy changes made to the PGWP program in recent months are doing significant harm to post-secondaries like Red Deer Polytechnic whose international student recruitment has been conducted ethically and responsibly. Worse still, the current approach to credential recognition for PGWP eligibility is devaluing polytechnic and college education at a time when it is these very institutions that are producing the graduates that meet our labor-market needs.

Minister, we call upon you and your officials at IRCC to treat identical credentials in an identical manner -- be they offered at a public college, polytechnic, or university. Since bachelor's degree programs at universities are PGWP-eligible, equivalent degrees from polytechnics and colleges must also be eligible. We also strongly encourage you to reconsider your policy of limiting post-graduate work permit eligibility to those studying in programs that align with an Ottawa-centric view of the labour market. By taking this one-size-fits-all view of our country's diverse job market, the Government of Canada has seriously damaged colleges and polytechnics' ability to deliver for their respective provincial economies, industry partners, and students.

Alberta's economic performance has consistently been amongst the best in Canada, due in no small part to the availability of skilled talent that is closely aligned with the needs of our local employers in the public, private and not-for-profit sectors. We understand you are open to working with provincial governments to identify additional programs for eligibility. We applaud this approach, and we sincerely hope you are also willing to listen to the voice of municipalities like ours, that collaborate with post-secondary institutions in training both the domestic and international talent to sustain our local economies and grow our communities.

We appreciate your time and attention to this matter.

Sincerely,

cc:

Mr. Earl Dreeshen, Member of Parliament for Red Deer-Mountain View
Mr. Blaine Calkins, Member of Parliament for Red Deer-Lacombe
Mr. Tom Kmiec, Member of Parliament for Calgary Shepard, Opposition Critic for Immigration
Hon. Rajan Sawhney, Minister of Advanced Education, Government of Alberta
Hon. Muhammad Yaseen, Minister of Immigration and Multiculturalism, Government of Alberta
Mr. Stuart Cullum, President, Red Deer Polytechnic
Ms. Pari Johnston, President and CEO, Colleges and Institutes Canada

MEETING DATE: January 14, 2025
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **Capital Adjustment – Articulated Loader**

BACKGROUND

In 2019, the Town purchased an articulating piece of mobile equipment for snow removal on sidewalks/trails, entrances and skating ponds. The replacement of this equipment was approved in the capital budget in the amount of \$80,000.

DISCUSSION

After reviewing options, Administration is requesting that the budget amount be increased to \$122,500 from \$80,000. It is anticipated that the trade-in value for the equipment will be \$40,500, leaving the net cost at \$82,000, which is \$2,000 over the initial budget approval. The current piece of equipment is in need of repair which has resulted in this last minute request.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council approve the capital adjustment for the articulated loader from \$80,000 to \$122,500.

ALTERNATIVES

- a) That Council refer this capital budget request to Administration for further information.

ATTACHMENTS

- *Articulated Loader Quote*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Attachments & More Inc.
 #136, 11417 - 261 STREET
 Acheson AB T7X 6C6
 +17809622588
 sharon@attachmentsandmore.com
 attachmentsandmore.com
 GST/HST Registration No.: 813450269RT0001

Invoice



BILL TO
 TOWN OF BLACKFALDS
 5018 WAGHORN
 BLACKFALDS AB

SHIP TO
 TOWN OF BLACKFALDS
 5018 WAGHORN
 BLACKFALDS AB

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
ATT2759	01-09-2025	\$86,100.00	01-09-2025	Due on receipt	

ACTIVITY	QTY	RATE	TAX	AMOUNT
4100 One new Avant 650 GT Compact Loader c/w efficiency package, contractor package, b/u alarm, heated seat, two speed travel, self leveling, Hyd Avant quick tach, aux Hyd (19 gpm), Kubota 44HP engine, road light package, full warranty turf tires, blk Htr, Opti control., additional warranty will be placed on this Loader for a period of 500hrs over and above the factory warranty.	1	122,500.00	GST	122,500.00
4100 Trade in customers 2017 Avant 640 DLX with cab Htr and a/c, two speed travel ,aux Hyd , road lights, Hyd quick tach, from oct 21/24 was 1190 hrs on machine. AS requested these are the Customers who own Avant's purchased from Attachments & More. Harold from Drayton Valley-Avant 760 for 2years 780-621-6312 Richard from Whitecourt has Avant 760 for 4 years 780-779-1401 permission was given to call these customers	1	-40,500.00	GST	-40,500.00

****ESTIMATE GOOD FOR 30 DAYS. NOT RESPONSIBLE FOR DAMAGE CAUSED BY THEFT, FIRE, OR ACTS OF NATURE. I AUTHORIZE YOU AND YOUR EMPLOYEES TO OPERATE MY VEHICLE FOR THE PURPOSE OF TESTING, INSPECTION AND DELIVERY AT MY RISK. AN EXPRESS MECHANICS LIEN IS HERBY ACKNOWLEDGED ON THE ABOVE VEHICLE TO SECURE THE AMOOUNT OF THE REPAIRS THERETO, IF I CANCEL REPAIRS PRIOR TO THEIR COMPLETION FOR ANY REASON, A TEAR DOWN AND REASSEMBLY FEE OF \$375.00 WILL BE APPLIED****

SUBTOTAL	82,000.00
GST @ 5%	4,100.00
TOTAL	86,100.00
BALANCE DUE	\$86,100.00

WHEN PARTS ARE INSTALLED ALBERTA LAW ALLOWS US TO LIEN ANY VEHICLE IF BILL IS NOT PAID TO RECOVER OUT LOSSES OF REPAIRS AND PARTS

SIGNATURE _____

DATE _____

FOR ANY SALES INVOICES THE UNIT IS SOLD AS IS, WHERE IS. NO WARRANTY IS APPLIED UNLESS INDICATED

**ANY MECHANICAL REPAIRS WE DO ONCE THE UNIT IS ON THE CUSTOMERS TRAILER IT HAS A 1HR GUARANTEE FOR ANY OF THE WORK THAT WAS DONE IF THERE IS A PROBLEM AND ITS NOT RELATED TO OUR REPAIR THERE IS A CHARGE FEE OF SERVICE TRUCK RATE \$165/HR TRAVEL

TAX SUMMARY

	RATE	TAX	NET
	GST @ 5%	4,100.00	82,000.00

