



**Town of Blackfalds
Regular Council Meeting**

5018 Waghorn Street
April 12, 2022 at 7:00 p.m.

AGENDA

1. **Call to Order**

2. **Land Acknowledgement**

2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **Adoption of Agenda**

3.1 Agenda for April 12, 2022

4. **Delegation**

None

5. **Public Hearing**

None

6. **Business Arising from Minutes**

None

7. **Business**

- 7.1 Director's Quarterly Reports
- 7.2 Request for Decision, Mayor for a Day
- 7.3 Request for Decision, Alberta Rural Health Week Proclamation
- 7.4 Request for Decision, Year of the Garden Proclamation
- 7.5 Request for Decision, Youth Week Proclamation
- 7.6 Request for Decision, All Star Park Parking Lot Award

8. **Action Correspondence**

- 8.1 National Public Works Week
- 8.2 Alberta Provincial Police Service Call to Action
- 8.3 Bowden Daze Parade
- 8.4 Lacombe County Farm Safety Day

9. **Information**

- 9.1 Report to Council, Building and Development Permit Report – March 2022
- 9.2 Report to Council, Enforcement Services Monthly Report – March 2022
- 9.3 BOLT Transit Report – March 2022
- 9.4 Lacombe County Council Highlights – March 24, 2022
- 9.5 City of Lacombe Council Highlights – March 28, 2022
- 9.6 Economic Development and Tourism Advisory Committee Minutes – February 7, 2022
- 9.7 Annual Report to the Community
- 9.8 Recreation, Culture and Parks Board Minutes – March 2, 2022

10. **Round Table Discussion**

None

11. **Adoption of Minutes**

11.1 Minutes from Regular Council Meeting on March 22, 2022

12. **Notices of Motion**

None

13. **Business for the Good of Council**

None

14. **Confidential**

14.1 FOIP S. 24

15. **Adjournment – Verbal**



Town of Blackfalds
Regular Council Meeting
5018 Waghorn Street
April 12, 2022 at 7:00 p.m.

AGENDA

Future Meetings/Events:

- *Regular Council Meeting – April 26, 2022*



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 12, 2022

PREPARED BY: Myron Thompson, CAO

SUBJECT: Directors Quarterly Report – 1st Quarter of 2022

BACKGROUND:

Council and Administration have incorporated a reporting process that includes quarterly reports provided by the department directors that provides updates on activities within each department. The objective of these quarterly reports as well as the reporting of the CAO on a monthly basis assists in improving the flow of information for Council and to ensure that they have adequate knowledge of programs and activities of the various departments' functional areas.

DISCUSSION:

This standard template provides an opportunity for department directors to report on activities within their department on a quarterly basis and has been developed to ensure that consistency in format is maintained. The reports provide an overview of the department activities, updates on operational activities, an update on capital works activities, and information on the progress of projects and programs. Administration is prepared to answer any questions or to expand upon information contained within the report upon request of Council.

FINANCIAL IMPLICATIONS:

NA

ADMINISTRATIVE RECOMMENDATION:

1. That Council accept the Directors first quarter report for 2022 as information.

Attachments:

- *Corporate Services Quarterly Report*
- *Community Services Quarterly Report*
- *Infrastructure and Property Services Quarterly Report*

Approvals:



CAO Myron Thompson

JAN 2022

Projects

- Authorized Borrowing Bylaw
- Communications Plan Review
- Grant Reporting
- Year End Accounting
- Capital Project Funding and reporting
- Utility Rates Memo for Council to determine 2021 rate

FEB 2022

Projects

- Electrical/ Natural Gas usage Review with Consultant
- Performance Review with 2 managers

MAR 2022

Projects

- Property Tax Rate Bylaw Prep
 - Continuation on work with Electrical and Natural Gas consultants
-

Finance

JAN 2022

Projects

- Operating Budget: Budget workshop and discussions with council and directors. Adjust budgets where required, prepare to take budget changes to council, reprint budget reports.
- 2021 Year- end work: close operating modules and balance with GL (AR, Payroll, Taxes, Utilities), enter allocations, set up caseware software with year end accounts from diamond. Clean up mapping and account edits. Reconcile opening balances, set up year end continuity schedules
- Run Project reports and work with managers to finalize project activity
- 2021 Financial Audit – initial meeting with BDO audit team. Set audit schedule, discuss changes/issues, establish timelines. Provide documentation to auditors
- Annual set up for beginning a new year – Set up payroll for new year, run Business Licences invoices, Animal licenses, update Utility rates changes, etc.
- Review and update staff job descriptions sent to HR
- Help answer and work through a stats can survey on Town assets
- Work, assist, and plan for the Town of Blackfalds Municipal By-Election.

FEB 2022

Projects

- 2022-24 Operating Budget updates and changes go back for Council approval
- Year end work on the capital Projects, TCA, and WIP schedules, finalize projects, record funding entries, reconcile reserve transfers, and equity accounts.
- Complete Respect in the Workplace training,
- Complete annual employee reviews
- Compile information required by the auditors, send trial balance, and pull documents for auditors (on site March)

MAR 2022

Projects

- Audit – BDO Audit team was on site for three days in March. Corporate Services spent time collecting, scanning and providing documents and reconciliations to BDO portal to test and validate. The team was available to answer any questions they had regarding the financials and policies and procedures. The on-site auditing included; validating the

bank reconciliations and subsequent events, capital expenses, capital funding, reserve transfers, TCA and WIP finalization.

- In March we held the first quarter Corporate Services Team meeting for the year. Beginning with a team building session lead by the IT Dept. Followed by department updates from MarCom, and IT and Finance. The end of the meeting was restricted to Financial services new business discussions. This format for meetings seemed to work out well.
- All members of the Finance department have now completed Respect in the Workplace – on-line training.
- The financial webinar series “Girl Power” has been made available for all team members to join on-line and learn about taking control of their own financial interests.
- Two more staff have anniversary’s coming up and have completed their trackstar review, and will be finalized with the Manager and Director by the end of this week.
- I engaged in a quick teams meeting with the new Abbey Centre manager to show her how to use the Questica program.
- Later this month we (Justin & I) will have an on-line update from CIBC Wood Gundy. The CIBC portfolio hold our long term investments and this will be an annual review and projection (outlook) for the future months

Information Technology

JAN 2022

Projects

- Working on data Archive & duplicate file cleanup to help our daily onsite & offsite backups
- Eagle Builders Centre server rooms and IT setup throughout the facility & Library
- Diamond G2018 upgrade & year end update has been completed
- Working on a SHAW managed Wi-Fi proposal for the Eagle Builders Centre
- MFPs for Abbey & Operations facilities to be installed in January
- Started the new scale cluster server nodes project
- Change over from .com to .ca for town email
- IT staff office moves to Civic center basement

Information Technology

FEB 2022

Projects

- Town wireless radio analysis with updated documentation & contract information
- Scale cluster server node replacement
- Questica and Vflex integration with new GP2018 server
- Photo copier installs Abbey & Operations buildings.
- Work with Shaw on the Managed Wifi for Eagle Builders Centre proposal
- Researching and Demo file duplicate network crawler software
- Trouble shooting phone call quality issues
- Trouble shooting Wireless radio links
- Updating staff computers
- Information for Council Chambers Upgrade
- Researching Wireless Access Points for upgrade
- File Storage & location for town physical files

MAR 2022

Projects

- Scale cluster server installation
- Planning file duplicate crawler software to scan our network
- Trouble shooting phone call quality issues
- Trouble shooting Wireless radio links
- Information to Council for Chambers Upgrade RFP
- Researching Wireless Access Points for upgrade
- Working on File Storage & obtained quotes for additional shelving for town physical files
- Upgrading security fob controller for town fob system
- Reviewing the Towns video surveillance policy and processes
- Completed and published Directory of Personal Information Banks
- Continuing to organize physical files and applied against file plan to assess file plan accuracy and readiness for destruction
- Installed 3 TV's at EBC and 1 TV at the Abbey for schedule display
- Installation of old MFP for Corp front reception to assist Planning and development to scan to folder

Information Technology

April 2022

Projects

- Installed the New Scale Cluster server nodes & taking training on April 13th
- Upgraded the Towns fob system controllers
- Purchase and installation of Aruba Wireless Access Points throughout the town facility's
- Working on RFP for Council chambers upgrades
- Network drive cleanup and de-duplication project has been started
- New Ipad purchases for Fire Hall
- Offsite backups are now located at the old PW site and functioning well
- Trouble shoot camera issues in several locations
- 1st quarter IT completed 122 Support tickets
- Continuing to Trouble the wireless radios and phone system with vendors
- Researching IT training & courses
- Working with Bulldogs to facilitate the installation of their own private internet & wireless installations with a new vendor.
- Records room organization (ongoing)
- File plan departmental review/approvals (2/3 complete)
- Trouble shooting Questica

Marketing & Communications

JAN 2022

Projects

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| <ul style="list-style-type: none">• Annual Report to the Community• Area Structure Plan Approval Infographic• Abbey Centre Referral Program• By-Election• Municipal Measurement Index Report• Blackfalds.ca changeover (communication to staff)• Building permit comparison• Staff Newsletter (Quarterly)• Respect in the workplace course information | <ul style="list-style-type: none">• Abbey Centre Dress Code Survey• Abbey Centre Referral Program• Programs (updates to calendar and guide)• Emergency response to alarm infographic and info• Hwy 2A and Gregg/Panorama Intersection Traffic Improvement Survey• Sewer Pamphlet• Volunteer Appreciation• Winterfest prep and promotions |
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Social Media Promotions

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| <ul style="list-style-type: none">• Jim Hurley Free Skate• By-Election• C'Amped kids day camps• Throwback Thursday• Programs: Fitness, Drop-In Access, Youth• Abbey \$2 track only option• Emergency Response to Alarm awareness campaign• Canada 150 Mural | <ul style="list-style-type: none">• Volunteer Appreciation nominations• Snow removal schedule• Council Meetings• Live-stream swearing-in ceremony• Talk of the Town• Fortis planned power outage• Library open new location• Animal Licences |
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Events

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| <ul style="list-style-type: none">• Jim Hurley Free Skate• PD Day Drop In | <ul style="list-style-type: none">• By-Election |
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Design Requests

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|--------------------------------------|----------------------------|
| • Municipal Measurement Index Report | • Emergency Alarm response |
| • Abbey Referral Program | • BYC |
| • Volunteer Appreciation | • Abbey Planter poster |

Website Updates

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|-----------------------------------|----------------------------------|
| • By-election pages | • Road Status/Street Maintenance |
| • Program Calendar | • Proposed Development Notices |
| • Home page slider | • Request for Proposals |
| • Business Directory | • Volunteer Programs & Services |
| • Council Meetings (EA) | • Cheemo Club |
| • Permits / Dev Permit Comparison | • Vibrant Living 50+ Programs |
| • Coronavirus page | • Youth Program |

Blogs

- Mayors Blog – Update user credentials, review and edit where applicable

Media Releases

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| • Catholic Elementary school site join announcement | • Director of Community Services retirement |
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Newsletters

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| • Abbey Centre | • Volunteer – review and edit where applicable |
| • Talk of the Town – Review/Edit Councillor's Corner | • Economic Development |

Photo and other Media Requests

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|--------------------------------|-------------------------|
| • Eagle Builders Tour | • Halloween staff pics |
| • Council Headshots | • Waste & Recycle Carts |
| • Council Swearing-in Ceremony | |
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Administration

- Credit Card reconciliation

FEB 2022

Projects

- Annual Report to the Community
- Area Structure Plan Approval Infographic
- Abbey Centre Referral Program
- By-Election
- Municipal Measurement Index Report
- Blackfalds.ca changeover (communication to staff)
- Building permit comparison
- Emergency response to alarm infographic and info
- Hwy 2A and Gregg/Panorama Intersection Traffic Improvement Survey
- Sewer Pamphlet
- Volunteer Appreciation
- Winterfest prep and promotions

Social Media Promotions

- Wolf Creek Public School's survey
 - Recycle 4 Reward
 - Black History Month
 - Fitness Classes Promotions/Cancellations
 - #WinterWalkDay
 - Hwy 2A & Gregg Street/Panorama Intersection Survey
 - #TBT brought to you by the Blackfalds Historical Society
 - Snow removal
 - Job Postings
 - Council Meetings
 - Vibrant Living
 - Preparedness Challenge #knowtherisks
 - Talk of the Town
 - REP participation ended
 - Family Day Winterfest
 - Winter Fitness Class registration
 - Outdoor Rink Open/closures
 - 2022 Volunteer of the Year Award Nominations
 - New Director of Community Services
 - Face coverings no longer required
 - Youth Programs – Child Safe Home Alone Safety
 - Municipal Measurement Index
 - Cody Dennis Memorial Hockey Game
 - Seasonal positions
 - Holiday Hours & Office Closure Family Day
 - Equipment rentals
 - Blackfalds Fire Dept medals
 - #supportlocal
 - Anti-Bully wear pink #bekind
 - Zero percent increase 2022 budget
 - Covid restrictions lifted as per AB Govt.
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Events

- Cheemo Club Activities
- Free Skate
- Winterfest

Design Requests

- Adult Fitness Poster
- Cheemo Club Activities
- Christmas Light Tour
- Light Up Blackfalds
- Programs: Rock It & Own It, Youth Night Out
- Snow Agnel brochure
- Winter Warmth Fall Fundraiser
- Christmas Bureau
- Ec Dev Newsletter

Website Updates

- Town Notices
- Programs Calendar
- Council Meetings (EA)
- Permits / Dev Permit Comparison
- Coronavirus page
- Road Status/Street Maintenance
- Proposed Development Notices
- Home Page banner
- Community Events Calendar - Alberta Youth Archery, Ec Dev Week,
- Business Directory
- Request for Proposals
- Outdoor skating
- Store it don't pour it wastewater collection guide
- Councillor's Corner
- Upload Program & Activity Guide
- Emergency Preparedness
- Alberta Youth Archery

Blogs

- Mayors Blog - review and edit where applicable
- News Blog – media releases

Media Releases

- 2022 Operating Budget
 - New CSD Director
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- Removing REP

Newsletters

- Abbey Centre
- Talk of the Town – Review/Edit Councillor's Corner
- Volunteer – review and edit where applicable
- Economic Development

Photo and other Media Requests

- Winterfest
- Service Awards
- Ice sculptures EBC
- Pink Shirt Day

LED signs

- Library Info
- Council meetings

Administration

- Credit Card reconciliation
- Budget review

MAR 2022

Projects

- Annual Report to the Community
- Brand RFP / Council Report for Direction
- Brand Survey
- Spring/Summer Program & Activity Guide
- Annexation Soper Natural area Open House advertising
- Staff directory
- Smart squad citation chart
- Photo requests - plaza sponsorship

Social Media Promotions

- No more masks/REP
- Track only option all year long
- Registration
- Spring/Summer Program & Activity Guide
- Fitness Programs
- Sand located at Abbey Centre parking lot
- Council meetings
- Throwback Thursday
- Youth programs
- Daylight savings
- Mini Rink
- Volunteer nominations
- Drop-in fitness cancellations
- Library programs
- Blackfalds minor soccer
- Family Easter event
- Annexation Open House Mar 31
- Outdoor skating areas closed for season
- Spring Market at Abbey Centre
- Board / Committees vacancies
- Thrifty Thursdays
- International Women's Day
- Talk of the Town
- #TBT brought to you by the Blackfalds Historical Society
- Mixed 6/4 Slo-pitch League
- Health & Mobility Open
- Community Garden Registration
- Road Closure
- Brand Project Survey
- Council Meetings
- Job Postings
- Street sweeping
- Name new Blackfalds school
- Community Plaza – Named Border Paving

Events

- Jim Hurley Free Skate
 - PD Day Drop In
 - Family Easter event (April)
 - Blackfalds Spring Market
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Design Requests

- Annexation Open house display boards
- Arena Signage
- Clothing Policy
- Fitness Focus
- Land Parcel brochure
- Mini Rink Rules
- Aquatics Volunteer Programs
- BOLT marketing
- Citation Chart
- Community Garden
- Family Easter Poster
- Volunteer Appreciation
- Youth Week
- Mayor for a Day
- Camp Curious
- Youth Bike Rodeo
- Seniors Week
- Camp Curious brochure and info

Website Updates

- Add website shortcuts
- Mask Mandate removal
- No REP alerts
- Directory of personal information banks
- Covid Numbers (updated every Wednesday)
- Update web slider (weekly)
- 2022 building Permits
- Cottonwood Meadows ASP
- Volunteer week
- Outdoor skating
- Brand Blackfalds
- Business Directory
- public skate
- Building Permit Calculator corrections
- Garbage & Recycling acceptable items
- Abbey Centre Clothing & Shoe policy
- Town Notices
- Programs Calendar
- Council Meetings (EA)
- Permits / Dev Permit Comparison
- Coronavirus page
- Road Status/Street Maintenance
- Proposed Development Notices
- Community Events Calendar
- Business Directory
- Request for Proposals
- Outdoor skating
- Store it don't pour it wastewater collection guide
- Councillor's Corner
- Upload Program & Activity Guide
- Emergency Preparedness
- Alberta Youth Archery
- Fitness Focus - featured equipment

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- Contact us updates

Blogs

- Mayors Blog - review and edit where applicable
- News Blog – media releases

Media Releases

- Interim Budget Approved
- Temporary road closure TWP 40-0

Newsletters

- Abbey Centre
- Talk of the Town – Review/Edit Councillor's Corner
- Volunteer – review and edit where applicable
- Economic Development

Photo and other Media Requests

- Apollo Health Centre Grand Opening
- Library & Arena
- Child minding
- Pickleball
- 50+ Yoga
- Walking Club 50+
- Mini Rink

LED Signs

- Council Meetings
- Library Programs

Administration

- Credit Card Reconciliation
- Coding invoices

GENERAL

Goodbye Winter, hello Spring!

The ice sheet in Arena 2 at the Eagle Builders Centre was removed at the end of March allowing ample time for the Parks crew to prepare for the upcoming lacrosse season. Parks & Facilities staff have been going the extra mile making sure all parks and trails are adequately maintained for public use.

The Restriction Exemption Program was rescinded on February 9 which allowed the ability for all to attend the Abbey Centre regardless of vaccination status. This resulted in a considerable increase in booking of town facilities, use of child minding, usage of registered fitness programs and attendance in drop in classes. We attracted **5976** daily admissions and **19,333** member visits in this quarter.

The Eagle Builders Centre and Servus Credit Union Public Library continue to be well utilized by the community and remain steady with bookings. The Blackfalds Bulldogs hosted 29 games in their new home arena during their inaugural season.
Go Bulldogs Go!

Projects such as the parking lot expansion of All-Star Park, Food Bank renovation, and the Border Paving Plaza are expected to be underway shortly with anticipated completion in the Fall of 2022.

Family and Community Support Services (FCSS) will announce the recipients of the Volunteer Recognition Awards on April 13. There was a total of **40 community members/groups nominated** for the 8 award categories. As a thank you FCSS will host a Community Volunteer Movie Nights presented by MEGlobal (April 28 & May 5).

Through the Community Volunteer Income Tax Program, community organizations host free tax clinics where volunteers file tax returns for eligible people. 3 FCSS staff and 2 town residents have been approved by the Canada Revenue Agency CVITP volunteers.

PARKS AND FACILITIES OPERATIONS:

JANUARY

- Parks staff did nine days of trail/sidewalk clearing.
- Light-Up Blackfalds Christmas light display was extended one week.

FEBRUARY

- Parks crew is preparing for spring planting and projects. They are also getting all equipment tuned up and ready for the upcoming season.
- Parks staff did six days of trail/sidewalk clearing.

MARCH

- Light-Up Blackfalds display is almost cleaned up for spring. There are still some posts remaining as we wait for the frost to come out.
- Parks staff did two days of trail/sidewalk clearing and facilities and trails were continually monitored for icy areas and sand applied as necessary.
- Closed the Willow Park ODR on March 3 and closed the Pine Crescent ODR and all outdoor ice surfaces on March 15th
- Summer Staff positions were posted and interviews started.
- Tender and Proposal packages were posted for a few Capital Projects: 2-Seater, 4-Seater, and Wide Area Rotary Mower.
- Parks staff are gearing up for spring season.
 - Planters and hanging baskets have been taken to the greenhouse for preparation
 - Equipment maintenance and restocking supplies
- Arena #2 ice surface was removed on March 22. Ball hockey and lacrosse activities have started using the dry floor. Arena #1 ice is still in and being used throughout the evenings and weekends.
- In an effort to decrease the number of geese that make Centennial Park home, the Parks Division put out four solar powered beacons on Centennial Pond. As the geese continue to rise in numbers they cause damage to sports fields, playgrounds, private property, and there has been negative interactions (past summers) with the public users of the trails and green spaces. We are continuing to monitor and provide regular updates to the Recreation, Culture, and Parks Board.
 - The Parks team continues to monitor geese levels. The beacons are a less invasive control in the effort to decrease the number of geese making Centennial Park home. In addition to this effort, Parks continues to look at other landscaping controls. This area has virtually no natural predators - making the area a very safe home for them.
- The Recreation, Culture, and Parks Board reviewed and accepted the Parks Operations Plan for the opening dates of the outdoor facilities. This Parks Operations Plan supports our staffing levels moving from winter to spring

BLACKFALDS ALBERTA COMMUNITY SERVICES 1st QUARTER DIRECTOR'S REPORT

operations and the addition of the summer laborers in May. All outdoor facilities timelines are weather dependent.

- Community Garden:
 - Opens the Friday of May long weekend
 - Closed Tuesday after Thanksgiving long weekend
- Bike Skills Park:
 - Opens Friday of May long weekend
 - Closed when weather doesn't permit safe riding or when riding will damage to the Park as well as our staffing isn't available to maintain any longer.
- Water Spray Park:
 - Opens the Friday after May long weekend
 - Closed Tuesday after Sept long weekend
- Tennis Courts (two people half a day):
 - Not staff heavy and will be opened as soon as possible, weather permitting.
- All-Star Park, Diamond #5 and #6, Soccer Fields:
 - Minor Ball, Minor Soccer, and Slo-Pitch League all typically start the first week of May.
 - Parks and Facilities Staff work on these facilities throughout April and have them ready for the user groups.
- Skating Ponds:
 - Are accessed with a walk behind snow blower with an ice thickness of 7"
 - Parks equipment will access the ice when the ice thickness is 12" (due to the weight of our equipment). This is our standard operating procedure.
 - As the weather changes drill tests are conducted more frequently.
 - Maintenance will continue until ice conditions deteriorate due to warm weather and conditions become unsafe.
- Outdoor Rinks and Willow Park Skating Loop (Willow Park and Pine Cr):
 - Work will begin when the ambient daily temperature is minus five (-5) degrees Celsius (or below), and these temperatures are consistent for five (5) days or longer.
 - Parks staff regularly monitor short and long-range weather forecasts and plan accordingly.
 - Maintenance (flooding and ice resurfacing) will continue until the first week in March or until ice conditions deteriorate due to warm weather and conditions become unsafe.

ABBAY CENTRE OPERATIONS:

JANUARY - MARCH

BLACKFALDS ALBERTA **COMMUNITY SERVICES 1st QUARTER DIRECTOR'S REPORT**

- We completed the Abbey Centre Clothing Policy Survey on February 22. Through feedback gained through the survey we have updated the original policy of 2014. This was put into effective March 3.
- The REP program was rescinded on February 9 which allowed the ability for all to attend the Abbey Centre regardless of vaccination status.
- The Abbey Centre hosted the Archery Alberta Youth Championship Feb 18-20 and the Spring Market March 26-27. Both events went very well and had large attendances.
- Food Services was up and running for the Spring Market, the first time running since Winterfest in February of 2020
- As of March 1, COVID restrictions were lifted resulting in a considerable increase in booking of town facilities, use of child minding, usage of registered fitness programs and attendance in drop in classes.
- In March due to popularity, and to offer a safe place for the community to utilize regardless of weather or air quality, we extended the Track Only Option to year-round access.
- In mid-February Rick Kreklewich took on his new role as Director of Community Services with Carol Simpson as Acting General Manager. Carol became the permanent General Manager February 28.
- Due to the timing of COVID restrictions being lifted it was determined unfeasible to host Super Kids in 2022 but it will return strong and fabulous for 2023
- Vandalism remains an issue with destruction of the TransCanada Trail signage, breaking of basketball/soccer nets and the theft of brass pucks out of FH
- Seasonal Positions (Day Camp Leader, Aquatics Programmer, Shift Supervisor and Lifeguard/Instructor) were posted the end of February with interviews starting late March.
- C'amped registration for the first quarter was 74% and 70% during Spring break
- Thrifty Thursdays started March 3. Each month, we offer cost savings on various Abbey Centre services available only on the first Thursday of the month.
- We attracted **5976** daily admissions and **19,333** member visits in this quarter. Membership revenues for this quarter were **\$101, 675**, facility/program room rental fees were **\$20,406** and day admission sales were **\$33,961**. As of March 31st, we had **347** annual members, **575** monthly members and **1661** punch pass holders.
- Staff coverage has remained a challenge at times due to the continued high transmissibility of the latest COVID strain.
- Focus has been put on getting staff training up to date for the first half of 2022. Renewal training in First Aid, WHMIS and FOIP have been completed as well as the new Respect in the Workplace training.

FCSS OPERATIONS:

JANUARY

BLACKFALDS COMMUNITY SERVICES 1st QUARTER DIRECTOR'S REPORT

- **Community Volunteer Income Tax Program:**
 - The Community Volunteer Income Tax Program (CVITP) is a collaboration between community organizations and the Canada Revenue Agency (CRA). The Town of Blackfalds is registered as a community organization offering the CVITP where volunteers file tax returns for eligible people.
 - 3 FCSS staff and 2 town residents have been approved by the Canada Revenue Agency CVITP volunteers
 - CVITP volunteer training has begun in preparation for this year's tax filing season
- **Blackfalds Youth Crew:** January 10 – February 1 saw 91 youth in attendance.
- **Child Safe Canada** - At Home Alone Safety offered January 19th with 14 youth in attendance.
- **Inspiring Virtues** (formally Grace Empowerment) - Free to Be started on January 20th for youth grades 5 - 8. This 5-week session has 8 youth registered.
- **Upcoming Programming** - program planning for April - August is underway, with the Program Guide deadline of February 14th.
- 18 Agencies attended **Interagency** using a virtual platform.
- **Christmas Bureau** wrap up was completed with the Beyond Food Community Hub, Blackfalds Food Bank partnership a huge success.
 - **90 Families, 33 seniors/singles, 222 children** received gifts, gift cards and comprehensive holiday food hampers.
 - A grand total of **\$35,320.923** was raised with an exceptional \$20,000 donated by Step Energy.
 - **74 volunteer hours were logged** thanks to the dedication of the Blackfalds Fire Department & Christmas Bureau volunteers.

FEBRUARY

- **Volunteer Recognition:**
 - Carol Simpson Volunteer of the Year Award - 2 nominees
 - Gloria House Mentor Award - 1 nominee
 - Outstanding Group Award (Adult category) - 3 nominees
 - Outstanding Group Award (Youth category) - 0 nominee
 - Dylan Stork Youth Ambassador Award - 0 nominee
 - Leaders of Tomorrow Award (Elementary category) - 11 nominees
 - Leaders of Tomorrow Award (Junior High category) - 12 nominees
 - Leaders of Tomorrow Award (High School category) - 11 nominees
- **Blackfalds Youth Crew:** February 6 – March 1 saw 83 youth in attendance.
- **Inspiring Virtues** - Free to Be wrapped up a 5 week session on February 17th. 9 youth were in attendance. Stand Up! Speak Out!
- **School Break Sessions**
 - Youth Hula Hoop and Home Escape Rooms were offered and had full registration with 56 youth in attendance throughout the week.
 - Red Cross Babysitters had 13 of a possible 20 in attendance.

MARCH

- Volunteer Recognition:
 - National Volunteer Week (April 24-30): All Volunteer Award nominees and Town of Blackfalds volunteers who volunteered between March 2021 and February 2022 have been invited to stop by FCSS during National Volunteer Week
 - Community Volunteer Movie Nights presented by MEGlobal (April 28 & May 5): Join us in celebrating our Blackfalds volunteers and volunteer award recipients! The evening will include pizza & movie snacks with a preshow of the Awards Presentation, followed by our feature film.
- **Blackfalds Youth Crew:** March 7 – March 22 saw 85 youth in attendance.
- **Child Safe Canada** - Home Alone safety offered on March 21, 6 in attendance.
- **Inspiring Virtues** - Stand Up! Speak Out! began March 9th for 5 sessions for youth grades 6 - 9.
- Preparation for the **Family Easter Event** is well under way: donations have been received from Blackfalds ATB & the Blackfalds and District AG Society
- **Blackfalds Bike Rodeo** is being planned for June 1 in the Eagle Builders Centre.
- **Seniors Week** planning is under way in collaboration with the Blackfalds Library, Abbey Center and Blackfalds Servus Credit Union.

ONGOING INITIATIVES

1. **Snow Angels:** 23 residents were helped with the Snow Angel Program. The season finished with 2 residents on the waitlist for a Snow Angel. A total of 10 volunteers and 4 families supported this worthwhile program.
2. **More than a Movie:** February 16th had 14 participants & March 16th had 9 participants.
3. **50+ Walking Club** continues to see excellent participation:
 - January saw 24 participants with 1/5th of the participation Lacombe County residents.
 - February had 34 participants.
 - March saw 48 attendees. The group is tracking their kilometers and is walking across Canada. Great relationships are being built and the program is really growing.
4. The monthly FCSS **Volunteer Newsletter** continues to see increased subscriptions.
 - In January the newsletter was emailed to 239 contacts with the 'Open Rate' of 46%
 - In February the newsletter was emailed to 235 contacts with the 'Open Rate' of 46%
 - In March the newsletter was emailed to 237 contacts with the 'Open Rate' of 46%
5. Numerous Collaborations:

- a) **Central Alberta Rural Communities Coalition:** Members include representatives from Sylvan Lake, Eckville, Delburne, Elnora, Rimbey, Bentley, Lacombe, Blackfalds
 - b) FCSS Manager continued attendance at **IMPACT/Regional Vision for Non-Violence Coalition.**
 - c) Community Engagement Programmer participates regularly in the **Rural Red Deer Restorative Justice Community Advisory Council.**
 - d) Continued attendance as a municipal representative on the **MEGlobal/Dow Community Advisory Panel.**
- 6. Assisted with the **Blackfalds Community Incentive Video.**
 - 7. Internal working group researching **Affordable Housing** as identified in the 2020 Municipal Sustainability Plan.
 - 8. Continued involvement with the **Blackfalds Emergency Management Committee** supporting the municipal pandemic response.
 - 9. Involvement in planning for **Civic Centre downstairs renovations.**
 - 10. Manager Bornn is now a regional representative for the **Emergency Social Services Network of Alberta**

PROJECTS, EVENTS & EAGLE BUILDERS CENTRE OPERATIONS:

PROJECTS

- Parking lot of All-Star Park tender has been completed with 3 submissions and will be awarding the contract after councils' approval
- Civic Centre renovation is at 75% completion of construction drawings and should be ready for tender for mid April
- Design of the track/football field at the high school location is underway and should have the final design by the end of spring before construction of the high school gets underway
- Food bank renovation should be under way later this month as IMC will be under contract to start construction on the façade, kitchen, washrooms/offices. it should take 8 weeks roughly to complete.
- The Border Paving Plaza is still in the final stage of design and should be going out to tender shortly. Construction should be done in the Fall of 2022.

EVENTS

- Family Fun Day/Winterfest took place in February at the EBC where ice sculptures/fire department BBQ/ and public skating was a huge hit! Over 500 people took in the fun and enjoyed themselves.
- Planning is underway for Blackfalds Days where we had a 2-year hiatus (BOO). The Thursday-Sunday event will include a double feature drive in movie night at All-star Park, pancake breakfast put on by Blackfalds Council, community parade & market, kids' zone and library programs, youth night out and entertainment for all ages! Scaled back grand opening for the Eagle Builders Centre will take place Friday early evening.

EAGLE BUILDERS CENTRE

- Working with the Junior A team on the showcase at the end of September which will work in conjunction with Culture Days at the same time. Huge economic spinoff on this event as all 16 teams in the league will be in town for 3 days along with scouts from NHL, Canadian Colleges and the NCAA.
- Mini Rink was installed a month ago and it was a huge hit in the community.
- Acoustic panels have been ordered and will take up to 6 weeks to arrive and installation should take 7 to 10 days.
- Lacrosse has started the end of March at the EBC (Arena 2) and will continue for the next 3 months

GENERAL:

- In the first part of the 1st quarter, the Department suffered some more HR limitations due to medical and unplanned leaves. For 2022, the department has hired one full time operator, Brian Hickey. We are short one FT Planning and Development position and our asset management summer student hiring will be starting soon. We continue to limit our exposures through revisions to the policies and practices of the department and town. With Committee and Council meetings going back in person, this also changed the dynamic of the department in this quarter.
- The 2022 budget process is complete, and we have been working with the new 2022 budget to get projects finalized and tendered. Existing major capital projects are planned to start up again soon and will be finished in the 2022 season. Newly approved capital projects are being designed, tendered and scheduled for the 2022 construction season.
- General street sweeping works on Priority 1 routes without signage started on time this year through major thoroughfares. Signing and sweeping of subdivisions is next, weather dependent. We have started to communicate media information on sweeping areas as per our communication plans.
- The Director has closed Broadway Avenue north gravel section this year again and will continue to monitor and maintain this roadway to the best of our abilities with the frost still coming out of the ground. When reopened, at the end of April, this roadway will again be limited to 30km/h and no heavy vehicles are allowed.
- The Land Use Bylaw received First Reading at the March 22, 2022 Council meeting with a Public Hearing set for the April 26th Council meeting, and an anticipated passing of Second and Third Reading shortly thereafter.
- Outdated Policies and Procedures are being reviewed across the department for future revisions.

PUBLIC WORKS OPERATIONS:

- Snow removal was conducted as per the Snow Removal and Ice Control Policy, with snow removal focused on Priority 1, 2 & 3 routes. We were able to do the 4 and 5's and 6's this year as well.
- The Pioneer Lift Station required emergency repairs works in late March/early April. Our Operators noted that the lines from the lift station to the well were not holding suction, resulting in the pumps losing prime, and increased emergency call outs. Stantec Engineering conducted engineering and Pidherney's conducted with the emergency repairs.
- Public Works is assisting with the landscaping around Eagle Builders Center in collaboration with Parks Department.

PLANNING AND DEVELOPMENT OPERATIONS:

- The updated Land Use Bylaw is currently in the formal adoption process with a Public Hearing scheduled for the April 26, 2022 Council meeting. The new Fees & Fines Bylaw, which received First Reading already, is being brought forward for approval in conjunction with the new Land Use Bylaw. We are optimistic both Bylaws will be in effect early on in the second quarter of 2022.
- Commercial and general inquiries are ongoing, and detailed reviews for all applications are ongoing. Detailed reviews for MPC applications ongoing as well as review of Real Property Reports for Compliance Certificates.
- Enforcement focus on Community Standards Bylaw, ongoing.
- The Annexation process of the Soper Lands (NE 24-39-27-W4M excluding Lot 1 Block 1 Plan 032 0195) is in progress. An Open House was held on March 31, 2022 with 24 attendees signing in. Comments on the proposed annexation are being excepted until April 14, 2022 and conversations with the public concerning the annexation is on going. The next step in the process is to prepare a Negotiation Report between Lacombe County, the initiating landowner, and Town representatives. This Negotiation Report will ultimately require a Public Hearing by both Lacombe County and the Town of Blackfalds prior to approving the report. This Negotiation Report forms an integral part of the formal annexation application to the Land & Property Rights Tribunal.
- Municipal Development Plan will be scheduled later into 2022 to allow for public input and good discussion with Council and Staff prior to start of process.
- Off-site Levies report review has been started by Stantec. Internal departmental discussions have begun. The next step will be for Public/Council consultation; planned to start in quarter 2 of 2022.
- Business Licensing (including taxis) and Animal Permits were set up for the new year and are currently being processed.
- The P&D Manager, Jolene, has been attending the Wolf Creek Public School Division, Boundary & Grade Configuration Advisory Committee meetings on behalf of the Town of Blackfalds. They have wrapped up the online engagement and have a summary report that will be provided to the School Board, and in-person engagement is planned for mid-May in both the Town of Blackfalds and the City of Lacombe.
- The planning and development of the anticipated new High School continues to be a priority across the department.
- Three different area structure plans have been discussed over the last 3rd and 4th quarter, including;

- The Good Acre draft ASP for the quarter section legally described as NW 36-39-27-W4M, immediately east of Greystone Ranch, has undergone internal review with comments provided back to the consultant. The consultant is now preparing the required technical studies and will have an updated ASP for review submitted within the next few months.
- The Aspen Lakes West ASP amendment, which was necessary to accommodate the new Catholic elementary school, is expected to be submitted for review soon.
- The Rolling Hills developer and their consultant submitted a preliminary concept plan for internal review earlier this quarter. They are currently working on an update of the concept plan, once a concept plan is settled on, the next step is to update the ASP to support the final phase..
- The Soper ASP, which has no previous revisions, has been discussed at a very high level at our last annexation meeting. With these ideas being implemented into the servicing and other high-level planning of this future annexation.

CAPITAL UPDATE:

- Phase 2a and Phase 3 of the Wetland, Trunk and Outfall system has been constructed by DB Bobcat. Phase 3, the county section, in this quarter, is completed. Winter construction on Phase 2A has started and is almost completed. Work continues into the spring with planned seasonal works as ground conditions allow east of the pond. Fortis has completed the moving the overhead power line.
- We have completed the NW Stormwater Masterplan Environmental Appeal Board mediation and hearing, we still await the Board's and Minister's decision, no new news since the last quarterly report.
- The Womacks / Gregg Street Road and Rail Improvements Project was going well with 90% of the roadway and parking lot structure along with parking lot lighting, curbs and sidewalks is completed on the west side of the rail line. Construction delays with Fortis and CP Rail crews have caused significant delays. Border worked to get the parking lot, Westwood, Stanley and the western portion of the Womacks extension in place. The eastern portion of the project to the tie in points on Gregg Street are delayed until spring of 2022 when CP Rail / Shaw complete their portion of the remaining work. The paved parking lots are working well for the EBC to date. The highway 2A intersection configuration option 2 has been chosen by Council. The design and change order will be forthcoming later this month. Contractors will be out working within the next 2-4 weeks.
- Duncan Avenue the Leung Road upgrades – Phase 1 construction is 95% completed. The pavement is all completed and the outstanding surface work and landscaping will occur in the spring of 2022. Contractors will be out working within the next 2-4 weeks.

- The new McKay Ranch Lift Station tendering underway with Stantec, the tender is now closed and this project will be coming back to Council. This project will be located at the end of Eastpoint drive, north of the existing MacKay Mobile Park area. This Lift Station will service all future areas in the immediate area as well as serve as a cascading lift station for services east of the existing Cottonwood schools site.
- Bulk Fuel Station – planning activities are underway, including identifying scope and costs.

PROGRESS ON PROJECTS/PROGRAMS:

- The department completed the FCM MAMP Grant submission requirements by the January 31, 2022 deadline. We are pleased to report the Town successfully met all its deliverable requirements and will be receiving \$38,435 grant.
- Following up to the environmental field investigations conducted in 2021, the Town received the final Phase 2 ESA and cap assessment addendum. As per the Best Management Practice, annual monitoring for groundwater, surface water, gas and surface inspection will be done 2x/year (spring and fall). This will be done on an ongoing basis until baseline conditions are established (providing no offsite contamination), then reduced to 1x/year.
- The implementation of the asset management module of the new Citywide PSD Asset Management and Work Order software program is now complete. The Service Request system was completed in October and being used both internally and externally for any new requests. The next phase of the work order program implementation will be to identify work order types using internal staff resources (no contractor support) and will be to identify work orders for the Parks, and Facilities departments.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REPORT FOR COUNCIL**

Page 1 of 1

MEETING DATE: April 12, 2022
PREPARED BY: Myron Thompson, CAO
SUBJECT: 2022 Mayor for a Day

BACKGROUND

The Town of Blackfalds launched the Mayor for a Day initiative several years ago to encourage Grade 6 students to become more involved in the community and learn about local government. This initiative provides youth with the opportunity to submit ideas to Council on how they think Blackfalds can be an even better place to live by providing answers to a question put forth each year. Grade 6 students are encouraged to participate by submitting an entry, whether it be in a campaign ad, brochure, poster, short video, or essay format.

The last Mayor for a Day was awarded in 2019, but due to the pandemic, we were unable to host this initiative. We look forward to bringing it back and seeing the creative submissions coming from the youth in our community!

DISCUSSION

The 2022 Mayor for a Day is an open initiative shared through all the schools for Grade 6 students. The application deadline will be Monday, May 16 and the top three entries will be invited to attend the Regular Council Meeting on Tuesday, May 24 where the two runners-up, and winner will be announced. The 2022 Mayor for a Day will attend selected events and represent the Town during the 2022 Blackfalds Days Parade on June 18. They will also receive selected items to wear and to keep.

FINANCIAL IMPLICATIONS

An annual cost of a t-shirt and backpack are allocated, along with small items at a nominal cost under the legislative budget – typically around \$100.

ATTACHMENTS

- *2022 Mayor for a Day Package*

APPROVALS

CAO Myron Thompson

BLACKFALDS GRADE 6 STUDENTS GET READY TO BE **MAYOR** FOR A DAY



WHAT WE NEED FROM YOU

An explanation as to what service (ie, policing, garbage, snow removal, drinking water, recreation) provided by the Town of Blackfalds is most important to you and your family, and why? How would you make that service better?

- Include what challenge your idea will address and how.
- What are the resources/materials and costs needed to make your idea a reality?
- How did you come up with your ideas?

SERVE ON COUNCIL



JOIN THE PANCAKE BREAKFAST



RIDE IN THE PARADE



PHOTOS: 2019 MAYOR FOR A DAY SOPHIA AQUIRRE

Submit your answer by **Monday, May 16**
in one of the following formats:

- Letter
- Campaign Ad
- Brochure
- Poster
- Short Essay
- 30 sec. Video

For details contact:

Your teacher
info@blackfalds.com
403.885.6248



Box 220 | 5018 Waghorn Street
Blackfalds, AB | T0M 0J0
Phone | 403.885.6248
Fax | 403.885.4610
Email | info@blackfald.sca
www.blackfalds.ca



2021 - 2025 Town Council
L-R: Edna Coulter, Laura Svab, Mayor Jamie Hoover, Brenda Dennis, Jim Sands, Marina Appel and Rebecca Stendie.

TOWN OF BLACKFALDS 2022 MAYOR FOR A DAY CRITERIA

2022 Question: What service (ie, policing, garbage, snow removal, drinking water, recreation) provided by the Town of Blackfalds is most important to you and your family, and why? How would you make that service better?

Guidelines:

- Application Deadline: Monday, May 16 at 4:30pm
- Each entry to the Town of Blackfalds Mayor for a Day contest must include a completed submission form and an answer to the question.
- Submissions will be accepted in the form of a letter, campaign ad, brochure, poster, short essay or 30 second video.
- The contest is open to all Grade 6 students who reside in the Town of Blackfalds and is open to students who attend schools in another division.
- One winner will be chosen based on their submission and will be named 2022 Mayor of Blackfalds for a day.
- Submissions will not be returned and will become the property of Town of Blackfalds.

Judging details:

Submission must be received by the deadline and will be judged on creativity and originality.

Prize details:

- The top 3 entries will be notified by Friday, May 20 and invited to attend the Regular Council Meeting on Tuesday, May 24 in Council Chambers at the Civic Cultural Centre (Town Office), where the presentation for 2022 Mayor for a Day will be announced.
- Mayor for a Day items as chosen by the Town of Blackfalds.
- The 2022 Mayor for a Day will attend selected events and represent the Town in the Blackfalds Days Parade (Saturday, June 18). An itinerary of events will be shared in advance.

The Office of the CAO administers this initiative on behalf of the Mayor.
Questions or comments should be directed to 403.885.6248.

Box 220 | 5018 Waghorn Street
Blackfalds, AB | T0M 0J0
Phone | 403.885.6248
Fax | 403.885.4610
Email | info@blackfald.sca
www.blackfalds.ca



2021 - 2025 Town Council
L-R: Edna Coulter, Laura Svab, Mayor Jamie Hoover, Brenda Dennis, Jim Sands, Marina Appel and Rebecca Stendie.

TOWN OF BLACKFALDS 2022 MAYOR FOR A DAY SUBMISSION FORM

Each entry to the Town of Blackfalds Mayor for a Day contest must include a completed submission form. The 2022 Mayor for a Day will attend selected events and represent the Town in the Blackfalds Days Parade (Saturday June 18, 2022) and will receive selected items to wear and to keep.

Entries will be received until Monday, May 16. The top 3 entries will be notified by Friday, May 20 and invited to attend the Regular Council Meeting on Tuesday, May 24, 2022 (in Council Chambers at the Civic Cultural Centre), where the winner and runners-up will be announced.

For more information, please call 403.885.6248.

2022 Question:

What service (ie, policing, garbage, snow removal, drinking water, recreation) provided by the Town of Blackfalds is most important to you and your family, and why? How would you make that service better?

Student's name: _____

Age: _____

Home address: _____

Phone number: _____ Email address: _____

Parent/Guardian's Name: _____

Parent/Guardian's Signature: _____

Name of School you attend: _____

Teacher's name: _____ Teacher's email: _____

Submissions will not be returned and will become the property of Town of Blackfalds.

Please submit entries by the deadline Monday, May 16 at 4:30pm to:

"2022 Mayor for a Day"
Town of Blackfalds, Box 220, 5018 Waghorn Street, Blackfalds, AB T0M 0J0
Phone | 403.885.6248 / Fax: 403.885.4610
Email | info@blackfalds.com



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 12, 2022

PREPARED BY: Myron Thompson, CAO

SUBJECT: Alberta Rural Health Week Proclamation

BACKGROUND:

May 30 – June 3, 2022 is Alberta Rural Health Week. Alberta Rural Health Week is a great opportunity to honour the contributions of rural Alberta healthcare providers and community volunteers who help keep health care close to home.

Rural health providers are powerful assets in our communities. Not only do their health care skills and practices enhance the quality of rural life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their community, they not only provide care, but are also family, friends, neighbours, and volunteers, and often teach and mentor future healthcare providers within their communities.

DISCUSSION:

Blackfalds Bike Rodeo will take place on June 1st, 2022 at the Eagle Builders Centre in the new arena. In order to capitalize on the foot traffic at the Bike Rodeo and in honour of Alberta Rural Health Week, staff will be inviting healthcare and allied healthcare providers in the community to showcase their businesses on the concourse of the arena. Tables will be set up for residents and visitors to approach and learn more about health services in the community and surrounding region. Healthcare providers, including pharmacies, counsellors, massage therapists, physiotherapists, Lacombe AHS, and the Apollo Health Clinic will all be invited, and the event will be free of charge.

FINANCIAL IMPLICATIONS:

Funding is allocated to BHPARC through Economic Development projects and initiatives to support healthcare. This initiative is a part of the Municipal Sustainability Plan.

ADMINISTRATIVE RECOMMENDATION:

That Council move to proclaim May 30 – June 3, 2022 as Alberta Rural Health Week in the Town of Blackfalds.

ATTACHMENTS:

- *Rural Health Week Proclamation*

Approvals:



CAO Myron Thompson



Deputy Mayor

Proclamation

WHEREAS,

Rural health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbours, volunteers, teachers, and mentors.

WHEREAS,

Community volunteers, led by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home.

NOW THEREFORE,

on behalf of Council, I, Mayor Hoover, of the Town of Blackfalds, do hereby proclaim the week of

May 30 to June 3, 2022 to be **Alberta Rural Health Week.**

I call upon everyone in our community and area to join in the celebration of Alberta Rural Health Week to recognize the valuable contributions of rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta.

Proclaimed on Tuesday, April 12, 2022

Mayor Jamie Hoover

BLACKFALDS
ALBERTA



#ABRuralHealthWeek

May 30 - June 3, 2022 is Alberta Rural Health Week.

Give your local health providers a healthy dose of recognition.

Alberta Rural Health Week is a great opportunity to honour the contributions of the rural Alberta health-care providers and community volunteers who help keep health care close to home.

RhPAP offers a virtual toolkit and suggestions for how you can show appreciation for the health-care heroes who enhance the quality of life in rural Alberta during Alberta Rural Health Week.

For more details on how you can celebrate visit:



Let's celebrate rural Alberta!

rhpap.ca/arhw



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 12, 2022

PREPARED BY: Shelby Craig, Communications Coordinator

PRESENTED BY: Rick Kreklewich, Community Services Director

SUBJECT: Garden Month Proclamation

BACKGROUND:

The [Year of the Garden](#) is celebrated with the intention to inspire and inform Canadians about the many health and well-being, economic, and environmental benefits that gardens and gardening provide. Supported by the Canadian Nursery Landscape Association and the Canadian Garden Council, the celebration also offers tips and tricks for gardening success and the enjoyment of gardens.

DISCUSSION:

As May is when the Town's community garden plots are open for use, Marketing and Communications and the Community Services Department thought it would be the best time to put out helpful information to residents before they *dig* into the season.

The Town of Blackfalds will celebrate Garden Month during May and will provide residents with varied tips and tricks on how to start, grow and flourish during this garden season. Partnering with the Town Horticulturalist, the Marketing and Communications Department will be providing weekly tutorials and helpful tricks on the Town website under [Environment & Conservation](#).

FINANCIAL IMPLICATIONS:

None.

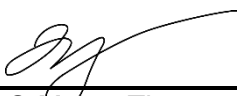
ADMINISTRATIVE RECOMMENDATION:

That Council moves to proclaim May 2022 as Garden Month in the Town of Blackfalds

Attachments:

- 2022 Garden Month Proclamation

Approvals:



CAO Myron Thompson



Department Director/Author

Proclamation

WHEREAS,

communities in Bloom and “Fleurs du Québec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

WHEREAS,

the Year of the Garden 2022 celebrates the Centennial of Canada’s horticulture sector;

WHEREAS,

gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

WHEREAS,

the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;

WHEREAS,

gardens and gardening have helped us face the challenges of the COVID pandemic;

NOW THEREFORE,

on behalf of Council, I, Mayor Hoover of the Town of Blackfalds, do hereby proclaim the month of

May to be **Garden Month**

in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges.

Proclaimed on Tuesday, April 12, 2022

Mayor Jamie Hoover

BLACKFALDS
ALBERTA



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DIRECTION**

MEETING DATE: April 12, 2022

PREPARED BY: Sue Bornn, FCSS Manager

SUBJECT: National Youth Week Proclamation Request

BACKGROUND:

National Youth Week, May 1 - 7 2022, is a celebration of youth held annually during the first week of May. It is a week of fun filled interaction and a celebration intended to build a strong connection between youth and their communities. This weeklong event is an opportunity to profile the issues, accomplishments, and diversity of youth. National Youth Week is an exciting initiative to build and promote partnerships with youth, adults, businesses, government, schools, and the media. It is a celebration of youth.

DISCUSSION:

Youth often go unrecognized for the valuable contributions they make to communities and the social, economic, and civic landscape. Meaningful youth engagement emphasizes access, equality and social justice and leads to positive youth development. National Youth Week reminds us of the valuable contributions that youth can make to community development. National Youth Week provides a focal point within the year for increasing awareness of the benefits of positive youth development. It is an opportunity for people to learn about, and from, the youth of our community.

2022 is the fourth year that the Town of Blackfalds will celebrate National Youth Week. Whether it is recreation, drama, sport, dance, civic engagement, art, volunteerism or leadership, everyday young people are involved in meaningful activities during their discretionary time. National Youth Week is a time to honor their involvement.

FINANCIAL IMPLICATIONS:

The total budgeted amount for the 2022 Blackfalds Youth Week is \$1,000.

ADMINISTRATIVE RECOMMENDATION:

That Council move to proclaim May 1 - 7, 2022 as National Youth Week in the Town of Blackfalds.

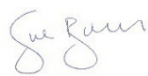
Attachments:

- 2022 National Youth Week Proclamation
- 2022 Blackfalds Youth Week Schedule of Events

Approvals:



CAO Myron Thompson



Department Director/Author

BLACKFALDS YOUTH WEEK

MAY 1 - 7, 2022

2022 MAYORAL PROCLAMATION

- WHEREAS:** Youth in the Town of Blackfalds are valued citizens in our community; and
- WHEREAS:** Through their energy, involvement and enthusiasm youth are a resource contributing to the well being of community; and
- WHEREAS:** The promotion of youth engagement supported by various segments of the community will encourage a greater understanding and acceptance of youth issues, accomplishments, and diversity across the municipality
- WHEREAS:** Celebration of youth in the Town of Blackfalds, other municipalities and across Canada during Youth Week will encourage youth participation in positive activities to build a strong connection between youth and their communities;

NOW THEREFORE I, Jamie Hoover, Mayor of the Town of Blackfalds

Do hereby proclaim the week of

May 1 - 7, 2022 as “YOUTH WEEK”

in the Town of Blackfalds.

Signed on the day of _____, 2022

Mayor Jamie Hoover

Blackfalds FCSS • 5016 Waghorn Street • Blackfalds, AB T0M 0J0
403.600.9066 • www.blackfalds.ca/fcss • fcss@blackfalds.ca



BLACKFALDS YOUTH WEEK



MAY 1 - 7, 2022

A WEEK FULL OF EVENTS! HERE'S THE SCOOP...

SUNDAY, MAY 1

AT HOME ESCAPE ROOMS

The wizarding world is about to be under attack, and you and your friends are the only ones who know the details and can stop it! However, you've been locked in the headmaster's office for your own safety. You have one hour to escape and stop the impending attack, but can you figure out all the headmaster's locks and puzzles? Only time will tell!

Grades 4 - 6 | 1:00 - 2:00pm

Grades 7 - 9 | 2:30 - 3:30pm

Grades 10 - 12 | 4:00 - 5:00pm

Blackfalds Community Centre

Register online through the Abbey Centre

MONDAY, MAY 2

BYC YOUTH WEEK CELEBRATION

Celebrate Youth Week with pizza and make your own ice cream sundae.

Grades 4 - 6 | 3:45 - 5:45pm

Blackfalds Community Centre

Email youth@blackfalds.ca or call 403.885.6253 to sign up!

TIE-DYE FUN & GAMES WITH BIG BROTHERS BIG SISTERS

Get creative with us by creating a customized tie-dye t-shirt (sent home with shirt in Ziplock ready to wash out). And finish off the night by playing GIANT Jenga and GIANT Kerplunk. Snacks provided.

Ages 8 - 12 | 6:00 - 8:00 pm

Blackfalds Community Centre

Call 403-782-7870 or email

lacombe@bigbrothersbigsisters.ca to sign up!

TUESDAY, MAY 3

BYC YOUTH WEEK CELEBRATION

Celebrate Youth Week with pizza and make your own ice cream sundae.

Grades 7-12 | 5:00 - 7:00 pm

Blackfalds Community Centre

Email youth@blackfalds.ca or call 403.885.6253 to sign up!

WEDNESDAY, MAY 4

INSPIRING VIRTUES ROCK YOUR KINDNESS

This workshop is all about the importance of being kind to ourselves and to those around us to create kindness on our planet and in our own day-to-day lives. The goal is that they walk away with an understanding that on an individual level, they have the power to create kindness and positivity in their own hearts, in their own families and in their own communities.

Grades 5 - 9 | 5:00 - 7:00pm

Blackfalds Community Centre

Register online through the Abbey Centre

THURSDAY, MAY 5

COMMUNITY VOLUNTEER MOVIE NIGHT

Join us in celebrating our Blackfalds youth volunteers and volunteer award recipients. Evening will include pizza & movie snacks. Preshow of awards presentation followed by feature film.

Doors 5:30pm | Movie Starts 6:30pm

Blackfalds Community Centre

For more information, or to RSVP, please email volunteers@blackfalds.ca or call 403.885.6360

FRIDAY, MAY 6

LACOMBE FRN CINCO DE MAYO FOOD & FUN

Enjoy a nacho bar while playing Throw Throw Burrito and Exploding Kittens. What more could you want on a Friday night?

Ages 13+ | 6:00 - 8:00 pm

Blackfalds Community Centre

Register by emailing karen.white@mcmancentral.ca

SATURDAY, MAY 7

FREE ABBEY DROP-IN

Youth (8 - 12) and Teen (13 - 17) will get free drop-in admission **all day!**

7:00 am - 10:00 pm

Abbey Centre

MEETING DATE: April 12, 2022

PREPARED BY: Rick Kreklewich, Director of Community Services

SUBJECT: All Star Park Parking Lot Expansion

BACKGROUND:

In 2016, the Town of Blackfalds engaged in an All Star Park Master Plan to determine the overall future use of that space. It was determined that the parking lot be expanded to the west to ensure adequate parking is made available, in conjunction with the Duncan Avenue upgrades. The tender was prepared by Stantec and placed on APC on March 16th.

DISCUSSION:

The All Star Park Parking Lot tender closed on March 31st. We received four tender submissions for the project. The contractors and pricing are provided below:

Contractor	Amount (GST not included)
Border Paving Ltd.	\$236,401.49
DB Bobcat Services Ltd.	\$250,752.20
Bettenson's Sand and Gravel Ltd.	\$256,921.60
TJ Paving Ltd.	\$311,893.80

A 10% contingency is included in all submission pricing. Stantec has estimated an additional \$19,000 for surveying, testing, project management, etc.

Administration met with Stantec to review the submissions. Administration recommends proceeding with Border Paving Ltd. for the All Star Park parking lot expansion project.

FINANCIAL IMPLICATIONS:

The capital budget amount for this project is \$250,000. Administration is confident that the project will be carried out on budget with management of the contingency.

ADMINISTRATIVE RECOMMENDATION:

That Council moves to accept the recommendation of Administration to award the All Star Park Parking Lot Expansion tender to Border Paving Ltd. in the amount of \$236,401.49.

ALTERNATIVES: *(other than the recommendation)*

1. That Council moves to send this item back to Administration for further discussion.

ATTACHMENTS:

- All Star Park Parking Lot Expansion Site Plan
- All Star Park Parking Lot Expansion Tender Review



Town of Blackfalds
**REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Page 2 of 2

APPROVALS



CAO Myron Thompson



Department Director/Author

April 4, 2022
File: 113678452-02-08

Attention: Preston Weran, Director of Infrastructure and Property Services

Town of Blackfalds
5018 Waghorn Street
Blackfalds, AB T0M 0J0

Dear Preston,

Reference: All Star Park Parking Lot Expansion – Tender Review

The above-mentioned tender for the Town of Blackfalds was received by via email on Thursday, March 31, 2022. We completed a review of the four (4) submitted tender submissions to ensure that the tender requirements have been met and to confirm correctness of the unit price schedules. Minor mathematical errors were found in the unit price schedule submitted by Bettenson's Sand and Gravel, and TJ Paving.

The total tender results have been summarized in the following table (includes 10% Contingency and excludes GST):

Contractor	Total (excl. GST)
Border Paving Ltd.	\$236,401.49
DB Bobcat Services Ltd.	\$250,752.20
Bettenson's Sand and Gravel Ltd.	\$256,921.60
TJ Paving Ltd.	\$311,893.80

A complete summary of the tendered results and comparison to the Engineer's Opinion of Probable Cost is attached for your information and record. The mathematical errors are highlighted in the comparison.

Border Paving Ltd. was the lowest bidder with an amount of \$236,401.49 which is \$13,351.99 (approximately 6%) more than the pricing that was received in 2021.

Reference: All Star Park Parking Lot Expansion – Tender Review

Border Paving has provided a list of subcontractors to complete select items of work within the contract which are provided below.

Subcontractor	Item of Work
Northside Construction	Underground
Olds Concrete Services	Concrete
Appollo Landscaping	Landscaping

Stantec has previous experience working with Border Paving Ltd. on numerous road construction projects. We recognize Border Paving as a reputable contractor for completing this work. Stantec also recognizes the primary subcontractors listed above as reputable contractors capable of completing the work and can provide further information on past experience, if required.

Stantec recommends that the Town's legal counsel review the terms and conditions of the tender contract and evaluate their potential for qualification of award.

Please note that prior to award, it is recommended that a construction coordination meeting be scheduled between the Town, Stantec, DB Bobcat, and Border Paving to discuss schedules and workspaces as there are believed to be conflicts and challenges with the work sequencing.

Following your approval of the Contractor, Stantec will Issue a Notice of Award and prepare the contracts for execution upon your direction.

Regards,

Stantec Consulting Ltd.

Brad Vander Heyden P.Eng.
Senior Associate, Project Manager
Phone: 403-356-3309
brad.vanderheyden@stantec.com

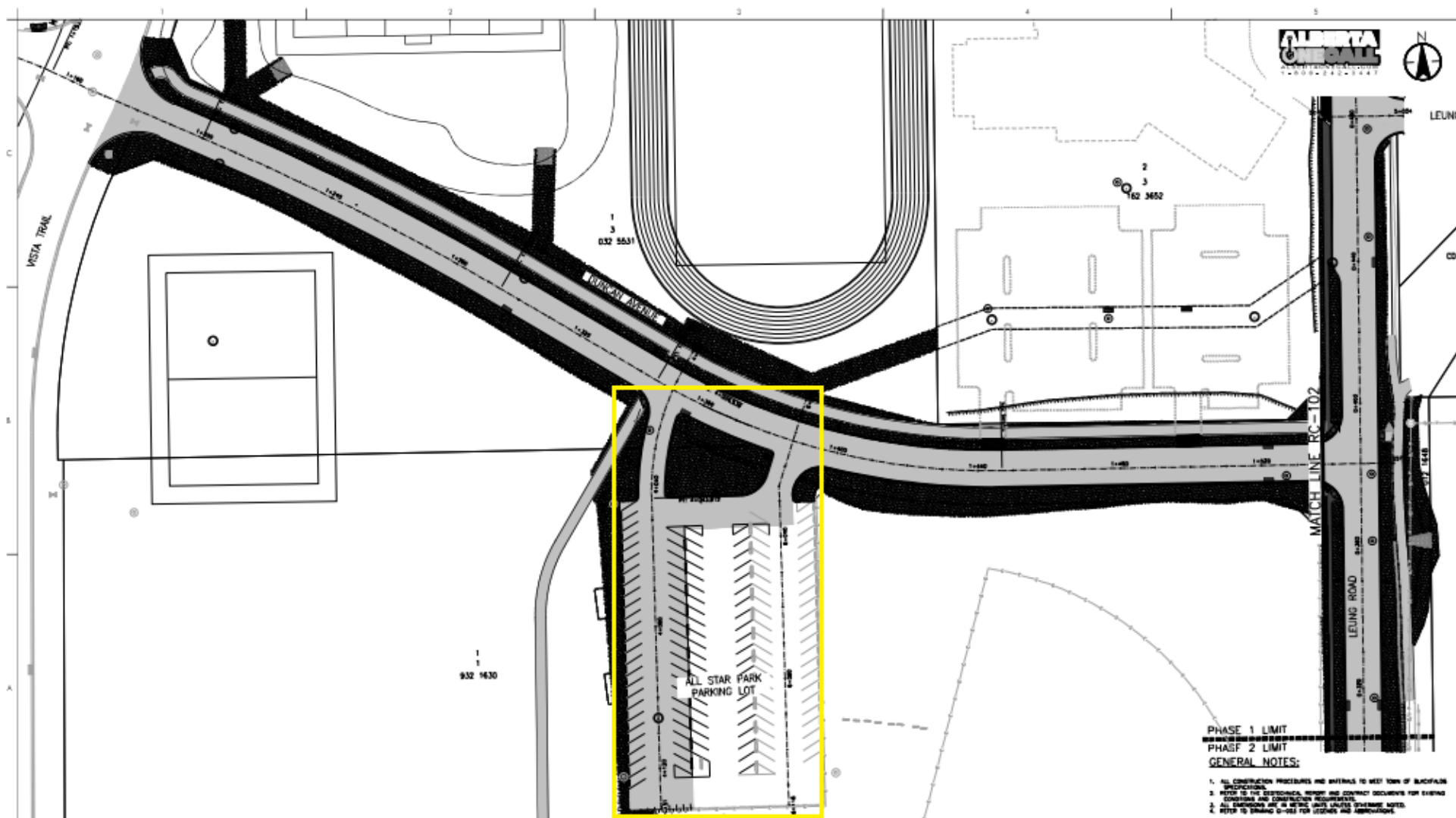

Graeme Nickle E.I.T.
Project Coordinator
Phone: 403-392-0528
graeme.nickle@stantec.com

Attachment: All Star Park Parking Lot Expansion – Tender Comparison

c. Todd Simenson – Stantec Consulting Ltd.

ng \lca0002-

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PHASE 1 LIMIT
PHASE 2 LIMIT
GENERAL NOTES:
1. ALL CONSTRUCTION PROCEDURES AND METHODS TO MEET TOWN OF BLACKFOLDS SPECIFICATIONS.
2. REFER TO THE GEOTECHNICAL, HYDRO AND DRAINAGE DOCUMENTS FOR EXISTING CONDITIONS AND CONSTRUCTION REQUIREMENTS.
3. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE NOTED.
4. REFER TO DRAWING D-102 FOR DETAILS AND DIMENSIONS.

<p>Revisions</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> <th>By</th> <th>Date</th> </tr> </thead> <tbody> <tr><td>1</td><td></td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td><td></td></tr> <tr><td>7</td><td></td><td></td><td></td></tr> <tr><td>8</td><td></td><td></td><td></td></tr> <tr><td>9</td><td></td><td></td><td></td></tr> <tr><td>10</td><td></td><td></td><td></td></tr> </tbody> </table>	No.	Description	By	Date	1				2				3				4				5				6				7				8				9				10				<p>Permitted</p> <p>PERMIT TO PRACTICE STANTEC CONSULTING LTD. Signature _____ Date: 2020-10-11 PERMIT NUMBER: P 258 The Association of Professional Engineers and Geoscientists of Alberta</p>	<p>Consultant</p> <p>Stantec</p> <p>1100 - 1000 West Street Winnipeg, MB R2T 3G5 www.stantec.com</p> <p>Copyright Reserved</p>	<p>Client/Project</p> <p>Town of Blackfolds</p> <p>LEUNG ROAD UPGRADES & DUNCAN AVENUE EXTENSION - PHASE 1</p> <p>Blackfolds All Canada</p>	<p>Title</p> <p>ASPHALT TREATMENT & CONCRETE FINISHING</p> <p>Project No. 11355/0008</p> <p>Revision 0 of 0</p> <p>Scale 1" = 10m</p> <p>Drawing No. RC-101</p>
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March 12, 2022

**Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers**

Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year's theme is "Ready & Resilient." Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to

office@publicworks.ca or by mail to:

APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen', with a long, sweeping horizontal line extending to the right.

Mike Haanen, APWA President



Celebrate Public Works Week May 15-21, 2022 Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

April XX, 2022

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
 - *Expand Police and Crisis Teams with police and Alberta Health Services*
 - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
 - *Ensure timely trials by prioritizing violent over non-violent crimes*
 - *Hire more Crown prosecutors and appoint more Provincial Court Judges*



Mayor Jamie Hoover
Town of Blackfalds
Box 220
Blackfalds, Alberta
T0M 0J0

Dear Mayor Hoover,

RE: Bowden Daze Parade July 16, 2022

Yee Haw! On behalf of the Mayor and Council, we invite you to help The Town of Bowden celebrate its annual Bowden Daze Rodeo Weekend coming up July 15– 17, 2022. This year our theme is “The Year of the Garden” to celebrate the Canadian Nursery Landscape Association’s 100th anniversary. We encourage participants to incorporate the parade theme into their entry and attire.

The Town of Bowden permits the dispensing of wrapped candy along the parade route. You must provide your own candy.

The parade will marshal at Bowden Grandview School, 2238 – 21 Avenue between 9:30 – 10:30 am, and will start at 11:00 sharp.

To assist with our planning, please fill in the attached parade registration and return it to the Town of Bowden Office (2101 – 20 Avenue) in person, by email (reception@bowden.ca) or by fax at 403-224-2244.

We look forward to having you join us!

Warm regards,
Jen Masching & Alison Fieguth
Bowden Daze Parade Coordinators
Town of Bowden
reception@bowden.ca
PH-403-224-3395 FAX-403-224-2244



March 24, 2022

Blackfalds Mayor – Jamie Hoover
Box 220
5018 Waghorn Street
Blackfalds AB T0M 0J0

Dear Mr. Hoover,

On behalf of the Lacombe County Council and staff, we cordially invite you to attend the Lacombe County Farm Safety Day being held on June 16, 2022 at the Lacombe County Operations Building,

The event will be held from 10:00 a.m. to 3:00 p.m. and we are excited to be hosting 300 children from across Lacombe County. A barbeque lunch will held from 12:00 p.m. to 1:00 p.m.

We would certainly be honoured if you were able to attend all or part of the day.

If you have questions regarding our event, please contact Krista Parent by email at kparent@lacombecounty.com.

Yours truly,

John Ireland
Deputy Reeve
Lacombe County



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: April 12, 2022

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: Development/Building Report - March Year-to-date

BACKGROUND:

Attached is the March 2022 Building Permit Report and Comparison for 2020-2022 year to date. We also have shown the comparison for the year-to-date figures for 2021 on the comparison report.

Please note that we reviewed the listings entries and some numbers have changed due to classification of the applications, however the totals are still the same.

For the reference of Council, we continue to separate the "Home Business" category out of the "other" designation and have given it a separate line as its own category.

Attachments:

- *March 2022 Development/Building Permit Report*
- *2020 – 2022 Development/Building Comparison Report*

Approvals:



CAO Myron Thompson



Department Director/Author



Town of Blackfalds Development/Building Permit Comparison 2020 to 2022

2021 YTD

	2020		2021		2022		February	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	24	\$ 5,965,780.00	29	\$ 7,854,460.00	8	\$ 2,705,844.00	9	\$ 2,617,460.00
Duplexes	12	\$ 3,053,876.00	0	\$ -	0	\$ -	0	\$ -
Manufactured Home	1	\$ 55,000.00	0	\$ -	0	\$ -	0	\$ -
4-plex	1	\$ 300,000.00	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	0	\$ -	4	\$ 883,340.00	6	\$ 1,014,000.00	4	\$ 883,340.00
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	38	\$ 9,374,656	33	\$ 8,737,800	14	\$ 3,719,844	13	\$ 3,500,800
Garage	23	\$ 556,400.00	15	\$ 471,000.00	0	\$ -	2	\$ 35,000.00
Deck	8	\$ 32,400.00	4	\$ 18,500.00	0	\$ -	0	\$ -
Basement Reno	58	\$ 1,067,750.00	50	\$ 1,120,400.00	19	\$ 361,500.00	8	\$ 223,000.00
Addition	0	\$ -	1	\$ 25,000.00	0	\$ -	0	\$ -
Accessory Suite	1	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	30	\$ -	26	\$ -	3	\$ -	14	\$ -
Other	58	\$ 989,561.17	55	\$ 1,986,318.00	13	\$ 439,300.00	7	\$ 72,250.00
Commercial	15	\$ 679,700.00	27	\$ 738,735.00	8	\$ 503,400.00	9	\$ 429,400.00
Industrial	5	\$ 459,900.00	3	\$ -	1	\$ 12,093.75	1	\$ -
Institutional	3	\$ 29,260,000.00	1	\$ 3,000.00	0	\$ -	1	\$ 3,000.00
Agricultural	3	\$ 31,000.00	2	\$ 25,000.00	0	\$ -	0	\$ -
Public Facility	12	\$ 25,613,528.50	17	\$ 8,791,500.00	0	\$ -	3	\$ 2,613,000.00
TOTAL PERMITS	254	\$ 68,064,895.67	234	\$ 21,917,253.00	58	\$ 5,036,137.75	58	\$ 6,876,450.00
General Yearly Notes:		1 - 24,600,000 Multi-Plex expansion		1 - 2,500,000 East Area Linear Wetland Ph. 2				
		1 - 29,000,000 Wolf Creek High School		1 - 5,500,000 Womacks/Gregg St. Alignment Project				

33-22	2-Mar-22	4801 Westbrooke Road	R-1M	Residential	Hot Tub
34-22	2-Mar-22	5558 Prairie Ridge Avenue	R-2	Residential	Hot Tub
35-22	3-Mar-22	65 Broadway Village Mobile Home Park (4922 Womacks Road)	R-MHP	Residential	Mobile Home Placement
36-22	3-Mar-22	69 Broadway Village Mobile Home Park (49822 Womacks Road)	R-MHP	Residential	Mobile Home Placement
37-22	4-Mar-22	4906 Broadway Avenue	C-1	Commercial	Interior Renovations Ensuite Addition to Master Bedroom
38-22	8-Mar-22	42 Stanford Boulevard	R-1M	Residential	Basement Reno
39-22	8-Mar-22	93 Valley Crescent	R-1S	Residential	Basement Reno
40-22	11-Mar-22	4500 Blackfalds Crossing Way Unit 620	C-2	Commercial	Interior Tenant Improvements
41-22	11-Mar-22	86 Pine Crescent	R-1M	Residential	Basement Reno
42-22	11-Mar-22	66 Woodbine Avenue	R-1M	Residential	Basement Reno
43-22	14-Mar-22	86 Pine Crescent	R-1M	Residential	Shed & Deck
44-22	14-Mar-22	5821 Panorama Drive	R-1M	Residential	Basement Reno Change in Use/Occupancy and Interior Tenant Improvements
45-22	15-Mar-22	6017 Parkwood Road Unit 305	C-2	Commercial	Sign
46-22	15-Mar-22	6017 Parkwood Road Unit 305	C-2	Commercial	Shed
47-22	15-Mar-22	62 McKay Place	R-MHP	Residential	SFD
48-22	15-Mar-22	10 Valmont Street	R-1S	Residential	SFD
49-22	15-Mar-22	49 Valmont Street	R-1M	Residential	SFD
50-22	17-Mar-22	97 Maclean Close	R-1M	Residential	SFD
51-22	21-Mar-22	36 Camille Gate	R-1M	Residential	Detached Garage & Deck Extension
52-22	22-Mar-22	33 Maclean Close	R-1M	Residential	Basement Reno
53-22	24-Mar-22	149 Wellington Close	R-1M	Residential	Detached Garage
54-22	25-Mar-22	5049 Parkwood Road Unit 2	C-2	Commercial	Temporary Flag Signage
55-22	28-Mar-22	5424 Blackfalds Industrial Way	I-2	Industrial	Wall Mounted Signs x 2
56-22	29-Mar-22	63 Morris Court	R-1M	Residential	SFD
57-22	29-Mar-22	176 Paramount Crescent	R-1M	Residential	Basement Reno
58-22	31-Mar-22	4820 Westbrooke Road	R-1M	Residential	Basement Reno



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL REPORT**

MEETING DATE: April 12, 2022

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: Blackfalds Protective Services Monthly Report - March 2022

BACKGROUND:

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION:

The attached documents are a combination of activities occurring during the month of March for Municipal Enforcement, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS:

None

Attachments:

- *Municipal Enforcement Statistics - March 2022*
- *Speed Sign Stats - March 2022*

Approvals:



CAO Myron Thompson



Department Director/Author



Blackfalds Protective Services

March 2022 Monthly Report

Protective Services

Town of Blackfalds Municipal Enforcement:

March was a busy month for Officers, with call volume increasing they were still able to focus on proactive enforcement and education initiatives. Approximately 15 combined hours were spent in school zones. Of concern is that we are still seeing vehicle passing school busses stopped with red lights flashing, 3 violation tickets were issued during the month for these infractions

63 municipal files were opened and investigated. Officers continued to work with the public works department assisting in the removal of vehicles off the street for snow clearing, 3 vehicles were towed throughout the month related to snow removal. 12 Animal control files were opened 11 of these relating to dogs mostly being running at large and complaints of barking. 11 files were opened associated to the traffic bylaw with 4 dealing with snow on sidewalks and 7 abandoned vehicles. Eight files were opened under the Community Standards Bylaw, with 4 relating to Noise, 3 Unsightly Premise and one Bullying complaint. Officers assisted the RCMP on 4 separate files throughout the month.

Two joint forces traffic enforcement operations were held in the town with cooperation from Blackfalds RCMP Detachment, Blackfalds ITU, Lacombe County Peace Officers, and Blackfalds Municipal Enforcement. Following the Alberta Traffic Safety calendar these focussed on seatbelts and aggressive drivers, in total 20 violation tickets were issued.

Parking complaints were down this month receiving only 7 complaints. Three vehicles were towed and impounded as abandoned vehicles during this time, attempts to contact owners were made however unsuccessful.

The Animal Control Officer continued to do many patrols throughout the community and in one instance assisted the RCMP where they required a dog to be looked after due to the owner having a medical emergency.

With the assistance of Public Works, overnight truck parking signage on Parkwood Road was moved, parking is now permitted on Parkwood from the north end of the hotel parking lot to the entrance of Tim Hortons on the west side of the road. Parking violations have been issued to trucks not complying with the signage provided.

On February 22nd, Community Peace Officer Joe Croken was recognized for his service, receiving the 12-year Provincial service medal, which was presented by Mayor Hoover.

The two Red Deer College practicum students completed their time with the department, and once again this was a successful partnership with the college we look forward to future placements.

One municipal enforcement officer and the D/Chief attended an AFRRCS radio programming course and are now trained to do this work locally.



Blackfalds Protective Services

March 2022 Monthly Report

Two officers attended a Traffic Stop tactics training course and were successful in completion of this.

Violation tickets issued

In total 130 violation tickets were issued during the month of March, 93 of these were through our E-ticketing system in the vehicles, 37 were issued to registered owners in the mail. Total violation fines issued during the month was \$32,528.

44 tickets were issued under the Use of Highway and Rules of the Road Regulations, 70 violations were issued under the Traffic Safety Act, 10 under the Vehicle Equipment Regulation, 1 under the Operator Licensing and Vehicle control Regulation, 2 under the Traffic Bylaw, as well as 3 under the Animal Control Bylaw.

Speed Signs:

During the month of March speed signs were placed on Park Street West bound and Vista Trail South Bound.

Park Street WB:

The total vehicle count, February 28 to April 1st was 43,686. The average speed recorded was 42 kmh. Attached is the statistics summary report for this period.

Vista Trail South Bound:

The total vehicle count from February 28 to April 1st, was 51,270. During this time the average speed was 52 kmh.

Attached is the statistics summary report for this period.

- *Municipal Enforcement Month End Report attached.*
- *SB Broadway Avenue Statistics Summary Report attached.*
- *NB Parkwood Drive Statistics Summary Report attached.*

Blackfalds Fire Rescue

During the month of March, the three recruits continued their NFPA 1001 Level 1 training with the City of Lacombe recruits. We have hosted two weekends of practical training for the recruits doing search and rescue along with forcible entry.

The results of the Driver/Pump Operators course held in October were received and the members were all successful. Marks were received back for the Hazmat course, and everyone (9) were also successful.

Wildland equipment is back in service and ready for grass fire season.



Blackfalds Protective Services

March 2022 Monthly Report

Partech has provided a demo Rescue strut which officers will be using to practice with vehicles in the back of the Protective Services lot to see if it fits the needs for vehicle extrication.

A Zoom meeting was held with Fort Garry Fire Trucks discussing the pre-build of the new fire truck.

The department is actively looking for new recruits for the department as the overall economy has affected the number of members we have.

It was a busy March with call volume picking up as a result the department responded to twenty-three incidents.

A summary of the types of incidents for March is included.

Fire Department – January 2022 – INCIDENT SUMMARY – PAGE 1 of 1

Call #	Date	Incident Type	Dispatch Event #	Location	RCMP #	MAFP 1244
0027	2	MEDICAL	202203021755	Corp Limits	N/A	EMS
0028	3	MOTOR VEHICLE INCIDENT	202203031614	Lacombe County	YES	N/A
0029	3	MOTOR VEHICLE INCIDENT	202203031703	Lacombe County	YES	N/A
0030	3	MOTOR VEHICLE INCIDENT	202203031749	Lacombe County	YES	N/A
0031	4	MOTOR VEHICLE INCIDENT	202204031143	Corp Limits	YES	EMS
0032	5	MEDICAL	202203051341	Corp Limits	YES	EMS
0033	5	MEDICAL	202203051405	Corp Limits	N/A	EMS
0034	7	MEDICAL	202203071347	Corp Limits	N/A	EMS
0035	10	ALARM	202203100928	Corp Limits	N/A	N/A
0036	13	ALARM	202203131228	Corp Limits	N/A	N/A
0037	13	ALARM	202203131044	Lacombe County	N/A	N/A
0038	13	ALARM	202203131721	Corp Limits	N/A	N/A
0039	16	MOTOR VEHICLE INCIDENT	202203161524	Corp Limits	YES	EMS
0040	18	FIRE ILLEGAL BURN	202103181002	Corp Limits	N/A	N/A
0041	19	MUTUAL AID	202203190221	Mutual Aid Lacombe County Hwy 2	YES	EMS
0042	19	MOTOR VEHICLE INCIDENT	202203191150	Corp Limits	YES	EMS
0043	19	MOTOR VEHICLE INCIDENT	202203191237	Corp Limits	YES	EMS



Blackfalds Protective Services

March 2022 Monthly Report

0044	20	CO ALARM	202203200748	Lacombe County	N/A	N/A
0045	20	MUTUAL AID	202203200808	Lacombe County	N/A	N/A
0046	21	MUTUAL AID	202203212049	Lacombe County	N/A	N/A
0047	22	ALARM	202203221439	Corp Limits	N/A	N/A
0048	30	GAS LEAK	202203302052	Corp Limits	N/A	N/A
0049	30	ALARM	202203301030	Corp Limits	N/A	N/A

Occupational Health & Safety

The Near Miss program was discussed at the March Managers meeting Safety moments as well continue to be presented during these meetings. Managers were reminded that safety starts at the top encouraging everyone to report near misses or incidents no matter how small.

Managers were reminded of the need to have employee representatives at Joint Health and Safety meetings as this is a requirement under the act to have at least equal to or more employee representatives than manager representatives.

D/Chief Elder/Manger Morrison attended a Planning and Development unit meeting and provided information and instruction in Corepoint on completing formal and field level hazard assessments.

D/Chief Elder attended the CIVIC center and helped with inspection of the building as required under the OHS Act.

March 15th the Joint Health and Safety Meeting was held.

RCMP

The RCMP in Blackfalds statistics are currently not available.

The RCMP Detachment has worked alongside partners in two Joint Force traffic operations this month, both being very successful and involving Lacombe County, RCMP ITU, and Municipal Enforcement.

RCMP Provincial Traffic Services

The RCMP Traffic Unit during the month of March participated in two Joint Force traffic Operations within Blackfalds these focussed on occupant restraint and Distracted Driving.

Assisted Blackfalds RCMP in several files throughout the month as well.



Blackfalds Protective Services

March 2022 Monthly Report

Emergency Management

Manager Morrison has continued to work on an emergency tabletop exercise to be completed with town staff on April 20th, 2022, to ensure compliance with provincial regulations.

March 16th, Manager Morrison attended the LREMP Agency Meeting which was held in Eckville. AEMA representative (Brian Boutin) was present, and the annual review of the Emergency Management programs was completed.

LREMP continues to work towards a full-scale exercise planned for **October 26th, 2022**, this year, which will involve all communities within the LREMP partnership. The exercise will be designed to test the ESS plan which was recently updated.

March 1st and 2nd four staff attended the ICS 200 training which took place in Lacombe.

MONTH END Statistics from Occurred Date: 3/1/2022 12:00:00AM to 3/31/2022 11:59:59PM

Municipal Reports/Files

Count of Incident Types



1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS	2
1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS	1
1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 1.5 M OF ACCESS TO A GARAGE/DRIVEWAY/PRIVATE ROAD/VEHICLE CROSSWAY OVER SIDEWALK	1
1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF A FIRE HYDRANT	1
1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY : PLACE SNOW/ICE/DIRT/OTHER OBSTRUCTION ON A HWY	1
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE	3
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY	1
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY	3
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: BULLYING	1
3 LAND USE BYLAW	1
Total:	15

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS: 2 3%

Municipal Reports/Files

1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 1.5 M OF ACCESS TO A GARAGE/DRIVEWAY/PRIVATE ROAD/VEHICLE CROSSWAY OVER SIDEWALK: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF A FIRE HYDRANT: 1 1%

1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY : PLACE SNOW/ICE/DIRT/OTHER OBSTRUCTION ON A HWY: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE: 3 4%

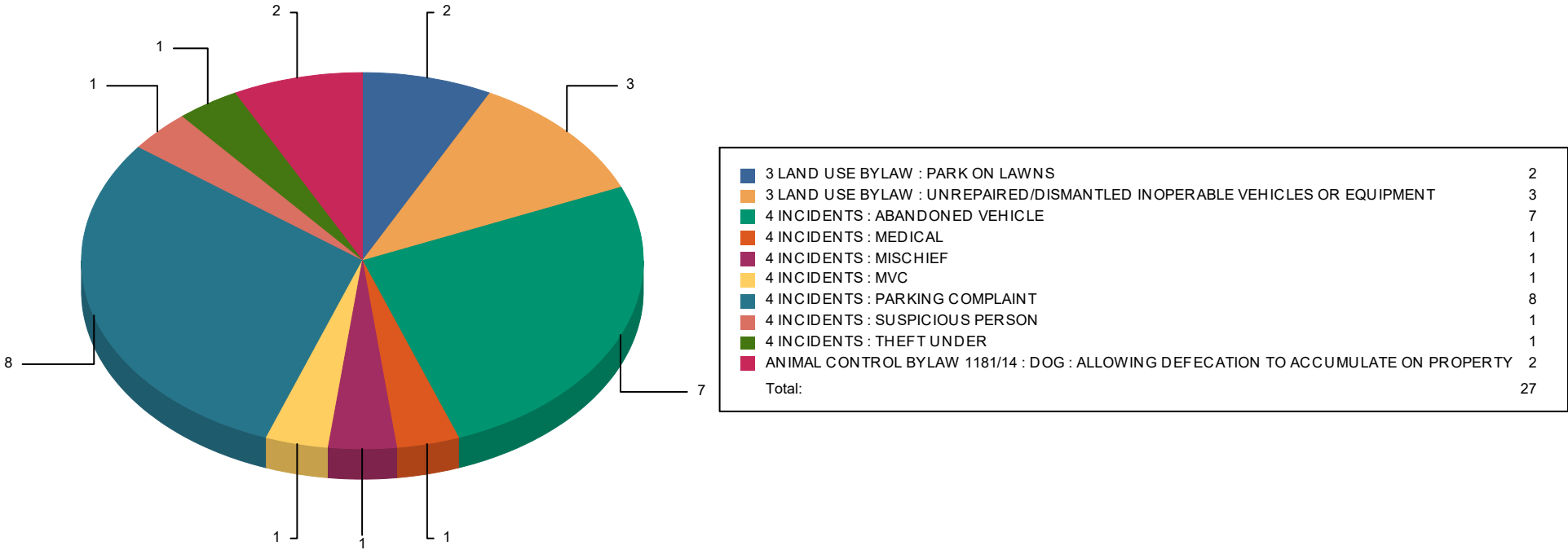
2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY: 1 1%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY:
3 4%

2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: BULLYING: 1 1%

3 LAND USE BYLAW: 1 1%

Count of Incident Types



3 LAND USE BYLAW : PARK ON LAWNS: 2 3%

3 LAND USE BYLAW : UNREPAIRED/DISMANTLED INOPERABLE VEHICLES OR EQUIPMENT: 3 4%

4 INCIDENTS : ABANDONED VEHICLE: 7 10%

4 INCIDENTS : MEDICAL: 1 1%

Municipal Reports/Files

4 INCIDENTS : MISCHIEF: 1 1%

4 INCIDENTS : MVC: 1 1%

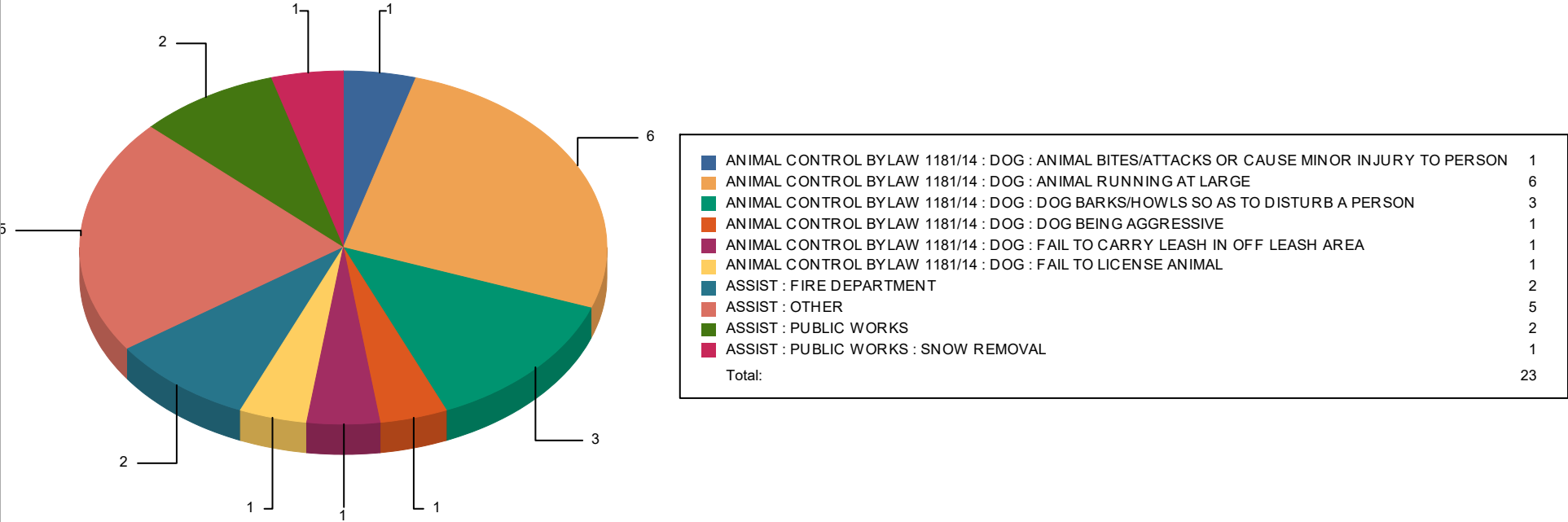
4 INCIDENTS : PARKING COMPLAINT: 8 11%

4 INCIDENTS : SUSPICIOUS PERSON: 1 1%

4 INCIDENTS : THEFT UNDER: 1 1%

ANIMAL CONTROL BYLAW 1181/14 : DOG : ALLOWING DEFECATION TO ACCUMULATE ON PROPERTY: 2 3%

Count of Incident Types



ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO PERSON: 1 1%

ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE: 6 8%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON: 3 4%

ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BEING AGGRESSIVE: 1 1%

Municipal Reports/Files

ANIMAL CONTROL BYLAW 1181/14 : DOG : FAIL TO CARRY LEASH IN OFF LEASH AREA: 1 1%

ANIMAL CONTROL BYLAW 1181/14 : DOG : FAIL TO LICENSE ANIMAL: 1 1%

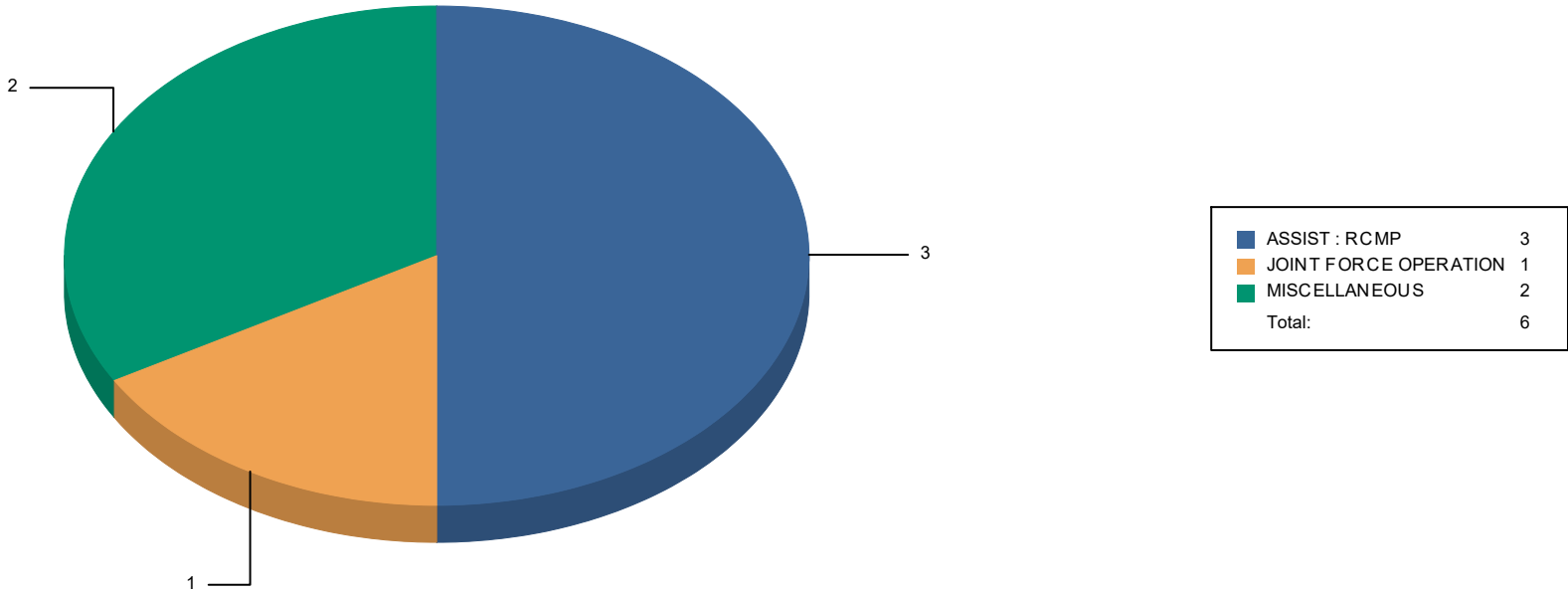
ASSIST : FIRE DEPARTMENT: 2 3%

ASSIST : OTHER: 5 7%

ASSIST : PUBLIC WORKS: 2 3%

ASSIST : PUBLIC WORKS : SNOW REMOVAL: 1 1%

Count of Incident Types



ASSIST : RCMP: 3 4%

JOINT FORCE OPERATION: 1 1%

MISCELLANEOUS: 2 3%

Municipal Reports/Files

Grand Total: 100.00% Total # of Incident Types Reported: 71

Statistics Summary Report

Technician Name: administrator

Location: Park St WB

Report Period: 2022-02-28 to 2022-04-01

Address: Park St WB, Blackfalds

Total Vehicle Count: 43,686

Speed Limit: 40

Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	130	19	87	67 %	11	58	42	10
01-02	101	14	53	52 %	11	58	38	10
02-03	90	13	51	57 %	5	81	41	10
03-04	163	23	106	65 %	19	65	42	10
04-05	724	103	530	73 %	6	72	44	10
05-06	1,678	240	1,182	70 %	5	67	43	10
06-07	3,868	553	2,655	69 %	5	75	42	10
07-08	4,018	574	2,741	68 %	5	71	43	10
08-09	2,626	375	1,849	70 %	5	75	43	10
09-10	2,348	335	1,625	69 %	5	73	43	10
10-11	2,617	374	1,856	71 %	5	65	43	10
11-12	2,745	392	1,904	69 %	5	79	43	10
12-13	2,735	391	1,831	67 %	5	78	42	10
13-14	2,807	401	1,885	67 %	5	68	42	10
14-15	2,749	393	1,835	67 %	5	74	42	10
15-16	2,885	412	1,963	68 %	5	71	43	10
16-17	3,021	432	2,146	71 %	5	79	43	10
17-18	2,667	381	1,868	70 %	5	71	43	10
18-19	2,128	304	1,351	63 %	6	67	42	10
19-20	1,543	220	918	59 %	6	79	41	10
20-21	924	132	544	59 %	8	79	41	10
21-22	607	87	374	62 %	7	66	42	10
22-23	321	46	224	70 %	9	61	44	10
23-24	191	27	111	58 %	8	66	42	10
	43,686	6,241	29,689	66 %	7	71	42	10

Countyby Speed Bins

Speed	Count
0...5	50
5...10	152
10...15	203
15...20	193
20...25	380
25...30	1,074
30...35	2,633
35...40	9,312
40...45	15,852
45...50	9,656
50...55	2,997
55...60	943
60...65	190
65...70	33
70...75	11
75...80	6
80...85	1
Total:	43,686

Generated on April 2, 2022 at 9:09 AM

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Statistics Summary Report

Technician Name: administrator

Location: Vista Tr SB

Report Period: 2022-02-28 to 2022-04-01

Address: Vista Tr SB, Blackfalds

Total Vehicle Count: 51,270

Speed Limit: 50

Hour	Total Vehicles	Average Vehicles	Total Violations	% Violations	Min. Speed	Max. Speed	Avg. Speed	85% Speed
00-01	208	30	115	55 %	21	77	52	12
01-02	178	25	102	57 %	20	82	52	12
02-03	227	32	91	40 %	14	100	50	12
03-04	302	43	176	58 %	12	79	52	12
04-05	848	121	516	61 %	19	89	53	12
05-06	2,478	354	1,733	70 %	14	82	54	12
06-07	4,830	690	3,188	66 %	12	77	53	12
07-08	4,885	698	3,082	63 %	11	83	53	12
08-09	3,251	464	2,033	63 %	7	81	53	12
09-10	2,651	379	1,560	59 %	10	78	52	12
10-11	2,882	412	1,678	58 %	10	84	52	12
11-12	3,183	455	1,944	61 %	5	84	52	12
12-13	3,062	437	1,869	61 %	5	98	52	12
13-14	3,203	458	1,909	60 %	5	87	51	12
14-15	3,248	464	1,890	58 %	5	79	52	12
15-16	3,580	511	2,275	64 %	7	92	53	12
16-17	3,416	488	2,135	63 %	10	99	53	12
17-18	2,747	392	1,760	64 %	13	86	53	12
18-19	1,973	282	1,132	57 %	16	77	52	12
19-20	1,446	207	809	56 %	14	82	52	12
20-21	1,029	147	566	55 %	15	90	51	12
21-22	814	116	468	57 %	14	88	52	12
22-23	506	72	276	55 %	13	84	52	12
23-24	323	46	176	54 %	17	92	51	12
	51,270	7,323	31,483	59 %	12	85	52	12

Countyby Speed Bins

Speed	Count
0...5	15
5...10	13
10...15	37
15...20	126
20...25	209
25...30	225
30...35	291
35...40	908
40...45	4,139
45...50	13,824
50...55	16,050
55...60	11,182
60...65	3,289
65...70	676
70...75	207
75...80	49
80...85	17
85...90	7
90...95	3
95...100	3
Total:	51,270

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**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: April 12, 2022

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: BOLT KPI Report Information - March 2022

BACKGROUND:

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020 ultimately ending the BOLT regional partnership ceasing operational service on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with procurement of a service contractor, purchase of a wheelchair accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for five-day service from 6:00 am to 8:00 pm with many more boarding options for our residents and visitors within town and one stop at the Kingston Hub at the north end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. Our new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

DISCUSSION:

The first page of the report shows the March stats and associated mapping, while the remainder of the pages outlines the trending comparison since start of the year. The data dates are highlighted in the white box on the left side of each sheet for reference.

At the end of May 2022, we will be adding sister stops on the opposite side of all the existing virtual and physical stops. These stops on the opposite side of the roadway will allow more efficient routing of the vehicle also more convenience to our riders to customize their stop locations. Proper notification will be provided to the public, our website map will be updated and the riders will get notified of their final stop within 15 mins of the planned pick up time.

ADMINISTRATIVE RECOMMENDATION:

- | |
|-----------------------------------------------------|
| 1. That Council accepts this report as information. |
|-----------------------------------------------------|



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

ALTERNATIVES:

- 1) That Council refer this item back to Administration for more information.

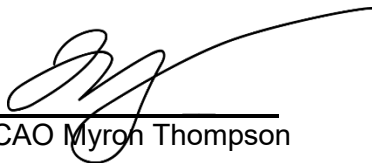
FINANCIAL IMPLICATIONS:

None.

Attachments:

- *March 2022 monthly report and yearly trending report*

Approvals:



CAO Myron Thompson

Department Director/Author

Program

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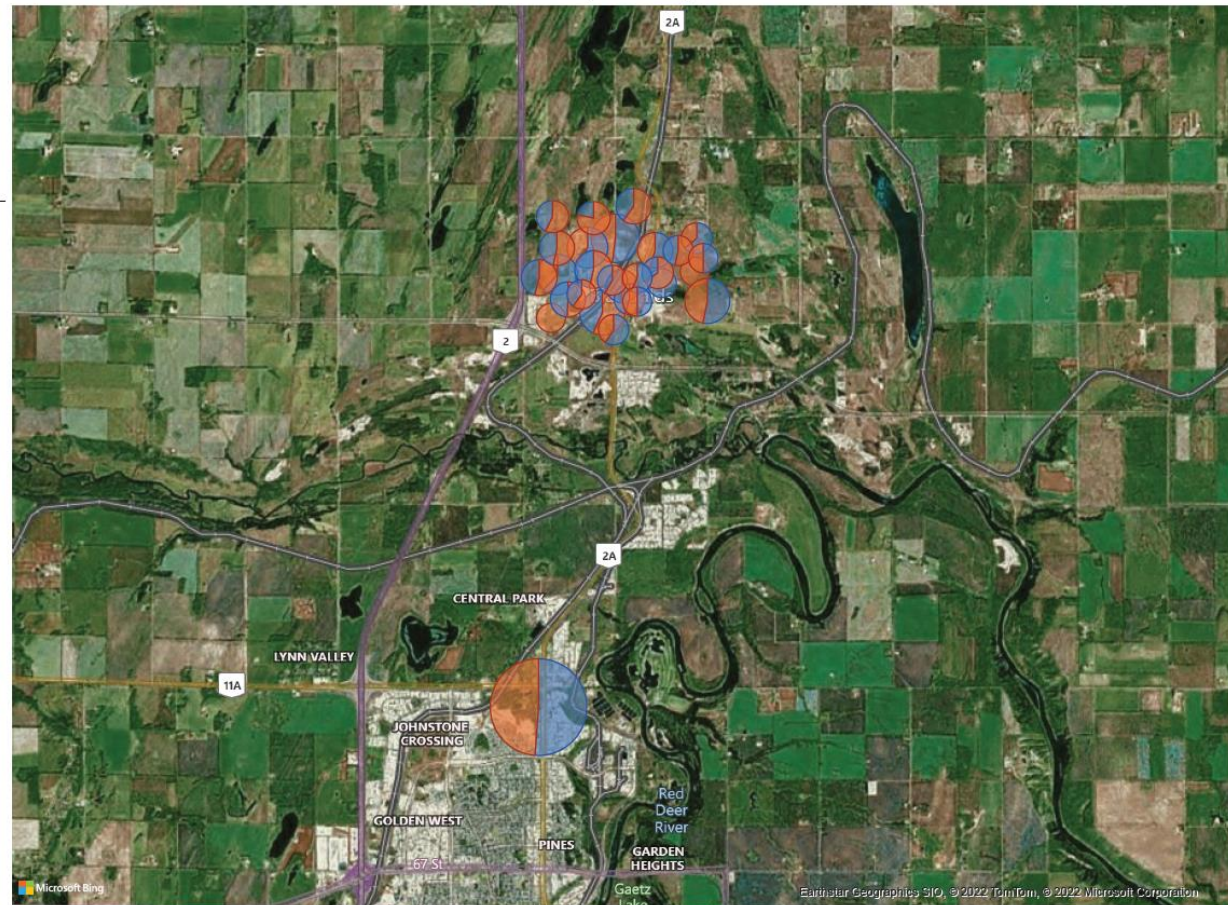
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Date

01/01/2022 31/03/2022



● Dropoff ● Pickup



Monthly KPI Metric Summaries Report

Blackfalds

Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search
Mar 2022	34	5	29	15.5	591	527	56%	2.4	92%	4.8	0%	1	6%	2%	16
Feb 2022	31	4	27	12.6	419	390	50%	2.6	86%	4.9	0%	0	1%	1%	8
Jan 2022	31	9	22	11.1	363	344	40%	2.3	83%	4.9	0%	0	2%	1%	3
Dec 2021	29	3	26	9.9	326	286	36%	2.3	74%	4.9	0%	0	2%	2%	4
Nov 2021	31	5	26	13.3	450	412	46%	2.5	84%	4.8	0%	0	1%	0%	3
Oct 2021	32	8	24	9.4	344	301	45%	2.5	82%	4.9	0%	2	1%	0%	2
Sep 2021	27	7	20	9.1	280	247	45%	2.4	74%	4.9	0%	0	1%	1%	2
Aug 2021	28	8	20	5.0	164	141	27%	2.1	71%	4.8	1%	0	2%	0%	1
Jul 2021	22	8	14	6.9	173	151	24%	2.1	67%	4.9	0%	0	0%	0%	0
Jun 2021	23	5	18	10.6	256	243	40%	2.2	78%	4.9	0%	0	1%	1%	1
May 2021	23	6	17	8.0	195	183	26%	2.2	84%	4.9	0%	0	1%	0%	1
Apr 2021	23	5	18	9.2	228	212	37%	2.2	83%	4.9	0%	0	1%	0%	3
Mar 2021	22	6	16	12.4	299	273	45%	2.1	82%	5.0	0%	0	2%	0%	1
Feb 2021	17	6	11	9.6	172	163	21%	2.1	83%	5.0	1%	0	1%	0%	0
Jan 2021	26	8	18	8.3	234	217	33%	2.2	86%	5.0	0%	2	0%	1%	0
Dec 2020	21	4	17	8.4	203	177	26%	2	82%	5.0	0%	0	1%	1%	0
Nov 2020	30	11	19	9.2	299	276	40%	2.2	87%	5.0	0%	2	3%	1%	2
Oct 2020	27	12	15	9.2	266	249	43%	2.2	78%	5.0	0%	3	6%	4%	1
Sep 2020	36	33	3	5.9	228	212	44%	2.2	69%	4.9	0%	5	3%	4%	7
Aug 2020	3	3	0	1.3	4	4	0%	-	43%	4.7	0%	0	0%	0%	0

Program

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Date

01/01/2022

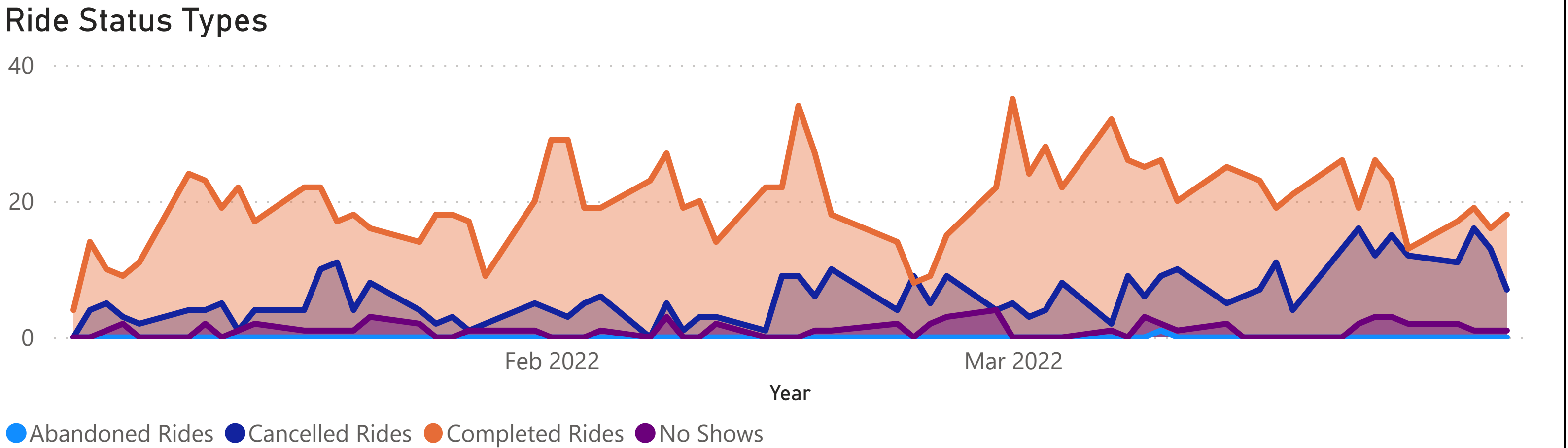
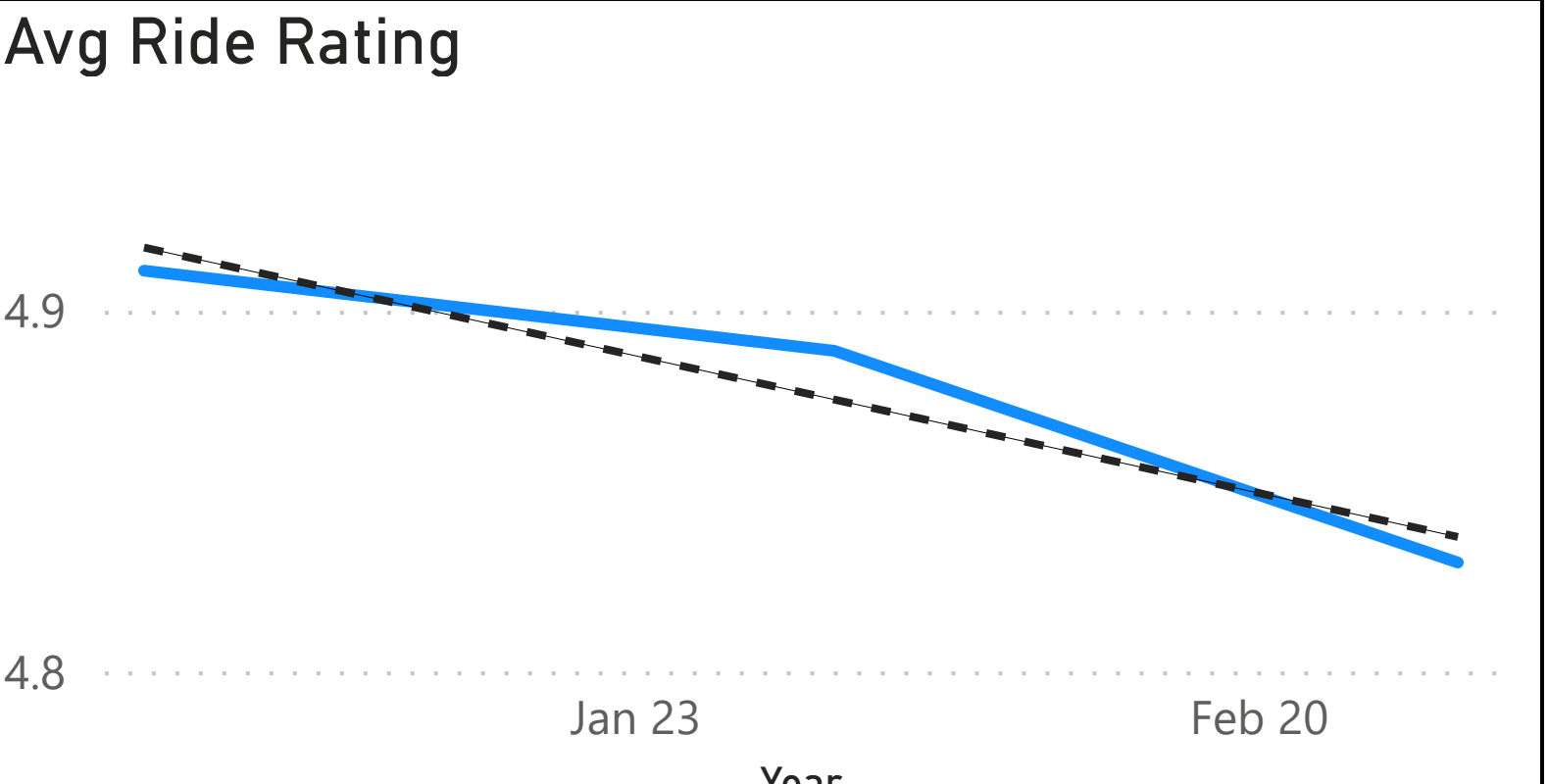
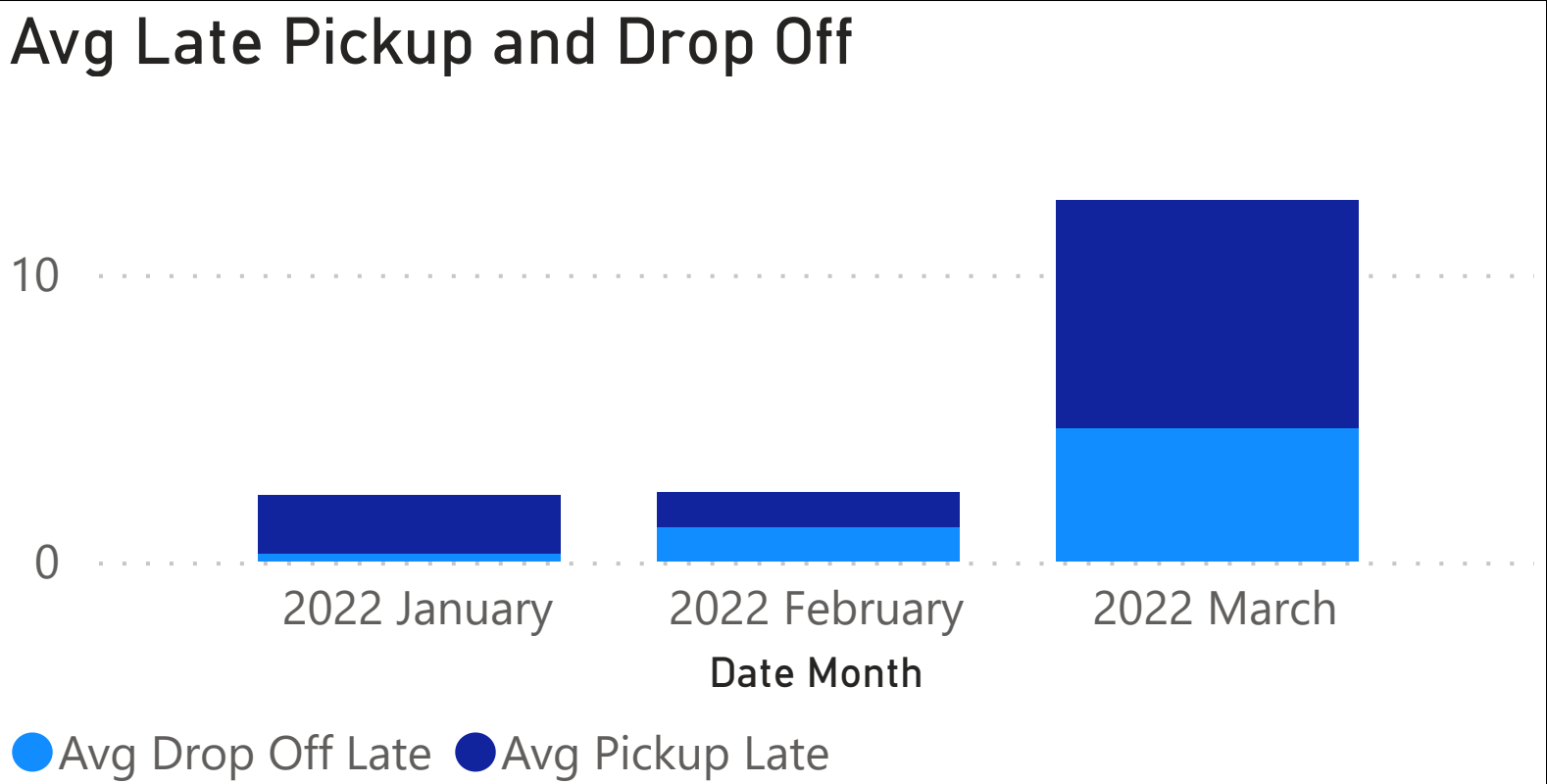
31/03/2022

1261

Completed Rides

4.86

Avg Ride Rating



Year	2022						
Month	January						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Show
Blackfalds	0.29	2.04	4.91	0	86	344	2
Total	0.29	2.04	4.91	0	86	344	2

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Program

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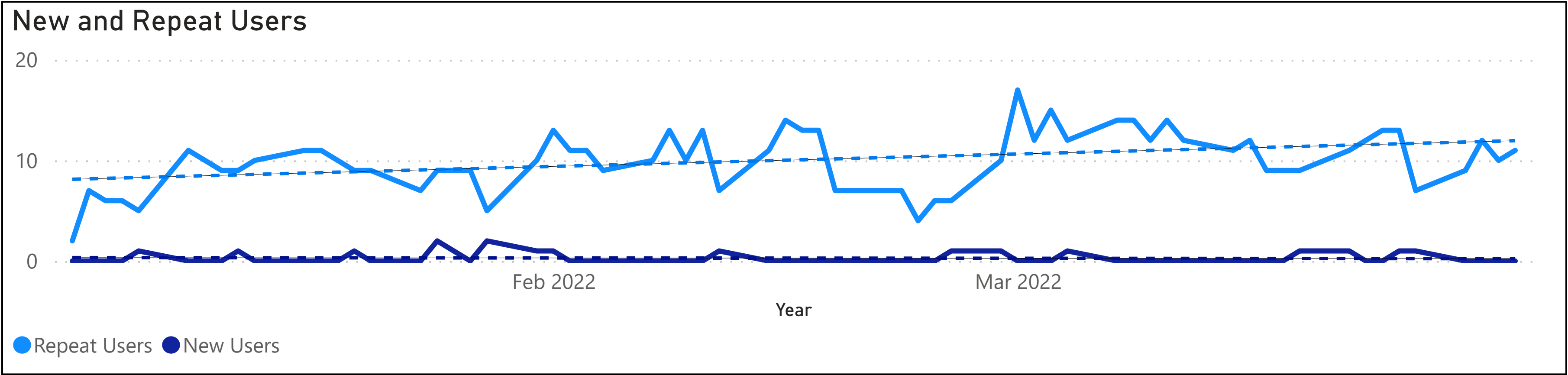
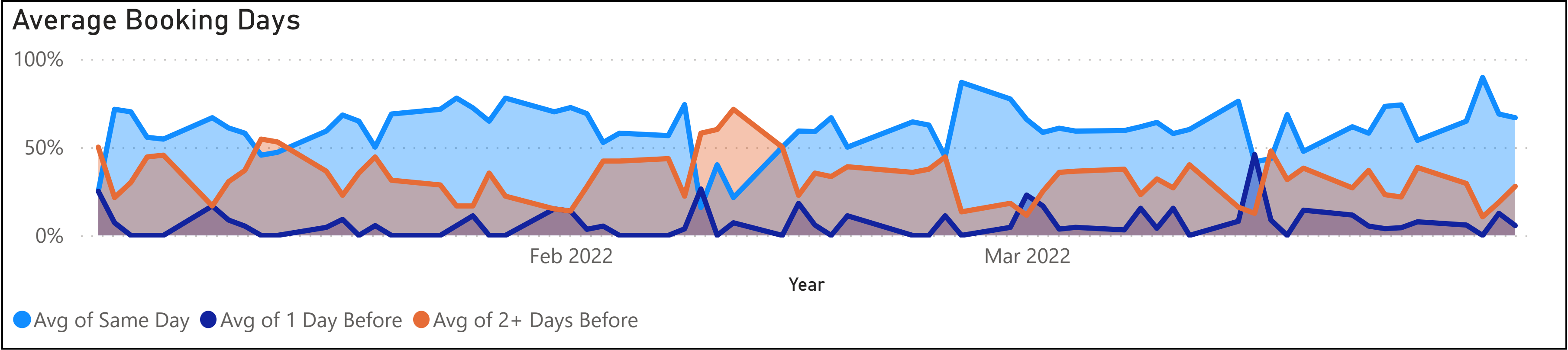
Date

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31/03/2022

10.54

Avg Actual Trip Duration (min)



Year	2022				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	61.2%	7.5%	31.2%	18	632
Total	61.2%	7.5%	31.2%	18	632

Program

☒ Blackfalds

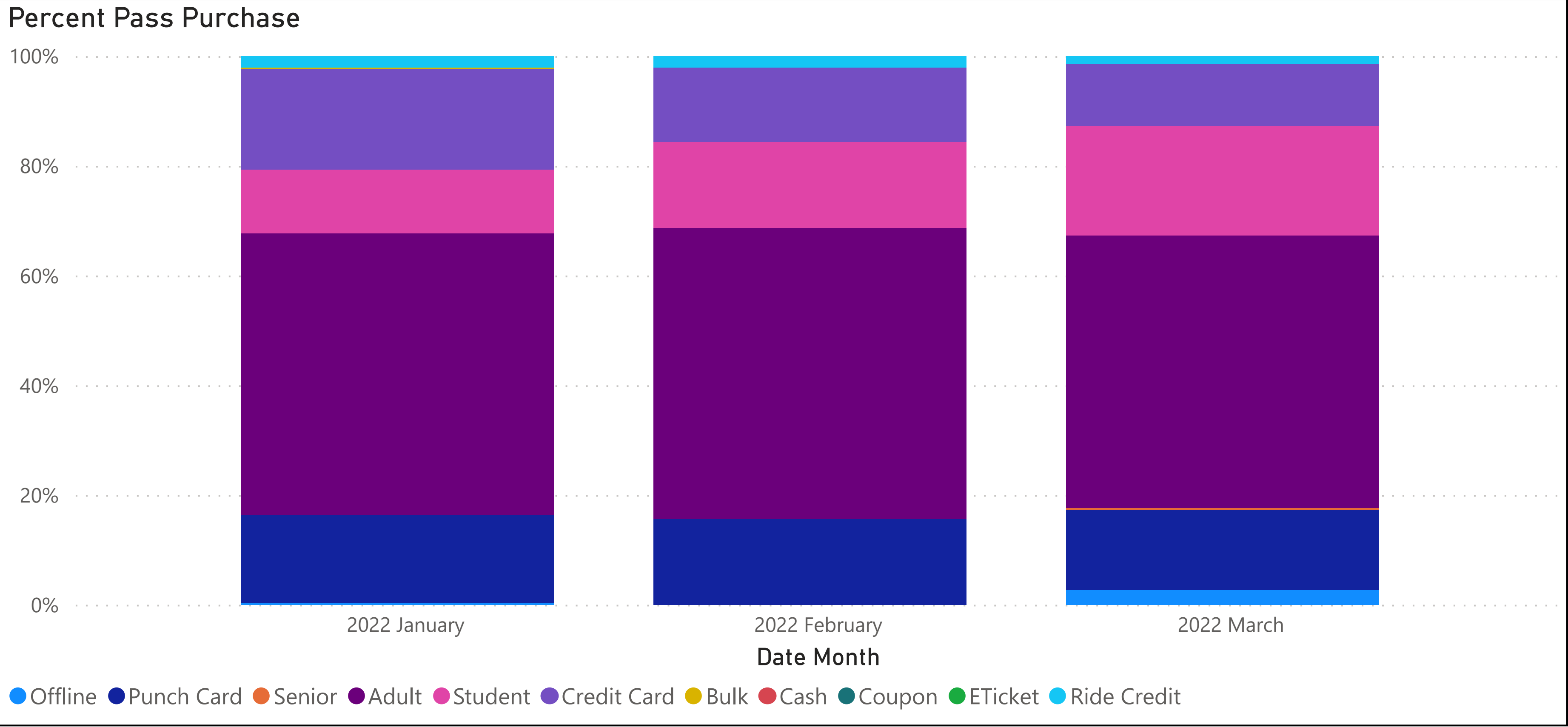
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Date

01/01/2022

31/03/2022



Year	2022														
Month	January												February		
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	Avg Offline	Avg Punch C	
Blackfalds	0%	16%	0%	51%	12%	18%	0%	0%	0%	0%		2%	0%	0%	1
Total	0%	16%	0%	51%	12%	18%	0%	0%	0%	0%		2%	0%	0%	1

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Program

☒ Blackfalds

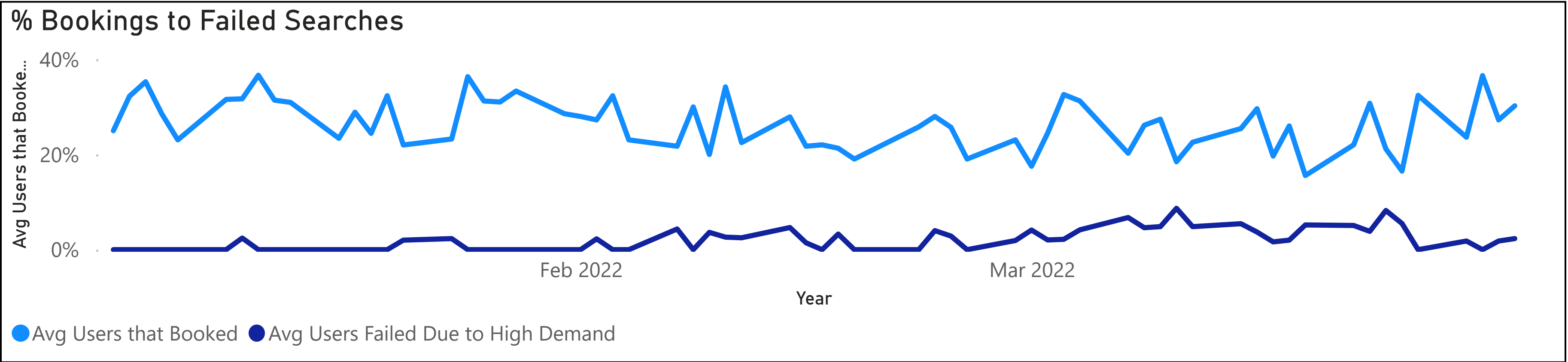
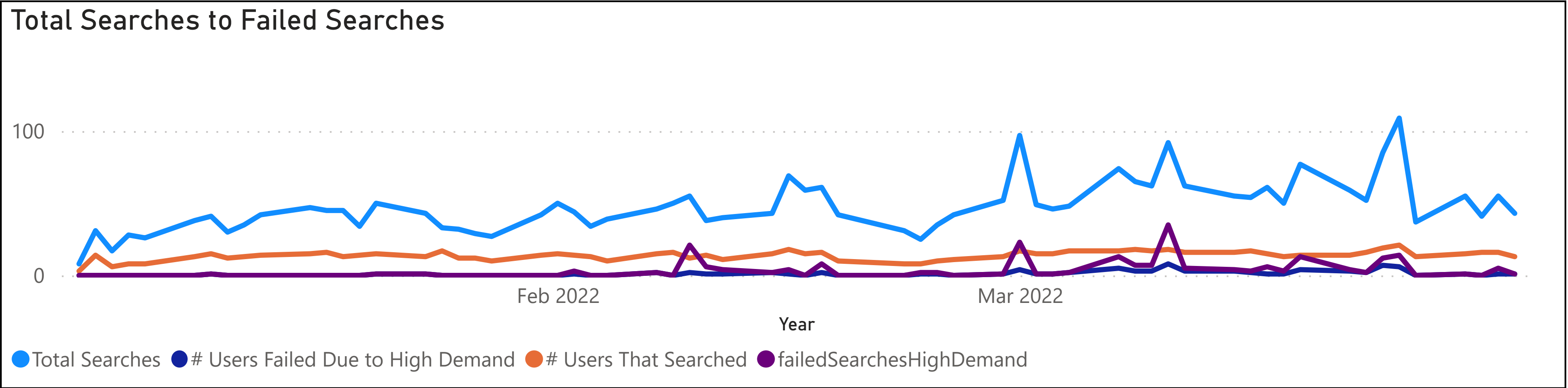
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Date

01/01/2022

31/03/2022



Year	2022				
Month	January				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demanc
Blackfalds	723	3	257	29%	0%
Total	723	3	257	29%	0%

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Program

☒ Blackfalds

ServiceDay

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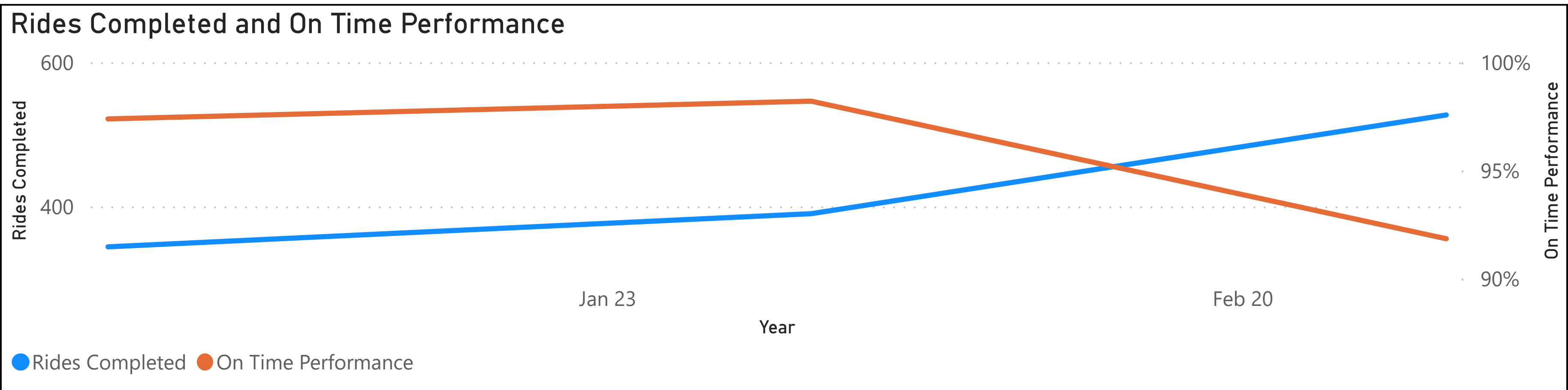
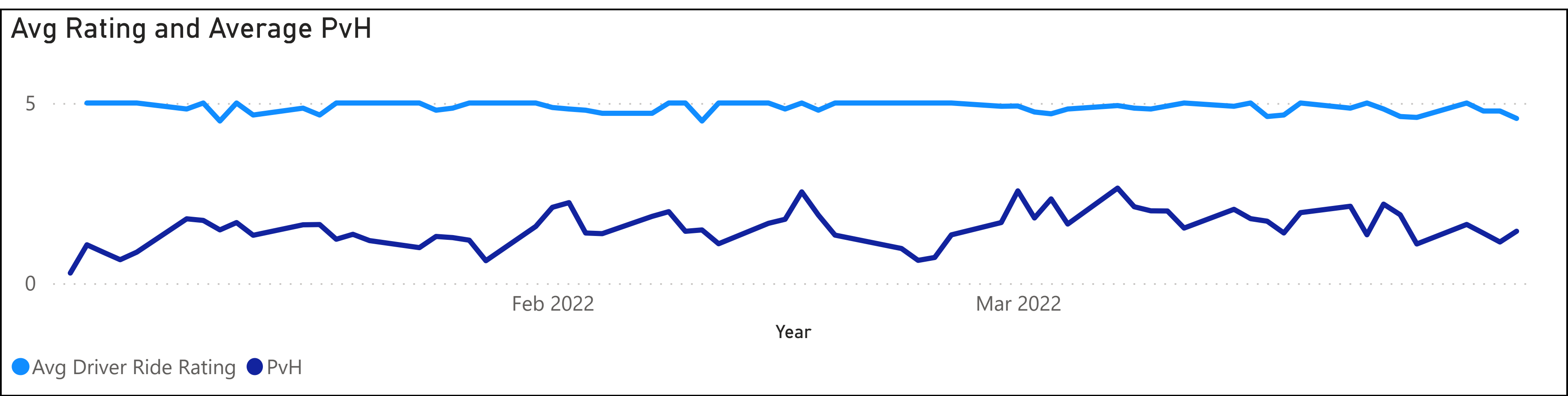
Date

01/01/2022

31/03/2022

95.32%

On Time Performance



Year	2022							
Month	January				February			
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	Rides Completed	Avg Driver Ride Rating	PvH	On Time Perform
Blackfalds	344	4.91	1.23	97.38%	390	4.89	1.55	98
Total	344	4.91	1.23	97.38%	390	4.89	1.55	98

Program

☒ Blackfalds

ServiceDay

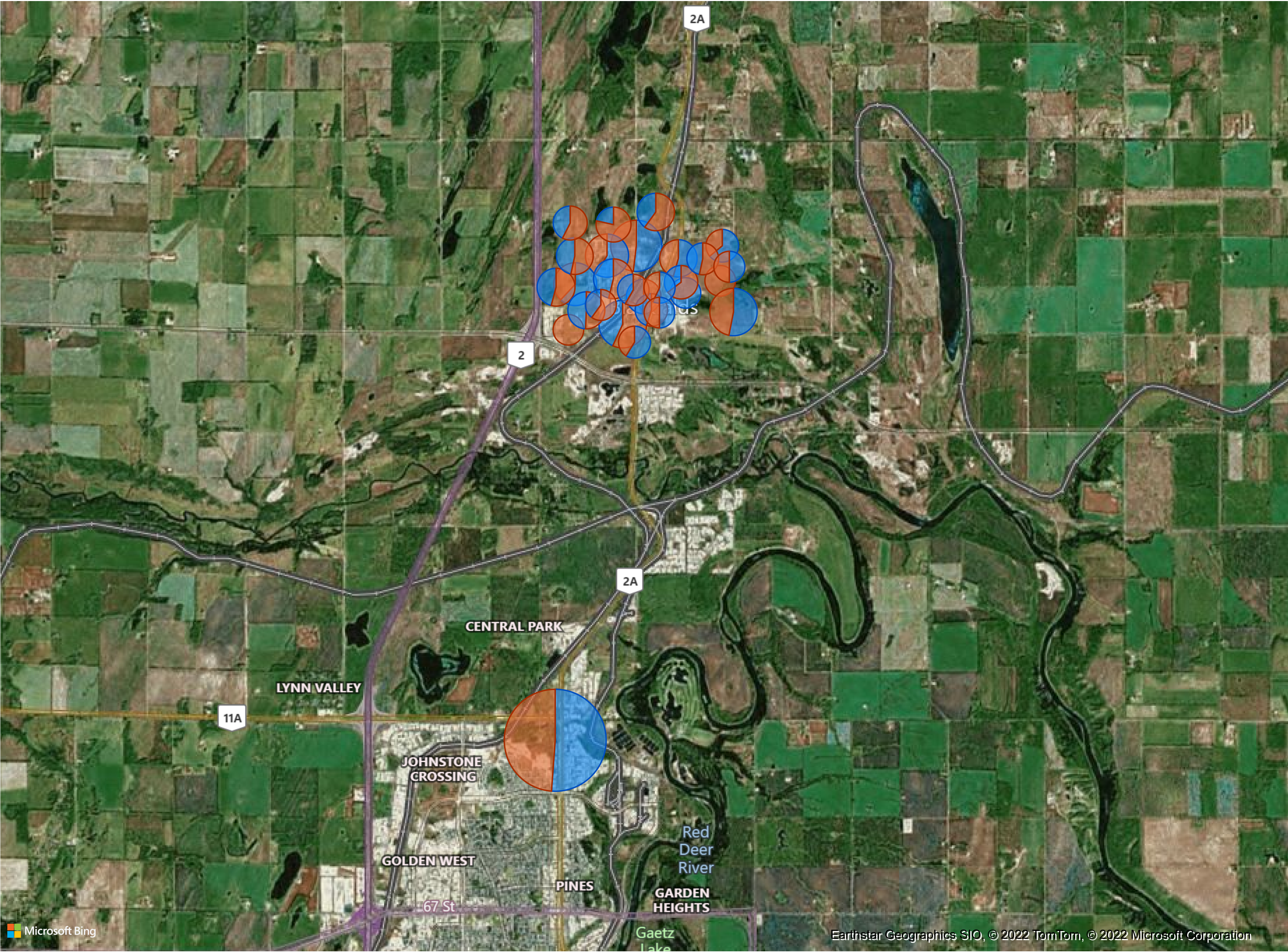
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- ☐ Sat

Date

01/01/2022 31/03/2022



● Dropoff ● Pickup



Program

☒ Blackfalds

ServiceDay

☐ Sun

☐ Mon

☐ Tue

☐ Wed

☐ Thu

☐ Fri

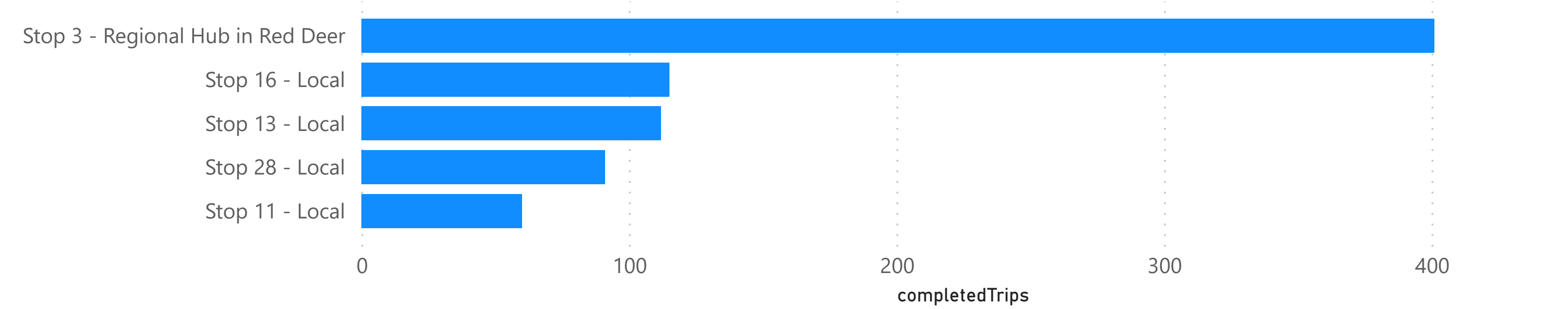
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Date

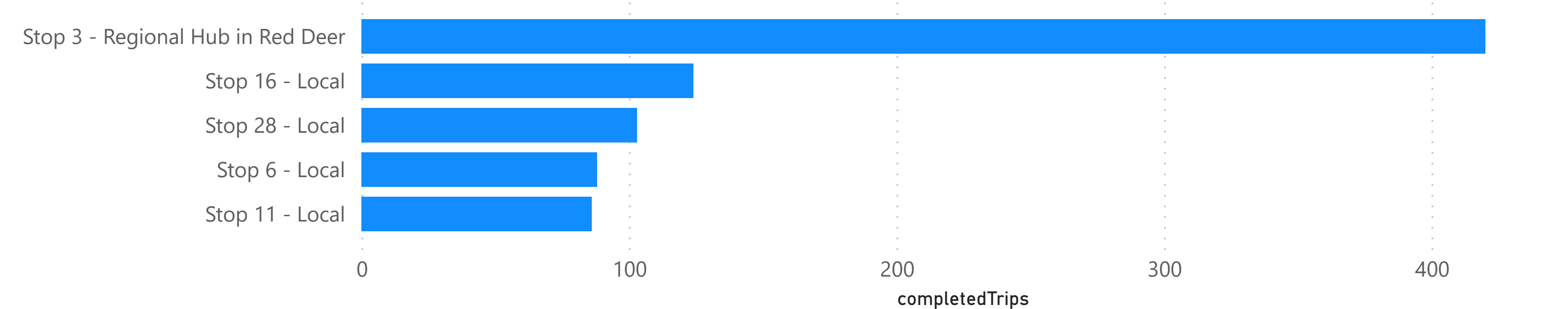
01/01/2022

31/03/2022

Top 5 Pickup Locations



Top 5 Drop Off Locations



stopName	Dropoff	Pickup	Total
Stop 1 - Regional Hub West Blackfalds	49	57	106
Stop 10 - Local	2	3	5
Stop 11 - Local	86	60	146
Stop 12 - Local	11	40	51
Stop 13 - Local	85	112	197
Stop 14 - Local	5	7	12
Stop 15 - Local	10	7	17
Stop 16 - Local	124	115	239
Stop 17 - Local	22	22	45
Total	1261	1261	2522



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING MARCH 24, 2022

TOWN OF ECKVILLE – NURSE PRACTITIONER PROGRAM

Following a presentation to Council on February 28, 2022, from the Wolf Creek Primary Care Network, a request was made by the Town of Eckville to participate in the Nurse Practitioner Program. The Town of Eckville asked Lacombe County to provide an annual funding contribution of \$33,500 over a three-year term to offset costs required to support a Nurse Practitioner for the Town of Eckville and the surrounding area.

A motion that Lacombe County participate in the Nurse Practitioner Program proposed by the Town of Eckville by contributing \$10,000 in annual funding towards this program for a three-year period did not receive the approval of Council.

RC(1) CITY OF LACOMBE

Council approved resolutions to contribute up to \$175,388 to the City of Lacombe's annual capital projects at the Lacombe Memorial Centre, Kinsmen Aquatic Centre, and Gary Moe Sports Arena. Lacombe County will fund this contribution from the Recreation Capital Assistance Reserve.

In addition, Council approved a contribution of up to \$20,000 toward the City of Lacombe's Columbarium expansion at the Lacombe Fairview Cemetery, which will be funded through the Cemetery Capital Reserve.

LACOMBE COUNTY VISION, GOALS & RESULTS

On March 8 and 9, 2022, Lacombe County Council participated in a Strategic Planning Workshop to develop a new strategic plan for the four-year period of 2022-2025.

With the completion of the workshop, the consultant has now compiled the Draft Vision, Goals and Results developed from the thoughts, ideas and input of Council from the workshop.

Council approved the Vision, Goals and Results as revised, and directed the County Manager to move forward with developing the Lacombe County Strategic Plan 2022 to 2025.

POLICE ADVISORY COMMITTEE

Lacombe County Council voted in favour of becoming a member of the Blackfalds RCMP Detachment/Red Deer County Police Advisory Committee. Reeve Barb Shepherd was appointed as the Lacombe County representative to the Committee, and Councillor Dwayne West was appointed as the alternate.

PARKING FEES FOR SUNBREAKER COVE/SANDY POINT

Council defeated a motion to include a provision in the fee schedule for parking and launching at the Sunbreaker Cove boat launch and Sandy Point Beach and boat launch; that County citizens be exempt from paid parking by providing ratepayers free seasonal parking passes; and that one terminal be available at Sunbreaker Cove boat launch and Sandy Point Beach and boat launch for people who cannot pay for parking with a cell phone.

By resolution of Council, an annual parking pass for the Sunbreaker Cove boat launch and Sandy Point Beach and boat launch will be implemented as follows:

Beach Parking Fees \$ 120
Boat Launch & Parking Fees \$ 160
Boat Launch Fees - \$ 80

A motion that an exemption be offered for County ratepayers to allow for a free parking/launching pass for up to two license plates per ratepayer did not receive Council approval.

A motion to amend the above noted resolution to one license plate per ratepayer did not receive Council approval.



WHERE PEOPLE ARE THE KEY

BYLAW NO. 1364/22 – SYLVAN LAKE COMMUNAL SEWAGE

This spring, Blissful Beach and the Slopes subdivision connected to the Sylvan Lake Communal Sewage System. Council read Bylaw No. 1364/22, which is required for these communities to deliver wastewater to the Commission's system. Bylaw No. 1364/22 revises the wastewater rates for Blissful Beach residents and establishes the wastewater rate for residents of The Slopes.

Council approved first, second and third reading of Bylaw No.1364/22 - Sylvan Lake Communal Sewage Services.

RED DEER RIVER WATERSHED ALLIANCE (RDRWA)

A presentation by the RDRWA on the Watershed Management in the Red Deer River Basin was received for information.

LIGHTCATCH APP PRESENTATION

A presentation regarding the Lightcatch App was received for information and the County Manager was directed to prepare a report for presentation at a future Council meeting with regard to the Lightcatch App and the proposal from Lightcatch for support (use) by Lacombe County.

Next Regular Council Meeting is
Thursday, April 14, 2022 - 9:00 a.m.

Next Committee of the Whole Meeting is
April 5, 2022 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



City of Lacombe

COUNCIL HIGHLIGHTS

March 28, 2022

2. Review of Agendas

2.2 Consent Agenda

Council approved the consent agenda package, which included Councillor Reports, Administrative Reports, Commission, Board and Committee Reports, the adoption of the previous meeting's minutes, and the Council Mailbox.

6. Requests for Decision

6.1 Community Standards Review

Administration requested direction from Council regarding amendments to the Community Standards Bylaw 468.

Council's Strategic Plan includes a tactic under 'Supporting Community Safety' to review the Community Standards Bylaw 468. Areas proposed for Council consideration include:

- Trees in alleys and over sidewalks
- Classification of weeds to be enforced through the bylaw
- Length of grass/weeds
- Vegetation in sidewalks
- Noise from commercial snow clearing
- Unsightly premises enforcement

Also included is consideration to develop amendments to the Responsible Animal Ownership Bylaws 469 to allow enforcement on school grounds, in conjunction with creating Joint Use Planning Agreements with area school boards.

Engagement for the updated bylaw will include information boards for discussion at the 2022 Spring Trade Show, the City's Social Media channels, the creation of the email communitystandards@lacombe.ca, and the insertion of information into the bi-weekly City Pages in the local newspaper.

Council accepted the Community Standards Review as information

6.2 On Street Patio Policy

Administration proposed an update to the "On-Street Patio Policy" (61/256.01 2022PO) in response to operational items identified during the 2020-2021 patio season.

Two areas for improvement were noted for an update to the Policy. First, adding a statement preventing blockage of emergency access features or utilities (such as storm drainage) during patio construction and operation. Secondly, the update allows sidewalk bistro table sets for businesses that may not want a full patio but would like to offer a smaller amount of outdoor seating on the public sidewalk.

Council approved the updated On-Street Patio Policy 61/256.01 2022PO effective March 28, 2022, as amended, and rescinded the existing On-Street Patio Policy 61/256.01 2020PO.

6.3 Land Development Investor Engagement

Administration presented the process used to engage prospective land developers.

The Land Development Investor Engagement: Administrative Directive is intended to:

- Document a process that demonstrates the City's commitment to creating an environment conducive to investment and development
- Build upon (and improve) the City's reputation in the development community as an investment jurisdiction of choice
- Provide an opportunity for the municipality to participate in conceptual level discussions with the developer
- Foster creativity and innovation to remove barriers and explore opportunities
- Promote positive relationship building between the developer and staff

Council accepted the Land Development Investor Engagement: Administrative Directive as information.

6.4 Affordable Housing Steering Committee (Terms of Reference Amendment)

Council established the Affordable Housing Steering Committee as a Committee of Council at their June 28, 2021, meeting.

The terms of reference mention the committee's size and the need to represent a cross-section of community interests. Administration recommended an amendment to include permanent representation for Lacombe & District Family and Community Support Services (FCSS) on the committee.

Council approved the revised Affordable Housing Steering Committee Terms of Reference as presented.

8. In Camera

8.2 Legal (FOIP Section 16)

Council approved the Vesta Energy Ltd. proposal to purchase the exclusive naming rights to the Eastside Recreation Area as presented and directed Administration to finalize the seven-year agreement.

****The next scheduled Council Meetings:***

-Monday, April 11, 2022 – Regular Council Meeting at 5:30 p.m. – City Hall

-Monday, April 25, 2022 – Regular Council Meeting at 5:30 p.m. – City Hall

TOWN OF BLACKFALD
ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE
MEETING MINUTES
MONDAY, FEBRUARY 7, 2022

An Economic Development & Tourism Advisory Committee (EDTAC) meeting was held Monday, February 7, 2022 via MS Teams.

MEMBERS PRESENT

Member Robert Hogan
Member Ken Hubbard
Member Craig Schroh
Member Ray Olfert
Member Alvin Melton
Councillor Brenda Dennis
Councillor Marina Appel
Mayor Jamie Hoover
Executive Assistant Kalina Van Winssen
Economic Development Officer Christopher Johnson

MEETING CALLED TO ORDER

The meeting was called to order at 7:04 p.m.

AGENDA APPROVAL

Councillor Dennis moved to approve the agenda as amended by adding item 3.5 EDTAC budget and 3.6 meeting attendance.

CARRIED UNANIMOUSLY

BUSINESS

Digital Service Squad

- A grant was approved through Community Futures, in partnership with Business Link, Community Futures Central Alberta, Sylvan Lake and the Town of Bentley.
- Instead of one part-time position, there will be three full-time positions. There is more coverage using these partnerships.
- Letters have been sent out to businesses, along with marketing via Facebook and Instagram.
- There are ten members signed up in Blackfalds, along with some in the surrounding area. These are both home and commercial based businesses.
- There is a limit of 32 participants for the Town of Blackfalds.
- This is for people with no digital experience, or those who want to look further at analytics and SEO.
- Chris noted that they are focusing on hiring youth who have digital marketing experience.

- Chris will email out the job description to the members of the Committee.

Welcome Video

- Chris noted that BHPARC has undertaken an initiative to create a welcome video. It was for attraction of physicians and other healthcare workers.
- The video was created as a welcome video for attraction and retention of all kinds of people – businesses, residents, etc. A contractor was hired to create this video and complete it.
- Chris played the video for the Committee.
- The video can be spliced to make different videos to be geared towards different areas of Blackfalds life.
- Chris will send out the video link for the Committee's review.

Affordable Housing Assessment

- Chris noted that FCSS, Ec. Dev. And Planning and Development have been working together to put together a memorandum on affordable housing. This information will be used to be brought to Council and goals can be noted, possibly a Committee could be formed on this initiative.
- Affordable housing focuses on low income, not seniors housing.
- Lacombe Foundation oversees this in the region.
- This document includes property in town that is not governed by the Lacombe Foundation, average family income, and compares data to how much affordable housing Blackfalds currently has. This could potentially impact the MSP or Economic Development Strategic Plan.
- Chris shared the work he had done so far on the memorandum.

Economic Development Week - May 9 - 13

- Chris noted that there is a request to have Council proclaim this week from May 9 – 13.
- This will be promoted through EDA. There are no planned activities yet, but we will continue what was done through small business week. There will be some business appreciation activities that can be run and the Committee will be asked for their thoughts.

EDTAC Budget

- Chris displayed and provided an overview of the Economic Development Budget for review by the Committee.
- Chris reviewed the travel and educational opportunities.
- Discussion was held on the rebranding initiative.
- Discussion was held on the conferences that will be attended by Chris, including ICSC.
- Chris noted that his budget was cut by \$7500, and wanted to know if there was support from EDTAC to attend the conferences.

Member Olfert moved that Chris bring ICSC and EDA Experience attendance back to Council for formal budget approval.

MOTION CARRIED.

Meeting Attendance

- Chris noted that there is a member that has been missing for three meetings, as the Terms of Reference notes that they forfeit their member-at-large position.
- Ken suggested that Chris reach out and ensure that members who have been frequently missing meetings are interested in remaining on EDTAC.

ROUND TABLE

- Discussion was held on the new business that is working on recycling materials in Blackfalds will now be located in Lacombe County due to a change in their lease.
- Discussion was held on developing the space north of CO-OP, however there is no power to the site. Getting the easements to allow natural gas to come to the property is a slow process.
- Chris noted that he is in talks with chain restaurants for the area, daycares, a cannabis operator and a brewery operator that wants to come to Blackfalds.
- After the Grind was closed and sold to Youth Unlimited. Youth Unlimited is looking at a variety of options.
- Chris is working on a CRM platform to have a list of all the businesses contact information. Emails have gone out on the Digital Service Squad.

INFORMATION

Attendance at Junior A Hockey Games

- Chris noted that we are averaging 300 attendees per home game.

New Businesses

- Chris shared a list of the new business licences from 2021.
- Some licences are one-day licences.

Local Intel

- Local Intel has added a quality of life tool, which is embedded on the Town of Blackfalds website.
- There is now a community profile which shows different areas of the community profile. Change the colours to the branding for the Town.
- Chris reviewed the Ec Dev website and the various profiles and information it provides.

MINUTES

Member Schroh moved the minutes from December 13, 2021 be accepted as presented.

MOTION CARRIED.

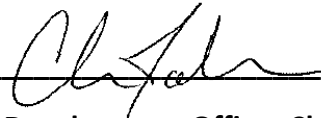
ADJOURNMENT

The meeting was adjourned at 9:04 p.m.

Next meeting: March 14, 2022

A handwritten signature in black ink, appearing to read "Denise Sumner", written over a horizontal line.

Chairperson Denise Sumner

A handwritten signature in black ink, appearing to read "Chris Johnson", written over a horizontal line.

Economic Development Officer Christopher Johnson



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: April 12, 2022

PREPARED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: 2021 Report to the Community

BACKGROUND:

Each year the Town produces a report to the Community, and it is now completed and ready for distribution throughout the Town. The report to the Community has reverted back to the full information booklet highlighting the achievements of the Town in 2021.

DISCUSSION:

The report will be made available via the Town's website (Under Publications) and a limited number of printed copies available for pick up at the Civic Centre. Promotion through the social media channels will also be available.

The report has highlighted the following items:

- Completion of the Eagle Builders Centre and the Service Credit Union Public Library
- Census results of a population reaching over 11,000
- Newly elected Council
- Additional Health options for residents with the arrival of the Apollo Health Centre

ADMINISTRATIVE RECOMMENDATION:

1. That Council accepts this report as information.

ALTERNATIVES:

- 1) That Council refer this item back to Administration for more information.

FINANCIAL IMPLICATIONS:

There will be minimal printing cost for the 50 – 100 hard copies.

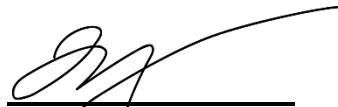
Attachments:

- *2021 Report to Community*



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

Approvals:



CAO Myron Thompson



Department Director/Author



TOWN OF BLACKFALDS

REPORT TO THE COMMUNITY

2021

BLACKFALDS
ALBERTA



Town Staff Appreciation
BBQ | August 2021

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MAYOR & COUNCIL MESSAGE

2021 is another year to put in Blackfalds' record books. Despite various setbacks, facility closures, and fatigued staff, we persevered, got through it together, and were able to complete multiple projects, host virtual and scaled-back events, improve services such as welcoming a new medical clinic, and grow community programs.

One of the most exciting things that took place this past year was the 2021 Fall Election and the impressive number of voters that turned up to have their say on who they would like to represent them. I am excited to start my first term as Mayor, and I'm happy to welcome, and welcome back, new members of Council.

I want to thank everyone who has reached out and shared their thoughts and concerns with me. As Mayor and Council, we are here to serve you and hope to continue on past successes, learn from our mistakes, and grow community pride.

As we look forward to the next four years, we hope for life to return to normal and enjoy visits with our neighbours and friends, meet and eat at our exceptional local restaurants, and have fun at many community events.

The opening of the Eagle Builders Centre will bring many opportunities for community gatherings and is an excellent venue for tradeshow, entertainment, and cultural events that will contribute to Blackfalds' spirit, economy, the standard of living and maintain our reputation of being a great place to live, work and play!



Mayor of Blackfalds **Jamie Hoover**

Jamie Hoover

CAO MESSAGE

It was another challenging year as we began the year with new hope and the reality of yet another wave of the pandemic drew us back to a cautionary tale.

COVID-19 continued to play a dominant role in our lives in 2021, with variants pushing positive case numbers up to record levels as the year concluded.

This impacted several facilities, services and staff, particularly the Abbey Centre as operations were severely impacted for the first half of the year.

As a municipality, we continued to work together in protecting the health and wellbeing of all staff and residents. Even though we were diligent in our efforts, we experienced a number of COVID positive cases among staff. This led to a shortage of employees in

many areas of the Town, with most departments being affected in some way.

Staff and management have done a tremendous job in maintaining our operations by working together and taking on extra duties to ensure the most crucial duties were completed.

The Town of Blackfalds continues to ensure we are all following restrictions put in place by the Province. I am proud to report that staff are adapting and continue to ensure that operations are functioning smoothly while providing essential services within these restrictions.



Myron Thompson, CAO
Town of Blackfalds



Myron Thompson, Town of Blackfalds Chief Administrative Officer (CAO) has been serving the Blackfalds community for the last 8 years with over 30 years of experience in municipal administration.

He enjoys the challenges and variety of projects that come with the municipal sector and is proud of the many accomplishments the Town of Blackfalds has achieved.



2021

We celebrated a number of milestones in 2021. Let's look back at some of the highlights of the year.

THE OPENING OF THE **EAGLE BUILDERS CENTRE**

On Nov.19, 2021 following some minor delays due to supply chain issues the Eagle Builders Centre (EBC) welcomed the public and the inaugural season for Blackfalds very own Junior A hockey club the “Blackfalds Bulldogs”.

The EBC serves as an important community hub providing a much needed second ice surface and a new expanded library.

The new arena seats 1,400 and includes regular seating and various unique seating options.

The facility boasts a grand lobby entrance, multiple meeting rooms, retail spaces, and easy access to the second ice surface and library.

The lower bowl is the perfect venue for hosting the winter season’s junior hockey games but multi-seasonal events such as concerts, trade shows, and other large scale events.

The grand lobby area includes the box office, Bulldogs merchandise retail and a holistic clinic.

On the second floor you will find the concession plus various bars and pop up concession areas. Its family friendly atmosphere is complimented with the Optimist Club of Blackfalds’ mini rink where future hockey players can try out their hockey skills.

If you haven’t had a chance to visit this amazing facility, you are missing out!

Visit the website
blackfalds.ca/EBC

for more information.



THE NEW SERVUS CREDIT UNION PUBLIC LIBRARY

The Servus Credit Union Public Library, is a 12,000 sq. ft. bright and welcoming space that will support the community's growing arts and culture industry.

The new space boasts two levels, multiple meeting rooms, added youth programming and kids areas and a highly anticipated outdoor learning centre which will open in 2022.

After outgrowing its old location, the new library now meets the necessary square footage needed for its growing population.

One of the largest in central Alberta, the library is a member of the Parkland Regional Libraries, a cooperative of 50 libraries.

For more information or to get a free membership, visit the website at www.blackfaldslibrary.ca.

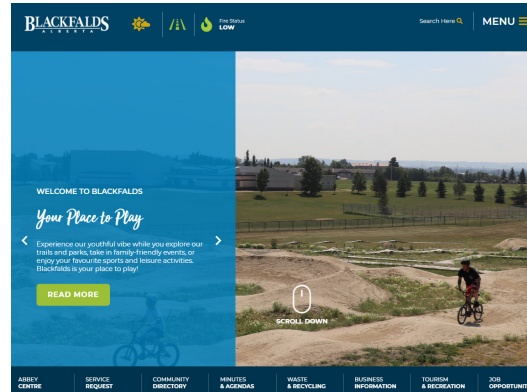


POPULATION HITS NEW HIGH



The Town of Blackfalds continues to be a destination for young families and the young at heart, as is demonstrated in the most recent Municipal Census conducted, resulting in an updated population of 11,015.

The increase of 890 is an 8.8% increase over the last three years; an average of 2.93% annually.



THE LAUNCH OF A NEW WEBSITE

After a year of research, hard work and dedication, the Town officially launched a new website in summer of 2021.

With a new vibrant and fresh interface, the website is the prime information source for the Town and aims to increase public engagement and raise awareness of Town programs, events, and services.

For anything Town-related, be sure to visit www.blackfalds.ca.

OPENING OF NEW HEALTH CENTRE



Due to the exceptional work and commitment of the Blackfalds Health Professionals Attraction & Retention Committee (BHPARC), the community welcomed Dr. Kauchali and his team at the opening of the new Apollo Health Centre.

The clinic is located in the Aspen Aurora Centre on Broadway Ave. and their staff are ready to serve you. New patients are welcome!

2021 OPERATING BUDGET

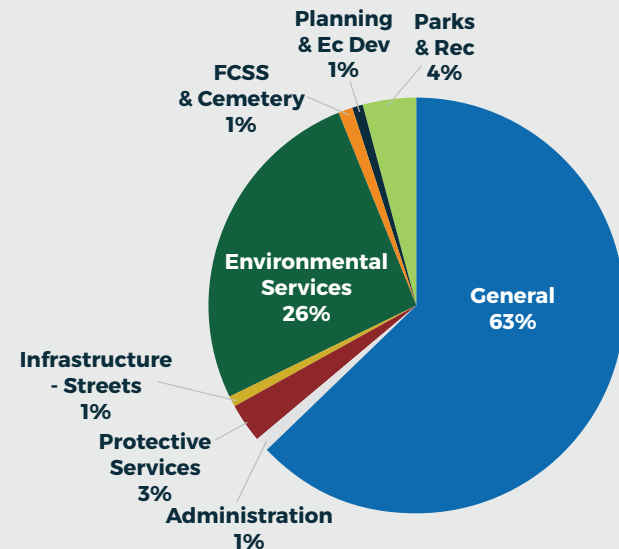
In compliance with the Municipal Government Act (MGA), Administration provided a three-year operational budget projection to Council in November of 2020.

Despite the challenges of an uncertain economic climate and the impacts of the COVID-19 pandemic, the municipality remains in a good financial position and continues to advance capital projects that continue to stimulate the economy.

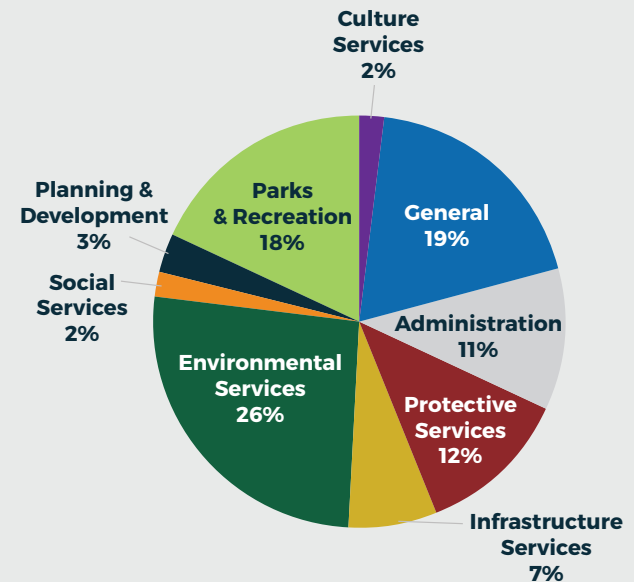
The Town continues to maintain capital reserves, pay down debt, and maximize investments. By maintaining an updated 10-year funded capital plan will help ensure that capital plans remain practical and sustainable and remain fiscally responsible when planning new developments.

**The 2021 Operating Budget
totalled \$27,728,620,
a decrease of \$917,370 in 2020.**

2021 Operating Revenue



2021 Operating Expenses



ECONOMIC DEVELOPMENT & TOURISM

Despite the economic challenges in 2021, the business community continued a growth trajectory with the addition of 76 new business licenses.

We welcome recent startups such as Lehma Massage and Wellness, Pharmasave Blackfalds, The Pizza Boxx, Mullets Barbershop, and Phoenix Event Management.

The Town of Blackfalds is also pleased to welcome the addition of Apollo Health Centre located in the Aspen Aurora Centre.

The Blackfalds Summer Market returned with successful attendance by both vendors and visitors.



Economic Development launched its Tourism and Business newsletter, and is an added tool to keep business and residents up to date on all economic development and tourism initiatives in Town. You can also visit the website www.blackfalds.ca/business.

Town Council formally adopted the Economic Development and Tourism Strategy, a strategic plan that outlines the vision of economic development and tourism sustainability for the Town of Blackfalds over the next decade.



PLANNING & DEVELOPMENT

2021 brought some significant staffing changes to the Planning and Development department as two senior positions were vacated.

We welcomed our new Planning & Development Manager in late September, and two current staff were promoted to more senior positions.

A comprehensive update of the Town's Land Use Bylaw, the primary tool to regulate all uses and development standards within the Town of Blackfalds was developed, and the updated Land Use Bylaw will be presented to Council for adoption in 2022.

The department generated some positive initiatives that created confidence in our local economy despite the overall provincial and national economic conditions:

- The annexation initiated by the land owner of the parcel that surrounds and includes the Mary & Cliff Soper Natural Area.
- Continued dialogue between Town staff and local developers to create new and ancillary area structure plans.
- 234 permits were processed in 2021 with a total value of 21.917M.
- Staff are consulting with both the Public and Catholic school boards as plans for two new schools were announced.



INFRASTRUCTURE SERVICES

Infrastructure Services Department is comprised of the public works' Environmental Services and Transportation Services Department, asset management and GIS, engineering, and environmental management.

Services include maintaining roads, sidewalks, water, sewer, stormwater, environmental, and regulatory management.

Out of **4,500 TONS OF WASTE** collected, the Town diverted **700 TONS OF RECYCLING AND YARD WASTE** from the landfill in 2021.



Milestones of 2021 include:

- Completion of the Environmental Stewardship Strategy
- Spring/Fall Clean Up program and electronic recycling roundup
- Advancement of asset data collection with development of various asset class condition assessment templates
- The implementation of the Enterprise Asset Management Software Program which includes Citywide Asset Manager, Maintenance Manager and Citizen Request Portal technology
- AM Summer Student field data collection and GIS/AM desktop support is ongoing for next year
- The former landfill site was surveyed and monitored to help mitigate environmental impacts of the site



INFRASTRUCTURE SERVICES CONT..

Projects completed in 2021 include:

- The Duncan Avenue extension and Leung Road Phase 1 upgrades where completed.
- The Womacks/Gregg Street re-alignment project including underground improvements and servicing, and mobile home park acquisitions. Remaining work will be completed in 2022 with the closure of the Broadway Avenue railway crossing, completion of the parking lot, resurfacing of Gregg Street, intersection improvements at Highway 2A & Gregg Street, and opening the new Womacks Road railway crossing to traffic.
- Asphalt overlays and sidewalk improvements along Lawton Avenue.
- Pedestrian improvements including a new sidewalk on Parkwood Rd (in front of FasGas) including the installation of flashing pedestrian lights.
- The BOLT local transit on-demand system that services Blackfalds to North Red Deer continues to be a valuable service, which is reflected by the continuous growth in ridership
- The new RV Dump Station at All Star Park operated for a first full year.
- The Blackfalds Operations facility was upgraded with Town water and sewer services.
- Phases 2A and 3 construction of the East Area stormwater management project continues into 2022.
- The completion of the Northwest stormwater appeal process awaits a decision from the Environmental Minister in 2022.
- A new motor grader, tandem truck with sander and plow, and three new fleet trucks were purchased.



PROTECTIVE SERVICES

Municipal Enforcement

2021 was a year of change for Municipal Enforcement as we welcomed the addition of two new peace officers and said goodbye to one of our veteran officers and another moved away.

Since December, the department has been fully staffed with four officers. We also added a third vehicle to our fleet.

Due to the ongoing pandemic and health restrictions put in place by the province, officers were not able to organize the Bike Rodeo, and organizers of Kids and Kops also cancelled their event.

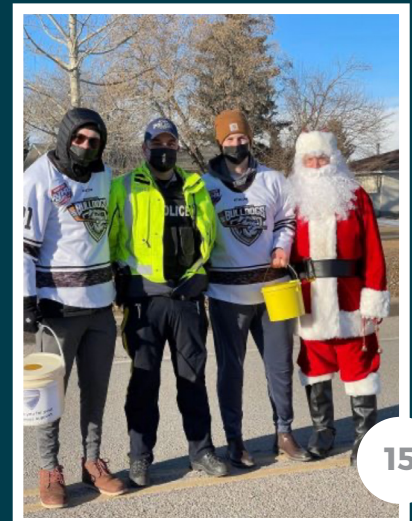
Officers patrolled neighbourhoods on their mountain bikes throughout the summer and worked with the RCMP school resource officer on various initiatives. They also participated in the annual Victim Services Charity Check Stop.



In the past year, there were **1,176 INVESTIGATIONS.**

We installed E-ticketing systems in all enforcement vehicles, which cut down the time officers spent on traffic stops. This improved efficiencies as tickets are immediately sent to the courts.

A total of **653 VIOLATION TICKETS** were issued in 2021.



PROTECTIVE SERVICES CONT...

RCMP

In 2021, the Blackfalds RCMP detachment received funding for a significant staff increase by adding two provincially funded officers and one additional officer funded by the municipality.

This provided the detachment with 26 officers overall; nine positions, including a school resource officer funded by the Town of Blackfalds, one position funded by Lacombe County, another by Red Deer County and 15 officers funded by the province.

COVID 19 continued to change the way the RCMP conducted business, procedures were put in place to ensure the safety of officers and the public.



Blackfalds experienced a decrease of **21%** in **BREAK AND ENTER OFFENSES** in comparison to the previous year.

There was a **15%** decrease in **MOTOR VEHICLE THEFTS**, which is 7 less thefts than in 2020.

THEFT UNDER \$5,000 decreased by **32%** (37 less thefts).

In total **PROPERTY CRIME** was down **15%**.

Other **CRIMINAL** related files were down **26%**.

We did experience a **7%** increase in **CRIMES AGAINST THE PERSON**.

MOTOR VEHICLE COLLISIONS increased by **34%**, an increase of 44 from the previous year.

11 INJURY COLLISIONS and **163 PROPERTY DAMAGE COLLISIONS** were recorded.

PROTECTIVE SERVICES CONT...

Fire Department

The Blackfalds Fire Department had a roster of 26 members in 2021 and is actively recruiting for paid per call members.

In 2021, we focused on providing members with NFPA 1001 Level I and Level II standards training that included vehicle extrication and first aid. Training also included Hazardous Goods Training to meet the NFPA 472 Standards.

We hosted the NFPA 1001 Level 1, Vehicle Extrication, Hazmat, and Pump training from January to October.

When provincial health restrictions were lifted in October, the first Open House was held during Fire Prevention Week which attracted a great turnout. The annual Santa Run was a huge success with Santa coming to town over two nights.

Donations exceeded expectations with an overwhelming **4,393 POUNDS OF FOOD** collected and **\$870** in **CASH DONATIONS**.

Thank you for all your generosity, Blackfalds!

During 2021, the Fire Department responded to **184 EMERGENCY INCIDENTS**. **62** of these took place in **LACOMBE COUNTY**.

38% of these incidents were **ALARM RESPONSES** followed by **20%** of **MOTOR VEHICLE ACCIDENTS**.

Responses for **MEDICAL CALLS** were up **45%** in 2021.

*Dealing with false alarms continues to be an issue.
Most false alarms are a result of poor or lack of maintenance, expired devices,
cooking with grease, or not notifying the alarm monitoring company.*





COMMUNITY SERVICES Parks & Facilities

The community of Blackfalds is a leader in building and maintaining award-winning parks and facilities.

With 17% of the total Town budget, parks and facilities continues to impress as it pushes its Recreation and Facilities Master plan forward.

In 2021 alone, the department undertook many projects that enhanced and enriched the community.

- Tree planting, pruning and replacement
- Repair weather damage and ongoing maintenance at Bike Skills Park
- Installed fabric and limestone at Abbey Centre memorial
- Painting of wood park furniture
- Inspection and maintenance of 12 playgrounds
- Mulch application
- Planting and care of annuals, shrubs and trees
- Turf maintenance
- Installation of lights at Tayles Park
- 200m Ashpalt south of Centennial pond, Eastpoint Dr to McKay Ranch new trail development
- Employed 10 summer students
- Prepare and maintained community gardens
- Installation of new playground at Aurora Heights
- Downtown gardens produced carrots, lettuce, Swiss chard, and cucumbers

COMMUNITY SERVICES Parks & Facilities CONT...

Blackfalds facilities are renowned for their awe-inspiring designs and 2021 was no exception with the completion and the opening of its newest recreational and cultural hub, the Eagle Builders Centre (EBC).

Housing the Blackfalds Bulldogs AJHL hockey club, the new Servus Credit Union Public Library and various meeting and retail spaces, the EBC will be the site of many hockey games and other sport tournaments, community events, concerts, and tradeshow.

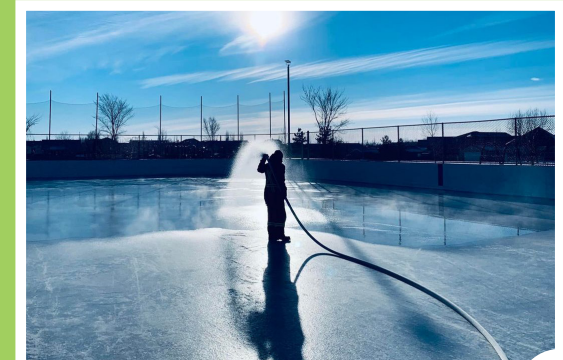
The facility generated several projects for Town staff including:

- Two F/T facility operator positions for Eagle Builders Centre operations
- Ice preparation for Arena 1 & 2 at Eagle Builders Centre
- First ice bookings for Arenas 1 & 2
- Acquired and operated new Zamboni 526



The work continued for various other parks and recreation sites:

- All-Star Park hosted six events plus an outdoor drive-in double feature as part of Culture Days
- Minor Soccer and Minor Ball used the soccer fields and ball diamonds this season
- Teamed up with Public Works for the Leung Rd and Lawton Ave tree removal project
- Coordinated the removal of the workshop on Gregg St
- Completed Pine Crescent skateboard park repairs and sound proofing



COMMUNITY SERVICES Abbey Centre

After a 6-month closure due to ongoing pandemic restrictions, the Abbey Centre reopened its doors on June 10.

During the closure and throughout the summer, the Abbey implemented its new program registration system and facility booking software which was launched in October.

Despite the closure, staff were able to successfully run summer programs after opening the facility.

The McKay Ranch outdoor aquatic centre was open from June to early Sept, and experienced a busy season.



87% SWIM LESSONS
registration (554 participants)

90% ENROLLMENT
in Camp Curious Summer Camps
(286 participants)

2,600 ATTENDEES
at Summer Culture Series

16 SLO-PITCH TEAMS
competed in the league with a
year-end tournament in the Fall

26,211 GUESTS
dropped in to the Abbey Centre
over the summer

18,369 MEMBER
visits

444 ANNUAL MEMBERS

338 MONTHLY MEMBERS

1,920 PUNCH PASSES



The facility was closed from January until June 10 when the province relaxed mandates for the summer.

Masks were provincially mandated again in September, 2021, when operations ran at 1/3 capacity.

In November, the facility changed to the Restrictions Exemptions Program (REP) allowing programs to start up and permitting facility bookings.

In keeping with COVID-19 restrictions to serve buffet style an alternative to Breakfast and Lunch with Santa, the Abbey offered 'Snacks with Santa' and handed out individually boxed meals to kids and parents.



COMMUNITY SERVICES Family & Community Support Services

The Town of Blackfalds recognizes and celebrates volunteerism and awards individuals and groups who display outstanding service to their community and those in need.

In 2021, **151 VOLUNTEERS** stepped up and worked a total of **1,646 HOURS**.

Out of a total of **34 NOMINEES**, we recognized the work of these amazing volunteers and honoured them with the following awards during volunteer week:

Carol Simpson Volunteer of the Year:

Dena Thomas

Gloria House Mentor: Carolyn Cota

Outstanding Group (Adult category):

Friends of Iron Ridge Elementary Society

Outstanding Group (Youth category):

Blackfalds Youth Crew (BYC)

Dylan Stork Youth Ambassador:

Santera Ogles

Leaders of Tomorrow (Elementary):

Coen Bonnett

Leaders of Tomorrow (Junior High):

Dylan Beaver

Leaders of Tomorrow (High School):

Janeke-Justin Loos & Vivien Reschke

Heartfelt thanks to the

GENEROUS DONATION of

\$3,000 from our friends at ME Global and received **\$1,250** from the Volunteer Alberta grant.



We introduced new programs to connect those who may feel isolated during the pandemic or whose opportunities to socialize are limited;

the **INTERGENERATIONAL PEN PROGRAM** and the **FRIENDLY CALLER PROGRAM**.

22 residents accessed the **SNOW ANGEL PROGRAM** which assist those who may be impeded or incapable to keep their sidewalks and driveways clear after a snowfall.

For more information or to get involved, please visit blackfalds.ca/volunteer.

COMMUNITY SERVICES Family & Community Support Services CONT...

For some of 2021, the FCSS was the only accessible office serving the public and received

2,130 VISITORS.

Of those visits, **226** used **FAX SERVICES,**

205 used **PRINTING SERVICES,** and **234** accessed **SUBSIDIZED PROGRAMS.**



WINTER COATS FOR KIDS

We fundraised **\$2,600** that benefited **83 KIDS.**

A special thanks to our partners at **MOUNTAIN WAREHOUSE**, who offered special pricing of almost half the cost of a brand-new winter jacket.

With the generous time and yummy goodness from several local bakeries, we successfully raised **\$2,350** with the **ONLINE DESSERT AUCTION.**

CHRISTMAS BUREAU

90 FAMILIES, 222

CHILDREN and **33 SENIORS/SINGLES** accessed the Christmas Bureau.

\$35,321 was raised including a generous donation from STEP Energy of **\$20,000.**

TOOLS FOR SCHOOL

Partnering with Staples Canada,

107 children were able to access the program.

\$1,148 was raised.

COMMUNITY SERVICES Family & Community Support Services CONT...

LUNCH BOX PROGRAM

In response to the COVID-19 Pandemic, the Lunch Box program was started in March of 2020, and we were fortunate to receive donations from many generous community partners who made the program a success well into 2021.



In total **3,361** families and **8,074** children accessed the program.

The program used **936 VOLUNTEER HOURS** and the cost for 2021 totalled **\$56,000** equalling **\$7/child/week** for breakfasts & lunches.

Ongoing support from generous donors and successful grant applications will enable the program to continue well into 2022.

\$23,500 FCSS grant funding was allocated to:

- Iron Ridge Elementary
- Iron Ridge Intermediate
- Anam Rural Youth Association
- Big Brothers Big Sisters of Lacombe & District

YOUTH PROGRAMMING

Blackfalds Youth Crew

Online activities offered in February & March bi weekly during the summer and weekly September - December.

Child Safe Canada At Home Alone

6 courses facilitated in person, 1 online.

February School Break Sessions

2 workshops offered online.

Fresh Air Art

Weekly July & August.

National Youth Week

May 1 - 7, 2 sessions offered online, 3 in person.

Blackfalds Culture Days Sessions

4 sessions offered in person in September.

Inspired Virtues Sessions

3 sessions offered in person.

Red Cross Babysitters Courses

3 offered in person.

Youth Yoga

6 sessions offered in person March, offered weekly July & August.



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BLACKFALDS
ALBERTA



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held both in person and virtually on March 2, 2022 at the Eagle Builders Centre and via Microsoft Teams commencing at 6:30 pm.

MEMBERS PRESENT:

Public at Large:	Kimberley Sommerville, Kala Pandit, Trent Kroetsch, Jill Bried, Jennifer Myslicki (Via Teams),
Lacombe County Council Appointee:	Barb Shepherd
Town of Blackfalds Council Appointee:	Councillor Rebecca Stendie, Councillor Laura Svab
Attending:	Mayor Jamie Hoover
Regrets:	

ATTENDING:

Jeff Heindel	Parks and Facilities Manager
Rick Kreklewich	Director of Community Services
Mandi Gerhardt	CSD Administrative Assistant
Carol Simpson	Acting Abbey Centre General Manager

PUBLIC ATTENDING:

ABSENT:

AGENDA

1. RECREATION, CULTURE AND PARKS BOARD MEETING

- 1.1 CALL TO ORDER – **6:30 PM – MICROSOFT TEAMS & IN PERSON**
- The regular meeting was called to order by Chair Sommerville at 6:30 PM.

2. LAND ACKNOWLEDGEMENT

- Chair Sommerville gave the acknowledgment.

3. AGENDA APPROVAL

- 3.1 AGENDA FOR THE MARCH 2, 2022 RECREATION, CULTURE AND PARKS BOARD MEETING
- 3.2 INTRODUCTION OF ACTING GENERAL MANAGER CAROL SIMPSON

RES. 14/22

Member Shepherd moved to approve the agenda for the March 2, 2022 meeting as amended.

MOTION CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

4. DELEGATION

N/A

5. BUSINESS ARISING FROM MINUTES

5.1 EAGLE BUILDERS CENTRE ACOUSTICS REQUEST FOR PROPOSAL

- Director Kreklewich gave verbal update.
- The RFP was posted February 9 and closed March 1 at 2 pm
 - Three proposals were received: Western Noise Control, Timcon Construction, & Resolve Acoustics
- Administration believes Resolve Acoustics Option A is the best option for pricing
 - There might still be a small issue with vibrations on the walls.
- Acoustics have not been budgeted for the 2022 year; administration feels its best to move forward with the acoustics and looking at the flooring for the 2023 budget
- All proposals submitted were based on the same specifications and types of panels
- Concerts will be able to be held from May-August when the ice is taken out
- Resolve Acoustics quoted 530 ceiling baffles (Option B), Administration will discuss being quoted for 500 as per the RFP in order to lower cost

RES. 15/22

Councillor Stendie moved that the Recreation, Culture, and Parks Board accepts moving forward with Resolve Acoustics Option B.

MOTION CARRIED UNANIMOUSLY

5.2 CLOTHING & CLEAN SHOES POLICY ABBEY CENTRE

- Acting Manager Simpson & Director Kreklewich gave verbal update.
- Majority of the survey participants want to see some sort of change
- Currently the policy is difficult to enforce and puts staff on the spot
 - a lot of push back on sports bras and bare midriffs
- Fitness Centre & track have a stricter dress policy than the pool
- Two main reasons for the dress policy: Family friendly facility and hygiene aspect
 - Some people don't wipe down the equipment
- Age limit in the fitness centre is 12-14 with supervision, 15 not supervised
- If the policy is left to general, staff have to decide what's appropriate
 - Mention its athletic GYM wear, no bare chest
 - Short shorts are quite standard for yoga and running

RES. 16/22

Member Shepherd moved that the Recreation, Culture, and Parks Board accepts administration change the policy as discussed.

MOTION CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

6. BUSINESS

6.1 ABBEY CENTRE TRACK ONLY OPTION EXTENDED

- Acting Manager Simpson gave verbal update.
- Users asking if we would consider extending track only option to all year
 - The program was initially introduced during winter months for safety (dark, icy, freezing temps)
 - However, there are safety reasons during the summer months (smoky, extreme heat)
- The Abbey is set up to accommodate the track only option (different colour wristbands each day)
- During summer could be misused and some may access restricted areas (spin bikes, fitness centre)
 - During rainy/cold weather, the track will be more used than pool (opportunity for staff to supervise)

RES. 17/22

Councillor Stendie moved that the Recreation, Culture, and Parks Board accepts to run the \$2 track only option all year.

MOTION CARRIED UNANIMOUSLY

6.2 MINOR HOCKEY TOURNAMENT RENTAL RATE

- Director Kreklewich gave verbal update.
- Minor hockey provided a letter after meeting with them last week
 - Would like to be reduced from local rate to Junior rate
 - Make it want to be a little more affordable to for teams to come to our tournaments
 - 29 teams with minimal staff (huge cleaning job, charges cover the fee)
- Facility normally hosts 4 tournaments per year (average 16 teams).
 - Looking to discuss rates in the Fall
 - Rates will need to go up anyways due to cost of living increasing (cost recovery)
- Could discuss having Minor Hockey arrange volunteers to assist with clean up

RES. 18/22

Councillor Svab moved that the Recreation, Culture, and Parks Board accept as information and discuss when the Rates & Fees Bylaw is reviewed.

MOTION CARRIED UNANIMOUSLY

6.3 OUTDOOR FACILITIES OPERATING PLAN

- Manager Heindel gave verbal update.
- Support an outdoor facility plan (to allow fixability) with opening & closing dates
 - Gives Park division some backing for the timing of when facilities are opened & closed
 - Last spring was warm but there wasn't enough staff to complete the BSP immediately
- Summer staff start first week of May, which is an additional 13 staff (normally some returning staff with a bit of knowledge)



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

- Posted on Town website so community can see when facilities will be open to the public for use
- Discuss possibly having a user group (with knowledge) to come and assist with the BSP alleviate the Towns' work

RES. 19/22

Member Shephard moved that the Recreation, Culture, and Parks Board moves to accept the Outdoor Facilities Operating Plan.

MOTION CARRIED UNANIMOUSLY

6.4 TOURNAMENT SCHEDULING POLICY

- Director Kreklewich gave verbal update.
- Policy was created in 2011
- The purpose of this policy:
 - to ensure that minor sporting associations had adequate ice times for tournament usage as their associations grew
 - to help reduce the fiscal impact to the facility for ensuring these ice times
- Policy will be taken to standing committee to be rescinded as it is covered in the ice allocation policy

RES. 20/22

Councillor Stendie moved that the Recreation, Culture, and Parks Board moves to rescind the policy

MOTION CARRIED UNANIMOUSLY

6.5 SPECIAL EVENTS CONCESSION POLICY

- Director Kreklewich gave verbal update
- Policy was created in 2011
- Policy was intended to provide opportunities for local non-profit organizations to operate the concession for events as a fundraiser

RES. 21/22

Member Kroetsch moved that the Recreation, Culture, and Parks Board moves to rescind policy

MOTION CARRIED UNANIMOUSLY

6.6 FACILITY USAGE POLICY

- Director Kreklewich gave verbal update.
- Policy was created in 2009
- This policy was created to ensure that minor sporting associations had adequate ice times for practices as their associations grew
- Policy will be taken to standing committee to be rescinded as it is covered in the ice allocation policy

RES. 22/22



TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022

Member Bried moved that the Recreation, Culture, and Parks Board moves to rescind policy

MOTION CARRIED UNANIMOUSLY

7. ACTION CORRESPONDENCE

N/A

8. INFORMATION

8.1 THRIFTY THUESDAY – ABBEY CENTRE

- Acting Manager Simpson gave verbal update
- Effort to increase using and revenue, trying to offer cost savings to users of the facility
- Looking to create a promotion that will reach each of the types of people who use the facility
- First one starts first Thursday of March (4th)
- Promotion will be posted on the Town website, Abbey Centre newsletter, program guide, Abbey Centre Facebook page

8.2 WINTERFEST 2022 - UPDATE

- Director Kreklewich & Member Gerhardt gave verbal update.
- Scaled back event was very well attended
 - 250-300+ people enjoyed the free skate
- Ice sculptures were well enjoyed by the community
- Fire Fighters BBQ ran out of supplies (had over 1000 hotdogs)

8.3 PARKS & FACILITIES – UPDATE

- Manager Heindel gave verbal update.
- Light up Blackfalds display is starting to come down
- Pine Crescent Outdoor Rink is closed
- Arena 2 ice is coming out 2nd week of March, April 24 for Arena 1
- Still working on card readers and elevator in the Eagle Builders Centre
- Parks staff are sanding and salting slopes, they are aware of and do the best they can to monitor
 - There is a form to fill out (Service Request) to let staff know of dangerous areas
 - Will have Marketing post about it again on social medias

8.4 ABBEY CENTRE – UPDATE

- Acting Manager Simpson gave verbal update.
- Since the removal of the mask mandate facility rentals are increasing
- Hosted Archery Alberta Youth Championship event
 - Super happy with facility
 - Based out of Edmonton but came from all over Alberta
- Will be hosting the Blackfalds Spring/Summer Market end of March
- Seasonal postings are out for all summer staff



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

- Staff retraining in first aid, CPR, etc during the downtime before Summer
- Camp'd March 22-25 is about 98% full for registration

8.5 EAGLE BUILDERS CENTRE – UPDATE

- Director Kreklewich gave verbal update.
- Intention to have Arena 1 ready for concerts in the month of May (remove ice, glass)
 - Met with Gord Bamford to discuss future events that will be held in the facility
- Mini rink is now installed, well enjoyed by the public
- Concession work continues (equipment and flooring)

9. APPROVAL OF INFORMATION ITEMS

RES. 23/22

Councillor Stendie moved that the Recreation Board accept the information items as presented.

MOTION CARRIED UNANIMOUSLY

10. APPROVAL OF MINUTES

RES. 24/23

Member Pandit moved that the Recreation Board accept the minutes as amended for February 2 meeting.

MOTION CARRIED UNANIMOUSLY

11. ADJOURN

- a. Chair Sommerville moved that the Recreation, Culture and Parks board meeting be adjourned.

RES. 25/22

Meeting adjourned at 8:11 PM.

MOTION CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS & IN PERSON
March 2, 2022**

K. Sommerville

KIMBERLY SOMMERVILLE, CHAIR

R. Kreklewich

RICK KREKLEWICH, DIRECTOR OF COMMUNITY SERVICES

Next meeting scheduled for April 6, 2022 @ 6:30pm



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, March 22, 2022, at 5018 Waghorn Street, Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Councillor Edna Coulter
Councillor Laura Svab
Councillor Jim Sands
Councillor Brenda Dennis

ATTENDING

Justin de Bresser, Director of Corporate Services/Acting CAO
Rick Kreklewich, Director of Community Services
Preston Weran, Director of Infrastructure and Property Services
Ken Morrison, Manager of Enforcement Services
Laura Thevanez, Manager of Infrastructure Services
Jolene Tejkl, Manager of Planning and Development
Robert Cote, Fire Chief
Chris Johnson, Economic Development Officer
Kalina Van Winssen, Executive Assistant
Marco Jadie, IT Technician

REGRETS

Deputy Mayor Marina Appel
Councillor Rebecca Stendie
Myron Thompson, CAO

MEDIA

None

PUBLIC

Karen Vavrek, Habitat for Humanity
Wendy Madden, Habitat for Humanity
Brad Vander Hayden, Stantec
Shane Hansen, Blackfalds Resident
Kendra Deuscher, Blackfalds Resident
Kayla Gillingham, Blackfalds Resident

CALL TO

ORDER: Mayor Hoover called the Regular Council Meeting to order at 7:00 p.m.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

071/22 Councillor Svab moved that Council adopt the March 22, 2022 agenda as amended by moving item 7.13 Panorama / Parkwood Drive Intersection Improvements to 7.2 and removing item 14.1 FOIP S. 19.

CARRIED UNANIMOUSLY

DELEGATION



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

Habitat for Humanity

Karen Vavrek from Habitat for Humanity presented the goals and targets for the Aspen Lakes West Phase II Build.

Welcome Video - BHPARC

EDO Chris Johnson played the new Blackfalds Welcome Video.

BUSINESS

CAO Report

Acting CAO de Bresser reviewed the various organizational operations and activities during the month of March.

072/22 Councillor Stendie moved that the CAO Report be accepted as information.

CARRIED UNANIMOUSLY

Request for Decision – Panorama / Parkwood Drive Intersection Improvement Options

Following the results of the survey requested by Council, 81% voted for option 2 for the intersection improvements. Option 2 would: remove the existing pedestrian crosswalk on the north side of the intersection, install new pedestrian crosswalks on the west and south sides of the intersection; and re-configure both eastbound and westbound configurations to one dedicated left turn lane, one through lane and one dedicated right turn lane.

073/22 Councillor Sands moved that Council move forward with option 2 and recommends that Administration to prepare a change order for the anticipated work through the existing Border Paving contract for the Womacks/Gregg Project using the capital funds allocated of \$175,000 and use \$45,000 from the Streets Reserves.

CARRIED

Opposed: Councillors Dennis and Coulter

Request for Decision – EV Charging Station Grant

The Municipal Climate Change Action Centre is providing grant funding for municipalities to support investments in electric vehicle charging stations. Administration requested feedback on supporting the program.

074/22 Councillor Svab moved that Council supports the application for the EV charging station grant being offered through the Municipal Climate Change Action Centre.

CARRIED UNANIMOUSLY

075/22 Councillor Sands moved that Council support the implementation of an EV charging program for the community.

CARRIED UNANIMOUSLY

076/22 Councillor Coulter moved that Council move to provide electric vehicle charging stations free of charge for the level 2 users with an established maximum rate of \$15/hr for the Level 3 charging systems.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

Request for Decision – Fire Services Agreement

The proposed mutual aid agreement between the City of Lacombe and Town of Blackfalds outlines the extent of fire services provided and how these services will be standardized and delivered. The agreement also identifies requirements for equipment maintenance, training, record keeping, reporting and communication. It also outlines a fee schedule that will be utilized to compensate for the municipality providing the assistance.

077/22 Councillor Svab moved that Council authorizes Administration to enter into the proposed mutual aid agreement with the City of Lacombe.

CARRIED UNANIMOUSLY

Request for Decision – RCMP Annual Performance Plan

On March 16th, the Policing Committee met with the Detachment Commander S/Sgt. Dan Martin being present. The annual priorities were discussed at length and the Committee put forward the following recommended priorities for the 2022/2023 year: Traffic Enforcement, Community Relations, Theft of Motor Vehicles.

078/22 Councillor Sands moved that accepts the recommendation of Administration in identifying the RCMP three policing priorities for the 2022 year as Community Relations, Traffic Enforcement and Vehicle Theft.

CARRIED UNANIMOUSLY

Request for Decision – National Volunteer Week

National Volunteer Week for 2022 will take place from April 24-30. This week is set aside each year to honour and thank volunteers across Canada for the time and energy they contribute to causes that benefit their communities.

079/22 Councillor Dennis moved that Council moves to proclaim April 24-30, 2022, as National Volunteer Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

BREAK

Council called for a two-minute break at 9:16 p.m.

Council resumed at 9:20 p.m.

Request for Decision – Blackfalds Border Paving Plaza

An update on the Centre Plaza Project was brought forward to the March 14th Standing Committee of Council Meeting. This report provided updated renderings for the project as well as updated project costs and project funding information. In order to finalize the project, Administration requested feedback on the proposed graphics.

080/22 Councillor Svab moved that Council accept the recommendation of the Standing Committee of Council that the project be advanced including that of the project tendering process.

CARRIED UNANIMOUSLY

081/22 Councillor Sands moved that Town Council accept the recommendation of the Standing Committee of Council in formally accepting the naming rights sponsorship of the plaza to be provided to Border Paving Ltd.



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

CARRIED UNANIMOUSLY

- 082/22** Councillor Dennis moved that Council accept the recommendation of the Standing Committee of Council and formally accept the naming of the facility to be that of the Border Paving Plaza.

CARRIED UNANIMOUSLY

- 083/22** Councillor Svab moved that Council use the fun activity graphics to be depicted on the perforated aluminum screening wall.

CARRIED UNANIMOUSLY

Request for Decision – FCSS Board Resignation

At the February 10th, 2022, FCSS Board Meeting, an email was presented from Theresa Franko resigning her member-at-large term effective immediately.

- 084/22** Councillor Sands moved that Council formally accept the resignation of Theresa Franko from the FCSS Board effective immediately, with regrets.

CARRIED UNANIMOUSLY

Request for Decision – Special Events Concession Policy

The Special Events Concession Policy was created in 2011. The policy was intended to provide opportunities for local non-profit organizations to operate the concession for events as a fundraiser. Administration believes that this policy is no longer required as it is not the current operating plan for many of our special events.

- 085/22** Councillor Svab moved that Council moves to accept the Standing Committee of Council recommendation and rescinds the Special Events Concession Policy.

CARRIED UNANIMOUSLY

Request for Decision – Tournament Scheduling Policy (Arena)

The Tournament Scheduling Policy was last updated in 2011. Administration believes that the Ice Allocation Policy contains all the relevant information related to tournaments in the arena and recommended this policy be rescinded.

- 086/22** Councillor Dennis moved that Council moves to accept the Standing Committee of Council recommendation and rescinds the Tournament Scheduling Policy (Arena).

CARRIED UNANIMOUSLY

Request for Decision – Facility Usage Policy

The Facility Usage Policy (Arena) was created in 2009. The purpose of this policy was to ensure that minor sporting associations had adequate ice times for practices as their associations grew. Administration believes that the Ice Allocation Policy contains all the relevant information related to facility usage in the arena and recommended this policy be rescinded.

- 087/22** Councillor Dennis moved that Council moves to accept the Standing Committee of Council recommendation and rescinds the Facility Usage Policy.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

Request for Decision – Blackfalds Food Bank Building – Interior Upgrades

The Town of Blackfalds and the Blackfalds Food Bank Society have partnered to complete some renovations required for the Food Bank Building. The Food Bank Society does not have sufficient funds at this time to complete all the interior renovations and have determined that they would proceed with the teaching kitchen and washroom/office portions. The cost to complete this work is approximately \$185,000.

- 088/22** Councillor Svab moved that Council provide funding up to \$65,000 in possible bridge funding provisions for the Food Bank Society's interior renovations and enter into a Memorandum of Understanding.

CARRIED UNANIMOUSLY

Request for Decision – Pavement Study

The overall goal of the Town's Asset Management Plan for roadways is to develop a pavement renewal strategy that will keep the road network at an acceptable condition level for the lowest possible life cycle cost.

- 089/22** Councillor Sands moved that Council allocate \$33,424 to this capital project to fund the 2022 Pavement Management Study to be drawn from Streets Reserves.

CARRIED UNANIMOUSLY

Request for Decision – Fees and Fines Bylaw 1269.22

It was recommended by legal Counsel that Fees and Fines be separated from the Land Use Bylaw into its own separate Bylaw. This includes three schedules: Development Fees, Miscellaneous Fees, Development Permit Application Fees, and Plans, Statutory Documents and Subdivision Fees, Building Permit Fees, Offences and Penalties.

- 090/22** Councillor Svab moved that Council give First Reading to Bylaw 1269.22; and, brings this Bylaw back for subsequent readings in conjunction with the Land Use Bylaw.

CARRIED UNANIMOUSLY

Request for Decision – Land Use Bylaw 1268.22

The draft LUB has been presented to the Standing Committee of Council in March and June of 2021. Since that time there have been further amendments made to the LUB due to continued feedback from shareholders and staffing changes.

- 091/22** Councillor Svab moved that Council gives First Reading to Bylaw 1268.22.

CARRIED UNANIMOUSLY

- 092/22** Councillor Sands moved that Council sets a Public Hearing date for April 26, 2022 at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

- 093/22** Councillor Coulter moved that Council continue past 10:00 p.m.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES

Request for Decision – Policing Committee Resignation

At the March 16th, 2022, Police Committee Meeting an email was presented from Mike Walker resigning from his position on the Committee effective immediately.

- 094/22** Councillor Svab moved that Council move to formally accept the resignation of Mike Walker from the Policing Committee effective immediately, with regrets.

CARRIED UNANIMOUSLY

INFORMATION

- City of Lacombe Council Highlights – February 28, 2022
- City of Lacombe Council Highlights – March 14, 2022
- FCSS Minutes – February 10, 2022
- Lacombe County Council Highlights – March 10, 2022

- 095/22** Councillor Coulter moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

Round Table Discussion

Mayor and Council shared meetings and events attended from February 2022 to March 2022.

- 096/22** Councillor Coulter moved that Council accept the Roundtable Reports as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 097/22** Councillor Svab moved that Council accept the Regular Council Meeting Minutes from March 8, 2022 as presented.

CARRIED UNANIMOUSLY

- 098/22** Councillor Coulter moved that Council accept the Standing Committee of Council Meeting Minutes from March 14, 2022 as presented.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

BUSINESS FOR THE GOOD OF COUNCIL

None

ADJOURNMENT

Mayor Hoover adjourned the meeting at 10:06 p.m.

Jamie Hoover, Mayor

Myron Thompson, CAO



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, March 22, 2022 at 7:00 p.m.
5018 Waghorn Street
MINUTES
