

-
1. **Call to Order**
 2. **Land Acknowledgement**
 - 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.
 3. **Adoption of Agenda**
 - 3.1 Agenda for August 22, 2023
 4. **Delegation**
 - 4.1 RCMP Semi-Annual Report Update, *Sgt. Brent Dueck and S/Sgt. Dan Martin*
 - 4.2 Highway 2A Tree Removal, *Ken Hubbard*
 5. **Public Hearing**

None
 6. **Business Arising from Minutes**

None
 7. **Business**
 - 7.1 Request for Decision, Rural Renewal Stream – Alberta Advantage Immigration Program (AAIP)
 - 7.2 Request for Decision, RCMP Multi-Year Financial Plan
 - 7.3 Request for Decision, Alberta Development Officers Week Proclamation
 - 7.4 Request for Decision, Annexation Application Withdraw Report
 - 7.5 Request for Decision, Council Meeting Date Change – Alberta Municipalities Convention
 - 7.6 CAO Report (*verbal*)
 8. **Action Correspondence**

None
 9. **Information**
 - 9.1 Report for Council, Blackfalds RCMP – July Month-end Statistics
 - 9.2 Report for Council, Municipal Enforcement Budget Report – Period Ending July 2023
 10. **Round Table Discussion**
 - 10.1 Mayor Hoover
 - 10.2 Deputy Mayor Dennis
 - 10.3 Councillor Sands
 - 10.4 Councillor Coulter
 - 10.5 Councillor Stendie
 - 10.6 Councillor Appel
 - 10.7 Councillor Svab
 11. **Adoption of Minutes**
 - 11.1 Minutes from the Regular Council Meeting on August 8, 2023
 12. **Notices of Motion**
 - 12.1 Notice of Motion, Mayor Hoover – 2022 Social Needs Assessment
 13. **Business for the Good of Council**

None
 14. **Confidential**

None
 15. **Adjournment**
-

**PHANTOM FARMS 2021 LTD.
#30-39247 HIGHWAY 2A
RED DEER COUNTY**

Town of Blackfalds
5018 Waghorn St,
Blackfalds, AB T0M 0J0

August 8, 2023

Dear Mayor Hoover / Council Members

My name is Ken Hubbard. I am the owner of Phantom Farms 2021 Ltd., the developer of Parkwood Plaza at 6037 Parkwood Road. Parkwood Plaza is home to several businesses including the expanded location of Aspen Lakes Discovery Center. I have been involved in the development of several other projects in Blackfalds including the HNL Building, West Side Plaza and recently the South Side Plaza, which will be the new, expanded location for Canada Post.

As part of the business community in Blackfalds, I would like to thank the Town of Blackfalds for your interest in and desire to create an environment to have businesses succeed. I appreciate your interest in appearance and efforts to have Blackfalds appear attractive and inviting.

The commercial section along Parkwood Road south of Panorama Drive was the first section along Highway 2A to develop. This area now has attractive, upgraded quality landscaping that was completed as the area evolved and many of the business opened.

Recently the Town of Blackfalds upgraded the landscaping on the east side of Highway 2A along the industrial area on the south.

Both landscaped areas are in keeping with a modern, attractive appearance for the Town of Blackfalds.

Our development is also located along Highway 2A on Parkwood Road north of Panorama Drive. I feel it is now time for the Town of Blackfalds to provide the same attractive quality appearance in front of our businesses along Parkwood Road between Panorama Drive and Cottonwood Drive. To date there has been no landscaping or upgrading to be consistent with other areas along Highway 2A.

I would ask the Town of Blackfalds to remove the scrub bush, trees, tall grass, and pieces of fence and provide upgraded landscaping similar to the rest of the area along Highway 2A.

Other businesses along Parkwood Road have also expressed their strong desire to upgrade the landscaping. I have attached their signed letters.

Thanking you in advance.

Sincerely



Ken Hubbard

Section 17(1)

Town of Blackfalds
5018 Waghorn St,
Blackfalds, AB T0M 0J0

August 8, 2023

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Sincerely

BUSINESS ATB Blackfalds

NAME Elsie Stoupe-Tregg on Behalf of Michelle MacLung

SIGNATURE Elsie Stoupe Tregg.

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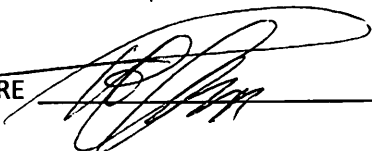
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Thanking you in advance.

Sincerely

BUSINESS McDonalds Restaurant

NAME Tony Hoffmann Owner/Operator

SIGNATURE 

Town of Blackfalds
5018 Waghorn St,
Blackfalds, AB T0M 0J0

August 8, 2023

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Sincerely

BUSINESS Domino's Pizza

NAME Muzafar Ahmad

SIGNATURE 

Town of Blackfalds
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Sincerely

BUSINESS Aspen Lakes Discovery Center LTD .

NAME Kayla Guimond

SIGNATURE 

Town of Blackfalds
5018 Waghorn St,
Blackfalds, AB T0M 0J0

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Sincerely

BUSINESS

Barber Shop.

NAME

E. Mostafa.

SIGNATURE

[Signature]

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Sincerely

BUSINESS TM NAILS BLACKFALD &

NAME THI MAI NGO

SIGNATURE MaD

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Blackfalds, AB T0M 0J0

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Thanking you in advance.

Sincerely

BUSINESS Microtel Inn & Suite

NAME Jack Shin

SIGNATURE 

MEETING DATE: August 22, 2023

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Rick Sadick, Economic Development Officer

SUBJECT: **Rural Renewal Stream – Alberta Advantage Immigration Program (AAIP)**

BACKGROUND

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates individuals for permanent residence in Alberta. As part of this initiative, the Rural Renewal Stream assists with the labour needs and skill shortages in rural Alberta and helps newcomers settle into the community. Communities interested in the program must apply for the designation.

Once designation is received, the Town will work with employers to attract, recruit, and retain newcomers by sharing information on settlement support.

There are currently over 60 communities in Alberta who have received the designation.

DISCUSSION

During business visitations, the Economic Development Officer was apprised of this program by a local business owner who identified difficulties in finding workers and noted that the Rural Renewal Stream may assist with the labour shortages.

FINANCIAL IMPLICATIONS

There is no financial impact to the Town by seeking the designation.

ADMINISTRATIVE RECOMMENDATION

1. That Council directs Administration to submit an application for the Rural Renewal Community Designation and authorize the Mayor to sign a letter endorsing the application.

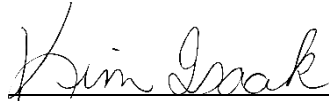
ALTERNATIVES

- a) That Council refer the Rural Renewal Community Designation back to Administration for further information.

ATTACHMENTS

- *Rural Renewal Stream (RRS) Fact Sheet*

APPROVALS



Kim Isaak, Chief Administrative
Officer



Department Director/Author

Alberta Advantage Immigration Program (AAIP)

Rural Renewal Stream (RRS) Fact Sheet

What is the Alberta Advantage Immigration Program?

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates individuals for permanent residence in Alberta. The AAIP has different streams for both foreign nationals who are living and working in Alberta as well as entrepreneurs wanting to establish or purchase a business in Alberta. AAIP nominees must have the skills and abilities to fill labour shortages or contribute to the economy through the ownership and operation of an Alberta business. Both the Government of Alberta and the federal government administer the program. If an individual is nominated through the AAIP, they may apply for permanent residence status together with their spouse or common-law partner and dependent children. Program nominees must also meet medical, criminal and security federal checks to be eligible for permanent residency.

Immigration, Refugees and Citizenship Canada (IRCC) makes the final decisions on all permanent residence applications.

What makes the Rural Renewal Stream unique is that it is “community driven”. To ensure success in your community, economic development groups, employers and community organizations will work together to achieve community designation to meet the labour force and economic needs of the community.

How the Rural Renewal Stream Works

Rural Alberta communities express interest in the Rural Renewal Stream (communities within an economic region can partner to apply).



Communities that meet the mandatory criteria submit their application for community designation.



The community partnership works to attract and recruit foreign nationals.



Employer provides a job offer to the successful foreign national and the community partnership ensures the candidate meets the streams criteria. An endorsement letter is provided to the foreign national.



Endorsed foreign national submits application to the Alberta Advantage Immigration Program (AAIP).



AAIP issues nomination for Permanent Residency.



Foreign national applies to Immigration Refugees and Citizenship Canada for Permanent Residency.



Designated Community supports newcomers to settle permanently and be successful in the community.

Mandatory Requirements for Community Designation

- Rural communities with a population less than 100,000.
 - Rural communities in the same economic region may form a partnership to submit an application.
 - Census 2016 figure will be the reference year for the population count.
 - Communities must fall outside of the Calgary and Edmonton Census Metropolitan Area.
- Community has an organization/entity whose primary function is economic development for the community that will serve as the community designation lead and coordinator for the Rural Renewal Stream.
- Community has an Economic Development Plan.
- Community has support letters from town/municipality council(s).
- Community has a labour market need and employers interested with permanent, full time, non-seasonal employment opportunities available.

Next Steps

For more information on the Rural Renewal Stream and Community Designation, please connect with your regional Workforce Consultant, visit [Rural Renewal Stream](#), or email the Rural Renewal Stream mailbox at ruralrenewal@gov.ab.ca

If your Community is not quite ready for Community Designation, please connect with your regional Workforce Consultant for information on additional programs and services, [grants to build community capacity for newcomer integration](#), and [Workforce Partnerships](#).

MEETING DATE: August 22, 2023

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Blackfalds RCMP Multi-Year Financial Plan**

BACKGROUND

The Town of Blackfalds is served by the Royal Canadian Mounted Police, and this service is formalized through the Municipal Police Service Agreement (MPSA). On an annual basis, at the start of the policing fiscal year, a Multi-Year Financial Plan (MYFP) is prepared by the RCMP and provided to the Municipality for the purpose of engaging in long-term financial planning and future resource requirements through collaborative engagement.

In previous years Administration has taken the information provided in the MYFP for consideration in the annual budget process and updating of the Staffing Plan. The MSPA includes a cost-sharing arrangement of 70% paid by the Municipality and 30% paid by the federal government, which is the cost-sharing ratio adopted for municipalities with populations between 5,000 and 14,999.

DISCUSSION

Sgt. Dueck provided an overview of the MPSA along with the presentation of the semi-annual report on policing activities earlier through the delegation portion of the meeting. The purpose of the Request for Decision is not only to provide a copy of the most current MYFP but to have an “Agreement in Principle” in support of the plan by Council.

The MYFP provides valuable data, metrics, and forecasted resources anticipated to assist the RCMP in maintaining the goal of ensuring the safety and security of our citizens. Our detachment strength for urban enforcement is nine (9) positions. In addition to cost-sharing on these positions, we employ two (2) municipal administrative support positions to augment the federal support staff at the detachment.

The Town of Blackfalds owns the RCMP Detachment Building and leases space to the RCMP provincial resources, which is over and above the nine (9) municipal resources. The provincial resources include nineteen (19) rural and enhanced members, five (5) public service members, six (6) RCMP Traffic members, and two (2) Victim Services positions.

The MYFP includes the forecasting of future accommodation, equipment, and fleet needs. Costs have been estimated for current and future years as divisional pooled costs. As a community of less than fifteen thousand (15,000) in population, costs are pooled together and divided over the full-time equivalent utilization in the respective police service.

Over the past number of years, accommodation of facility space for the enforcement has been a topic of discussion as the detachment has reached capacity in the housing of members. This concern has been brought up on a number of fronts, including annual discussions with K Division at the annual Alberta Municipalities Association Conference. Some reprieve was experienced in the transition of

our Peace Officers to the Operations Centre. In addition, there have been some discussions on other options available to free up space which could be further explored.

FINANCIAL IMPLICATIONS

There will be financial implications in the budget, both operational and capital costs, over the term identified in the plan. These costs will be taken into consideration in the Town's annual and long-term budget cycles.

ADMINISTRATIVE RECOMMENDATION

1. That Council acknowledge support of the Multi-Year Financial Plan from April 1, 2024, to March 31, 2029, with an Agreement in Principle only and consideration as part of the Municipal annual budget development process.
2. That Council authorize the Mayor's signature of the Multi-Year Financial Plan from April 1, 2024, to March 31, 2029, acknowledging the Agreement in Principle and effective collaboration in strategic planning for policing expenditures over the term identified in the plan.

ALTERNATIVES

- a) That Council refer this item back to Administration for more information.

ATTACHMENTS

- *Blackfalds MYFP 2024-2029*
- *Blackfalds MYFP*

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author



Blackfalds Municipal Detachment Multi-Year Financial Plan (MYFP) April 1, 2024 to March 31, 2029

Prepared for:	The Town of Blackfalds
Prepared by:	Blackfalds Detachment
In Consultation with:	Operations Strategy Branch, Alberta RCMP
Dated:	June 30, 2023

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Introduction

This Multi-Year Financial Plan (MYFP) has been prepared by the Alberta Royal Canadian Mounted Police (RCMP), in consultation with the Town of Blackfalds pursuant to Article 17.1 of the Municipal Police Service Agreement (MPSA). This plan is for the fiscal year starting on April 1, 2024 to March 31, 2029. In addition, the forecast for the 2023/24 fiscal year will be updated and finalized through this process.

Article 17 of the MPSA establishes a collaborative process for the RCMP and the Town of Blackfalds to engage in multi-year, long-term financial planning and reporting for the Service and divisional administration. This process ensures the contract partners discuss future resource requirements, potential increases in financial accountability and improve transparency. The financial planning and forecasting process is critical to ensuring adequate funding is available for resources and equipment to support public and officer safety. Furthermore, it provides the contract partners with essential information so they can mutually identify opportunities for cost-containment and strengthened financial efficiency, when and where applicable.

This MYFP reflects the on-going co-operation between the RCMP and the Town of Blackfalds to ensure adequate and effective municipal policing is provided to the Town, pursuant to the MPSA. Community engagement and consultation is also a vital component of moving forward and is fundamental to satisfying the safety concerns of the individuals we serve. The safety and security of the citizens of the Town of Blackfalds and the police officers serving within the Municipal Police Service remains the ultimate goal. This plan includes the following:

- Human Resources
 - Number of current positions including identified growth for the 2023/24 fiscal year
 - Number of additional positions required over the five-year period
 - Staffing levels allocated as part of Divisional Administration to support the service
- Accommodation Costs
- Equipment Plans (Operational, Technology and Fleet)
- Financial Summary and Projections

The cost-share arrangement under the MPSA indicates that a municipality with a population between 5,000 and 14,999 pays seventy percent (70%) of the total costs and the federal government pays thirty percent (30%) of those costs. Providing and maintaining the Service each fiscal year includes operating and maintenance costs such as salaries, benefits and indirect costs, transportation and equipment, professional services, repairs, utilities, supplies, and miscellaneous operational expenses.

The majority of costs for municipalities with a population below 15,000 are pooled together and are divided over the total Full-Time Equivalent (FTE) utilization of members in the respective police service. This allows all of these smaller municipalities to share in the peaks and valleys of policing costs, such as the repair and replacement of police vehicles, and each pay an average per FTE cost based on their collective expenditures. This pooled rate assists in smoothing the costs from year to year and minimizing drastic financial effects from one year to the next. However, certain costs such as overtime and guarding expenditures are considered jurisdiction specific and are not shared with other municipalities. As well, any costs that municipalities provide at no cost to Canada, such as accommodations and support staff, are also not shared with other communities.

Financial details and forecasts will be identified within the Equipment, Technology and Fleet sections provided further on, as well as within the MYFP table.

Contract Management Committee Updates

The RCMP continually reviews and updates various policies and procedures, implements new initiatives and may be engaged in other studies or reports that may affect the cost, quality or capacity of police services delivered by the RCMP. As such, the RCMP maintains the Contract Management Committee (CMC) Matrix document to inform all contract partners, via the CMC, on these items. Items within the Matrix have a fiscal impact for contract partners to consider and may be at varying levels of development and implementation. To ensure all contract partners are considering these items through the MYFP planning horizon; these items have been identified in this document within the equipment, accommodation and division administration sections. In addition, the following information is being included within this MYFP.

Corporate and Enterprise Resource Planning (ERP) Modernization (2023-2027)

Providing effective and efficient police services requires a robust Enterprise Resource Planning (ERP) system to sustain Corporate and Human Resource management functions such as Finance, Property Management, Procurement Services, Training, Staffing, Recruitment, etc. In order for Corporate and Human Resources support functions to remain relevant and effective today and into the future, the RCMP plans to make significant investments over a multi-year period to implement the following strategic transformations:

- **Corporate System Modernization S4/High Performance Analytic Appliance – Systems, Applications and Products (S4/HANA – SAP)** – Systems, Applications and Products (SAP) is an enterprise software that manages business operations and customer relations. SAP HANA is a multi-model database that stores data in its memory. It is the core ERP product within the SAP business suite; whereas, the HANA is a cloud-friendly, in-memory database designed to handle transactions and analytics on one system. Thus, a further enhancement to SAP. The RCMP continues to focus on completing a Request for Proposal (RFP) to secure a Systems Integrator (SI) to advance the project with preplanning, and initial design taking place in 2023/24 fiscal year. The new system development will begin in 2024/25 fiscal year; and
- **Human Resources System and Pay Modernization** – The RCMP has partnered with an external consulting firm to produce a strategic roadmap in the 2023/24 fiscal year to guide and inform the plan to implement a modern Human Resources Enterprise Resource Planning tool and a new RM pay system. The vendor has yet to be determined.

RCMP will realize these broad business outcomes through:

- Operational support to contract policing by providing efficient business processes and systems;
- Modernization by supporting common, shared systems that replace outdated technologies and reduce customizations;
- Cost Effectiveness by delivering affordable and sustainable management services;
- Standardization by enabling streamlined processes and common data structures across the RCMP; and
- Integration by enhancing internal and external national integration and collaboration.

The RCMP will continue to engage and communicate its plans for system modernization and the associated business transformation with our contracting partners and key stakeholders to ensure the alignment of strategic priorities.

Uniform Modernization

The Alberta RCMP is undertaking a pilot to identify operational uniform articles that better meet the unique needs of its mandate, operational requirements and considerations related to a diverse workforce. A pilot of new duty shirts entered the “wear trial” in April 2023 after delays due to the ongoing global supply chain issues. There will be no information on the costs or implementation of the uniform items until after the pilot has concluded and results are presented to the Senior Management. Updated information will be presented to CMC for consideration when it becomes available.

Mass Casualty Commission Recommendations

- **Mass Casualty Commission Recommendations:** The Mass Casualty Commission (MCC) has made numerous recommendations related to air services, general duty officer safety, interoperability between different jurisdictions and many more. The Alberta RCMP anticipates that we will be developing action plans to address the findings and recommendations. Further details will be provided as they become available, but it is anticipated that requirements including additions or modifications to policing equipment, air services, vehicles, training, etc., may be part of that action plan.
- **Missing and Murdered Indigenous Women and Girls (MMIWG) Inquiry:** The National Inquiry released its Final report on June 3, 2019, and the Government of Canada, through Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) is leading the response and has been engaging partners and Indigenous organizations to discuss options towards a National Action Plan (NAP). The current and future work related to the Government of Canada’s response to MMIWG Inquiry is being led by the National Crime Prevention and Indigenous Relations Services (NCPIPS) and details will be provided as they become available. It is anticipated that requirements including additions or modifications to current policy, Indigenous engagement and training may be part of the NAP.
- **Discoveries of Unmarked Graves/Truth and Reconciliation:** The tragic discoveries of hundreds of children buried on or near the grounds of former residential schools has brought renewed attention to this dark time in Canada’s history. The Alberta RCMP may be asked to assist in activities in response to these Calls to Action. The Alberta RCMP contributions will be culturally sensitive and trauma informed, and will take place in partnership with CIRNAC, local Indigenous communities and organizations, as well as with the input of a number of local, provincial/territorial and federal departments and agencies. In addition, fulfilling the Truth and Reconciliation Commission of Canada’s Calls to Action 73 to 76 requires the active participation of all levels of government, Indigenous leaders and communities, Residential School survivors, churches and current land owners. The RCMP is fully committed to supporting CIRNAC and the rest of the Government of Canada in the implementation of these recommendations, and to reconcile with Indigenous communities.

Background

The Town of Blackfalds has a small town feel with over 10,000 residents, yet has a progressive economic vision. It is situated in an ideal location with its close proximity to Red Deer, and is placed in the centre of the primary economic corridor between Edmonton and Calgary. Blackfalds offers a diverse economic base with the primary industry sectors including Agriculture (beef, grain, dairy, etc.), Natural Resources, Construction, Manufacturing and Business Services. Blackfalds’ significant growth has also been reflected in the commercial and industrial development, with many construction and residential commercial expansion projects currently underway, bringing residential attractiveness to the community.

According to the 2021 Federal Census, the Town of Blackfalds's population increased to 10,470, a notable 12.2 percent increase from its 2016 population of 9,328.¹ A Municipal Census completed in 2021 indicates a population of 11,125.² The Town has seen incredible growth over the last several years and, having exceeded 10,000 residents, could request a change to city status.³ Municipal forecasts have even estimated that the population could exceed 15,000 residents within 10 years, which may impact billing rates for police services.⁴ The health of a community and its population levels are factors that have the potential to impact police activities.

The 2022 Police to Population Ratio for Blackfalds Municipal Detachment was 1,189 persons per Member (Municipal Detachment average for populations 10,000 to 20,000 was 806 persons per Member).⁵ The 2022 Criminal Code cases per Member for Blackfalds Municipal Detachment was 53, lower than the 89 Criminal Code cases per Member average for Municipal Detachment with populations between 10,000 to 20,000.

In addition, the total Criminal Code Offences for Blackfalds Municipal Detachment decreased by 19% between 2021 and 2022. Person Crimes decreased by 23%, primarily due to decreases in Sexual Assault (-67%, from 12 to 4) and Uttering Threats (-19%, from 52 to 42). Property Crime decreased by 16%, primarily due to a decrease in Theft Under \$5,000 (-22%, from 79 to 62). Other Criminal Code decreased by 25% and Reported Spousal Abuse related occurrences decreased by 20% (from 186 to 148).

Crime statistics are provided to the Detachment Commander on an ongoing basis and are included in this document for reference and consideration to any resourcing pressures.

Blackfalds Municipal Detachment Resources

As per Annex 'A' of the MPSA, Blackfalds has nine officer positions and two administrative support positions assigned to the Municipal Police Service. A breakdown of these resources and their functions are outlined in the tables below:

Table 1: Total Regular Member Resources at the Blackfalds Municipal Detachment

Function	S/Sgt	Sgt	Cpl	Cst	Total
General Duty		1	1	6	8
School Resource Officer				1	1
					9

Table 2: Total Administrative Support at the Blackfalds Municipal Detachment

Function	Total
Municipal Employees	2
Total	2

¹ [Profile table, Census Profile, 2021 Census of Population - Blackfalds, Town \(T\) \[Census subdivision\], Alberta \(statcan.gc.ca\)](https://www150.statcan.gc.ca/n1/pub/92-62-0001/2021001/article/00001-eng.htm)

² <https://www.blackfalds.ca/Home/DownloadDocument?docId=3c7af9ce-a1bb-4373-8f1e-87f083bafd23>

³ [Types of municipalities in Alberta | Alberta.ca](https://www.alberta.ca/types-of-municipalities-in-alberta.aspx)

⁴ January 2016 THE TOWN OF BLACKFALDS Recreation, Culture, and Parks Needs Assessment and Master Plan.

⁵ The 2021 Census data for all Alberta RCMP Detachment areas will be released later this year. For the purposes of this plan, the 2021 Police to Population Ratio was calculated with an estimated population.

Anticipated Increases to Resources

Through consultation with the Town of Blackfalds and the Detachment Commander, the following table provides anticipated resource growth to the Municipal Police Service over the following five years. This information serves as a projection only and is not a commitment to call up resources.

Table 3: Anticipated Resourcing Growth for the Municipal Police Service

Police Service Agreement	Category of Employee Rank/Group & Level (if available)	2024/25	2025/26	2026/27	2027/28	2028/29
Blackfalds MPSA	Regular Members (RM)	1	1	1	1	1
	Cost (\$)	163,054	167,350	170,362	174,707	178,620

**Growth is 'approved in principle' by the Contract Partner for the 2024-25 fiscal year.*

**Cost per Member (per capita rate) at 70%.*

Regular Member Pay Raise

Direct costs for police officer salaries and the associated indirect costs are one of the key drivers of policing costs. Pay raises for members are determined through the collective bargaining process between the Treasury Board of Canada and unions representing various categories of employees and classifications. Economic increases are typically the main element of pay increases for these represented members and employees; consequences of rising inflation, as well as other economic factors. More recently the negotiated National Police Federation (NPF) agreement also included market adjustments to bring regular member salaries in line with other police forces.

Although the RCMP does not negotiate salary increases, a non-contractual estimate of 3.5 percent (3.5%) has been put forward for inclusion in the MYFP for planning purposes and the figure has been acknowledged by Contract Management Committee (CMC). Negotiated salaries increases or those imposed through third party arbitration could result in increases below or above the planning rate. Given that the NPF has access to binding arbitration (in the absence of a negotiated settlement) there is inherent uncertainty in projecting settlements. As such, should contract partners wish to build contingencies into their planning figures to mitigate potential fluctuations in negotiated rates or the possibility of arbitration, they are encouraged to do so.

The current Collective Bargaining Agreement (CBA) for regular members expired on March 31, 2023; therefore, rates of pay will continue at the current levels. To support financial planning, the estimated increase of 3.5 percent (3.5%) has been factored into the 2023/24 financial plan.

While police officers at the Staff Sergeant level and below are subject to the Collective Bargaining Agreements achieved through the NPF; however, there are several resources at the Inspector level and above as well as Public Service Employees (PSE), that are not a part of the NPF. Pay raises for these individuals are managed through other bargaining processes and any increases would impact the costs of policing and throughout the five-year forecast.

Division Administration

Administration in the context of “Division Administration” refers to the common support services provided to multiple business lines of the RCMP; including municipal, provincial and federal levels of funding. The types of support services may include financial services, planning, client services, human resources, informatics and management services. Administration costs include personnel and operating and maintenance costs, such as employer paid benefit plans (pensions and employment insurance) for administration employees.

The divisional and regional administration cost allocation methodology is used to share costs among all business lines within a division or region, such as health services costs for all employees, as well as the costs of RCMP members on maternity/paternity leave and other types of special leaves. The following costs are shared by all business lines and are consequently charged to divisional or regional administration:

- Shared administrative services;
- Special Leave such as medical, maternity, paternity, graduated return to work, and pregnant Members working;
 - Sick leave or costs associated with the suspension of a member will be allocated to divisional and/or regional administration after thirty days;
 - Parental leave or pension/retirement leave costs will be allocated to divisional/regional administration immediately;
- Pay in lieu of leave;
- Health Services which include supplemental and occupational health for Regular Members (RMs), Civilian Members (CMs), Public Service Employees (PSEs) and Special Constables (S/CST); and
- Earned Retirement Benefit (ERB) – This is a benefit that was paid to each RCMP Member.

This allocation of administration costs ensures an equitable distribution of all RCMP administrative costs between the various business lines of the RCMP. The final costs for divisional and regional administration are allocated based on the working FTE utilization of members for each business line. This results in a per capita rate that is then charged at the cost-share ratio to each appropriate contract partner based on the annual working FTE utilization level of RMs in the current fiscal year.

When resource levels increase throughout the province, the support services provided by administration programs necessitates expanded capacity to meet increased demands of employees. Consequently, program growth impacts administrative requirements from the onset of fulfilling staffing requirements, providing technology equipment and delivering mandatory training, to ensuring sound program management through analysis and research and supporting employee wellness.

Although an increase in administrative resources would have a relatively minimal impact on the divisional administration rate, this rate has seen increases in the rates of RMs on special leave as well as an increase in health-care costs over the last few years. The health and wellness of Alberta RCMP employees remains a top priority for the police service. There is continued focus on mental health initiatives to ensure RCMP employees are well-equipped to manage the stress associated with the nature of police work, and to remain healthy and productive while providing services throughout their career with the Alberta RCMP.

The divisional administration rate does fluctuate over time; primarily due to the variability of the cost categories that contribute to the overall administration costs. As such, forecasting the number of working

FTEs and the potential for RMs to be on special leave, is a key factor in the financial planning process. Additional details can be obtained from the financial summary; including the projected division administration rate for the 2023/24 fiscal year and for the five-year planning cycle.

Northwest Corporate Management Branch Regional Administration Resources - Although there are no formal Regional Administration increases identified in this year's MYFP exercise, Northwest CMB is in the process of identifying ongoing needs to go into next year's MYFP documents. The purpose of including this statement is to signal some anticipated increases a year in advance of next year's cycle for awareness, ongoing communication, and planning purposes.

Access to Information and Privacy (ATIP) Positions - As a principle of Canadian democracy; Canadians must have access to information in a timely and well-organized manner in order to have trust in their public institutions including the RCMP. This means that the Government of Canada ensures that Canadians are authorized for the Access to information and Privacy (ATIP) request process under the *Access to Information Act* and the *Privacy Act*. As Canada's national police service, the provincial police in Alberta and municipal police service across many Alberta municipalities; the RCMP works every day in communities across the province to keep Albertans safe. The RCMP is seeking to expand its ATIP footprint in the Divisions in order to create dedicated ATIP Liaison Officer Bureaus within each province to coordinate requests, validate information, and act as a central advisor to Divisional management on information and privacy issues. In 2022, CMC was consulted on an initial pilot of this roll-out. The preliminary results of the pilot have been extremely successful, with increased visibility and carriage of ATIP requests moving through the Division.

In the future proposed model, the ATIP Modernization Team supports three (3) resources at the AS-04 level – an increase of two (2) positions for the Alberta RCMP, with officer equivalents as required. ATIP will return to CMC during 2023/24 with results from the pilot and outline a permanent planned way forward to increase ATIP service delivery for 2024/25 onward.

Accommodation

According to Article 12.1 of the MPSA, municipalities with a population of 5,000 or more are responsible for providing and maintaining accommodations for their Municipal Police Service, at no cost to Canada. Regardless of whether municipalities are to provide their own accommodations or occupy federal government detachment facilities; municipalities with MPSAs are responsible for 100 per cent of the costs for providing and maintaining these accommodations. This includes furnished office space, cell-block facilities, as well as garage space. In addition, the municipality is required to pay 100 per cent for operating and maintenance costs.

In order to support the financial planning for the municipal accommodations; which includes upgrading, renovating and/or life cycling of building assets; discussions between the Town's Mayor and the Detachment Commander should be shared with the Alberta RCMP Real Property Asset Management unit. This allows both parties to plan, budget, approve and provide guidance to ensure that it meets the standards set forth in policy.

The Town of Blackfalds owns the existing RCMP Detachment and leases the space to the RCMP provincial resources. Currently, there is no expansion planned due to potential relocation of Red Deer MPSA positions.

Through the Contract Management Committee, a number of initiatives have been identified within the Real Property portfolio in support of greening government, health and safety, and modernization of the workplace. Depending on the current detachment facility, these initiatives as described below, could have an impact on our municipal partners.

As part of the Government of Canada's transition to net-zero carbon and climate-resilient operations by 2050, the Real Property portfolio will strive to reduce the carbon footprint of its leased or owned office space. The RCMP, with the assistance of Real Property Management, continues to make progress in supporting the [Greening Government Strategy](#). The Real Property Management branch is diligently working to develop an RCMP Green Building Policy, guidance documents and a Departmental Sustainable Through the CMC, a number of initiatives have been identified within the Real Property portfolio in support of greening government, health and safety, and modernization of the workplace. Depending on the current detachment facility, these initiatives as described below, could have an impact on our municipal partners:

Real Property

As part of the Government of Canada's transition to net-zero carbon and climate-resilient operations by 2050, the Real Property portfolio will strive to reduce the carbon footprint of its leased or owned office space. The RCMP, with the assistance of Real Property Management, continues to make progress in supporting the [Greening Government Strategy](#). The Real Property Management branch is diligently working to develop an RCMP Green Building Policy, guidance documents and a Departmental Sustainable Development Strategy. In parallel, the RCMP is exploring the integration of new green technology into its real property projects and buildings to contribute to the government's environmental objectives.

Environmental Health: The RCMP has established new requirements for ensuring buildings have potable water, the identification and management of asbestos, and periodic assessments for radon to demonstrate due-diligence in keeping with the Canada Labor Code. As per this policy direction, health and safety risks will be reduced through the provision of clear guidance, roles and responsibilities, and consistent testing and monitoring approaches.

Workplace Modernization: The Covid-19 pandemic has enabled the RCMP to consider flexible work arrangements for non-operational personnel. The RCMP will be exploring opportunities for modern, flexible, and technology-enabled portfolio changes to meet future needs of the force while supporting operations and government socio-economic objectives (e.g. greening, accessibility, Indigenous reconciliation).

Equipment

To ensure operational effectiveness and the safety of police officers and the communities we serve, appropriate equipment and technology is required. Officers face varied incidents that can result in injury or damage to persons or equipment, such as intentional contact with police cars or assaults with a weapon. These incidents can impact the required types of equipment and information technology to ensure public and officer safety. While the known equipment costs will be included within overall financial

projections, there are often opportunities for more effective and efficient equipment that may emerge unexpectedly. Ensuring our officers are properly equipped to manage and respond to incidents is critical to the safety of our citizens and their communities.

The forecast for equipment purchases is based on the five-year Operational Equipment Plan, the Technology Equipment Plan and the Police Vehicle Plan. Items identified within each of the plans are required to support the existing and expanding needs of the Alberta RCMP. The Alberta RCMP is also bound by regulatory requirements to ensure police officers are properly trained and appropriately equipped, and equipment purchases are planned to meet these necessities and to ensure public and officer safety. In some cases, equipment will be purchased to replace older or outdated equipment, such as the life-cycling of computer equipment.

Modernizing the PPS requires a continual investment of equipment to ensure officer safety and communication requirements are met. Aging equipment, legislation changes and new technology present new opportunities to support frontline policing and major investigations. As such, equipment plans continue to identify ongoing and new requirements, which come at a cost. The cost of equipment and vehicles is directly impacted by economic factors and technological advancements to ensure we keep pace with an evolving environment, continual investment is required to keep our officers safe, while they work to protect Albertans and their communities.

Operational Equipment Plan

The Operational Equipment Plan has been developed with consideration of proposed regulatory requirements and new legislation. The Alberta RCMP's plan for operational equipment are listed below.

Modernization of Intervention Equipment – The RCMP is committed to providing members with lightweight, ergonomic and modern equipment that is readily available. Within this strategy, modern Pistols and Long Gun Rifles will have features that ensure the firearm is suitable for use by the widest demographic of police officer possible. Less lethal technologies, such as the Extended Range Impact Weapon provides officers with more opportunities to de-escalate dangerous situations rather than resorting to lethal force. In addition, Hard Body Armour have become lighter, allowing officers to wear it for longer periods of time, promoting optimal performance under hazardous conditions, and Portable Ballistic Shields provide officers a form of ballistic protection should the need arise to rescue a member of the public or a fellow officer in active shooter or similar situations. Breaching Equipment will also ensure officers are able to respond to an active threat as a result of entrances being barricaded. This strategy advances the vision of a modern police officer by ensuring Regular Members of the RCMP have the appropriate tools to perform their duties as safely and effectively as possible.

- **Portable Ballistic Shields** – Research has identified a need for the Portable Ballistic Shields (PBS) in a general duty capacity. In exigent circumstances, the PBS can be deployed for preservation of life to affect a rescue of an officer or citizen in an open environment. As part of containment in open areas where no ballistic cover is available, a PBS can provide increased ballistic protection from armour piercing rounds. The PBS would supplement the protection provided by Hard Body Armour (HBA) and Soft Body Armour (SBA). During the 2022/23 fiscal year it was indicated the PBS roll-out would commence in the 2023/24 year, however now the roll-out is expected to begin in fiscal year 2024/25. Costs are expected to be upwards of \$10,000 per device and under the recommendation of minimum two PBS per detachment. The forecast is based on one- third of locations purchasing in 2024-25, one-third in 2025/26, and the rest in fiscal year 2026/27. Additional information will be provided as the roll-out plan is developed.

- Breaching Equipment** – General Duty does not currently have access to a standardized breaching tool to gain entrance to a locked or barricaded door during an active threat or unfolding event. A standard breaching tool for every frontline patrol vehicle in the country will provide the first officer(s) arriving on scene (active threat, domestic violence, person in crisis, Feeney warrant, etc.) to have a breaching capability if urgently required. There is currently a Standing Offer for \$719 per set until June 29, 2023. Thereafter the price will increase to \$748 per set until June 29, 2024, \$778 per set until June 29, 2025, \$809 per set until June 29, 2026 and \$837 per set until June 29, 2027. Breaching Equipment is not included in the operational equipment table, as it is a unit expenditure. The units may purchase as and when they require and may order until June 29, 2026, however the Standing Offer can be extended to June 29, 2027. The training for this equipment is live on Agora; no practical training required.
- Hard Body Armour** – Hard Body Armour (HBA) is currently assigned per operational police vehicle which does not provide immediate access to all police officers and does not optimally fit all members. There is also a need for a Gender Based Analysis Plus (GBA+) approach given the changing demographic of the RCMP. It was previously indicated in fiscal year 2022/23 that the HBA would be available in 2023/24. It is anticipated that the HBA contract will be awarded towards the end of fiscal year 2023/24 and the equipment is expected to be available for five fiscal years before re-solicitation. Costs are still estimated to be \$1,000 per set for frontline members. The new HBA has a 10-year lifecycle and will be issued to new police officers at Depot. The forecast for the HBA's has been developed and identified on the current operational equipment plans. More information will be provided soon on deadlines for personally-assigning HBA and the transition to personal issue HBA for general duty.
- Long Gun Rifle** – With the continual advancement in technology and the roll-out of the Colt C8 Carbine, the need for the .308 bolt action rifle and shotgun has been reduced, bringing into question the need for multiple platforms for general duty. Remaining current on all three platforms requires separate annual re-qualifications and training time. The long gun rifle project is at an early stage and the technical specifications have been created to bridge the gap of the usage of multiple platforms. It was indicated in the 2022/23 fiscal year that the estimated cost of the containment kit would be \$4,400 and the roll-out would begin at the end of the 2023/24 fiscal year. The equipment has now been forecast at an estimated cost of \$2,000 per containment kit, minimum two kits per detachment. It is expected to roll-out in 2024/25 and the implementation could be spread over three fiscal years. The cost is for containment kit and included in the kit are: a tripod and mount, rifle clamping saddle, and 3X magnifier.

The patrol carbine has been updated with modern equivalent accessories to better accommodate Gender Based Analysis Plus (GBA+), this has resulted in an overall weight savings of 1.5lbs from the platform. The long term plans for a caliber change is still in information gathering stages, and more information will be provided as it becomes available.
- Extended Range Impact Weapon 40mm (ERIW)** – Appropriate use of crisis intervention and de-escalation techniques often requires that the officers have time and distance. Frontline members currently do not have a less lethal intervention option that allows them to maintain an increased distance from the subject. Costs are spread across four fiscal years because of the time required for testing, roll-out, and Division-scheduled training. Note that, National Police Intervention Unit (NPIU) has already trained a large number of instructors within the Alberta RCMP. The National

Tactical Training Section (NTTS) to be contacted to make arrangements if additional instructor training is required.

Costs are forecasted to be approximately \$4,924 per system per frontline police vehicles. The plan is to equip one-fourth of all frontline vehicles per year for four fiscal years. A standing offer for Extended Range Sponge Rounds has been awarded and is available for on the annual bulk buy. Additional O&M costs could include the modular style vehicle rack which can accommodate any two of the Carbine, ERIW, or Shotgun at a cost of \$688 each and from the bulk buy. Ammunition costs are estimated at a cost of \$25 per round which may cause increases in costs for training and annual recertification (per trainee, an estimated 20 rounds are used in initial training and an estimated eight to ten rounds are used in annual recertification). Further discussions are underway within the Alberta RCMP regarding the roll-out plans as a standing offer is now available. More information will be shared once available. At this time the current plans include an ERIW in 125 frontline vehicles beginning in 2023/24.

Body Worn Cameras – In the Government of Canada’s Fall Economic Statement (November 30, 2020) funding was provided to implement a National Body Worn Camera (BWC) program for frontline RCMP officers to improve transparency and accountability and respond to concerns about policing from racialized and Indigenous communities. Canada agreed to fund the first three years of the initiative to allow Contract Partners time to plan. At this time, the RCMP is still engaged in the procurement process for BWCs. The cost of the equipment can be estimated at \$3,000 per frontline police officer in 2023/24. This preliminary estimate includes the BWC, the cloud-based Digital Evidence Management System (DEMS) and support staff to operate the program; not just the camera. During fiscal 2022/23, 183 frontline officers began testing the cameras in Parkland, Grande Prairie and St. Paul detachments. All of the participating frontline officers will be required to complete a mandatory survey towards the end of the field test to ensure the contractor chosen is able to deliver the services to support this initiative. Further additional financial details will be shared once they are available. At this time a forecast has been identified in the operational equipment tables based on the above noted costs and the number of frontline officers. Actual costs may vary, but this figure is for planning purposes.

Pistol Modernization – The Alberta RCMP has concluded that the in-service 9mm Smith and Wesson (S&W) 5946 and 3953 general duty pistols must be replaced. The current pistols have been in service since 1995 and have exceeded their life expectancy. There have been quality control issues with parts posing health and safety concerns and there is a need for Gender Based Analysis Plus (GBA+) given the changing demographic of the RCMP. In addition, there exists a tactical disadvantage to the pistol due to the lack of a mounted-flashlight. The forecast is based on \$2,414 per police officer plus an additional \$446 per police officer for Pistol Transition Training costs. The pistol roll-out will be confirmed at a later date as the plan is being developed. Previous communication indicated the contract would be awarded in December 2022, however, the new proposed timeline indicated the roll-out could commence late fall of 2023/24. Deployment plans have yet to be confirmed for the Alberta RCMP, as such the forecast has identified the roll-out to begin in 2024/25 and continue over a four-year period.

TASER 7 Conductive Energy Weapon (CEW) – As part of the Modernization Strategy for Police and Public Safety Intervention Equipment Strategy, there is an opportunity to modernize the current CEW X26P model to a newer and upgraded version. The TASER 7 has new technology that provides a higher probability of incapacitating subjects when de-escalating dangerous situations rather than resorting to lethal force. The Alberta RCMP has ordered TASER 7’s for frontline resources as of December 2022 at a

cost of \$76.00/month for the first five years, which includes holster. The additional costs include \$100 third-party testing fee plus the one-time cost of docking bays, either single (\$1,053) or six-bay (\$2,454).

The number of Tasers have been identified through National, based on the number of frontline members in each detachment/unit (which will vary between detachments). The requirement for Alberta is based on the number of frontline officers and excludes specialized units at this time. Further discussions are underway to determine specialized unit needs.

Additional devices can be called-up against the standing offer at \$79.50 per month before 2024. All monthly subscription lease payments will then go up by \$10 in the sixth year of the 10-year agreement, which includes the replacement of the original CEW. These costs replace the previous costs of buying/storing CEW handles and cartridges, and also include full warranty replacement. The Alberta RCMP roll-out plan has been established and implementation is underway and scheduled to be completed by March 31, 2024.

Blue Force Tracking (BFT)– As a result of the recommendations contained in the MacNeil Report surrounding the tragic events in Moncton, New Brunswick on June 4, 2014, the RCMP commenced a COP (Common Operating Picture) project to explore options to address among other things, an incident response and management system capable of providing all users with a secure shared picture of unfolding incidents. An element of COP being tested by the RCMP is called ATAK which is an important part of this system, contributing to all four recommendations.

The Blue Force Tracking (BFT) Project Team has, since then, completed the initial roll-out of the Team Awareness Kit (TAK) software suite to members from the Critical Incident Program, Emergency Response Teams (ERT) and Police Dog Sections (PDS) across the country, as well as General Duty within the Grande Prairie and Beaver Lodge Detachments in Alberta. This suite consists of the Android Team Awareness Kit (ATAK) software used on RCMP issued smart phones and tablets for frontline responders, and the WinTAK software designed for use on RCMP desktops and tablets for the command and control component of the incidents.

Although the Blue Force Tracking suite of applications are currently available at no charge, the adoption of this kit will result in additional costs which includes the purchase and licensing of servers, purchasing of new hardware (smart phones and tablets), airtime service fees, etc. The estimated forecast is based on an estimated cost of \$65 per police officer per year commencing in 2024/25.

Status and Messaging Model (SAMM) - The RCMP is currently developing a project proposal for the replacement of the Status and Messaging Module (SAMM). SAMM was implemented in the mid-1990's and has received limited upgrades over the past years due to the old technology platform it was built on. It is now considered to be at "end of life" and will likely not make it until the Computerized Integrated Information and Dispatch System (CIIDS) Computer Aided Document (CAD) application is replaced. The Gartner and Accenture CAD market assessments identified SAMM as a major pain point for our Members and creates an increased risk to officer safety as it is susceptible to crashes which leaves Members off the Operational Communications Centre's (OCC) radar from a dispatch perspective.

The Alberta RCMP continues to keep a "lights on" approach with SAMM, but due to the increased safety concerns for the officers and the general public, the RCMP is proceeding with a lite project for its SAMM replacement as an interim solution until the CIIDS/CAD is replaced. The SAMM Replacement Project is an interim solution until the new CIIDS/CAD project is in place (approximately three to five years). A Sole Source documentation for Bell Mobile was approved July 2022 allowing the RCMP to engage with Bell.

The SAMM interim solution replacement project and contract costs will be included in the PROS recovery rate identified as part of indirect costs within the forecast.

Electronic Major Case Management (eMCM) - The RCMP is looking at maximizing the effectiveness and efficiency of RCMP business and police operations through the national implementation of a new Electronic Major Case Management (eMCM) solution. The Evidence and Reporting (E&R) system, currently being used for Major Case Management (MCM) was not designed to address the overall needs of MCM as it is cumbersome to use, requires redundant data entry, and does not facilitate the management of unstructured data collected. It has limited analytical capability and has been broadly deployed locally with limited to no capability for data sharing or administration. As a result, in March 2020, a contract was awarded to Xanalis for the implementation of their commercial off-the-shelf software solution called "PowerCase". This enhanced solution provides the required capabilities, flexibility and scalability to manage major case investigations at various levels of complexity while complying with the Information Management (IM) policies, standards, and practices.

Various risks are being monitored in relation to equipment, configuration, and testing, working in close collaboration with the vendor, Shared Services Canada and the various stakeholders to ensure a successful deployment of this solution. The planning and design phase has been completed and testing began in late May 2022. The Project Team is expecting a high-level timeline from the vendor to finalize the project schedule and more details will be available in the near future, which will include an estimated completion date. The estimated cost per police officer for the next five fiscal years is \$395/RM in 2024/25 and \$190/police officer/year ongoing. The costs will be included in the PROS recovery rate identified as part of indirect costs within the forecast.

Forward Looking InfraRed (FLIR) - The RCMP is currently examining a number of historical and more recent critical incidents, as well as previous recommendations related to low-light operations and equipment that could augment RCMP member and public safety during these incidents. Technology has significantly improved in recent years and the RCMP is examining potential options such as hand-held thermal, infrared and night vision optics that may be suitable for general duty applications. Most likely, a hand held, rugged thermal optic will be best suited to considerably improve police officer safety during these scenarios.

The costs are variable, but there are a number of potential options in the \$2,500 to \$5,000 range per unit. The RCMP is examining these options to determine the appropriate equipment. Further communication will be provided once the deployment plan is finalized.

Implementation of ERT CRBNE/hazardous environments Proposal - The RCMP and Contract and Indigenous Policing (C&IP) unit has determined that there is a requirement for the RCMP to augment its required ability to respond tactically to hazardous environments, including, but not limited to Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) incidents. This profile requires specialized equipment for Emergency Response Teams (ERT) for public and police safety, and National Security interests. C&IP is assessing how to bridge this gap, for ERTs. The initial goal is to outfit four Non-Contract Policing Teams over a two-year period (2023/24 and 2024/25). During this period of acquisition and implementation, discussion and consultation with Contract Partners will occur via CMC to determine priorities based on individual contract jurisdictions' requirements.

In Car Digital Video System (ICDVS) – The life cycle management of ICDVS equipment is aligned with the vehicle replacement schedule. These systems were formerly provided by Panasonic, until its expiry in January of 2023, therefore this is currently no standing offer in place. The Alberta RCMP is working towards establishing a new standing offer, as the systems can only be installed at initial vehicle fit-up. The Division is currently using the WatchGuard 4RE in the meantime due to the back-end compatibility issues with other manufacturers. The Division is eager that the next standing offer will have a cloud-based back-end to support the transition from the old system to the new system. Projected ongoing costs are included within the CROPS equipment plan.

Protective Technical Services (PTS) - The Alberta RCMP Protective Technical Services Section (PTS) is responsible to deliver Closed Circuit Video Equipment (CCVE), Card Access and Alarms (CA&A), Interview room solutions and Mechanical Security (Door locks, safes) at RCMP detachments throughout Alberta.

The main services provided by PTS include: support services for major events, supporting repairs of PTS equipment, life-cycling of equipment, new build requirements for detachments and supporting the service expansion of equipment for the Division.

The five-year forecast prioritizes the requirements related to video retention, equipment quality, and new construction emerging detachments and updates to existing detachment builds. During the 2022/23 year a contract was awarded to a third-party service provider, Paladin, to aid in the delivery of detachment site inspections, life-cycling, resolving equipment failures, and providing after hours support to detachments. The Alberta RCMP continues work with Paladin in the 2023/24 fiscal year whereby these services are forecasted within the PTS five-year plan. If applicable during the five-year forecast, costs will be identified within the financial table below.

Overall Muni Unders - Operational Equipment Plan						
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Taser 7 (includes holsters)	\$ 463,419	\$ 326,664	\$ 324,756	\$ 327,618	\$ 323,802	\$ 368,190
Body Worn Cameras	\$ -	\$ 945,000	\$ 951,000	\$ 966,000	\$ 969,000	\$ 978,000
Portable Ballistic Shields	\$ 10,000	\$ 186,667	\$ 186,667	\$ 186,667	\$ -	\$ -
Breaching Tools	\$ 1,496	\$ -	\$ -	\$ -	\$ -	\$ -
Hard Body Armour	\$ -	\$ 63,000	\$ 65,000	\$ 68,000	\$ 64,000	\$ 66,000
Hard Body Armour (Old Version)	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -
Approved Screening Device (ASD)	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
Long Gun Rifle	\$ -	\$ 37,333	\$ 37,333	\$ 37,333	\$ -	\$ -
Extended Range Impact Weapons 40mm	\$ 193,614	\$ 199,226	\$ 193,614	\$ 204,838	\$ -	\$ 11,224
Digital Camera	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
Pistol Modernization	\$ -	\$ 216,657	\$ 221,485	\$ 228,727	\$ 219,071	\$ 7,242
WatchGuard System	\$ 182,816	\$ 146,291	\$ 131,807	\$ 138,915	\$ 159,457	\$ 72,149
Carbines	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Night Vision	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
Radar (Handheld)	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
Blue Force Tracking (formerly ATAK)	\$ -	\$ 23,335	\$ 23,465	\$ 23,790	\$ 23,855	\$ 24,050
Protective Technical Services	\$ 145,300	\$ 297,300	\$ 223,600	\$ 139,300	\$ 40,800	\$ 40,800
Total Operational Equipment Costs	\$ 1,251,145	\$ 2,441,472	\$ 2,358,727	\$ 2,321,188	\$ 1,799,985	\$ 1,567,655

All costs identified in the table above are in 100% terms, and will be included within the MYFP forecast. Further review of deployment strategies may impact the planned schedule of costs. Updates will be provided once deployment plans are determined.

Technology Equipment Plan

Technology is changing at a rapid pace, with many new and innovative developments each year that support the modernization of the RCMP. Below are the highlights of the Alberta RCMP's technology strategy for equipment.

Priority 1

Technology Contracts and Software Licensing – Identified within the Technology Plan is a forecast for software and estimated costs for licensing and printer rentals. Applicable Detachment expenditures for these items are identified in the table below.

Telecommunications – Although Shared Services Canada (SSC) manages and maintains RCMP line speed services, internet, and telecommunications services, Alberta RCMP remain responsible for a number of costs to manage our infrastructure. There have been a number of enhancements to RCMP infrastructure including Wi-Fi installation and access points, server upgrades, etc. The table below references the ongoing costs for these services.

SSC currently manages services relating to voice and data communications services and android cellphones that are deployed throughout this province. Contract partners are not being billed for these services at this time, however, we have continued to identify applicable costs for your reference should this position change. The McNeil Report highlighted the safety requirements for each officer to carry a cellphone and roll-out of android devices commenced in 2021/22. The five-year forecast of androids is based on current inventory replacement schedules and anticipated growth in officer resources, as indicated by the Policing Funding Model (PFM).

Alberta First Responders Radio Communication System (AFRRCS) – Full implementation of the AFRRCS system is complete and in the operations phase of equipment life-cycling. Ongoing maintenance and replacement of aging equipment will be required. Based on the current lifespan of the radios, the forecast for radio replacement has been adjusted to phase in replacement over the next several years as an ongoing program. The goals of the Alberta RCMP radio program over the next five years are to: support interoperability and growth, enhance officer and public safety, and to improve efficiency of operations. Although the replacement of aging radio equipment is expected to commence in 2024/25, the Alberta RCMP can expect radio replacements as early as 2023/24.

Identified on the table below is the five-year plan the life-cycling of the AFRRCS radio plan that includes estimated costs associated with anticipated resource growth. Following the Papal visit in 2022/23, the Alberta RCMP was provided an opportunity to purchase the AFRRCS radios deployed to support the Papal visit at a discounted rate. Given the known number of AFRRCS radio replacements forthcoming, the Division purchased the approximately 300 radios at \$1.6M for the 2023/24 year. The deployment schedule for the outyears is still being refined within the technology program, currently it is based on a ten-year model. However, an analysis of the life cycling of the radios is underway to determine the possibility of an extended life for the radios. The analysis will determine whether the life of the equipment could be extended beyond the current ten-year lifecycle which could result in cost savings as radios would be purchased less frequently.

Video Conferencing Equipment - This includes both upgrades to existing boardroom and the procurement of video conferencing equipment. These items are important to have to keep connected while teleworking and maintain the efficiency of communication.

LiveScan – LiveScan electronic finger/palm printing systems have been operating throughout Alberta RCMP for 12 to 13 years, however, a normal replacement schedule would see a device replaced every eight years to maintain operational integrity. A replacement schedule has been identified to replace existing machines over the next five-year cycle.

Priority 2

Workstation and Mobile Workstation Life-Cycling – The five-year plan for workstation life cycling is based on current inventory replacements schedules and include hardware such as computer/laptop, monitor, scanner and printers, much of which are life cycled on a four to five-year basis. The forecast for the province is based on known, upcoming workstation expenditures, detachment requests for the current fiscal year, and expected workstation costs for anticipated resource growth as indicated by the PFM (two monitors and a desktop/laptop per new officer). A contingency forecast based on historical expenditures provides an estimate of potential costs for items that have not been accounted for.

Signature Pads – The five-year plan for the Epad Link Signature Pads are to be deployed for police officer operational use and reflects the replacement of aging equipment as well as taking into consideration the anticipated annual growth in resources.

Repairs – The expenditures listed in repairs include the purchase of both non-equipment repairs and computer equipment parts. Non-equipment relates to unique replacement parts for specialized units. While actual costs are unknown, the forecast is based on historical expenditures to allow for work to be completed when and as required.

Peripherals – The five-year plan for peripherals include accessory items that are required for operation throughout the Alberta RCMP. The majority of the identified peripheral equipment identified in the plan includes card readers, and external USB storage which supports the ability for efficiency of existing operations. This forecast takes into consideration anticipated increase of resources in the out years.

Priority 3

Other – The items identified as other are technology equipment including monitors, headsets, and other peripheral items that have been identified as priority three. Although these items support operational efficiency and are imperative for operation, the priority level is assessed at level three as they include replacement items or items that will enhance the delivery of services and the efficiency of work.

Technology Services – As identified in the five-year plan, the anticipated technology services forecast is to support the outsourcing of technology consultants. These services are forecasted under historical trends and are assessed at priority level three as these are services that will enhance the delivery of services.

Digital Collaboration and Information Management (DCIM) - The RCMP does not have an enterprise solution for the management of electronic administrative and employee information. This has an impact on both operational effectiveness and ability to meet Government of Canada directives and legislated requirements. Meeting this need effectively for business lines across the RCMP requires the careful design of business applications (user-facing software) and records management tools. To do this, the ADIM (Analysis, Data and Information Management) Directorate has launched the Digital Collaboration and Information Management (DCIM) Project. DCIM completed a review of two options: expanding the GCDocs implementation or leveraging the MS365 suite including SharePoint.

Based on results of a technological and business analysis, implementing SharePoint within the Division was favourable. The roll-out plan a financial impact to the Alberta RCMP is yet to be developed and will be shared once known.

RCMP Network Remediation - The RCMP is located at over 950 locations across Canada, many of which are not in urban centres. RCMP operations rely on a robust, available and reliable network to enable access to our critical business applications and services. Many RCMP Divisions are requiring increases to their network capacity to enable modern applications across their sites ensuring continued availability and access to RCMP's operational systems and supporting ongoing police operations and administrative services. Network remediation in partnership with Shared Services Canada (SSC) will aim to address the following:

- Procurement of new technologies for enhancing nationwide network capacity.
- Implementation of new and emerging connectivity technologies for RCMP's remote and northern sites.
- Implementation of new, modernized wide area network technology that will further enhance cloud applications and off-loaded non-critical traffic for priority of operational traffic.

The RCMP's digital network must be modernized to ensure that the continued availability and access to core police operational and administrative systems is maintained. Without the necessary additional network capacity, many of the RCMP's sites in the North and other remote locations across Canada will not be fully enabled to leverage modern policing applications. Working with SSC, the RCMP will ensure that the continued availability and access to core police operational information systems is maintained. This initiative is currently in the research and development stage.

Microsoft 365 (MS 365): MS Teams E5 Licences - As part of the RCMP's Digital Workspaces Portfolio, MS 365 MS Teams is a collaboration tool. Security is paramount as this is our main collaboration and communication platform. The E5 advanced security package from Microsoft provides the required components and capabilities required to secure the MS 365 ecosystem for the RCMP up to Protected B information usage. The development of the program is still underway and will be rolled out to the Division once solidified.

Next Generation Computer Aided Dispatch (NG CAD) - The RCMP is currently developing a project proposal for the replacement of the RCMP Computerized Integrated Information and Dispatch System (CIIDS) with a commercial off the shelf (COTS) Computer Aided Dispatch (CAD) system. The RCMP continues to maintain its existing CAD system, with more upgrades planned before the end of the contract to maintain efficient tools for police operations. All RCMP jurisdictions within Provinces and Territories are currently working with the CIIDS CAD, with the exception of British Columbia that has implemented the Versaterm application (which remain out of scope for this update). Although the estimated CAD replacement project and contract costs have not yet been determined, it is expected that a cost of \$43/RM begin in fiscal year 2023/24, at which time it will be included as part of the PROS MYP and PROS recovery rate. As soon as more information is available, it will be presented to CMC for consideration.

Overall Muni Unders - Technology Plan						
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Workstation Life Cycling	\$ 145,313	\$ 244,474	\$ 76,989	\$ -	\$ -	\$ -
Workstation Contingency	\$ 97,769	\$ -	\$ 166,092	\$ 243,081	\$ 243,081	\$ 243,081
Radios	\$ 17,220	\$ 172,448	\$ 770,313	\$ 96,600	\$ 303,600	\$ 65,456
Radio Expansion	\$ -	\$ 9,200	\$ 9,200	\$ 13,800	\$ 4,600	\$ 9,200
Livescan	\$ 26,001	\$ -	\$ -	\$ -	\$ -	\$ -
Workstation Expansion	-	\$ 2,486	\$ 2,486	\$ 3,729	\$ 1,243	\$ 2,486
Tech Rentals/Software	\$ 188,509	\$ 179,096	\$ 179,315	\$ 179,535	\$ 179,758	\$ 179,983
Telecommunications	\$ 17,528	\$ 16,998	\$ 12,810	\$ 12,810	\$ 12,810	\$ 12,810
Total Technology Forecast	\$ 492,339	\$ 624,702	\$ 1,217,205	\$ 549,556	\$ 745,093	\$ 513,017
Telecommunications (non-billable)	\$ 23,510	\$ 59,130	\$ 14,226	\$ 5,416	\$ 5,416	\$ -

Fleet

Ongoing fleet plans reflect replacement needs based on vehicle mileage lifecycle plans and applicable expansion to satisfy requirements for new Municipal resources. In 2023/2024, the Divisional Fleet Program will be replacing police vehicles across many municipalities as part of normal replacement schedules, deploying new vehicles to new positions, and the program will maintain a contingency due to vehicle write-offs from call-related incidents and unplanned purchases. Costs related to contingency vehicles are included in the table below.

The five-year forecast is based on estimated costs of vehicles and associated fit-up costs under ideal conditions. Increased costs due to inflation are planned for in the five-year forecast, but due to market conditions and supply constraints, expenditures can vary from the plan. In fact, we have seen in recent years the average cost of a police vehicle increases by approximately \$16,000 per vehicle. Included within the table are potential expansion costs based on anticipated resource growth identified by all Municipal partners. These planned amounts may vary depending on actual positions called up, type of positions, as well as a number of other factors considered through the Fleet Management process.

Municipalities Under 15K Population - Police Vehicles Plan						
	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Vehicles	\$2,096,500	\$2,520,000	\$1,989,000	\$2,077,000	\$2,176,000	\$2,100,000
Fit-Up	\$ 394,600	\$ 472,100	\$ 363,750	\$ 383,500	\$ 413,500	\$ 450,000
Total Police Vehicle Costs	\$2,491,100	\$2,992,100	\$2,352,750	\$2,460,500	\$2,589,500	\$2,550,000

Greening Government Strategy

Conversion to Electric Operational Vehicles – The RCMP continues to make progress in supporting the Greening Government Strategy, a Government of Canada directive to achieve net-zero carbon and climate-resilient operations by 2050. This also affects the future of the National Safety and Security Fleet including RCMP policing and administrative vehicles. The impact to the RCMP is being assessed through a study to inform the feasibility of implementing this strategy across all geographical locations. This may impact fleet sustainment costs as well as the requirement for charging infrastructure. Electric infrastructure needs to start being installed at detachments across the country as the electric policing platform becomes more prevalent (both for vehicles and vessels). More information will be provided as information becomes available.

Training Requirements

Demands within mandatory training programs, including carbine training, annual operational skills and IARD, have substantially increased over the past few years due to requirements stemming from the RCMP's response to the McNeil Report. In addition, as new equipment being rolled-out as part of the modernization of intervention equipment, mandatory training must be maintained to meet operational requirements.

The new CEW is in the process of being rolled out within the Alberta RCMP and will require conversion training for all frontline officers ultimately increasing costs for training and travel. Upcoming equipment such as the Extended Range Impact Weapon (40mm), and the new pistol are forecasted to begin rolling out in 2023/24 fiscal year end. The estimated training cost per member is \$426 which will include targets, simunition barrels and ammunition. The ERIW will require one day training with an annual recertification. The estimated cost of training will be communicated through CMC updates.

During the pandemic block training was run as a day and a half course for basic recertification. As of January 2023, block training has resumed as a five-day course that is mandatory for all police officers to complete on a three-year cycle. Approximately one-third of provincial police officers will require block training on an annual basis. In the past half of the police officers were completing their training in Alberta, however due to capacity constraints and the five-day course, the majority of those resources will travel to Regina Depot to complete their training. This will increase costs for travel and potentially overtime for those travelling out of province.

Muni Unders - Training Plan						
Priority	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Non-Negotiable	\$ 500,000	\$ 570,584	\$ 581,996	\$ 593,636	\$ 605,508	\$ 617,618
Operational Requirement	\$ 54,837	\$ 55,934	\$ 57,052	\$ 58,193	\$ 59,357	\$ 60,544
Business Enhancement	\$ 108,630	\$ 492,665	\$ 502,518	\$ 512,569	\$ 522,820	\$ 533,277
Other	\$ 36,533	\$ 139,264	\$ 142,049	\$ 144,890	\$ 147,788	\$ 150,743
Total	\$ 700,000	\$ 1,258,446	\$ 1,283,615	\$ 1,309,288	\$ 1,335,473	\$ 1,362,183

Financial Summary

The attached MYFP table represents the estimated pooled direct and indirect costs, to form the estimated cost per member, as well as location specific costs. Based on the forecasts identified within the financial tables, the estimated basic average cost per RM, excluding location specific costs, for 2023/24 has increased to \$153,199 and is projected to increase to \$163,054 in 2024/25, in seventy per cent terms. Adequate funding is critical to providing policing services to ensure the safety of your community.

Indirect costs have also been impacted by the pay raise for RMs; including the Division Administration rate. This rate is determined by the sum of several cost categories, including the cost of core administration, members on special leave (such as medical leave), and health-care costs, and allocating the total costs by the number of working FTE members in the province. With increased health-care costs and more RMs on special leave, the Division Administration rate has also increased, and is forecasted at a rate of \$39,837 per working member for the 2023/24 fiscal year.

The annual estimate of pooled costs and location specific costs for the Town of Blackfalds for the 2023/24 fiscal year, based on a working member FTE utilization of nine (9) is estimated at \$1,506,788.

In order for your community and the Alberta RCMP to more strategically plan for policing expenditures, the total expenditures (listed above) will be divided into quarters and reflected equally on each quarterly invoice in the 2023/24 fiscal year; similar to an equalized payment plan, and will be reconciled following Quarter 4. Your community's estimated quarterly invoice payments for 2023/24 are as follows:

Estimated 2023-24 Quarterly Invoices		
Quarter 1 (April 1, 2023 - June 30, 2023)	\$	376,697
Quarter 2 (July 1, 2023 - September 30, 2023)	\$	376,697
Quarter 3 (October 1, 2023- December 31, 2023)	\$	376,697
Quarter 4 (January 1, 2024 - March 31, 2024)	\$	376,697
Total	\$	1,506,788

In order to minimize the risk of significant over or under payment, the RCMP will review actual expenditures in comparison to the forecast throughout the year and make adjustments accordingly if there are significant variances. The MYFP summary is financial table that follows provides additional financial details, and is also available in excel format for your reference.



Contract Policing Year to Date Report

Preliminary with YTD and MYFP Estimates

Division: **K**
Contract Type: **Municipal**
Contract Partner: **Blackfalds**
Customer Number: **74026**

Established Positions	407.00	410.00	361.00	363.00	372.00	376.00	380.00
Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	362.56	332.00	340.50	342.50	351.00	355.00	359.00
Police Dog	-	-	-	-	-	-	-

Pooled Direct Costs

Resource Type	DIV_Responsibility_Center	Commitment Item Number/Name	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast	27-28 Forecast	28-29 Forecast
Pay	Pay	030 - Pay - Members	40,522,287	38,405,000	40,767,000	42,442,000	45,018,000	47,125,000	49,324,000
		030 - Pay - Members	65,200	-	-	-	-	-	-
Pay Total			40,587,486	38,405,000	40,767,000	42,442,000	45,018,000	47,125,000	49,324,000
O&M	Administration		3,826	-	-	-	-	-	-
	Air Services		-	-	-	-	-	-	-
	CROPS		775,329	1,251,145	2,441,472	2,358,727	2,321,188	1,799,985	1,567,655
	Fleet (Vehicle Fit-up)		343,127	394,600	472,100	363,750	383,500	413,500	450,000
	Informatics		387,878	492,339	624,702	1,217,205	549,556	745,093	513,017
	Secret Expense (580)		23,120	41,200	42,230	43,286	44,368	45,477	46,614
	Training		497,940	700,000	1,258,446	1,283,615	1,309,288	1,335,473	1,362,183
	Unit O&M		3,984,741	3,715,536	3,820,000	3,868,000	3,916,000	3,965,000	4,015,000
O&M Total			6,015,960	6,594,820	8,658,950	9,134,583	8,523,900	8,304,528	7,954,469
Capital	Fleet		1,633,417	2,096,500	2,520,000	1,989,000	2,077,000	2,176,000	2,100,000
Capital Total			1,633,417	2,096,500	2,520,000	1,989,000	2,077,000	2,176,000	2,100,000
Grand Total			48,236,863	47,096,320	51,945,950	53,565,583	55,618,900	57,605,528	59,378,469

Total Pooled Direct Costs

48,236,863	47,096,320	51,945,950	53,565,583	55,618,900	57,605,528	59,378,469
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Total Pooled Indirect Costs

Adjustments to Pooled Costs

Shared Services	407,793	407,793	407,793	407,793	407,793	407,793	407,793
CCVE Adjustment incorrectly charged to Grande Prairie	-	-	-	-	-	-	-
Total Adjustments to Pooled Costs	407,793	407,793	407,793	407,793	407,793	407,793	407,793

Total Pooled Costs 100%

74,763,604	72,659,957	79,313,975	81,881,902	85,424,338	88,601,244	91,606,397
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Total Pooled Costs 70%

52,334,523	50,861,970	55,519,782	57,317,331	59,797,036	62,020,871	64,124,478
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Per capita Rate (Cost Per Member) 100%

206,210	218,855	232,934	239,071	243,374	249,581	255,171
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Per capita Rate (Cost Per Member) 70%

144,347	153,199	163,054	167,350	170,362	174,707	178,620
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Blackfalds Established Positions

8.00	9.00	10.00	11.00	12.00	13.00	14.00
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Blackfalds Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)

8.89	9.00	9.50	10.50	11.50	12.50	13.50
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Estimated Pooled Direct and Indirect Costs for Blackfalds

1,283,247	1,378,788	1,549,010	1,757,174	1,959,162	2,183,833	2,411,366
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Additional Costs (Non-Pooled Costs) Billed by Location

Location	Non-Pooled Costs	Commitment Item Number/Name	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast	27-28 Forecast	28-29 Forecast
BLACKFALDS	Non Pooled - CS	031 - Extra Duty Pay - Mem	83,893	88,000	96,000	110,000	125,000	141,000	158,000
	Non Pooled - CS Total		83,893	88,000	96,000	110,000	125,000	141,000	158,000
	Non Pooled - No CS	213 - Corps of Commission	7,908	20,000	20,000	20,000	20,000	20,000	20,000
		570 - Prisoners' Expenses	-	-	-	-	-	-	-
		830 - Furniture & Fixtures	-	-	-	-	-	-	-
	Non Pooled - No CS Total		7,908	20,000	20,000	20,000	20,000	20,000	20,000
Grand Total			91,801	108,000	116,000	130,000	145,000	161,000	178,000

Adjustments After Contract Partner Share

Overtime Adjustment	-	22,391							
Total Adjustments	-	22,391	20,000	20,600	21,218	21,855	22,510	23,185	

Total Costs (After Final Adjustments)

1,352,657	1,506,788	1,685,610	1,908,392	2,126,017	2,367,344	2,612,552
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Estimated 2023-24 Quarterly Invoices	
Quarter 1 (April 1, 2023 - June 30, 2023)	\$ 376,697
Quarter 2 (July 1, 2023 - September 30, 2023)	\$ 376,697
Quarter 3 (October 1, 2023 - December 31, 2023)	\$ 376,697
Quarter 4 (January 1, 2024 - March 31, 2024)	\$ 376,697
Total	\$ 1,506,788

Conclusion

This MYFP is presented in accordance with the provisions of the MPSA. The RCMP remains committed to the sound stewardship of public resources in balance with operational requirements in a complex and evolving landscape.

The continuing investment in the Municipal Police Service, particularly in building front-line resources, will better equip the RCMP in Blackfalds to meet the challenges that accompany prosperity and growth.

Agreement in Principle

In acknowledgement of your support for the above multi-year plan and the 2023/24 FTE utilization target, forecast and quarterly invoice amount, please review and sign the Approval in Principle included at the end of this document by June 30, 2023.

Sgt Brent Dueck
Acting Detachment Commander
Blackfalds Detachment

Date:

I acknowledge receipt of this Multi-Year Financial Plan (MYFP) that has been prepared as required under the MPSA, as per Article 17 of the MPSA. I understand that the content is based on information available at the time of the preparation of the document, inclusive of Divisional and Regional Administration as per Article 11 of the MPSA. The MYFPs will be considered as part of our annual branch budget development process. This MYFP, including the proposed budget and any changes to the number of personnel, is approved “in principal” only and will be considered as part of the Municipal annual budget development process.

The identified expenditures and FTE utilization level for 2023/24 is approved as identified. If any changes are required to the number of RMs and Support Staff for the Municipal Police Service, an explanation for any difference between the most recent projected budget figure and the approved budget, including any suggestions for addressing the difference will be provided.

Jamie Hoover
Mayor
Town of Blackfalds
Date:

Established Positions	21-22	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast
Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	407.00	407.00	410.00	361.00	363.00	372.00
Police Dog	360.63	362.56	332.00	340.50	342.50	351.00
	1.00	-	-	-	-	-

Pooled Direct Costs

Resource Type	DIV_Responsibility_Center	Commitment Item Number/Name	21-22	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast
Pay	Pay	030 - Pay - Members	38,350,245	40,522,287	38,405,000	40,767,000	42,442,000	45,018,000
		030 - Pay - Members	9,143,482	65,200	-	-	-	-
Pay Total			47,493,727	40,587,486	38,405,000	40,767,000	42,442,000	45,018,000
O&M	Administration		-122,823	3,826	-	-	-	-
	Air Services		-	-	-	-	-	-
	CROPS		324,075	775,329	1,251,145	2,441,472	2,358,727	2,321,188
	Fleet (Vehicle Fit-up)		521,020	343,127	394,600	472,100	363,750	383,500
	Informatics		516,280	387,878	492,339	624,702	1,217,205	549,556
	Secret Expense (580)		20,067	23,120	41,200	42,230	43,286	44,368
	Training		185,086	497,940	700,000	1,258,446	1,283,615	1,309,288
	Unit O&M		3,506,165	3,984,741	3,715,536	3,820,000	3,868,000	3,916,000
O&M Total			4,949,869	6,015,960	6,594,820	8,658,950	9,134,583	8,523,900
Capital	Fleet		2,471,122	1,633,417	2,096,500	2,520,000	1,989,000	2,077,000
Capital Total			2,471,122	1,633,417	2,096,500	2,520,000	1,989,000	2,077,000
Grand Total			54,914,718	48,236,863	47,096,320	51,945,950	53,565,583	55,618,900

Total Pooled Direct Costs	54,914,718	48,236,863	47,096,320	51,945,950	53,565,583	55,618,900
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Pooled Indirect Costs

Type	Indirect Category	Indirect Item	21-22	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast
Rate	Member EBP	Member Superannuation	19.44%	19.44%	19.44%	19.44%	19.44%	19.44%
		Member CPP	3,562	3,826	3,921	4,020	4,120	4,223
		Member EI	1,054	1,126	1,154	1,183	1,213	1,243
	Non-Member EBP	Non-Member Superannuation	9.94%	9.91%	9.86%	9.86%	9.86%	9.86%
		Non-Member CPP	3,562	3,826	3,921	4,020	4,120	4,223
		Non-Member EI	1,267	1,351	1,385	1,420	1,455	1,492
	Member Rate	Cadet Training Program	4,677	4,782	5,113	5,952	5,952	5,952
		CRCC/ERC/PCC	537	661	661	661	661	661
		ERA	118	119	118	118	118	118
		Legal Services	187	201	193	196	199	202
		PDSTC	34,432	37,217	40,375	42,080	42,080	42,080
		PROS	757	797	802	808	815	822
		Recruiting	1,299	1,379	1,484	1,685	1,685	1,685
		Division Administration	34,761	37,704	39,837	41,281	42,633	43,915

	Member EBP	Member Superannuation	7,306,972	7,700,705	7,465,932	7,925,105	8,250,725	8,751,499
		Member CPP	1,284,701	1,411,842	1,301,927	1,368,641	1,411,097	1,482,270
		Member EI	380,227	415,539	383,186	402,822	415,318	436,265
	Non-Member EBP	Non-Member Superannuation	-	-	-	-	-	-
		Non-Member CPP	-	-	-	-	-	-
		Non-Member EI	-	-	-	-	-	-
	Member Rate	Cadet Training Program	1,686,667	1,764,701	1,697,516	2,026,656	2,038,560	2,089,152
		CRCC/ERC/PCC	193,521	198,029	219,539	225,160	226,483	232,103
		ERA	42,525	44,066	39,149	40,152	40,388	41,390
		Legal Services	67,532	74,035	64,050	66,675	68,073	70,809
		PDSTC	30,989	37,217	-	-	-	-
		PROS	272,900	294,128	266,118	275,141	279,021	288,645
		Recruiting	468,458	508,892	492,688	573,743	577,113	591,435
		Division Administration	12,536,036	13,669,794	13,225,738	14,056,138	14,601,750	15,414,077

Total Pooled Indirect Costs	24,270,528	26,118,948	25,155,844	26,960,232	27,908,526	29,397,645
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Adjustments to Pooled Costs

Shared Services	359,337	407,793	407,793	407,793	407,793	407,793
CCVE Adjustment incorrectly charged to Grande Prairie	-	-	-	-	-	-
Total Adjustments to Pooled Costs	359,337	407,793	407,793	407,793	407,793	407,793

Total Pooled Costs 100%	79,544,584	74,763,604	72,659,957	79,313,975	81,881,902	85,424,338
Total Pooled Costs 70%	55,681,209	52,334,523	50,861,970	55,519,782	57,317,331	59,797,036

Per capita Rate (Cost Per Member) 100%	220,571	206,210	218,855	232,934	239,071	243,374
Per capita Rate (Cost Per Member) 70%	154,400	144,347	153,199	163,054	167,350	170,362

Blackfalds Established Positions	8.00	8.00	9.00	10.00	11.00	12.00
Blackfalds Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	8.89	8.89	9.00	9.50	10.50	11.50

Estimated Pooled Direct and Indirect Costs for Blackfalds	1,372,614	1,283,247	1,378,788	1,549,010	1,757,174	1,959,162
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Additional Costs (Non-Pooled Costs) Billed by Location

Location	Non-Pooled Costs	Commitment Item Number/Name	21-22	22-23 YTD	23-24 Forecast	24-25 Forecast	25-26 Forecast	26-27 Forecast
BLACKFALDS	Non Pooled - CS	031 - Extra Duty Pay - Mem	74,636	83,893	88,000	96,000	110,000	125,000
	Non Pooled - CS Total		74,636	83,893	88,000	96,000	110,000	125,000
	Non Pooled - No CS	213 - Corps of Commission	10,312	7,908	20,000	20,000	20,000	20,000
		570 - Prisoners' Expenses	-	-	-	-	-	-
		830 - Furniture & Fixtures	-	-	-	-	-	-
	Non Pooled - No CS Total		10,312	7,908	20,000	20,000	20,000	20,000
Grand Total			84,948	91,801	108,000	116,000	130,000	145,000

Adjustments After Contract Partner Share	-	22,391	-	22,391				
Overtime Adjustment	-	22,391	-	22,391	20,000	20,600	21,218	21,855
Total Adjustments	-	22,391	-	22,391	20,000	20,600	21,218	21,855

Total Costs (After Final Adjustments)	1,435,171	1,352,657	1,506,788	1,685,610	1,908,392	2,126,017
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Estimated 2023-24 Quarterly Invoices		
Quarter 1 (April 1, 2023 - June 30, 2023)	\$	376,697
Quarter 2 (July 1, 2023 - September 30, 2023)	\$	376,697
Quarter 3 (October 1, 2023- December 31, 2023)	\$	376,697
Quarter 4 (January 1, 2024 - March 31, 2024)	\$	376,697
Total	\$	1,506,788

MEETING DATE: August 22, 2023

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Alberta Development Officers Week Proclamation**

BACKGROUND

Each year, the Town of Blackfalds has proclaimed the week of the Alberta Development Officers Association (ADOA) annual conference as Development Officers Week. The ADOA Executive Board is hopeful each municipality in the province recognizes all Development Officers and the hard work and commitment that is required to carry out their duties.

DISCUSSION

Development Officers are current planning and development specialists with knowledge in current legislation, policies and bylaws, and the technical requirements of developments within the province of Alberta. A Development Officer ensures that the land use regulations and policies of the municipality they work for are administered and enforced.

The primary responsibility of a Development Officer is to review, process and issue Development Permits pursuant to the requirements established by the *Municipal Government Act*, the Land Use Bylaw, Statutory Plans, and other relevant legislation. They are also responsible for the enforcement of Development Approvals and contraventions to the Land Use Bylaw. The work they do is key in the responsible growth and development of a municipality and ensuring that properties are developed in accordance with the rules in place.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

1. That Council proclaims September 19-22, 2023 as Alberta Development Officers Week in the Town of Blackfalds.

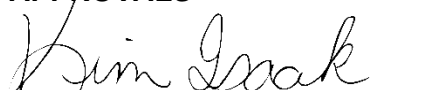
ALTERNATIVES

- a) That Council refer this item to Administration for further consideration.

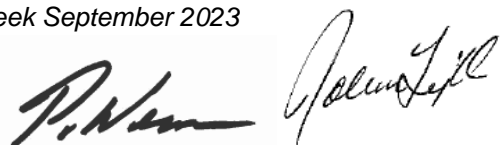
ATTACHMENTS

- *Proclamation for Alberta Development Officers Week September 2023*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Proclamation

WHEREAS,

A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems, and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the *Municipal Government Act*, RSA 2000, Chapter M-26; and

WHEREAS,

the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and

WHEREAS,

Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Blackfalds; and

WHEREAS,

We recognize Development Officers and their commitment to public service, and

NOW THEREFORE,

on behalf of Council, I, Mayor Hoover of the Town of Blackfalds, do hereby proclaim the week of

**September 19th to September 22nd, 2023 to be
Alberta Development Officer's Week**

I call upon everyone in our community and area to join in the celebration of Alberta Development Officer's Week.

Proclaimed on Tuesday, August 22, 2023.

Mayor Jamie Hoover

BLACKFALDS
ALBERTA

MEETING DATE: August 22, 2023

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Annexation Application Withdraw Report – Lot 1 Block 2 Plan 032 0195
& Lot 2 Block 2 Plan 172 3227, Pt. NE 24-39-27-W4M**

BACKGROUND

The Town was approached by the owner of Lot 1 Block 2 Plan 032 0195 in February 2021, requesting that their parcel, along with a parcel the owner previously donated to Lacombe County, legally described as Lot 2 Block 2 Plan 172 3227 (all part of the NE 24-39-27-W4M), be annexed into the Town's municipal limits. Lacombe County expressed support for their parcel to be included in this annexation application, and in December of 2021, Council authorized Administration to commence the annexation process.

During the negotiation report phase of the process, the initiating landowner decided to withdraw his annexation application on October 6, 2022.

DISCUSSION

The *Municipal Government Act* (MGA) is silent on what a municipality is to do when a landowner-initiated annexation application is withdrawn during the negotiation stage of the process. Administration discussed this situation with the Land & Property Rights Tribunal, the body that ultimately makes recommendations to Municipal Affairs on annexation applications and were advised that the Town is still required to fulfill our obligations under Sections 118 and 119 of the MGA.

To paraphrase, Section 118 requires a report on the conclusions of the process and negotiation stage to be signed off by both the initiating municipality (in this case, The Town of Blackfalds) and the municipality from which the land was to be annexed from (in this case Lacombe County). Section 119 requires the initiating municipality to submit the report to the Land & Property Rights Tribunal, Lacombe County, and local authorities and agencies.

At the May 15, 2023, Standing Committee of Council meeting, the draft Annexation Application Withdraw Report was accepted for information and was subsequently sent to Lacombe County Administration for their review prior to taking it to both Town and County Council for approval. Lacombe County Administration completed their review and advised it was acceptable as presented and will take it forward to the September 14, 2023, Council meeting, insofar as it receives authorization from Town Council to do so.

Once the report has been authorized by both Councils, it will be submitted to the Land & Property Rights Tribunal to request an official withdrawal of Annexation File AN21/BLC/T-01 and posted on the Town's website for public viewing. Local agencies and authorities, adjacent landowners, and members of the public that identified they wanted to be kept up to date on the annexation process will be provided with a link to the Annexation Withdraw Report once it has been posted.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

1. That Council accept the final Annexation Application Withdraw Report and authorizes the Mayor's signature certifying that the Annexation Application Withdraw Report accurately reflects the results of the negotiations, pursuant to Section 118(2) of the *Municipal Government Act*.
2. That Council authorize Administration to provide the final Annexation Application Withdraw Report to Lacombe County Administration for the purposes of seeking authorization from their respective Council to sign the report and authorize the submission of the fully executed Report to the Land & Property Rights Tribunal.
3. That Council authorize Administration, upon Lacombe County Council authorizing the same to submit the fully executed Annexation Application Withdraw Report to the Land & Property Rights Tribunal.

ALTERNATIVES

- a) That Council accept the final Annexation Application Withdraw Report, as amended.
- b) That Council refer this item back to Administration for more information.

ATTACHMENTS

- *Annexation Application Withdraw Report*

APPROVALS

Kim Isaak,
Chief Administrative Officer



Department Director/Author



TOWN OF BLACKFALDS

ANNEXATION APPLICATION WITHDRAW REPORT

LOT 1 BLOCK 2 PLAN 032 0195 AND LOT 2 BLOCK 2 PLAN 172 3277,

PT. NE 24-39-27-W4M

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EXECUTIVE SUMMARY

The Town of Blackfalds was approached by the owner of Lot 1 Block 2 Plan 032 0195 who requested their parcel, along with Lot 2 Block 2 Plan 172 3277 that was previously subdivided and donated to Lacombe County, to be annexed into the Town of Blackfalds municipal limits. Lacombe County advised they were supportive of the annexation of their parcel as part of this annexation request. In 2021 the Town of Blackfalds initiated the annexation request of both Lot 1 Block 2 Plan 032 0195 and Lot 2 Block 2 Plan 172 3277 encompassing approximately 160 acres to square off the municipal boundaries in the southeast corner of the Town of Blackfalds.

The Town initiated the annexation process in 2021 with a Notice of Intent to Annex on December 16, 2021 and engaged the public during an open house on March 31, 2022. Following discussions about the results of the consultation process, the initiating landowner officially withdrew their annexation request via email on October 6, 2022. As a result, the Town of Blackfalds is no longer pursuing the annexation of Lot 1 Block 2 Plan 032 0195 and Lot 2 Block 2 Plan 172 3277 and is hereby requesting the Land & Property Rights Tribunal close Annexation File AN21/BLC/T-01.

The *Municipal Government Act* is silent on what municipalities are to do when a landowner-initiated annexation request is withdrawn prior to the submission of a Negotiation Report to the Land & Property Rights Tribunal. That said, there are still obligations that the Town of Blackfalds must fulfill under Sections 118 and 119 of the MGA; the intent of this report is to fulfill those obligations

BACKGROUND

The Town of Blackfalds went through a major annexation with Lacombe County that took effect in January of 2009. At that time, the Town of Blackfalds population was approximately 4,700 people and 853 hectares (2,100 acres) of land was annexed from Lacombe County (Board Order No. MGB 016/09). With the relatively high growth rate it was determined that with the additional annexed land, residential and non-residential land needs would be met for a period of approximately 30 years. The NE 24-39-27-W4M, which contains Lot 1 Block 2 Plan 032 0195 and Lot 2 Block 2 Plan 172 3277 being the parcels subject to this annexation request, would square off the municipal boundaries in the southeast corner of the Town of Blackfalds. However the NE 24-39-27-W4M was not included in the 2008/2009 annexation process due to the fact the landowner was serving on Lacombe County Council at the time of annexation. Inclusion of this parcel of land in the annexation process would have required the Councillor to resign his seat on Lacombe County Council.

In 2017, the initiating landowner subdivided out approximately 10.2 hectares (25.2 acres) of environmentally sensitive land and donated it to Lacombe County for use as a Natural Area for the public to enjoy in perpetuity. This 2017 subdivided parcel is legally described as Lot 2 Block 2 Plan 172 3277, which is the second parcel subject to this annexation request.

Upon ownership of Lot 2 Block 2 Plan 172 3277, Lacombe County constructed a parking lot, installed signage and garbage receptacles, and built and maintained trails within their parcel. The park was officially named the Mary and Cliff Soper Natural Area in honour of the landowners who donated the lands.

On February 22, 2021, the owner of the land parcel described as Lot 1 Block 2 Plan 032 0195 reached out through formal correspondence to both the Chief Administrative Officer for the Town of Blackfalds and to the County Manager for Lacombe County requesting that their parcel (being Lot 1 Block 2 Plan 032 0195) and the Lacombe County parcel (legally described as Lot 2 Block 2 Plan 172 3277), all of which contained with the NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195) now be considered for annexation by the Town of Blackfalds. Lacombe County had no objections to their parcel legally described as Lot 2 Block 2 Plan 172 3277 being included in this annexation request. A copy of this annexation request is provided in Appendix 1.

Council authorized the submission of the Notice of Intent to annex the subject lands from Lacombe County into the Town of Blackfalds at their December 14, 2021 Council meeting. An excerpt from the December 14, 2021 Council meeting minutes authorizing the Notice of Intent to initiate the annexation process is provided in Appendix 2.

Upon completion of the public engagement process and during the preparation of the Negotiation Report, the initiating landowner decided to withdraw their request to annex Lot 1 Block 2 Plan 032 0195 and the Lacombe County owned Lot 2 Block 2 Plan 172 3277 into the Town of Blackfalds.

PROPOSED ANNEXATION AREA

The subject parcels that were proposed for annexation into the Town of Blackfalds are illustrated on the location map provided in Appendix 3 of this report, which includes the legal land descriptions described below. The total amount of land that was proposed to be annexed is approximately 64.7 hectares (160 acres) comprising titled lands and non-titled road allowances and rights-of-ways:

Lot 1 Block 2 Plan 032 0195, owned by Arnold Clifford Soper

Lot 2 Block 2 Plan 172 3277, owned by Lacombe County

Appendix 4 contains the copies of the land titles, current as of December 2021, for the parcels that were proposed to be annexed.

ANNEXATION RATIONALE

At their December 14, 2021 Council meeting, Council moved to authorize the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and
2. Environmental considerations with the existing 10.2 hectare (25.2 acre) parcel encompassing environmentally sensitive lands and the recreational benefits that come with it due to the established natural trail system and protected natural area.

This overview of the two categories of need (long-term growth and environmental/recreational benefits) formed the initial justification for the proposed annexation boundary to facilitate negotiations with Lacombe County. Annexing the existing established Natural Area in Lot 2 Block 2 Plan 172 3277 would have been regarded as an added benefit to the Town of Blackfalds, one that current residents and visitors to the Town use frequently.

NOTICE OF INTENT FOR ANNEXATION APPLICATION

On December 16, 2021 Town administration sent off the Notice of Intent for Annexation Application to commence the process to annex the parcels from Lacombe County, a copy of the Notice of Intent is provided in Appendix 5 of this report. This Notice of Intent was distributed via email to the local authorities and agencies, in accordance with the MGA and the Land & Property Rights Tribunal Annexation Procedure Rules. A list of the local authorities and agencies that received the Notice of Intent along with their contact information is provided in Appendix 6.

Of those providing a copy of the Notice of Intent, ATCO Pipelines and Telus responded stating they have no objections. The North Red Deer Regional Wastewater Services Commission stated they have no objections, subject to the Utility Right-of-Way along the east and south boundaries of the subject parcel being carried forward when the land is annexed. Copies of the responses are provided in Appendix 7.

PUBLIC CONSULTATION

Formal engagement with local agencies and authorities, adjacent landowners, and the community as a whole was done through an Open House that was held in Town of Blackfalds Council Chambers on March 31, 2022.

OPEN HOUSE ADVERTISING

Adjacent Landowners

Adjacent landowners in both the Town of Blackfalds and Lacombe County were mailed a package that advised them of the proposed annexation and invited them to the upcoming open house. This package also included a Q&A sheet with commonly asked questions about annexation, and a comment sheet to submit by April 14, 2022 if they wish to mail/email in comments in case they were not able to attend the open house or preferred to engage that way.

A map identifying the adjacent landowners provided with the open house invite packages, along with their contact information, is provided in Appendix 8. A copy of the open house landowner package is provided in Appendix 9.

Local Authorities and Agencies

Essentially the same local authorities and agencies that were provided the Notice of Intent were emailed a letter on March 11, 2022 inviting them to the open house and provided with an opportunity to submit their comments by April 14, 2022. A copy of the open house invite package emailed to local authorities and agencies is provided in Appendix 10, to the authorities and agencies identified in Appendix 6.

The five agencies identified below were not provided with the open house invite as the Town was unsuccessful in tracking down active contact information for them during the Notice of Intent circulation. These five agencies were included in the list to send the Notice of Intent because they have a registered interest on the Certificate of Land Title for Lot 1 Block 2 Plan 032 0195:

- Willow Ridge Resources Ltd. (unable to locate any contact information)
- Solara Exploration Ltd. (company no longer exists)
- CanOils (formerly DEL Canada GP Ltd.)
- jfEnergy (formally Just Freehold Energy Corp.)
- Whitecap Resources Inc. (formally NAL Resources Limited)

Public Notification

The general public was notified of the annexation open house by the following means, copies of the notifications are provided in Appendix 11:

- Notification was published in the March 17, 2022 and the March 24, 2022 editions of the Lacombe Express;
- Notification was posted on the Town's website, the Town's bulletin board located at the Civic Centre (Town Hall) and the Blackfalds Public Library; and
- Notification was published on the Town's social media channels throughout the last 3 weeks of March leading up to and including the date of the Open House (March 31st)

OPEN HOUSE

The open house was held at the Town of Blackfalds Civic Centre and was attended by 24 people; a copy of the sign-in sheet is included in Appendix 12. The open house was a drop-in style with several display boards that explained what annexation is, identified the land proposed to be annexed, provided an outline of the annexation process and where the application was in the process. A copy of the display boards is provided in Appendix 13.

Comment Submissions

The local agencies and authorities did not raise any objections to the proposed annexation through the engagement process. Three written submissions were sent to the Town expressing they were “in favour” and four expressing they are “not in favour” of the proposed annexation. Copies of the written comment submission are provided in Appendix 14.

Of those expressing “not in favour”, one stated they will remain “not in favour” until such time as there is a legally binding agreement that ensures the annexation initiating landowner’s vision is honoured by the Town. The other three submission cited they were not “in favour” because there is already too much undeveloped land already within the Town’s municipal limits and that the previously annexed land not currently under development should not be taxed at the Town’s rate.

Two of the landowners expressing they were not “in favour” are members of the same family and spoke directly to Town Council at their May 10, 2022 Regular Council meeting to voice their objections to the proposed annexation. In their Council delegation, they advised Council they would not lift their objections until such time the Town Council either:

1. Extends the Lacombe County tax rate grandfathering clause until their land is developed; or
2. Reverse the 2009 annexation of one of the landowner’s land (being Pt. NE 36.37-27-W4M) back into Lacombe County.

In their written statements and Council delegation, the landowners “not in favour” also disputed the claim that Lot 2 Block 2 Plan 172 3277 owned by Lacombe County is an environmental feature that serves as a wildlife corridor. A copy of the Council delegation presentation is provided in Appendix 15.

SUMMARY OF NEGOTIATIONS

When Lot 2 Block 2 Plan 172 3277 was donated to the Lacombe County, the County constructed a parking lot, installed signage and garbage receptacles, and built and maintained trails within their parcel. This County owned parcel was officially named the Mary and Cliff Soper Natural Area in honour of the landowners who donated the lands. The County advised the Town of Blackfalds they would seek compensation for the improvements they made to the Mary and Cliff Soper Natural Area.

Preliminary negotiation discussions with the initiating landowner included the payment expectations for the Town for processing the annexation request, updating studies, and the landowner was advised of the Town requirement to prepare an Area Structure Plan to support future development on the parcel.

Negotiation discussions did not continue beyond these discussions as the initiating landowner decided to withdraw their request to annex.

ANNEXATION WITHDRAW REQUEST

The initiating landowner expected the proposed annexation would be an uncontested annexation and was comfortable moving forward with it as such. Once objections were brought to light, the landowner decided he did not want battle with his neighbours over the proposed annexation. On October 6, 2022 the initiating landowner emailed the Town of Blackfalds advising he does not wish to pursue the annexation any further. A copy of the email provided is in Appendix 16.

Town of Blackfalds Council was advised of this withdraw in an information report at their October 25, 2022, meeting.

The Town of Blackfalds respectfully requests the Land & Property Rights Tribunal close Annexation File AN21/BLAC/T-01 effective immediately.

This annexation withdraw report was reviewed by the Town and County Administration to ensure accuracy and received authorization from both Town and County Council's to submit the annexation withdraw report to the Land & Property Rights Tribunal and make the report available to the public.

IN WITNESS WHEREOF the Town of Blackfalds (being the "initiating municipal authority") and Lacombe County (being the "municipal authority to which the land was to be annexed") certify that this annexation withdraw report accurately reflects the results of the negotiations, pursuant to Section 118(2) of the *Municipal Government Act* by the hands of their respective duly authorized signatories on this ____ day of _____, 2023:

Town of Blackfalds (Initiating Municipal Authority)

Mayor

Chief Administrative Officer

Lacombe County (Municipal Authority to which
the Land was to be Annexed)

Reeve

County Manager

APPENDIX 1: FEBRUARY 22, 2021 REQUEST TO ANNEX

Clifford Soper
P.O. Box 165,
Blackfalds, T0M 0J0
February 22, 2021

Mr. Myron Thompson, Chief Administrative Officer,
Town of Blackfalds,
Box 220, 5018 Waghorn Street,
Blackfalds, AB T0M 0J0
Dear Myron,

Several years ago, likely around 2009, when I was Councillor representing Division 3 of Lacombe County, the Town of Blackfalds annexed, from Lacombe County, several quarter sections on the east side of the Town. My home quarter, N.E. 24-39-27 W of the 4th, was originally included in the request for annexation. The Town of Blackfalds and Lacombe County Councils met, excluding me, and decided not to include N.E. 24-49-27 W of the 4th. I assume that this decision was based on the fact that I would have had to resign my seat on Lacombe County Council as I would no longer have been a resident of Lacombe County.

Since then, much has changed. I am no longer a member of Lacombe County Council. In memory of my wife, Mary, I have donated 28 acres of the forested portion of the said land, set aside to protect the forest and for public use. This has worked out quite nicely based on the number of visitors. As well, the regional wastewater line has been installed on the east and south boundaries of the quarter and has been operating for a few years. I have also had an underground survey of all utilities and have initiated obtaining a certificate of reclamation for the "abandoned" well on the west boundary. This seems to be proceeding well.

I would now like to request that the Town of Blackfalds consider annexation of the said lands. My time here is somewhat limited, so I would like to work closely with the Town to develop a plan for an appropriate use of the land. I have copied Terry and Tim Timmons, Manager of Lacombe County.

Thank you for your consideration of the matter. If you have any questions, please feel free to call me at 403 304-3667.

Sincerely,

Clifford Soper

CC. Tim Timmons, Manager, Lacombe County

Terry Topolnitsky, Manager of Planning and Development

APPENDIX 2: EXCERPT FROM DECEMBER 14, 2021 COUNCIL MEETING MINUTES



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, December 14, 2021 at 7:00 p.m.
Civic Centre, 5018 Waghorn Street
MINUTES

Request for Decision – Soper Annexation Notice of Intent

On February 22, 2021 a County landowner contacted the Town of Blackfalds to request the annexation of their lands, located at NE 24-39-27-W4M, into the Town of Blackfalds. Administration has now prepared a draft Notice of Intent to initiate the formal annexation application to the Land and Property Rights Tribunal.

- 376/21** Councillor Sands moved that Council authorize the Notice of Intent to initiate the annexation process of the land parcel identified as NE 24-39-27-W4M; and, provide this written Notice of Intent to Lacombe County and all other parties as per the *Municipal Government Act* and the Land & Property Rights Tribunal Annexation Procedure Rules.

CARRIED UNANIMOUSLY

Request for Decision – 2022 Capital Budget

The Capital Plan was presented at the November 15th Standing Committee of Council, where feedback was received with the motion to bring the Budget forward for approval.

- 377/21** Councillor Stendie moved that Council approve the 2022 Capital Budget as presented.

CARRIED UNANIMOUSLY

Request for Decision – 2022 Interim Operating Budget

At the June 22, 2021 Regular Council Meeting, it was determined an interim Operating Budget would be brought forward to Council for approval prior to the year end. This will be followed by a review of the Draft Budget, and then approval of the Final Operating Budget in the spring of 2022.

- 378/21** Councillor Sands moved that Council accept the 2022 interim Operating Budget as presented.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

AJHL Showcase Support Letter

Director Barnes requested a letter of support for hosting the 2022 AJHL Showcase for September 30, October 1 and 2.

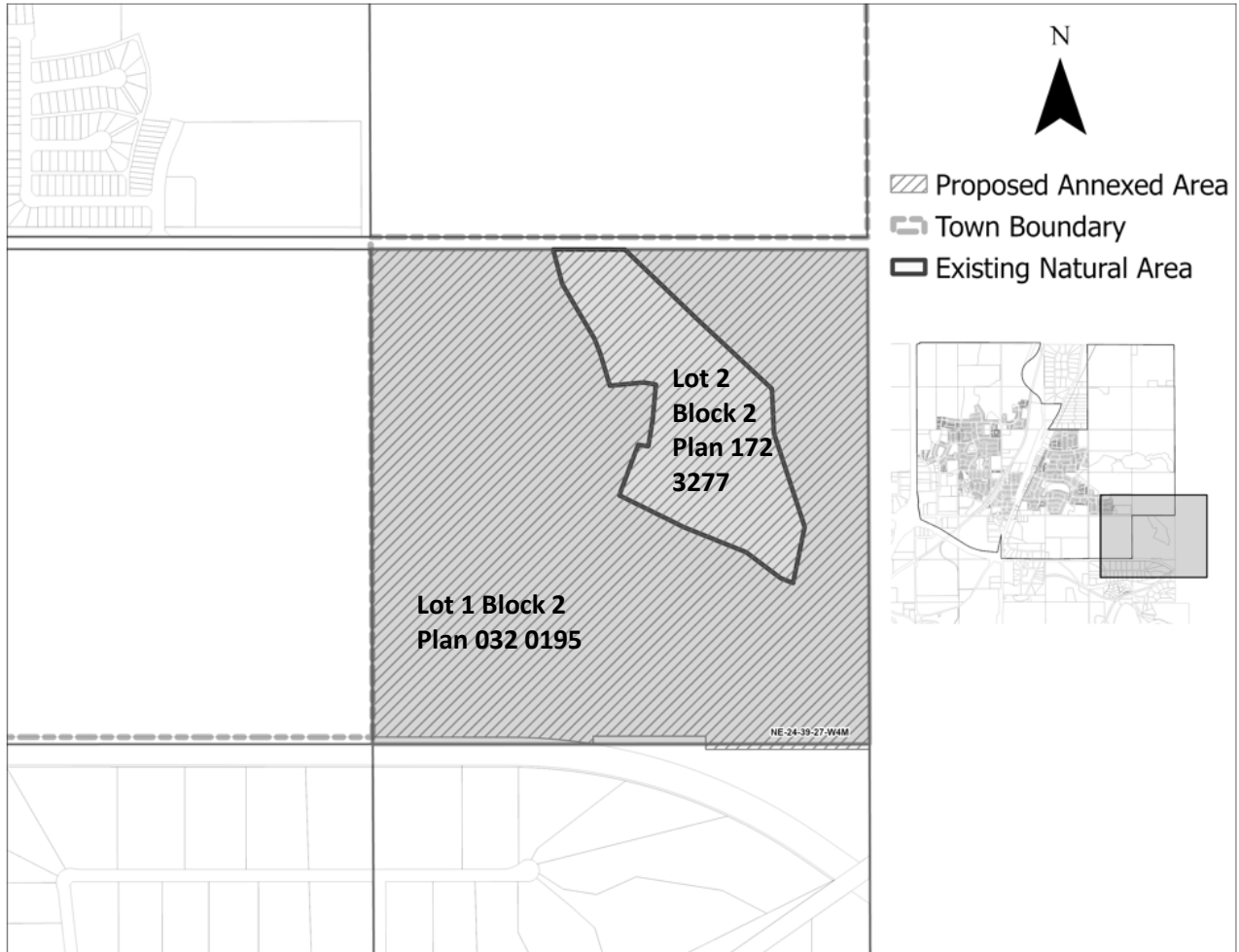
- 379/21** Deputy Mayor Appel moved that Council provide a letter of support for the AJHL Showcase.

CARRIED UNANIMOUSLY

INFORMATION

- Red Deer Catholic Regional Schools – Proposed Elementary School Build (verbal)
- Notice of Subdivision Application S-045-21
- Canada Community Revitalization Grant
- Report to Council, Building and Development Permit Report – November 2021
- Report to Council, Enforcement Services Monthly Report – November 2021
- BOLT Transit Report – November 2021
- City of Lacombe Council Meeting Highlights – November 22, 2021
- Lacombe County Council Meeting Highlights – November 30, 2021

APPENDIX 3: ANNEXATION LOCATION MAP



APPENDIX 4: COPIES OF LAND TITLES (CURRENT AS OF DECEMBER 2021)



LAND TITLE CERTIFICATE

S

LINC

SHORT LEGAL

TITLE NUMBER

0037 751 849

1723277;2;2

172 299 726

LEGAL DESCRIPTION

PLAN 1723277

BLOCK 2

LOT 2

EXCEPTING THEREOUT ALL MINES AND MINERALS

AREA: 10.2 HECTARES (25.2 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE

ATS REFERENCE: 4;27;39;24;NE

MUNICIPALITY: LACOMBE COUNTY

REFERENCE NUMBER: 172 299 725

REGISTERED OWNER(S)
REGISTRATION DATE(DMY) DOCUMENT TYPE VALUE CONSIDERATION

172 299 726 16/11/2017 TRANSFER OF LAND \$767,000 SEE INSTRUMENT

OWNERS

LACOMBE COUNTY.
OF RR3
LACOMBE
ALBERTA T4L 2N3

ENCUMBRANCES, LIENS & INTERESTS
REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

762 065 473 21/04/1976 UTILITY RIGHT OF WAY
GRANTEE - CHAIN LAKES GAS CO-OP LIMITED.
" AFFECTS PART OF THIS TITLE "

922 205 127 15/07/1992 CAVEAT
RE : SURFACE LEASE
CAVEATOR - WILLOW RIDGE RESOURCES LTD.
BOX 336

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

172 299 726

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

BRAGG CREEK
ALBERTA T0L0K0
" AFFECTS PART OF THIS TITLE "

(DATA UPDATED BY: TRANSFER OF CAVEAT
922296535)

(DATA UPDATED BY: TRANSFER OF CAVEAT
992241593)

062 554 107 30/11/2006 UTILITY RIGHT OF WAY
GRANTEE - SOLARA EXPLORATION LTD.

082 324 067 05/08/2008 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - JUST FREEHOLD ENERGY CORP.
602, 326-11 AVENUE SW
CALGARY
ALBERTA T2R0C5
(DATA UPDATED BY: TRANSFER OF CAVEAT
102348185)
(DATA UPDATED BY: CHANGE OF ADDRESS 132146357)
(DATA UPDATED BY: TRANSFER OF CAVEAT
142146027)
(DATA UPDATED BY: TRANSFER OF CAVEAT
212020542)

162 299 692 26/10/2016 UTILITY RIGHT OF WAY
GRANTEE - NORTH RED DEER REGIONAL WASTEWATER
SERVICES COMMISSION.

172 187 195 20/07/2017 CAVEAT
RE : LEASE INTEREST UNDER 20 ACRES
CAVEATOR - NORTH RED DEER REGIONAL WASTEWATER
SERVICES COMMISSION.
5432-56 AVENUE
LACOMBE
ALBERTA T4L1E9
AGENT - LANDSOLUTIONS GP INC.

172 242 006 16/09/2017 CAVEAT
RE : LEASE INTEREST UNDER 20 ACRES
CAVEATOR - NORTH RED DEER REGIONAL WASTEWATER
SERVICES COMMISSION.
5432-56 AVENUE
LACOMBE
ALBERTA T4L1E9
AGENT - LANDSOLUTIONS GP INC.

TOTAL INSTRUMENTS: 007

(CONTINUED)

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 20 DAY OF
DECEMBER, 2021 AT 11:33 A.M.

ORDER NUMBER: 43339860

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S) .



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0037 751 831 0320195;2;1 172 299 725 +1

LEGAL DESCRIPTION

DESCRIPTIVE PLAN 0320195

BLOCK 2

LOT 1

CONTAINING 64.42 HECTARES (159.18 ACRES) MORE OR LESS

EXCEPTING THEREOUT:

	HECTARES	(ACRES)	MORE OR LESS
A) PLAN 1723277 SUBDIVISION	10.20	25.20	
EXCEPTING THEREOUT ALL MINES AND MINERALS			

ATS REFERENCE: 4;27;39;24;E

ESTATE: FEE SIMPLE

MUNICIPALITY: LACOMBE COUNTY

REFERENCE NUMBER: 172 286 534

REGISTERED OWNER(S)
REGISTRATION DATE (DMY) DOCUMENT TYPE VALUE CONSIDERATION

172 299 725 16/11/2017 SUBDIVISION PLAN

OWNERS

ARNOLD CLIFFORD SOPER
OF BOX 165
BLACKFALDS
ALBERTA T0M 0J0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

762 065 473 21/04/1976 UTILITY RIGHT OF WAY
GRANTEE - CHAIN LAKES GAS CO-OP LIMITED.
" AFFECTS PART OF THIS TITLE "

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

172 299 725 +1

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

852 257 556	22/11/1985	UTILITY RIGHT OF WAY GRANTEE - NAL RESOURCES LIMITED. 2800 350-7 AVE SW CALGARY ALBERTA T2P3N9 AS TO PORTION OR PLAN:8520803 (DATA UPDATED BY: TRANSFER OF UTILITY RIGHT OF WAY 942296987)
922 205 127	15/07/1992	CAVEAT RE : SURFACE LEASE CAVEATOR - WILLOW RIDGE RESOURCES LTD. BOX 336 BRAGG CREEK ALBERTA T0L0K0 " AFFECTS PART OF THIS TITLE " (DATA UPDATED BY: TRANSFER OF CAVEAT 922296535) (DATA UPDATED BY: TRANSFER OF CAVEAT 992241593)
062 554 107	30/11/2006	UTILITY RIGHT OF WAY GRANTEE - SOLARA EXPLORATION LTD.
082 324 067	05/08/2008	CAVEAT RE : UTILITY RIGHT OF WAY CAVEATOR - JUST FREEHOLD ENERGY CORP. 602, 326-11 AVENUE SW CALGARY ALBERTA T2R0C5 (DATA UPDATED BY: TRANSFER OF CAVEAT 102348185) (DATA UPDATED BY: CHANGE OF ADDRESS 132146357) (DATA UPDATED BY: TRANSFER OF CAVEAT 142146027) (DATA UPDATED BY: TRANSFER OF CAVEAT 212020542)
162 299 692	26/10/2016	UTILITY RIGHT OF WAY GRANTEE - NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION.
172 187 195	20/07/2017	CAVEAT RE : LEASE INTEREST UNDER 20 ACRES CAVEATOR - NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION. 5432-56 AVENUE LACOMBE

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 3

172 299 725 +1

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

ALBERTA T4L1E9
AGENT - LANDSOLUTIONS GP INC.

172 242 006 16/09/2017 CAVEAT
RE : LEASE INTEREST UNDER 20 ACRES
CAVEATOR - NORTH RED DEER REGIONAL WASTEWATER
SERVICES COMMISSION.
5432-56 AVENUE
LACOMBE
ALBERTA T4L1E9
AGENT - LANDSOLUTIONS GP INC.

202 010 140 14/01/2020 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - DEL CANADA GP LTD.
PO BOX 1030
BLACKFALDS
ALBERTA T0M0J0
AGENT - KARIN W STEIN

202 010 226 14/01/2020 CAVEAT
RE : RIGHT OF WAY AGREEMENT
CAVEATOR - DEL CANADA GP LTD.
PO BOX 1030
BLACKFALDS
ALBERTA T0M0J0
AGENT - KARIN W STEIN

202 010 230 14/01/2020 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - DEL CANADA GP LTD.
PO BOX 1030
BLACKFALDS
ALBERTA T0M0J0
AGENT - KARIN W STEIN

202 138 375 07/07/2020 DISCHARGE OF UTILITY RIGHT OF WAY 162299692
PARTIAL
EXCEPT AS TO AREA "A" PLAN 2021506

202 138 376 07/07/2020 DISCHARGE OF CAVEAT 172187195
PARTIAL
EXCEPT AS TO AREA "B" PLAN 2021506

202 138 377 07/07/2020 DISCHARGE OF CAVEAT 172242006
PARTIAL
EXCEPT AS AREA "B" PLAN 2021506

TOTAL INSTRUMENTS: 014

(CONTINUED)

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 20 DAY OF
DECEMBER, 2021 AT 11:33 A.M.

ORDER NUMBER: 43339860

CUSTOMER FILE NUMBER:



END OF CERTIFICATE

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THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
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APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

APPENDIX 5: NOTICE OF INTENT



TOWN OF BLACKFALDS

Office of the CAO
Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Town Office: 403.885.6248
mthompson@blackfalds.com

December 16th, 2021

Mr. Tim Timmons
County Manager
Lacombe County
RR3
Lacombe County T4L 2N3

Minister of Municipal Affairs
Office of the Minister
132 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Rick Duncan
Case Manager | LPRT
2nd Floor, Summerside Business Centre
1229 91 Street SW
Edmonton, AB T6X 1E9

Dear Sirs:

RE: Notice of Intent for Annexation Application

On February 22, 2021, the Town of Blackfalds was contacted by a landowner to request his quarter section (NE 24-39-27-W4) be annexed to the Town of Blackfalds from Lacombe County.

This parcel of land was initially considered for annexation in a previous application (**Board Order No. MGB 016/09**); however, due to the landowner being an active Councillor for Lacombe County at that time, this parcel of land was excluded.

The purpose of this letter is to fulfill the requirements of Section 116 of the *Municipal Government Act (MGA)* and to initiate an annexation application for the area on the attached map. By copy of this letter, all affected authorities as required by Section 116 of the *MGA* have been notified.

NOTIFICATION

This notification is being sent to Lacombe County (the municipal authority from which the land is to be annexed), the Minister of Municipal Affairs, the Land and Property Rights Tribunal, and all other relevant local authorities as defined in Section 1(1)(m) of the *MGA* and Section 6.1 of the *Land and Property Rights Tribunal's Annexation Procedure Rules* which includes the following:

- Central Zone | Alberta Health Services
- North Red Deer Regional Wastewater Services Commission
- North Red Deer River Water Services Commission
- Wolf Creek School Division
- Red Deer Catholic Regional Schools
- Canada Post
- Shaw
- Telus
- Alberta Environment and Parks
- Alberta Infrastructure
- Alberta Transportation
- ATCO Energy
- ATCO Pipelines
- AltaLink
- Fortis Alberta Inc.



TOWN OF BLACKFALDS

Office of the CAO
Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Town Office: 403.885.6248
mthompson@blackfalds.com

DESCRIPTION OF LAND TO BE ANNEXED

Appendix 1 contains a map and description of the land that is the subject of this proposed annexation.

REASONS FOR THE PROPOSED ANNEXATION

Appendix 2 contains a summary of the reasons for the proposed annexation. A complete justification for the annexation will be provided as part of the report required under Sections 118 and 119 of the *MGA*.

PROPOSALS FOR CONSULTING WITH THE PUBLIC AND LANDOWNER

Appendix 3 contains the proposed public consultation program.

AUTHORIZATION

Appendix 4 includes a copy of the Town Council resolution with respect to this notice, which authorizes the Town's Administration to proceed with this notice.

ADDITIONAL NOTICE TO THE LAND AND PROPERTY RIGHTS TRIBUNAL

Appendix 5 contains a list of authorities that may be affected by the proposed annexation. These additional authorities have been copied on this letter and are listed as required by Section 6.1 of the *Land and Property Rights Tribunal Annexation Procedure Rules* (effective October 30, 2021).

Should you have any further questions with respect to the proposed annexation please contact Myron Thompson, Chief Administrative Officer for the Town of Blackfalds, by telephone at 403.885.6255 or by email at mthompson@blackfalds.com or info@blackfalds.com.

Sincerely,

Myron Thompson
Chief Administrative Officer

APPENDICES:

- Appendix 1 – Description of Lands to be Annexed
- Appendix 2 – Reasons for Proposed Annexation
- Appendix 3 – Public Consultation Program
- Appendix 4 – Authorization
- Appendix 5 – Referral Agencies



TOWN OF BLACKFALDS

Office of the CAO
Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Town Office: 403.885.6248
mthompson@blackfalds.com

cc:

Preston Weran | Director of Infrastructure & Property Services | Town of Blackfalds
Jolene Tejkl | Planning & Development Manager | Town of Blackfalds
Dale Freitag | Director of Planning Services | Lacombe County
Quentin Schatz | Public Health Inspector/Executive Officer | Central Zone, AHS
Jordan Thompson | Chief Administrative Officer | North Red Deer Regional Wastewater Services Commission
Jordan Thompson | Acting Administrator | North Red Deer River Water Services Commission
Roger Hall | Secretary-Treasurer | Wolf Creek School Division
Rod Steeves | Secretary-Treasurer | Red Deer Catholic Regional Schools
Malcom Nevers | Canada Post
Carly Cowles | Alberta Infrastructure
Alberta Environment and Parks
Mat Reijnders | Interim Contact | Alberta Transportation
Shaw Communications
Telus
ATCO Energy
ATCO Pipelines
AltaLink
Fortis Alberta Inc.

APPENDIX 1

DESCRIPTION OF LAND TO BE ANNEXED

The land proposed for annexation to the Town of Blackfalds are described on the attached map forming part of Appendix 1, including the legal land description, and is described as follows:




LAND WITHIN LACOMBE COUNTY:

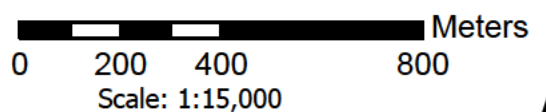
NE 24-3-27-W4, excluding Lot 1 Block 1 Plan 032 0195

APPENDIX 1

NE-24-39-27 W4M



-  Proposed Annexed Area
-  Existing Natural Area
-  Town Boundary



APPENDIX 2

ANNEXATION JUSTIFICATION

Section 116(2)(b) of the *Municipal Government Act* requires, as part of a written notice of a proposed annexation, that the notice set out the reasons for the proposed annexation. The following is an overview of the context and major reasons why the Town of Blackfalds is pursuing annexation of the land identified on the map of the proposed annexation area.

The Town of Blackfalds went through a major annexation with Lacombe County that took effect in January of 2009. At that time the Town of Blackfalds population was approximately 4700 people and 853 hectares (2,100 acres) of land was annexed from Lacombe County. With the relatively high growth rate at the time, it was determined that with the additional annexed land, residential and non-residential land needs would be met for a period of approximately 30 years. The northeast quarter section of 24-39-27-W4 is the parcel of land squaring off the municipal boundaries in the southeast corner of the Municipality and was not included in the annexation process due to the fact the existing landowner was serving on Lacombe County Council at the time of annexation. Inclusion of this parcel of land in the annexation process would have required the Councillor to resign his seat on Lacombe County Council.

Population projections for Blackfalds based on the recent past (periods between 2011 to 2016) suggest very substantial long-term growth. Blackfalds' Population and Land Demand Analysis, approved by Council in May 2019, projects a population of 92,054 for 2051 as the alternate projection which accounts for Alberta's economic downturn. In addition to the population prediction being quite robust, a new high school development in 2024 will also have a positive impact on residential growth and prevent population bleed.

On February 22, 2021, the owner of the land parcel described as NE 24-39-27-W4 reached out through formal correspondence to both the Chief Administrative Officer for the Town of Blackfalds and to the County Manager for Lacombe County requesting that the Town of Blackfalds now consider the annexation of his land by the Town of Blackfalds.

Furthermore, Council moved to authorize the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and,
2. Environmental considerations with the existing 25-acre environmental reserve and the recreational benefits with the natural trail system and protected natural area.

This overview of the two categories of need (long-term growth and environmental and recreational benefits) forms the initial justification for the proposed annexation boundary to facilitate negotiations with Lacombe County. Further and more detailed annexation justification will be provided as part of the report to be prepared describing the results of the annexation negotiations and the public consultation processes.

APPENDIX 3

PROPOSED PUBLIC CONSULTATION PROGRAM

Section 116(2)(c)(i) and (ii) of the *Municipal Government Act* requires that the notice for an annexation must include proposals for consulting with the public and meeting with the owner of the land to be annexed and keeping them informed about the process of the negotiations. The following public consultation program is proposed in order to meet this requirement.

1. Website and Social Media

The Town of Blackfalds' website will include easy access to information on the proposed annexation for the affected property owner and the general public. The Town will provide an email directed to the Planning and Development Department where members of the public can ask questions or express any concerns. Additionally, the Town's official social media platforms will notify the general public on the proposed annexation and will direct people to the website and more formal channels of communication.

2. Mailing Lists

One letter will be sent to the property owner indicating that the Notice has been sent. Additionally, a mailing list is comprised and will be used to send a Q&A letter with an attached response form to adjacent landowners.

3. Open House

One in-person public engagement session will be held in support of the Notice and is as follows:

- Late January or early February

4. Direct Mail Outs

Various direct mail outs may be sent out throughout the negotiation process, if required, particularly if there are any time delays.

Advertising

The open house will be advertised in the Lacombe Express, on the Town's website and social media platforms.

Summary of the Public Consultation Program

A summary will be included in the report to the Land and Property Rights Tribunal as required in Sections 118 and 119 of the *Municipal Government Act*.

APPENDIX 4
AUTHORIZATION

On December 14th, 2021, Town Council passed the following motion:

That Council authorize the Notice of Intent to initiate the annexation process of the land parcel identified as NE 24-39-27-W4; and provide this written Notice of Intent to Lacombe County and all other parties as per the *Municipal Government Act* and the *Land and Property Rights Tribunal Annexation and Procedure Rules*.

APPENDIX 5

ADDITIONAL NOTICE TO THE LAND AND PROPERTY RIGHTS TRIBUNAL

Section 6.1 of the *Land and Property Rights Tribunal's Annexation Procedure Rules* (effective October 30, 2021) requires that written notice to the LPRT under Section 116(1)(b) of the *Municipal Government Act* must be accompanied by a list of the authorities that the Town of Blackfalds believes may be affected by the proposed annexation. The following list of authorities is provided in order to meet this requirement.

List of affected authorities to whom notice has been given by copy of this letter, as required by the *Municipal Government Act*:

- Alberta Environment and Parks
- Lacombe County
- Land and Property Rights Tribunal
- Central Zone | Alberta Health Services
- North Red Deer Regional Wastewater Services Commission
- North Red Deer River Water Services Commission
- Wolf Creek School Division
- Red Deer Catholic Regional Schools

List of authorities that may be affected, as required by the *LPRT's Annexation Procedure Rules*:

- Alberta Infrastructure
- Alberta Transportation
- AltaLink
- ATCO Energy
- ATCO Pipelines
- Canada Post
- Fortis Alberta Inc.
- Shaw
- Telus

APPENDIX 6: LOCAL AUTHORITIES AND AGENCIES

CONTACT NAME	POSITION	AGENCY	EMAIL
Quentin Schatz	Public Health Inspector/ Executive Officer	Central Zone, Alberta Health Services	centralzone.environmentalhealth@ahs.ca
Jordan Thompson	Chief Administrative Officer	North Red Deer Regional Wastewater Services Commission	jthompson@lacombe.ca
Jordan Thompson	Acting Administrator	North Red Deer River Water Services Commission	jthompson@lacombe.ca
Kevin Pobuda	Secretary-Treasurer	Wolf Creek School Division	kevin.pobuda@wolfcreek.ab.ca
Rod Steeves	Secretary-Treasurer	Red Deer Catholic Regional Schools	rod.steeves@rdcrs.ca
Malcolm Nevers		Canada Post	malcolm.nevers@canadapost.ca
Alberta Environment and Parks		Alberta Environment and Parks	waterapprovals.reddeer@gov.ab.ca
Jason Ness	Land Planning Section	Alberta Infrastructure	jason.ness@gov.ab.ca
Mat Reijnders	Interim Contact	Alberta Transportation	mat.reijnders@gov.ab.ca
Shaw		Shaw Communications	projectmanagernorthernalberta@sjrb.ca
Telus		Telus	circulations@telus.com
ATCO Energy		ATCO Energy	land.admin@atcogas.com
ATCO Pipelines		ATCO Pipelines	hp.circulations@atco.com
Attention Land Manager		AltaLink	land@altalink.ca
Fortis Alberta Inc.		Fortis Alberta Inc.	landserv@fortisalberta.com
Dale Freitag	Director of Planning Services	Lacombe County	dfreitag@lacombecounty.com
Tim Timmons	County Manager		ttimmons@lacombecounty.com
Rick Duncan	Case Manager	Land & Property Rights Tribunal	richard.duncan@gov.ab.ca
Sven Sorensen	General Manager	Chain Lakes Gas Co-Op Limited	office@chainlakes.ca
		Willow Ridge Resources Ltd.	
		Solara Exploration Ltd	dustinolver@fticonsulting.com
		jfEnergy (formerly Just Freehold Energy Corp.)	info@ifenergy.ca
		Whitecap Resources Inc. (formerly NAL Resources Limited)	info@wcap.ca
		CanOils (formerly DEL Canada GP Ltd.)	support@evaluateenergy.com
Minister of Municipal Affairs			minister.municipalaffairs@gov.ab.ca
NOTE: The Town was unable to successfully contact the agencies highlighted in yellow			

APPENDIX 7: NOTICE OF INTENT DISTRIBUTION RESPONSES

From: [Amanda Imler](#) on behalf of [circulations](#)
To: [Jolene Tejkl](#)
Subject: ABS2021-120 RE: Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds
Date: December 23, 2021 10:34:52 AM

Telus Communications Inc. has no objections to the above noted.

Thank you,

Amanda Imler (Stringile) | Real Estate Manager
Customer Network Implementation | TELUS | Rights of Way
2930 Centre Avenue NE, Calgary, AB T2A 4Y2
Phone: (403) 384-3066 | circulations@telus.com

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to circulations@telus.com.

TELUS Restricted – Privileged & Confidential
Not to be forwarded or copied without express consent of the originator.

From: Jolene Tejkl [mailto:JTejkl@blackfalds.com]
Sent: December 16, 2021 11:56 AM
To: ttimmons@lacombecounty.com; richard.duncan@gov.ab.ca
Cc: Preston Weran <PWeran@blackfalds.com>; Myron Thompson <MThompson@blackfalds.com>; Dale Freitag <dfreitag@lacombecounty.com>; centralzone.environmentalhealth@ahs.ca; jthompson@lacombe.ca; roger.hall@wolfcreek.ab.ca; rod.steeves@rdcrs.ca; malcom.nevers@canadapost.postescanada.ca; carly.cowles@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; Mat Reijnders (mat.reijnders@gov.ab.ca) <mat.reijnders@gov.ab.ca>; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com; land.admin@atcogas.com; hp.circulations@atco.com; land@altalink.ca; landserv@fortisalberta.com
Subject: [WARNING: SUSPICIOUS SENDER] Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

ATTENTION: This email originated from outside of TELUS. Use caution when clicking links or opening attachments.
| Ce courriel provient de l'extérieur de TELUS. Soyez prudent lorsque vous cliquez sur des liens ou ouvrez des pièces jointes.

Good morning,

Please find the attached Notice of Intent to annex NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds. If you have any questions, please do not hesitate to contact me directly.

Regards,

Jolene Tejkl RPP, MCIP
Planning & Development Manager

Town of Blackfalds

Box 220, 5018 Waghorn St

Blackfalds, AB T0M 0J0

T: 403.885.6237

C: 403.877.0194

F: 403.600.0045

From: [Scarlett, Caitlin](#)
To: [Jolene Tejkl](#)
Subject: ATCO Transmission file 21-4606 - Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds
Date: December 17, 2021 8:25:11 AM
Attachments: [FINAL Notice of Intent.pdf](#)

Good Morning,

ATCO Transmission high pressure pipelines has no objections. If you have any questions or concerns, please email hp.circulations@atco.com.

Thank you,

Caitlin Scarlett

Operations Scheduler, Edmonton South
Natural Gas

P. 780 220 0492

From: Jolene Tejkl <JTejkl@blackfalds.com>
Sent: Thursday, December 16, 2021 6:55:52 PM (UTC+00:00) Monrovia, Reykjavik
To: timmons@lacombecounty.com <timmons@lacombecounty.com>; richard.duncan@gov.ab.ca <richard.duncan@gov.ab.ca>
Cc: Preston Weran <PWeran@blackfalds.com>; Myron Thompson <MThompson@blackfalds.com>; Dale Freitag <dfreitag@lacombecounty.com>; centralzone.environmentalhealth@ahs.ca <centralzone.environmentalhealth@ahs.ca>; jthompson@lacombe.ca <jthompson@lacombe.ca>; roger.hall@wolfcreek.ab.ca <roger.hall@wolfcreek.ab.ca>; rod.steeves@rdcrs.ca <rod.steeves@rdcrs.ca>; malcom.nevers@canadapost.postescanada.ca <malcom.nevers@canadapost.postescanada.ca>; carly.cowles@gov.ab.ca <carly.cowles@gov.ab.ca>; waterapprovals.reddeer@gov.ab.ca <waterapprovals.reddeer@gov.ab.ca>; Mat Reijnders (mat.reijnders@gov.ab.ca) <mat.reijnders@gov.ab.ca>; projectmanagernorthernalberta@sjrb.ca <projectmanagernorthernalberta@sjrb.ca>; circulations@telus.com <circulations@telus.com>; @ Gas Land Department <land.admin@atcogas.com>; Circulations, HP <HP.Circulations@atco.com>; land@altalink.ca <land@altalink.ca>; landserv@fortisalberta.com <landserv@fortisalberta.com>
Subject: Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Please find the attached Notice of Intent to annex NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds. If you have any questions, please do not hesitate to contact me directly.

Regards,

Jolene Tejkl RPP, MCIP
Planning & Development Manager

Town of Blackfalds

Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

T: 403.885.6237
C: 403.877.0194
F: 403.600.0045

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

Jolene Tejkl

From: Jordan Thompson <JThompson@lacombe.ca>
Sent: January 14, 2022 3:55 PM
To: Jolene Tejkl
Subject: RE: Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

Good afternoon, Jolene,
The North Red Deer Regional Wastewater Services Commission has a registered URW along the east and south boundaries of the subject parcel. Subject to this URW being carried forward, the Commission has no concerns relating to the proposed annexation. The Commission would appreciate being consulted when more detailed planning takes place for the subject quarter section or proposals impacting the URW Plan area are brought forward to the Town.

Jordan Thompson, CET, PMP
Chief Administrative Officer
North Red Deer Regional Wastewater Services Commission

P: 403-782-1268

E: jthompson@lacombe.ca



From: Jolene Tejkl <JTejkl@blackfalds.com>
Sent: December 16, 2021 11:56
To: Tim Timmons <ttimmons@lacombecounty.com>; richard.duncan@gov.ab.ca
Cc: Preston Weran <PWeran@blackfalds.com>; Myron Thompson <MThompson@blackfalds.com>; Dale Freitag <dfreitag@lacombecounty.com>; centralzone.environmentalhealth@ahs.ca; Jordan Thompson <JThompson@lacombe.ca>; roger.hall@wolfcreek.ab.ca; rod.steeves@rdcrs.ca; malcom.nevers@canadapost.postescanada.ca; carly.cowles@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; Mat Reijnders (mat.reijnders@gov.ab.ca) <mat.reijnders@gov.ab.ca>; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com; land.admin@atcogas.com; hp.circulations@atco.com; land@altalink.ca; landserv@fortisalberta.com
Subject: Notice of Intent - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

Good morning,

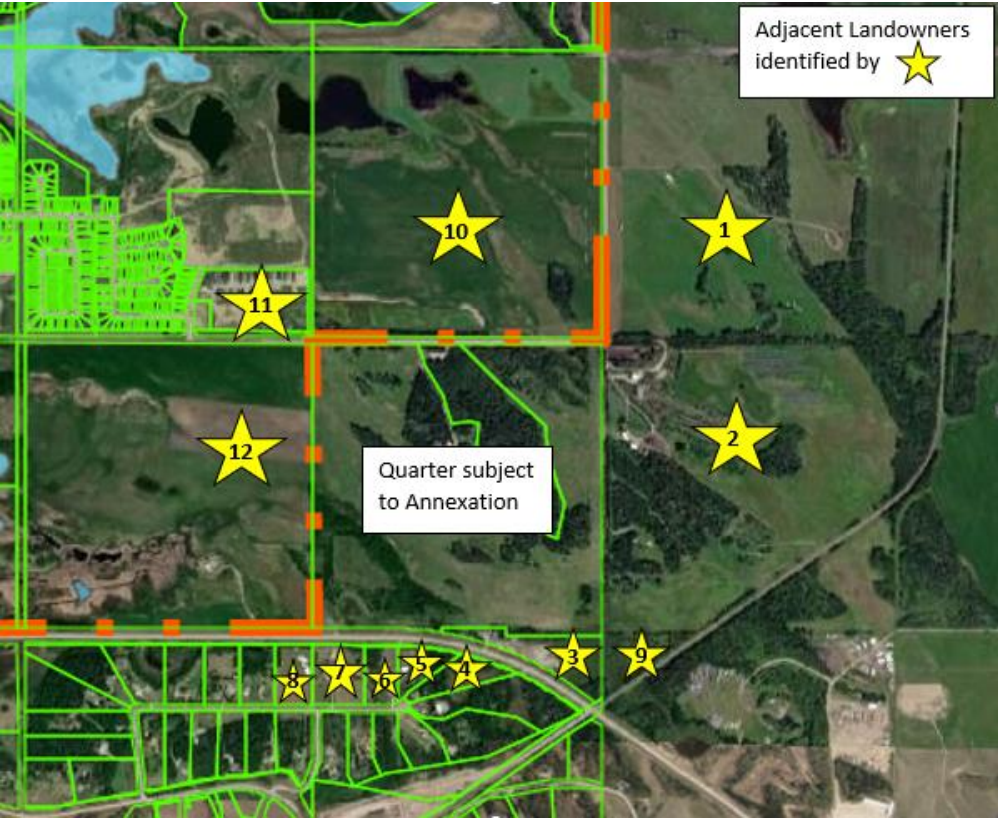
Please find the attached Notice of Intent to annex NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds. If you have any questions, please do not hesitate to contact me directly.

Regards,

Jolene Tejkl RPP, MCIP
Planning & Development Manager

Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

APPENDIX 8: ADJACENT LANDOWNERS



**Soper Annexation | Adjacent
Landowners**

Ref #	Mailing Address	Legal Land Description	Registered Landowner(s)	Notification Sent?	Comments/ Concerns	Admin Response
1	Section 17(1)	SW 30-39-26-W4	Section 17(4)(g)(i)			
2	Box 250, Blackfalds, T0M 0J0	NW 19-39-26-W4	Tee Dee Farms Ltd.			
3	Section 17(1)	Lot 1 Block 1 Plan 032 0195	Section 17(4)(g)(i)			
4	Section 17(1)	Lot 7 Block 2 Plan 942 1725	Section 17(4)(g)(i)			
5	Section 17(1)	Lot 8 Block 2 Plan 942 1725	Section 17(4)(g)(i)			
6	Section 17(1)	Lot 9 Block 2 Plan 942 1725	Section 17(4)(g)(i)			
7	Section 17(1)	Lot 10 Block 2 Plan 932 2609	Section 17(4)(g)(i)			
8	Section 17(1)	Lot 11 Block 2 Plan 912 1598	Section 17(4)(g)(i)			
	CN Design and Construction, Pacific Division Building B, Floor 2					
9	Edmonton, T5E 0B9		Attention: Adele Ammar			
10	Section 17(1)	4;27;39;25;SE	Section 17(4)(g)(i)			
11	#1, 6784 65 Avenue, Red Deer, T4P 1A5	1422837;13;2	1765284 Alberta Ltd.			
12	Section 17(1)	4;27;39;24; NW	Section 17(4)(g)(i)			

APPENDIX 9: ADJACENT LANDOWNER OPEN HOUSE INVITE MAIL-OUT PACKAGE

DATE

Address

Dear Sir or Madam:

**RE: Notice of Intent for Annexation
Invitation to Open House on March 31, 2022**

In early 2021, the owner of the land parcel described as NE 24-39-27-W4 reached out through formal correspondence to both the Chief Administrative Officer for the Town of Blackfalds and to the County Manager for Lacombe County requesting that the Town of Blackfalds consider the annexation of his land by the Town of Blackfalds.

Town of Blackfalds Council authorized the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and
2. Environmental considerations with the existing 25-acre natural area and the recreational benefits with the natural trail system and protected natural area.

In a continued effort to create a collaborative process, we seek your input on the proposed annexation. As part of this notification, attached is a map of the proposed annexation boundary and a 'Landowner Q&A' intended to answer commonly asked questions. A Public Open House will be held to provide an opportunity to speak with municipal staff and the initiating landowner about the proposed annexation on March 31, 2022. As an alternative to the in-person option for engagement, an 'Annexation Comment Sheet' is included in this package.

NE 24-39-27-W4 ANNEXATION OPEN HOUSE

Thursday, March 31, 2022

Town of Blackfalds Civic Centre, Council Chambers (upstairs)

5018 Waghorn Street, Blackfalds AB

6:00 p.m. – 8:00 p.m.

We invite you to review the enclosures and submit any comments you may have regarding this annexation. We offer the following methods for your response and request that they be received on or before April 14, 2022 to:



Phone: 403.885.9679
Fax: 403.600.0045
www.blackfalds.ca

Regular Mail or Town of Blackfalds Drop Off Box:

Box 220

5018 Waghorn Street

Blackfalds, AB T0M 0J0

Fax: 403-600-0045; or

Email: jtejkl@blackfalds.ca

Should you wish to review the Intermunicipal Development Plan, Municipal Development Plan, Land Use Bylaw 1198/16, or the Blackfalds' Population and Land Demand Analysis, we invite you to visit our website at www.blackfalds.ca

In the interim, if you have any questions regarding the above, please feel free to contact our office at 403-885-9679.

Sincerely,

Jolene Tejkl, RPP MCIP

Planning & Development Manager, Town of Blackfalds

Attachments:

Annexation Boundary Map

Landowner Q&A

Annexation Comment Sheet



BLACKFALDS
A L B E R T A

Phone: 403.885.9679

Fax: 403.600.0045

www.blackfalds.ca

Annexation Boundary Map:



Landowner Q&A:**1. What is annexation?**

Annexation is the process for a municipality to expand its boundaries to accommodate for future growth. Properties within the annexation area would change from being in one municipality to being in another. Annexation does not change ownership rights and owners are not required to develop or sell their property, annexation is simply a change of jurisdiction from one municipality to another.

2. Why is Blackfalds proposing annexation?

The Town of Blackfalds went through a major annexation with Lacombe County that took effect in January of 2009. At that time the Town of Blackfalds population was approximately 4700 people and 853 hectares (2,100 acres) of land was annexed from Lacombe County. With the relatively high growth rate at the time, it was determined that with the additional annexed land, residential and non-residential land needs would be met for a period of approximately 30 years. The northeast quarter section of 24-39-27-W4 is the parcel of land squaring off the municipal boundaries in the southeast corner of the Municipality and was not included in the annexation process due to the fact the existing landowner was serving on Lacombe County Council at the time of annexation. Inclusion of this parcel of land in the annexation process would have required the Councillor to resign his seat on Lacombe County Council.

Since that time, the landowner is no longer a Councillor with the County and contacted the Town of Blackfalds through formal communication to request his quarter section (excluding Lot 1 Block 1 Plan 0320195) be annexed to the Town of Blackfalds.

3. Why has the landowner requested the lands be annexed?

The following reason for annexation request has been provided by the initiating landowner:

In the last year, I have asked that Lacombe County and the Town of Blackfalds prepare and support the annexation of the quarter described as N.E.24-39-27 W4th, which includes the Mary and Cliff Soper Natural Area owned by Lacombe County and the house located at 27011-39-4 presently own by Cliff Soper. The background and reasons for requesting this annexation are presented below.

Background Information

In the 1970's, Mary and I bought this particular quarter section and built our house here because, of all the quarter sections available at the time, it was not cultivated land and had extensive forest cover. In short, we wished to live in as natural a setting as possible. At the time, Blackfalds had not developed east of highway 2A.

About 10 years ago, the Town of Blackfalds and Lacombe County agreed to a major annexation north of Highway 597 and as far east as 27-0 and north as Lakeside Sargent. At the time, I had been elected to Lacombe County Council. Our quarter section was considered for annexation in

a joint meeting of the Councils of the Town of Blackfalds and Lacombe County, a meeting from which I was excluded. I was then informed that the quarter in question would not appear in the annexation application as I would have to resign my seat on Council. Annexation proceeded and we remained within the jurisdiction of Lacombe County.

As Blackfalds developed to the east, we realized that eventually, Blackfalds would surround this quarter section. Since we had no children, we were both sure that the land would change hands, would be annexed, and be intensively developed including the large forest and the natural areas. Consequently, we agreed to the donation of a large part of the forested area to Lacombe County as a natural area not to be developed. Presently, the natural area consisted of about 26 acres.

Unfortunately, Mary passed away in 2017. The Mary and Cliff Soper Natural Area is a fitting legacy to Mary's nature and beliefs.

Reasons for Annexation:

Since this land is bordered to the south by 597 and to the east by 27-0 and is meters from the CN rail line/597 crossing to the southeast and is serviced by 27-0 and by 39-4 both under the jurisdiction of the Town of Blackfalds, it does make sense to include it in the Town's jurisdiction. I would like to be involved in any development which is inevitable. This includes the following:

- Enlarging and protect the natural area;
- Provide space for the development of a recreational area focusing on our native heritage and youth activity;
- Minimize the size of any development, preferably a small community cluster close to the natural area;
- Minimize paving, roof tops, run-off; and
- Minimize vehicle access.

I believe that with the support of Blackfalds our vision will be achieved.

4. How much land is Blackfalds proposing to annex?

Blackfalds is proposing to annex approximately 155.57 acres (1 quarter section excluding Lot 1 Block 1 Plan 0320195), as shown on the Annexation Boundary Map included as an Attachment.

5. Is annexation addressed in the Intermunicipal Development Plan?

On January 14th, 2020, the *Blackfalds Intermunicipal Development Plan* was adopted by each municipality (Lacombe County and the Town of Blackfalds). NW 36-39-27-W4 is identified as part of the long the Long-Term Growth Area (LTGA) for the Town of Blackfalds with the Intermunicipal Development Plan. The IDP can be viewed in person at the Town of Blackfalds Civic Cultural Centre, Lacombe County Administration Building or on both municipalities' websites.

6. Is there capacity in the water and sewer systems to serve the area proposed for annexation?

Sewage treatment is provided by North Red Deer Regional Wastewater Services Commission. The Town's sewer connection is located along South Street and this development would be required to connect to this system.

The water supply is provided by the North Red Deer Regional Water Services Commission. The Town's potable water connection is in the McKay Subdivision and this development would be required to connect and extend this system as needed.

7. What stage is the process at now?

The Town of Blackfalds, Lacombe County, and the landowner have been in discussions for several months. Council, through resolution at the December 14th, 2021 meeting, authorized Administration to initiate the annexation process and provide the written Notice of Intent to Lacombe County and all other agencies as per the *Municipal Government Act* and the *Land and Property Rights Tribunal Annexation Procedure Rules*.

Public consultation is now underway. In this package you have received, the cover letter provides the Open House date and time along with a comment sheet to send to the Town if you are unable to attend the Open House. The Open House will also be advertised through a media release on the Town's website, social media platforms, and various direct mailouts.

- ✓ STEP 1: Notice of Intent to Annex submitted to the Land and Property Rights Tribunal (LPRT)
- ✓ STEP 2: Town of Blackfalds / Lacombe County / landowner discussions and negotiations
- ➔ STEP 3: Public engagement (public open house, information mailed to adjacent landowners, media release, website updates, Q&A and response form sent)

STEP 4: Town of Blackfalds, Lacombe County and landowner finalize Negotiation Report

STEP 5: Town of Blackfalds and Lacombe County hold public hearing prior to approving the Negotiation Report

STEP 6: Negotiation Report (formal application) is submitted by the Town of Blackfalds

STEP 7: The LPRT advertises the application to the public

STEP 8: LPRT holds a Public Hearing (if objections are received)

STEP 9: LPRT makes recommendations to the Provincial Government

STEP 10: Provincial Government makes decision on application

8. How long will the annexation process take?

The process typically takes between 1 and 1.5 years but could take longer.

9. What opportunities will the landowner and public have to participate in the annexation process?

We encourage attendance at the Open House scheduled for March 31, 2022 at 6:00 p.m. as it will provide an opportunity to speak to municipal staff and the initiating landowner about the proposed annexation. If attendance is not possible, please consider including your comments in the attached comment sheet and submitting them to the Town of Blackfalds at the email address listed on the form.

The Town of Blackfalds will hold a Public Hearing prior to endorsing the Negotiation Report. This Public Hearing will be advertised widely and will include direct mailout invitations to adjacent landowners and impacted public and private agencies.

In addition, if an objection is raised to the proposed annexation, the Land and Property Rights Tribunal (LPRT) will hold a Public Hearing as part of its decision-making process. This will allow the opportunity for a landowner, resident, business, or agency to make representations directly to the board.

10. Who makes the final decision?

The LPRT will assess the Negotiation Report and will hold a Public Hearing if there is disagreement amongst the parties or if an objection is raised by a landowner, a member of the public, or other affected party. The LPRT will make a recommendation on the application to the Provincial Government, who is responsible for making the final decision.

11. Will my taxes be affected?

No, not to a large extent. This section of land will contribute to the overall tax base once developed. Tax funded services will continue into the new land areas as development occurs. The park space maintenance will be funded through taxes, but with limited upkeep, this park will benefit all of the Town.

12. How will the annexation affect my land use district?

Your land use district will not be affected.

13. How will this change or impact my property value?

Determining property value is a very complex process with many factors. The local and regional economy has a significant impact on property values.



Phone: 403.885.9679
Fax: 403.600.0045
www.blackfalds.ca

More Information

Updates will be posted to the Town of Blackfalds and Lacombe County websites.

Jolene Tejkl | RPP, MCIP
Planning and Development Manager
Town of Blackfalds
(p) 403.885.9679
(e) jtejkl@blackfalds.ca

Cajun Paradis
Senior Planner
Lacombe County
(p) 403.782.8389
(e) cparadis@lacombecounty.com



BLACKFALDS

www.blackfalds.ca

APPENDIX 10: LOCAL AUTHORITIES AND AGENCIES OPEN HOUSE INVITE PACKAGE

March 11, 2022

Transmitted via email to:

Central Zone, Alberta Health Services (Attn: Quentin Schatz)

North Red Deer Regional Wastewater Services Commission (Attn: Jordan Thompson)

Alberta Environment and Parks

Wolf Creek School Division (Attn: Kevin Pobuda)

Red Deer Catholic Regional Schools (Attn: Rod Steeves)

Canada Post (Attn: Malcolm Nevers)

ATCO Pipelines

Fortis Alberta Inc.

Land & Property Rights Tribunal (Attn: Rick Duncan)

Minister of Municipal Affairs

North Red Deer River Water Services Commission (Attn: Jordan Thompson)

Alberta Transportation (Attn: Mat Reijnders)

Alberta Infrastructure (Attn: Jason Ness)

Shaw Communications

Telus

ATCO Energy

AltaLink (Attn: Land Manager)

Lacombe County (Attn: Tim Timmons and Dale Freitag)

Chain Lakes Gas Co-op Limited (Attn: Sven Sorensen)

Dear Sir or Madam:

**RE: Annexation of NE 24-39-27W4M into the Town of Blackfalds
Engagement Invite**

In mid-December 2021 a Notice of Intent to Annex NE 24-39-27-W4 (excluding Lot 1 Block 1 Plan 032 0195) was sent to you expressing Town of Blackfalds Council's intent to proceed with the landowner-initiated annexation.

Town of Blackfalds Council authorized the initiation of the annexation process and the discussions surrounding the benefits and justification of the proposed annexation included:

1. The integration into the Town's long-term growth area; and
2. Environmental considerations with the existing 25-acre natural area and the recreational benefits with the natural trail system and protected natural area.

In a continued effort to create a collaborative process, we seek your input on the proposed annexation. As part of this notification, attached is an invite to the Public Open House that will provide an opportunity to speak with municipal staff and the initiating landowner about the proposed annexation. As an alternative to the in-person option for engagement, an 'Annexation Comment Sheet' is included in this package.

NE 24-39-27-W4M ANNEXATION OPEN HOUSE

Thursday, March 31, 2022
Town of Blackfalds Civic Centre, Council Chambers (upstairs)
5018 Waghorn Street, Blackfalds AB
6:00 p.m. – 8:00 p.m.

If you are unable to attend the Open House but wish to submit comments for consideration, we offer the following methods for your response and request that they be received on or before **April 14, 2022** to:

Regular Mail or Town of Blackfalds Drop Off Box:

Box 220

5018 Waghorn Street

Blackfalds, AB T0M 0J0

Fax: 403-600-0045; or

Email: jtejkl@blackfalds.ca

Should you wish to review the Intermunicipal Development Plan, Municipal Development Plan, Land Use Bylaw 1198/16, or the Blackfalds' Population and Land Demand Analysis, we invite you to visit our website at www.blackfalds.ca

In the interim, if you have any questions regarding the above, please feel free to contact our office at 403-885-9679.

Sincerely,



Jolene Tejkl, RPP MCIP
Planning & Development Manager, Town of Blackfalds

Attachments:

Annexation Boundary Map
Annexation Open House Invite
Annexation Comment Sheet

cc: Myron Thompson, Chief Administrative Officer, Town of Blackfalds
Preston Weran, Director of Infrastructure and Property Services, Town of Blackfalds

Annexation Boundary Map:



Annexation Open House Invite:



PUBLIC NOTICE ANNEXATION OPEN HOUSE

In 2021, the owner of the NE 24-39-27-W4M, identified below, reached out to both Lacombe County and the Town of Blackfalds requesting that their property be annexed into the Town of Blackfalds. Town of Blackfalds Council authorized the initiation of the annexation process and in an effort to create a collaborative process, we invite you to a Public Open House that will provide an opportunity to learn about the annexation and ask municipal staff and the initiating landowner about the proposed annexation.

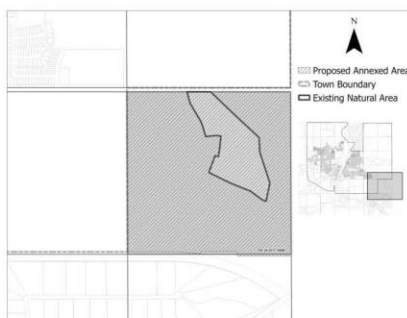
NE 24-39-27-W4M ANNEXATION OPEN HOUSE

Thursday, March 31, 2022

Town of Blackfalds Civic Centre, Council Chambers (upstairs)

5018 Waghorn Street, Blackfalds AB

6:00 p.m. – 8:00 p.m.



If you are unable to attend the Open House, we invite you to submit any comments you may have regarding this annexation by April 14, 2022. Please submit your comments by any of the following methods:

Regular Mail or Town of Blackfalds Drop Off Box:

Box 220, 5018 Waghorn Street

Blackfalds AB T0M 0J0

Fax: 403-600-0045

Phone: 403-885-9679

Email: jtejkl@blackfalds.ca

Town of Blackfalds | Box 220, 5018 Waghorn St | Blackfalds, AB T0M 0J0



Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation proposal. Additional comments may be made on the back of the sheet.

Comments:

Email (optional): _____

Email: jtejkl@blackfalds.ca

APPENDIX 11: PUBLIC NOTIFICATION OF OPEN HOUSE

City of Lacombe drafting fire services mutual aid agreement with Blackfalds

By Christi Albers-Manicke
LACOMBE EXPRESS

Lacombe and Blackfalds have decided it's time to make things formal between fire departments.

The two municipalities will come together to implement a fire services mutual aid agreement in the next few months.

"One of Council's strategic goals is to maintain a vibrant, healthy, and safe community. Partnering with a neighbouring organization to access more resources and personnel during an incident provides the communities with better services for its citizens and furthers those goals," said Grant Creasey, mayor of Lacombe. "In addition, having

a mutual aid agreement in place formalizes the ability to call on the other community should the need arise.

To date, there has been no agreement in place but Creasey said that to date there have not been any issues between the two municipalities and said the agreement is more of a formality.

"Putting this agreement in place is a formality identified through a Fire Service Level Review in 2021. The Town of Blackfalds and the City of Lacombe has successfully worked together over the years on many projects, and this agreement adds to the positive long-term relationship between our two communities," said Creasey.

The City already has mutual aid agreements

with the City of Red Deer, Lacombe County Mutual Aid Organization, and the Lacombe Regional Emergency Management Partnership.

Creasey said the upcoming agreement will cover the fire service areas inside the boundaries of the two communities.

"Each department has a set of standards regarding records keeping, equipment maintenance, training, communication, and legislative requirements, which are outlined in the agreement. It also provides reimbursement rates for expense recovery when one community responds to the other," said Creasey, adding that the agreement also determines the expectations and limitations of each fire department when they are requested



The city of Lacombe and town of Blackfalds will come together to implement a Fire Services Mutual Aid Agreement in the next few months. (Christi Albers-Manicke/LACOMBE EXPRESS)

to respond.

A draft of agreement details can be found in the Feb. 28, council report.

Tax tips for seniors

The Canada Revenue Agency (CRA) is passing along some reminders for seniors as Canadians enter tax season.

Seniors who were born on or before June 30, 1947 may have received a one-time payment for older seniors. The CRA said that payment is a taxable benefit and Service Canada will send you the required T4A tax slip. Individuals will need to declare this payment when they file their income tax and benefit return.

Any Canadians who received benefits issued by the CRA in 2021, such as the Canada Recovery Benefit, will have been mailed a T4A information slip.

Canadians who filed their 2020 income tax and benefit return and qualified for interest relief have until April 30 to pay any outstanding income tax debt for the 2020 tax year. This applies to the tax owing for the 2020 tax year only, and not for any previous tax year.

If an individual is in a simple

tax situation with a modest income, volunteers at a free tax clinic may be able to file your return for you. Free tax clinics are available in person and virtually.

The tax-filing deadline for most individuals is April 30, since that date falls on a Saturday, your return will be considered filed on time if the CRA receives everything on or before May 2, or it's postmarked on or before May 2. The payment deadline is April 30. If you or your spouse or common-law partner are self-employed, the deadline for filing is June 15.

The standard for CRA is to issue a notice of assessment within two weeks of receiving the filed return online. Returns are processed in the order they are received. Due to COVID-19 they may currently take 10 to 12 weeks to process paper returns. Individuals who file online and who are signed up for direct deposit may get their refund in as little as eight business days.

Canadians are also encouraged to register for a My Account on the CRA website.

There they can access copies of your tax slips online. This includes T4A information slips from the Government of Canada for COVID-19-related benefits.

My Account can use Auto-fill my return in your certified tax software. It will quickly fill in parts of your return with the information the CRA has on file and also provides tax slips for the current tax year and five previous years.

The CRA says that even if an individual owes tax, they shouldn't risk having benefits interrupted by not filing. If you cannot pay your balance owing, the CRA is able to work out payment arrangements. Taxpayer relief is also available if someone is unable to meet tax obligations because of circumstances beyond your control. The CRA may cancel or waive penalties or interest

under certain conditions.

Those who owe money may be able to claim certain non-refundable tax credits including the Canada caregiver credit, disability tax credit, medical expenses, home accessibility expenses age amount and pension income amount. Pension income splitting is also available for couples filing.

Seniors who receive the guaranteed income supplement will

avoid delays in payments if they file on time.

Another incentive that the CRA is urging Canadian to keep in mind is the climate action incentive (CAI). The Government of Canada will deliver the CAI payment as a quarterly benefit. Residents of Alberta, Saskatchewan, Manitoba, or Ontario, are eligible and they will automatically receive your CAI payments four times a year,

starting in July 2022. In order to receive the payment, a tax return must be filed even if there was no income received in 2021.

Residents of small and rural communities that reside outside of a census metropolitan area (CMA) and expect to continue to reside outside of a CMA on April 1 may also qualify.

More information and tax tips can be found at canada.ca/en/services/taxes.



DEVELOPMENT PERMITS

Current to March 17, 2022

Permitted Use Development

Take notice that the following PERMITTED USE DEVELOPMENT Permit has been approved:

PERMIT#	LOCATION	DEVELOPMENT
61/250.34 (22)	Unit 1, 5206 Wolf Creek Drive	Warehousing & Fascia Signs

Documents pertaining to the Development Permits may be inspected at City Hall, 5432-56 Avenue, during regular business hours. A decision on a permitted use may not be appealed unless it involves a variance or misinterpretation of the Land Use Bylaw. An appeal can be made by sending a written notice of appeal to: Regional Subdivision and Development Appeal Board, Unit B, 4730 Ross Street, Red Deer, AB T4N 1X2, Phone: 403-343-3394, Email: pcps@pcps.ab.ca. You may drop off a written notice of appeal addressed to the Regional SDAB at Lacombe City Hall and it will be forwarded. Appeals must be received by the Regional SDAB on or before **April 7, 2022**, and must be accompanied by an appeal fee of \$250.00. Information about the appeal process and how to file an appeal is available at www.pcps.ca under the Regional SDAB tab. If no appeals from any party are received within the required time period, the Development Permit will be issued.



BLACKFALDS
ALBERTA

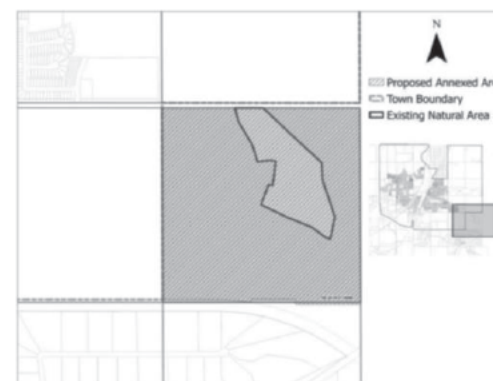
PUBLIC NOTICE ANNEXATION OPEN HOUSE

In 2021, the owner of the NE 24-39-27-W4M, identified below, reached out to both Lacombe County and the Town of Blackfalds requesting that their property be annexed into the Town of Blackfalds. Town of Blackfalds Council authorized the initiation of the annexation process and in an effort to create a collaborative process, we invite you to a Public Open House that will provide an opportunity to learn about the annexation and ask municipal staff and the initiating landowner about the proposed annexation.

NE 24-39-27-W4M ANNEXATION OPEN HOUSE

Thursday, March 31, 2022

Town of Blackfalds Civic Centre, Council Chambers (upstairs)
5018 Waghorn Street, Blackfalds AB
6:00 p.m. – 8:00 p.m.



If you are unable to attend the Open House, we invite you to submit any comments you may have regarding this annexation by April 14, 2022. Please submit your comments by any of the following methods:

Regular Mail or Town of Blackfalds Drop Off Box:
Box 220, 5018 Waghorn Street
Blackfalds AB T0M 0J0
Fax: 403-600-0045
Phone: 403-885-9679
Email: jteikl@blackfalds.ca

Town of Blackfalds | Box 220, 5018 Waghorn St | Blackfalds, AB T0M 0J0

Lacombe county council highlights

March 10

RCMP annual performance plans

Three policing priorities were forwarded to the Blackfalds, Rimbey and Sylvan Lake RCMP detachments for consideration of inclusion in their respective annual performance plans.

They are communication with the public, cooperation and communication with Lacombe County community peace officers and the movement of organized crime into rural areas.

Town of Eckville nurse practitioner

The county manager was directed to prepare a report and recommendation for council's consideration at a future meeting regarding Lacombe County's participation in the Nurse Practitioner program proposed by the Town of Eckville.

RMA spring convention resolutions

The resolutions to be presented at the RMA Spring Convention were reviewed and received for information by council.

Bylaw to rezone RV park, Alberta Views RV and Golf

Bylaw 1368/22, a bylaw of Lacombe County to amend the Lacombe County land use bylaw 1237/17.

It was proposed that the zoning of approximately 61.95 hectares (153.07 acres) on Pt. NW 21-39-03 W5M, from agricultural 'A' district be changed to recreation "PR" district.

The amendment was given first reading by council.

A public hearing will be held on April 14 commencing at 9 a.m.

Bylaw to rezone RV park, Palm Cove

Bylaw 1367/22, a bylaw of Lacombe County to amend the Lacombe County land use bylaw 1237/17.

It was proposed to council to change the zoning of approximately 3.65 hectares (9.04 acres) on W1/2 34-39-02 W5M, from agricultural 'A' district to residential conservation cluster "R-RCC" district.

The amendment was given first reading by council.

A public hearing will be held on April 14, at 9:15 a.m.

Municipal development plan and land use bylaws 2021 reviews, annual report and monitoring matrix

The municipal development plan and land use bylaws 2021 review - annual report and monitoring matrix was presented for council's information.

Bylaw 365/22 and bylaw 1366/22

Bylaw 1365/22, a bylaw of Lacombe County to amend the Lacombe County municipal development plan Bylaw No. 1238/17 and the general regulations and district requirements, was given first reading by council.

Council gave first reading to bylaw 1366/22. A public hearing regarding bylaws 1365/22 and 1366/22 will be held on April 14, commencing at 9:30 a.m.

Policing oversight and contract policing/police advisory committees

A presentation on policing oversight and contract policing and police advisory committees was received for information.

Following the presentation, the county manager was directed to prepare a report regarding Lacombe County appointing a representative to the Blackfalds RCMP/Red Deer County police advisory committee.

The report will be presented for council's consideration at a future meeting.

Lacombe County economic development strategy consultant proposals

Three proposals were presented for council's consideration for the development of the Lacombe County Economic Development Strategy.

By resolution of council, Factor5Group was selected to proceed with the development of the Lacombe County Economic Development Strategy.

County road tour

Council will undertake their annual road tour on June 14 and 15, 2022.

The next regular council meeting is March 24, 9 a.m. and the next committee of the whole meeting is April 5, 9 a.m. at the Lacombe County Administration Building.

For County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website lacombecounty.com after approval.

Calkins' ban from Russia 'a badge of honour'

By Reeti Meenakshi Rohilla
BLACK PRESS NEWS MEDIA

The Red Deer-Lacombe riding MP Blaine Calkins is one of 313 Canadians banned from entering Russia among other sanctions for condemning Vladimir Putin's invasion of Ukraine.

The 'blacklist' was published March 15 in a retaliatory move by the Russian government, the same day Ukrainian President Volodymyr Zelenskyy addressed Canadian Parliament via Zoom in a special sitting.

Having never travelled to Russia, and with no plans to visit, the sanction is of no concern to Calkins.

"I'll wear it as a badge of honour," said Calkins. "I can only assume that this is the typical approach Putin takes to try and intimidate, or to isolate anyone that he disagrees with," he added.

Prime Minister Justin Trudeau, Foreign Affairs Minister Melanie Joly, Defence Minister Anita Anand and just about every Ukrainian Canadian leader and MP are included on the list. Elizabeth May and Jagmeet Singh are among other political leaders included.

"There are rare moments where everybody in the house of commons comes together to support a common cause and what makes me feel somewhat heartened through all of this mess is that all parliamentarians in Ottawa are standing squarely behind Ukraine."

Just eight years after the Maidan Revolution where Ukrainians ousted the last "puppet" government, Calkins is saddened to yet again watch the nation be forced to go to war causing

needless deaths and destruction.

"When Moscow had their puppet government in Ukraine, it destroyed and weakened the military, financial institutions, the judiciary, and almost all the institutions," said Calkins, adding, "I feel horrible, not only for the people of Ukraine but also for the young people of Russia who are in the military, being asked to do this heinous thing of attacking their neighbouring country."

Calkins sees inspiration in the Ukrainian response and resilience to the war.



File photo



BLACKFALDS
ALBERTA

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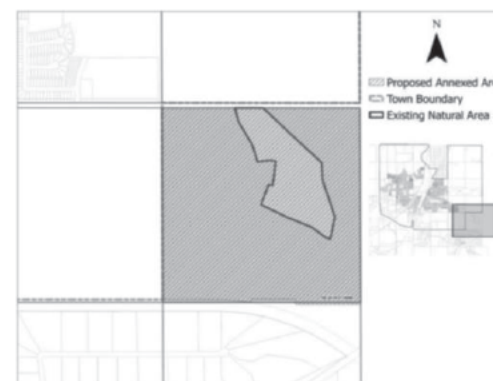
NE 24-39-27-W4M ANNEXATION OPEN HOUSE

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Blackfalds AB T0M 0J0

Fax: 403-600-0045

Phone: 403-885-9679

Email: itejkl@blackfalds.ca

Town of Blackfalds | Box 220, 5018 Waghorn St | Blackfalds, AB T0M 0J0



DEVELOPMENT PERMITS

Current to March 24, 2022

Permitted Use Development

Take notice that the following PERMITTED USE DEVELOPMENT Permit has been approved:

PERMIT#	LOCATION	DEVELOPMENT
61/250.36 (22)	40 Mackenzie Crescent	Addition

Documents pertaining to the Development Permits may be inspected at City Hall, 5432-56 Avenue, during regular business hours. A decision on a permitted use may not be appealed unless it involves a variance or misinterpretation of the Land Use Bylaw. An appeal can be made by sending a written notice of appeal to: Regional Subdivision and Development Appeal Board, Unit B, 4730 Ross Street, Red Deer, AB T4N 1X2, Phone: 403-343-3394, Email: pcps@pcps.ab.ca. You may drop off a written notice of appeal addressed to the Regional SDAB at Lacombe City Hall and it will be forwarded. Appeals must be received by the Regional SDAB on or before **April 14, 2022**, and must be accompanied by an appeal fee of \$250.00. Information about the appeal process and how to file an appeal is available at www.pcps.ca under the Regional SDAB tab. If no appeals from any party are received within the required time period, the Development Permit will be issued.



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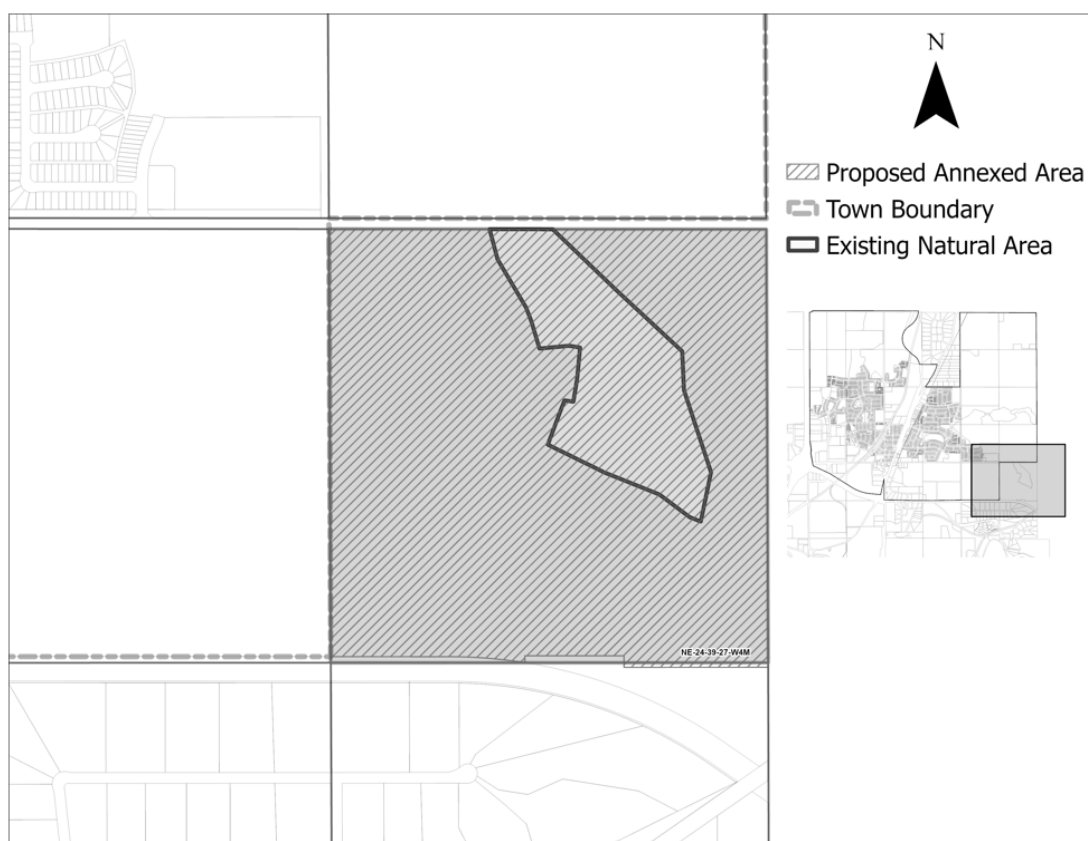
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APPENDIX 12: OPEN HOUSE SIGN -IN SHEET

Section 17(4)(g)(i)

Section 17(4)(g)(i)

APPENDIX 13: OPEN HOUSE DISPLAY BOARDS

NE 24-39-27-W4M ANNEXATION

WELCOME!

Thank you for attending tonight's open house; your input is important to us!

There are comment sheets available that you may fill out and submit this evening, or take home and bring to the Town Office no later than **Thursday, April 14, 2022**.

Submission methods are provided on the comment sheet.

Municipal staff and the initiating landowner are in attendance this evening to discuss the proposed annexation. Please feel free to reach out to us!

Stay up-to-date on this annexation by visiting www.blackfalds.ca/p/planning-development or by contacting Town staff:

Jolene Tejkl RPP MCIP

Planning & Development Manager

P: 403-855-9679 E: jtejkl@blackfalds.ca

BLACKFALDS
ALBERTA

FAQ!

What is annexation?

Annexation is the process for a municipality to expand its boundaries to accommodate for future growth. Annexation does not change ownership rights and owners are not required to develop or sell their property it is simply a change of jurisdiction from one municipality to another.

How much land is proposed to be annexed?

Approximately 155.57 acres (1 quarter section excluding Lot 1 Block 1 Plan 032 0195), including a protected natural area previously donated to Lacombe County that is approximately 10.5 hectare (26 acre) in size.



NE 24-39-27-W4M ANNEXATION

Why the Annexation?

The Town of Blackfalds previously underwent the annexation process in 2009 which originally included the quarter section proposed to be annexed under this application, but was ultimately removed from the application due to the landowner being a sitting Councillor on Lacombe County Council.

Since the 2009 annexation, the landowner is no longer a Councillor with the County and contacted the Town in 2021 requesting their land be annexed, including the approximately 10.5 hectare (26 acre) natural area that was previously donated to Lacombe County.



Did you know?

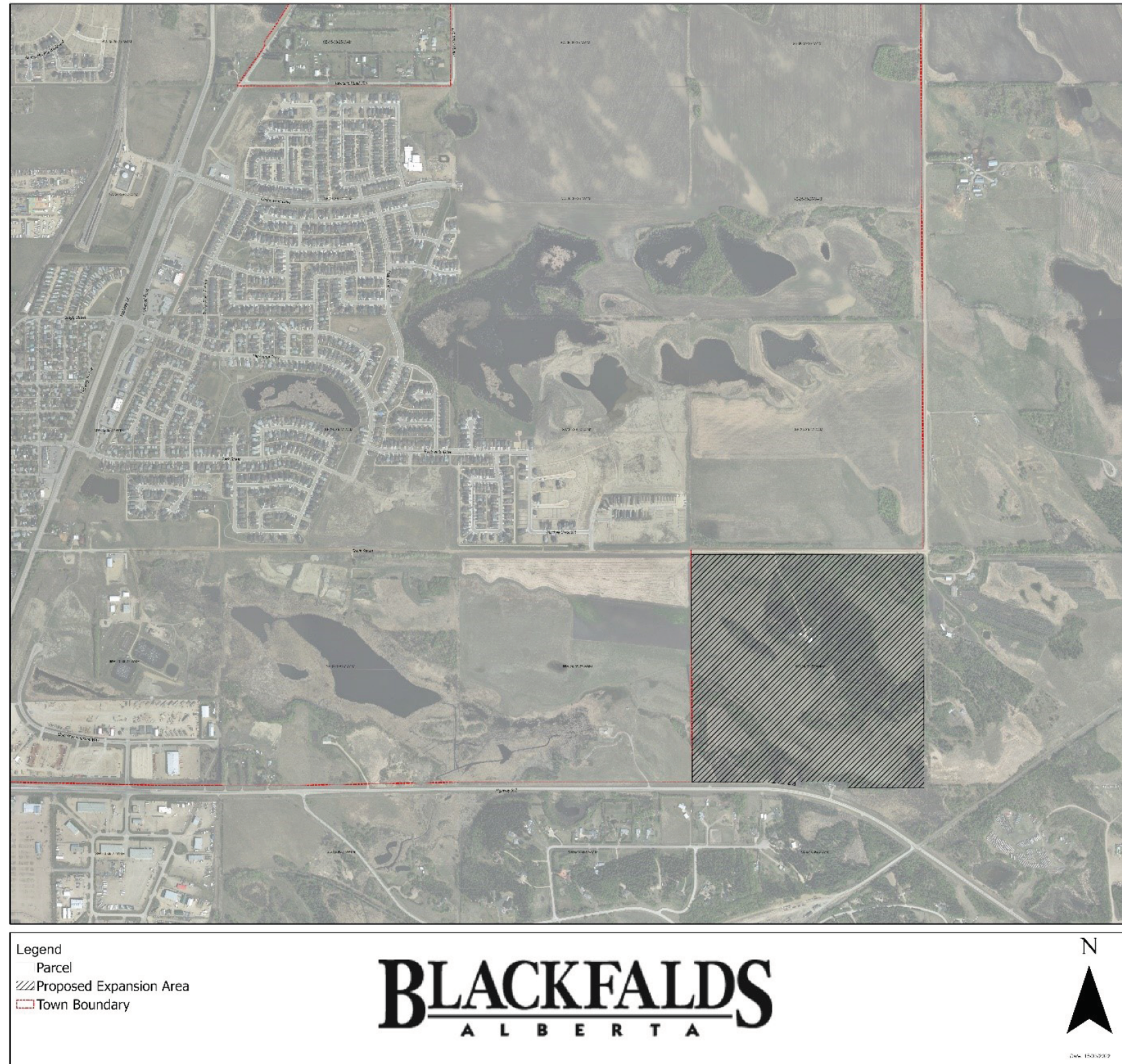
The initiating landowner has provided the following reasons for the initiation of this annexation request:

1. Logical extension of Town boundary. The NE 24-39-27-W4M is bordered to the south by Highway 597, to the east by Range Road 27-0 and is metres away from the CN rail line/Highway 597 crossing to the south-east; and is accessed by roads that are already within the jurisdiction of the Town of Blackfalds
2. Landowner wants to be involved in the inevitable development planning for the lands with the following intentions:
 - Enlarge and protect the natural area
 - Provide space for the development of a recreational area focusing on our native heritage and youth activity
 - Minimize the size of future development, preferably a small cluster close to the natural area
 - Minimize paving, roof tops, run-off
 - Minimize vehicle access

The Town of Blackfalds Council authorized the initiation of the annexation process because the Town currently lacks in larger natural open space amenities (natural trail system and protected natural area), and inclusion of the lands, which were originally part of the previous annexation considerations, provides for a logical extension of the Town's long-term growth area.

NE 24-39-27-W4M ANNEXATION

Proposed Expansion Area



NE 24-39-27-W4M ANNEXATION

LAND USE WITHIN PROPOSED ANNEXATION AREA

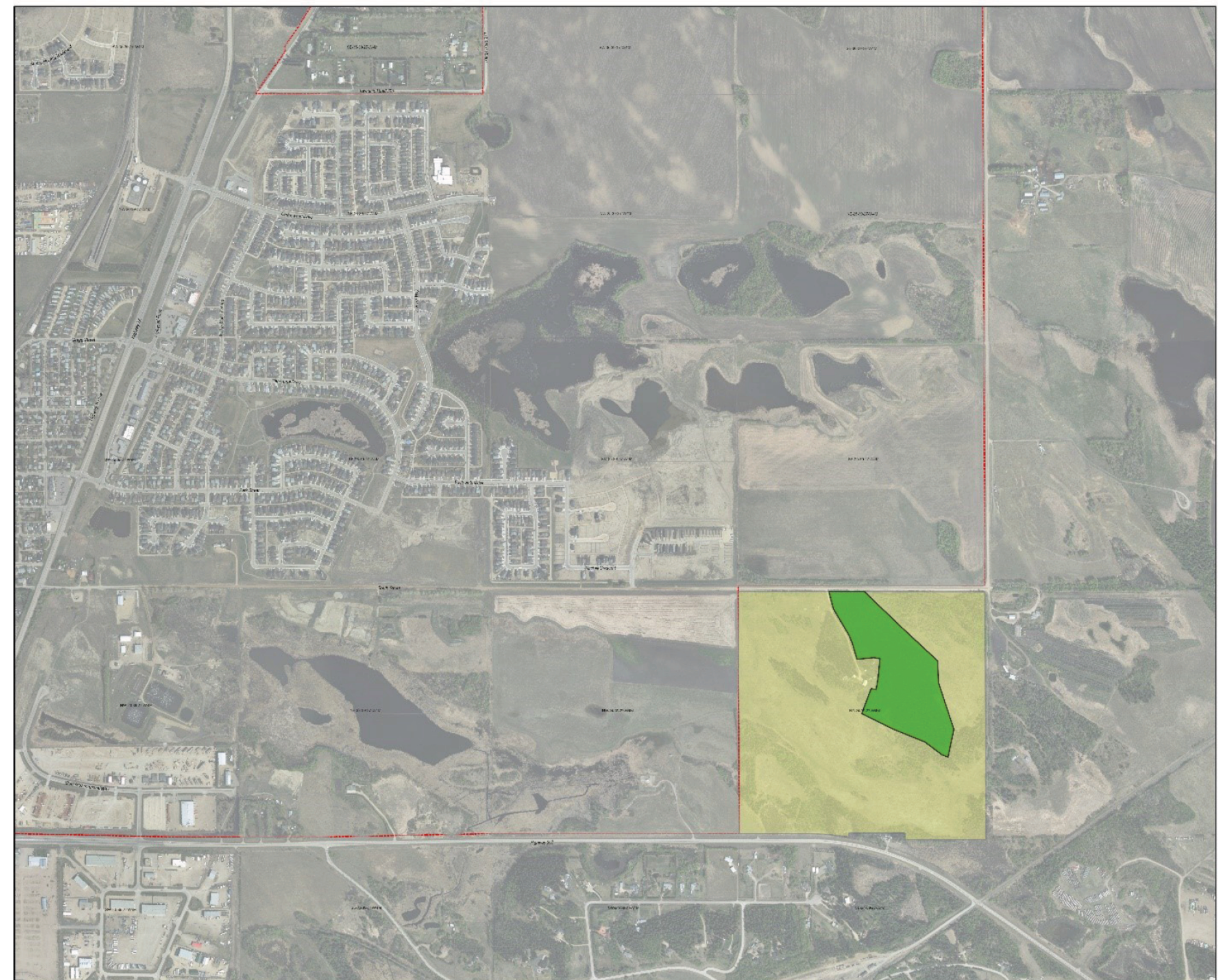
The land use designations shown here are preliminary only.

Ultimately, future land use designations will be formally assigned to lands within the proposed annexation area through an update to the Town's Municipal Development Plan after a boundary adjustment has been approved.

Future designations of these lands will be informed by things such as:

- Input from the public, affected landowners, and other stakeholders through a public consultation program
- More detailed technical review of development potential
- Land use and infrastructure planning principles and best practices

Preliminary Land Use



Legend
Parcel
Open Space
Potential Primarily Residential Area
Town Boundary

BLACKFALDS
ALBERTA



2016-10-03-037

BLACKFALDS
ALBERTA

NE 24-39-27-W4M ANNEXATION

ANNEXATION PROCESS

Step 1:

Notice of Intent to Annex. Town Council passed a resolution to submit a formal Notice of Intent to Annex to Lacombe County, the Land & Property Rights Tribunal, and other local authorities

Step 2:

Town of Blackfalds, Lacombe County, and initiating landowner discussions and negotiations. This is on-going and likely won't be concluded until Phase 5

Step 3:

Public Engagement. Open house and meetings (as required) with affected landowners, the public, and other stakeholders. We are here now

Step 4:

Town of Blackfalds, Lacombe County, and initiating landowner finalize Negotiation Report

Step 5:

Town of Blackfalds and Lacombe County hold public hearings prior to approving the Negotiation Report

Step 6:

Negotiation Report (formal annexation application) is submitted to the Land & Property Rights Tribunal

Step 7:

The Land & Property Rights Tribunal advertises the application to the public

Step 8:

The Land & Property Rights Tribunal holds a public hearing if objections are received

Step 9:

The Land & Property Rights Tribunal makes recommendations to the Provincial Government

Step 10:

The Provincial Government decides on the application.

The Land & Property Rights Tribunal is a quasi-judicial tribunal that makes decisions about land planning such as annexation applications, development, right of entry, compensation, and assessment matters. All members of the tribunal are appointed by the Province.

WE
ARE
HERE



APPENDIX 14: OPEN HOUSE COMMENT SUBMISSIONS

From: [Circulations, HP](#)
To: [Jolene Tejkl](#)
Subject: 22-1117 Response - Engagement Invite - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds
Date: April 5, 2022 4:37:32 PM
Attachments: [image001.jpg](#)
[Local Authorities and Agencies Package.pdf](#)

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission
ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Isabel.Solis@atco.com

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Jolene Tejkl <JTejkl@blackfalds.ca>

Sent: Friday, March 11, 2022 11:13 AM

To: centralzone.environmentalhealth@ahs.ca; Jordan Thompson <jthompson@lacombe.ca>; Kevin Pobuda <kevin.pobuda@wolfcreek.ab.ca>; rod.steeves@rdcrs.ca; malcolm.nevers@canadapost.ca; waterapprovals.reddeer@gov.ab.ca; jason.ness@gov.ab.ca; matt.reijnders@gov.ab.ca; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com; @ Gas Land Department <land.admin@atcogas.com>; Circulations, HP <HP.Circulations@atco.com>; land@altalink.ca; landserv@fortisalberta.com; dfreitag@lacombecounty.com; ttimmons@lacombecounty.com; richard.duncan@gov.ab.ca; office@chainlakes.ca; minister.municipalaffairs@gov.ab.ca

Cc: Myron Thompson <MThompson@blackfalds.ca>; Preston Weran <pweran@blackfalds.ca>

Subject: Engagement Invite - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Good morning,

Attached you will find an invite to the upcoming Open House on Thursday, March 31st for the proposed Annexation of NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds. If you are unable to attend the open house, but wish to provide comments about the proposed annexation, please provide them to me by no later than **Thursday, April 14, 2022**.

Please don't hesitate to contact me if you have any questions or concerns.

Regards,

Jolene Tejkl RPP, MCIP
Planning & Development Manager

[Town of Blackfalds](#)

Box 220, 5018 Waghorn St

Blackfalds, AB T0M 0J0

T: 403.885.6237

C: 403.877.0194

F: 403.600.0045

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

From: [Anne Han](#)
To: [Jolene Tejkl](#)
Cc: [Mat Reijnders](#)
Subject: RE: ANNEXATION OF NE 24-39-27-4 INTO THE TOWN OF BLACKFALDS
Date: April 12, 2022 10:58:46 AM
Attachments: [image002.jpg](#)
[image003.jpg](#)
[2022. April. 12. Annexation NE 24-39-27-W4M into the Town of Blackfalds. RPATH 2022-0002004.pdf](#)

Good morning Jolene,

Thank you for your warm welcome.

Please find attached comments regarding the Annexation of NE 24-39-27-4 into the Town of Blackfalds.

Let me know if you have any questions.

Thank you,

Anne Han, C.E.T.

Development and Planning Technologist
Construction and Maintenance
Central Region
Alberta Transportation
Government of Alberta
Tel (403) 340 7179

511 Alberta - Alberta's Official Road Reports

Go to 511.alberta.ca and follow [@511Alberta](https://twitter.com/511Alberta)



Classification: Protected A

From: Jolene Tejkl <JTejkl@blackfalds.ca>
Sent: April 12, 2022 9:45 AM
To: Mat Reijnders <Mat.Reijnders@gov.ab.ca>
Cc: Anne Han <Anne.Han@gov.ab.ca>
Subject: RE: Town of Blackfalds Public Hearing Notice - Land Use Bylaw No. 1268/22

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.


Good morning, and welcome Anne! I will share her contact information with the rest of the team.
Thank you for the response on our new LUB.

Construction and Maintenance Division
 Central Region; Red Deer District
 4920 - 51 Street Red Deer, AB T4N6K8
 Permit Number: RPATH0002004
 File Number: town of Blackfalds (Annex)

April 12, 2022

Town of Blackfalds
 Box 220, 5018 Waghorn Street
 Blackfalds, AB T0M 0J0
 Email: jtejkl@blcakfalds.ca

Subject: Proposed Annexation of Lands to the Town of Blackfalds from Lacombe County

Description	General Location
<ul style="list-style-type: none"> Annexation of NE 24-39-27-W4 into the Town of Blackfalds Highway: 597 	

Thank you for the referral and opportunity to provide comments on the proposed annexation noted above.

Please consider the following comments:

- As future growth occurs on this lands, we would like to ensure coordination with the Town with respect the Department's future plans for Highway 597, particularly as it pertains to possible future highway access. Intersection spacing on provincial highways shall be in accordance with Alberta Transportation access management guidelines and functional Planning Studies.

- Prior to subdivision or development occurring on lands within the jurisdiction of the highway, we may require the preparation of Areas Structure Plans (ASP) or other acceptable planning documents to be reviewed by this Department for impact on the provincial highway network. Traffic Impact Assessment (TIA) may be required as part of these planning documents and the TIA are to be reviewed and accepted by Alberta Transportation.
- The Town's future planning documents should identify the local road hierarchy and internal road circulation and routes to take the need away from provincial highway access.

If you have any question please contact undersigned.

Regards,

Anne.Han

Digitally signed by
Anne.Han
Date: 2022.04.12 10:50:20
-06'00'

Anne Han

Development and Planning Technologist

Anne.han@gov.ab.ca

From: [NEVERS, Malcolm](#)
To: [Jolene Tejkl](#)
Subject: RE: Engagement Invite - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds
Date: March 14, 2022 10:56:20 AM

Hello Jolene,

Thank you for sending me this information. I have just returned from a couple of weeks off and I wanted to send you my comments right away on behalf of Canada Post.

Canada Post has no objection to this proposal and it is nice to see the town expanding. We will provide mail delivery as necessary to any new development after consultation to the local developer.

Regards,

Malcolm Nevers
Delivery Services
Canada Post Calgary

From: Jolene Tejkl <JTejkl@blackfalds.ca>
Sent: March-11-22 11:13 AM
To: centralzone.environmentalhealth@ahs.ca; Jordan Thompson <jthompson@lacombe.ca>; Kevin Pobuda <kevin.pobuda@wolfcreek.ab.ca>; rod.steeves@rdcrs.ca; NEVERS, Malcolm <Malcolm.Nevers@canadapost.postescanada.ca>; waterapprovals.reddeer@gov.ab.ca; jason.ness@gov.ab.ca; matt.reijnders@gov.ab.ca; projectmanagernorthernalberta@sjrb.ca; circulations@telus.com; land.admin@atcogas.com; hp.circulations@atco.com; land@altalink.ca; landserv@fortisalberta.com; dfreitag@lacombecounty.com; ttimmons@lacombecounty.com; richard.duncan@gov.ab.ca; office@chainlakes.ca; minister.municipalaffairs@gov.ab.ca
Cc: Myron Thompson <MThompson@blackfalds.ca>; Preston Weran <pweran@blackfalds.ca>
Subject: Engagement Invite - Annexation Application - NE 24-39-27-W4M from Lacombe County into the Town of Blackfalds

This email is from an EXTERNAL sender. Please be CAUTIOUS, particularly with links and attachments. | Ce courriel est d'un expéditeur EXTERNE. Soyez PRUDENT, en particulier avec des liens et des pièces jointes.

Good morning,

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Regards,

Jolene Tejkl RPP, MCIP

Planning & Development Manager

[Town of Blackfalds](#)

Box 220, 5018 Waghorn St

Blackfalds, AB T0M 0J0

T: 403.885.6237

C: 403.877.0194

F: 403.600.0045

ANNEXATION COMMENT SHEET

Pt. NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195)

Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation. Additional comments may be made on the back of the sheet.

Please indicate your views on the proposed annexation to the Town

I am (please check one):

☐ in favour

☒ not in favour

Date: April 3/2022

Comments:

We are not in favor of the proposed annexation unless there is a legal binding agreement that would allow all of Mr Sopher's said recommendations to be honored by the Town of Blackfalds.

There did not seem to be any clear indication at the meeting as to what development would take place once the property was taken over.

Name (optional):

Section 17(1)

Address (optional):

Phone (optional):

Email (optional):

We offer the following methods for your response and request that they be received on or before **April 14, 2022** attention Jolene Tejkl to:

Regular Mail or Town of Blackfalds Drop Off Box:
Box 220
5018 Waghorn Street
Blackfalds, AB T0M 0J0
Fax: 403-600-0045; or
Email: jtejkl@blackfalds.ca

Personal information collected on this form will form part of the official Negotiation Report and Annexation Submission to the Land and Property Rights Tribunal and will be publicly available through the Town of Blackfalds. This information collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the Act. Questions on the collection and/or use of this information may be directed to the Records Management Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

ANNEXATION COMMENT SHEET

Pt. NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195)

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Please indicate your views on the proposed annexation to the Town

I am (please check one):

☒ in favour

☐ not in favour

Date: April 4 2022

Comments: Cliffs vision is important, and i would like
a SOLID plan in place that see's him and his
voice/vision. ~~is~~ A clear spot on a committee. It's important
that with his donation the true vision can be made.

Name (optional): _____

Address (optional): _____

Phone (optional): _____

Email (optional): _____

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Please indicate your views on the proposed annexation to the Town

I am (please check one):

☒ in favour

☐ not in favour

Date: April 5, 2022

Comments: I am impressed that the Town's annexation will be a good choice where Senior housing to be built over looking wet lands. It is good to have Club House built for Girl Guides, Cubs & Scouts. I feel the Senior should have free use as well. I feel that should be a store built for Senior to buy things they need that is close by.

Name (optional):

Section 17(4)(g)(i)

Address (optional):

Phone (optional):

Email (optional):

Section 17(1)

We offer the following methods for your response and request that they be received on or before April 14, 2022 attention Jolene Tejkl to:

Regular Mail or Town of Blackfalds Drop Off Box:

Box 220

5018 Waghorn Street

Blackfalds, AB T0M 0J0

Fax: 403-600-0045; or

Email: jtejkl@blackfalds.ca

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ANNEXATION COMMENT SHEET

Pt. NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195)

Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation. Additional comments may be made on the back of the sheet.

Please indicate your views on the proposed annexation to the Town

I am (please check one):

☐ in favour

☒ not in favour

until such time as previous annexed land has their issues resolved.

Date: April 6, 2022

Comments: We own NE 36-39-27 W4 which was annexed by the Town of Blackfalds in ~2008. I have been in contact with Town of Blackfalds employees for years asking that the "County of Lacombe" tax rate continue as long as the quarter is being used for agriculture. Unfortunately, to this point in time, the issue has not been resolved. When the quarter was annexed, the oil boom was on and new housing permits were plentiful in Blackfalds. Since that time, development has stalled & our section (NE 36-39-27, W4) is the furthest from being developed. We like farming & wildlife & have planted many trees, fenced riparian areas, fenced ~30 acres from cows to provide wildlife habitat with superb biodiversity & carbon sequestration.

Name (optional):

Section 17(4)(g)(i)

Section 17(4)(g)(i)

Address (optional):

Section 17(1)

Phone (optional):

Section 17(1)

Email (optional):

We offer the following methods for your response and request that they be received on or before April 14, 2022 attention Jolene Tejkl to:

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Blackfalds, AB T0M 0J0

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Our farming operation is a cow/calf operation where we background the calves until Feb. or March & then sell. Profit margins on these cattle is slim & we must operate very efficiently or go under. We can not afford taxes at the Belfs City rate! Please ensure "County of LaCrosse" tax rates for as long as the land is used for agriculture ^{or else natural} vs. to C. of B. I read of the ^{LaCrosse Express} annexation request (NE 24-39-27W4) in the paper & found two glaring errors in its request for annexation: ① "protection of a natural area": housing developments tend to encroach on natural areas & discourage the use of a wildlife corridor. ② the Soper property had been included in the Town of Belfs annexation back when our property was annexed, but since Mr. Soper was a ^{County} councillor, his property was removed from being annexed. The newspaper article indicated that Belfs had not developed east of highway 2A. Actually, that is not true because in 2005 my brother & I fenced off houses on the east side of hwy 2A in order to run our cows on the section east of hwy 2A & we used power from one of the houses to electrify the fence.

Section 17(1)

Section 17(1) Our good neighbors of over 60 years, have fought with the Town of Belfs for years over flooding that occurred as a result of Belfs development negatively affecting his land. All of those issues have yet to be resolved. Will the development on the NE 24-39-27W4 result in even more run-off water contaminated with oil, antifreeze, & cigarette butts ^{directly} flow into Belfs Lake or the Red Deer River?

Section 17(1)

ANNEXATION COMMENT SHEET

Pt. NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195)

Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation. Additional comments may be made on the back of the sheet.

Please indicate your views on the proposed annexation to the Town

I am (please check one):

☐ in favour

☒ not in favour

Date: April 6, 2022

Comments: I adamantly oppose the proposed annexation of the above parcel based on the following: - the town of Blackfalds already has too much land in the area annexed based on its growth rate (at current levels)

- Previously annexed land in the area not currently under development should not be imposed the elevated tax rate associated with developed land.

- The Mary & Cliff Super Natural Area is already poorly managed and is a source of problems for all living in the area. (neighbours)

- If special annexation "control" is granted to Cliff Super with this parcel, be prepared to grant other annexed land owners in the area those same privileges.

- The idea that this annexation or the nearby Mary & Cliff Super Natural Area can be considered "developed wildlife corridors" is a joke and simply a tactic to justify development in that area. Wildlife quickly learn to avoid areas of human intrusion, regardless of what it is labelled.

Name (optional): Neighbour - concerned resident of the area

Address (optional): _____

Phone (optional): _____

Email (optional): _____

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Pt. NE 24-39-27-W4M (excluding Lot 1 Block 1 Plan 032 0195)

Your written comments are an important way for us to fully understand and document your concerns. Please provide your comments and suggestions regarding any aspect of the Town's annexation. Additional comments may be made on the back of the sheet.

Please indicate your views on the proposed annexation to the Town

I am (please check one):

☒ in favour

☐ not in favour

Date: 2022-04-13

Comments: I feel the annexation of this land offers
great potential for the community of Blackfalds
after hearing the vision of and the purpose
behind the annexation I look forward to
the opportunities it will bring to residents.

Section 17(4)(g)(i)

Name (optional):

Address (optional):

Section 17(1)

Phone (optional):

Email (optional):

We offer the following methods for your response and request that they be received on or before **April 14, 2022** attention Jolene Tejkl to:

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May 31, 2022

To: Whom this May Concern,

This letter is written regarding the annexation of Cliff Soper's land, the NE 24-39-27-W4.

I am **NOT** in favour of this annexation until our family's land, the NE 36-39-27-W4, is either:

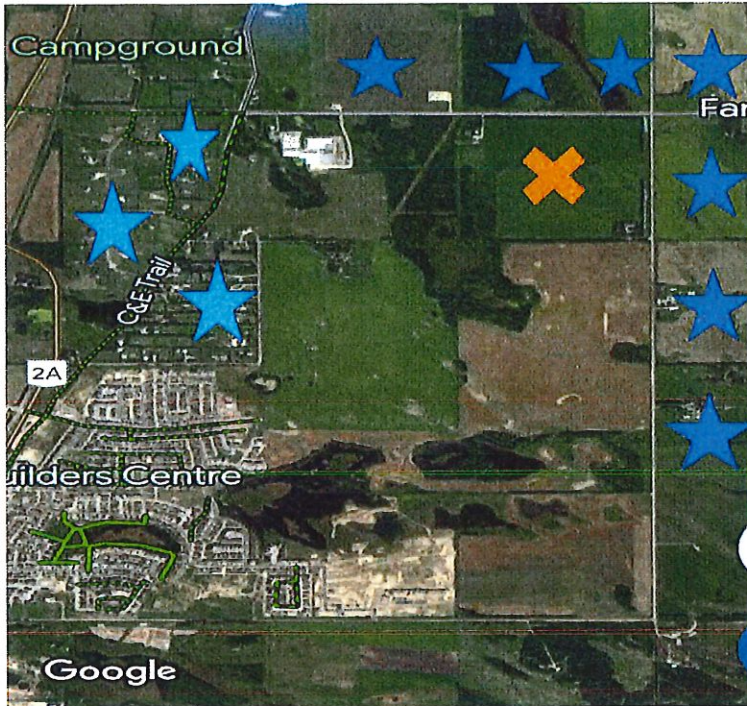
1. removed from the Town of Blackfalds annexation plan
2. we receive an open extension that allows our family to pay the Lacombe County Tax rate as long as the land is being used for agricultural purposes.

I am a fourth-generation cow-calf producer that lives just north of the Town of Blackfalds. Unfortunately, our livelihood has become threatened in recent years; Between Lacombe County's decision to allow residential acreages on agricultural land across from our farmstead (allowing 1 acre acreages to use well water and septic systems and not requiring communal water and sewer services from the Town of Blackfalds despite severe draught conditions the last two years) AND allowing the Town of Blackfalds to annex a quarter section of our land in 2009 and the concern that a town tax rate will be applied to our agricultural land- despite no services being on that land (nor will any services be on that land for many years to come).

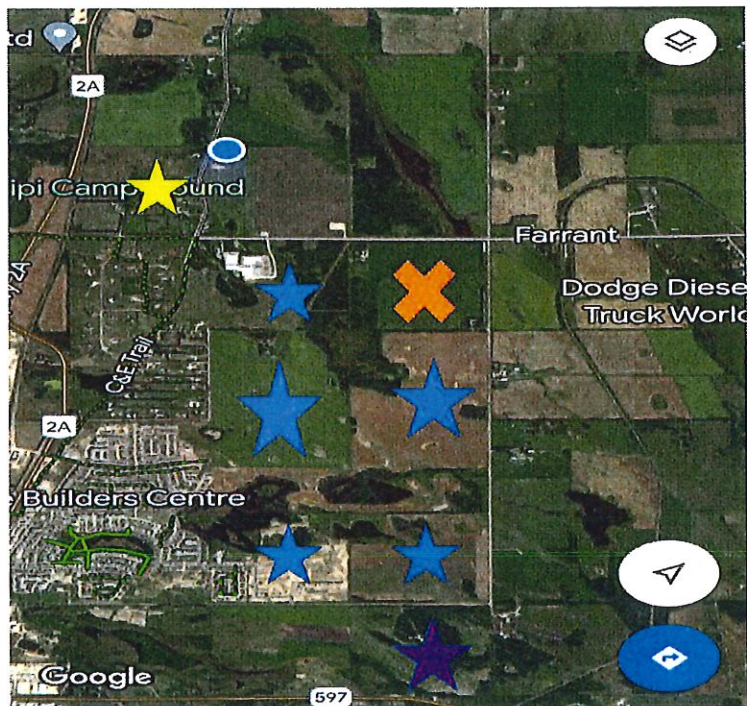
I wrote a letter concerning the town tax rate on agricultural land in spring of 2021, as our 15 year grandfather period would soon be ending. I have attached the letter in this email to provide full disclosure. We have currently met with the Town of Blackfalds Council and are hopeful that our request is considered and accepted. I have also attached the PowerPoint presentation that we made at the council meeting.

As you can see in the PowerPoint our concerns are as follows:

- The Town of Blackfalds population was booming from 2010-2014. At that time the population estimates for 2021 were 14,997- in actuality, the town's population was 11,530. The population growth was overestimated and the economy has slowed significantly since that time. Back in 2009, a huge proportion of land was annexed (1,686.20 hectares) due to these inflated population figures. At this point in time approximately 50% of that annexed land is developed. On the east side of highway 2A, only 47% of the annexed land has been developed. Whereas on the west side of highway 2A, 53% has been developed. If you look on the maps below, our agricultural land would be the last to be developed and we are decades away from that. We would support development heading south toward highway 597 if County Tax Rates are applied to our annexed agricultural land as we want to continue our livelihood and passion to provide food locally, provincially and across Canada.
- Inconsistencies in the grandfather period- the most recent annexations are 30 to 50 years. In our opinion, 15 years is not nearly long enough.



- ★ Represent Lacombe County Tax Rates for Agriculture Land
- ★ Represent Acreages that are paying Lacombe County Tax Rates
- ✖ is our Agricultural Land that we farm just like our neighbors to the north and east!



- ★ Annexed land East of Hwy 2A yet to be developed
- ★ Acreage development plans for Lacombe County
- ★ Cliff Soper annexation
- ✖ Our Annexed Agricultural Land

Recent Annexation of Leduc County Residents into City of Edmonton

50 year grandfather!

5 of 29



The assessor of the City must assess, for the purposes of taxation commencing in the year of the Effective Date and subsequent years, the annexed land and the assessable improvements to it.

0.4 In order to allow the City to assess the annexed land, the County will provide to the City, as soon as practicable, and in any event no later than 60 days of being requested by the City, all assessment records relating to the annexed land and the assessable improvements to it.

10. Land Owner Transition Provisions

10.1 As consideration for the entering into of this Agreement, the parties agree that for taxation purposes after the Effective Date, and subsequent years up to and including 2069, or such year as required to accommodate a fifty year transition period, the Said Lands and assessable improvements to it, except for linear property:

i. for any given year must be taxed by the City using the lower of the tax rate for the assessment classification or subclassification that is

10. Land Owner Transition Provisions



10.1 As consideration for the entering into of this Agreement, the parties agree that for taxation purposes after the Effective Date, and subsequent years, up to and including 2069, or such year as required to accommodate a fifty year transition period, the Said Lands and assessable improvements to it, except for linear property:

i. for any given year, must be taxed by the City using the lower of the tax rate for the assessment classification or subclassification that is

Page 4 of 7

As a separate issue, I am also concerned about the proposed plan for run-off water. Over the past 5 years, I have seen multiple areas being flooded due to the Town's run off water plan. The town grew too fast and did not have a proper plan in place for the contaminated run-off water. The result, our neighbours were flooded out and valuable agricultural land was no longer productive. Even now, I question the environmental impact of the contaminated water from the town that is being piped into Lacombe and Blackfalds Lake. There is not enough capacity in the current holding ponds to have a proper filtration system before the water is placed into Lacombe and Blackfalds Lake. I have attended several meetings regarding this issue and am disappointed in how the whole situation was handled. Before more land is developed, there needs to be a better plan in place and the people, land and wildlife downstream should not be negatively impacted. In addition, if there are currently any legal or governmental issues regarding the contaminated water not resolved- then more land should not be annexed or developed until those issues are resolved.

My last concern is that I believe labeling the Soper developmental plan a wildlife corridor or an environmental reserve misleading. The current public path through the land has already disturbed and negatively impacted the wildlife corridor and, in all honesty, has attracted a rough crowd (drug deals, vandalism and theft issues in the area). Any development on land- whether that is a senior home, residential home, industrial building or even a path- damages the wildlife corridor. If animals must travel through man made buildings or paths to reach a destination, I do not consider this a suitable wildlife corridor. If you would like to see a wildlife corridor, please contact me. I will show you what my parents have personally financed and dedicated their time to that has enhanced and protected the environment and all species within it (on the annexed land of NE 36-39-27-W4 alone, my parents have planted thousands of trees and fenced off over 30 acres of forested and wetland areas).

I realize that all towns need to grow, however, we did not get to choose whether we were annexed into the Town of Blackfalds. In 2009, we tried to be excluded from the annexation. Unfortunately, none of us were on Lacombe County Council at the time, unlike Cliff Soper who was originally included in the annexation but was able to opt out of it at the time. As producers, we respect and appreciate the land and want to continue to farm for many years to come, however, the hurdles we have had to jump through to maintain our livelihood that benefits the local community and beyond is getting to be a heavy load to bear.

Sincerely,

Section 17(4)(g)(i)

Section 17(1)

**** Would like to be contacted when there is a Tribunal meeting or if there is an opportunity to discuss matters with the Provincial Government**

April 30, 2021

RECEIVED
May 31/21

To: Preston Weran,

We are writing this letter on behalf of the agricultural producers with annexed farmland north and east of the Town of Blackfalds on the east side of highway 2A. In 2009 the Town of Blackfalds annexed this Lacombe County land. Several landowners expressed concern and even wished to not be annexed **Section 17(1)**

Section 17(1). Despite their wishes, the land was still annexed as Blackfalds was growing quickly at that time and was forecast to be developed into this region within 15 years. Following the annexation, the property taxes were to remain at Lacombe County rates for 15 years. This outlined timeline is fast approaching and this annexed farmland is far from being developed. The land in question is being used solely for agricultural purposes, and will continue to be used for agricultural purposes in the foreseeable future. With this in mind, we ask that County of Lacombe tax rates be extended.

According to the Blackfald's Intermunicipal Development Plan (IDP)- the Town of Blackfalds population is estimated to be 15,000 in 2021. We are looking forward to the 2021 census, as we believe these projections were grossly inflated and reflected a stronger Alberta economy. With growth slowing, the annexed land is not going to be developed within the 15-year time frame. Therefore, this land will continue to be farmed, but we will be paying taxes that are no longer affordable. Even more confusing is that land across the road from annexed Town of Blackfalds land, on the north side of Lakeside Sargeant and the west side of C & E trail is to be subdivided by Lacombe County into 2.5 acre plots. Thus, these acreage dwellings will be paying County rates, but those actually farming agricultural land will be paying town taxes. Does this not seem inappropriate to you?

At this point in time, we are not using any of the town amenities and we do not plan to. We have been turned away from Town of Blackfalds dump and we will not be hooking into town water or sewer. There has also been very little protection to our operations from the police services that are based in Blackfalds. We have had to protect ourselves with gates and private security and are still seeing inordinate amounts of crime. **Section 17(1)** **Section 17(1)** have even had 170 of our own bales destroyed by arson and no one has been held accountable.

Given that Lacombe County and Strathcona County are fairly similar in wealth and apparent support of agriculture; is it not reasonable that standards associated with annexed land into the town of Blackfalds and Fort Saskatchewan respectively be similar? Annexed land into Fort Saskatchewan pays Strathcona tax rates for 30 years.

Agricultural producers put food on the table for all Canadian citizens. We continue to meet this demand, but can only do so by paying fair tax rates that are suitable for what the land is being used for. As long as the annexed agricultural land is being used for agriculture purposes, Lacombe County taxes should be paid.

Sincerely,

Section 17(1)

APPENDIX 15: MAY 10, 2022 COUNCIL DELEGATION PRESENTATION



Graves Farm Land Annexation

NE 36-39-27W4

History

- We've farmed this land since 1973: purchased mid 1980's
- Land annexed into Blackfalds in 2008 **without** our blessing
- Expectations, services, and contributions from the town of Blackfalds have not changed
- The value of the property has escalated regardless of whether it is urban or rural

Preamble (Lacombe County)

- We are lead to believe that Lacombe County supports the sustainment of rural agricultural
- Lacombe County was part of the decision to annex our property into the town of Blackfalds **against** our wishes
- A town tax rate for property used strictly for agriculture in light of a prolonged time frame prior to urban development is unreasonable and unfair

Request of Lacombe County

- Decisive support on our behalf in communicating to the Town of Blackfalds that NE 36-39-27W4 owned by Gord & Nancy Graves remain grandfathered under the County tax rate as long as the property is used for agricultural purposes
- Or annexation reversal of NE 36-39-27 W4 back to Lacombe County

Request of Town of Blackfalds

- The Town of Blackfalds extends the Lacombe County tax rate grandfathering clause until such time as the land is developed
 - or
- Annexation reversal of NE 36-39-27 W4 back to Lacombe County

What's the Purpose of Annexation?

- Annexation is riddled with flaws
- Annexation is a curse to farmers
- Is it for planning purposes or a tax grab?
- Annexation works fine for immanent development; tax issues are a moot point
- Annexation regarding long term development is fraught with inconsistencies and betrayals

Obvious Annexation Inconsistencies

- Our annexation into Blackfalds had tax relief grandfathered for 15 years
 - Vermilion River County - 30 years
 - Sturgeon County - 43 years
 - Leduc County - 50 years
 - Lacombe County- 15 years???
- County tax rate should remain in affect as long as land is used strictly for agricultural purposes
- Our land is used the same today as it was 15 years ago or 30 years ago

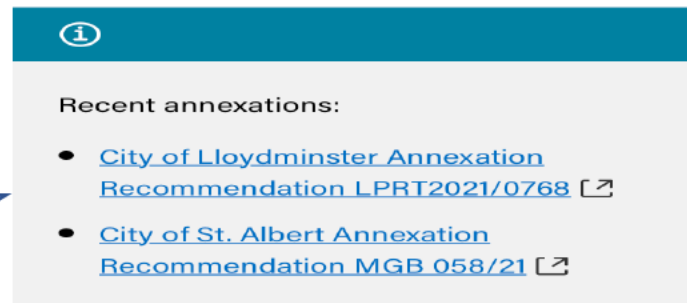
The Two Most Recent Annexations on the Government of Alberta Website



On this page:

[Overview](#)

[Annexation board orders](#)



Overview

- [Overview of the Annexation Process](#)
- [Annexation Application Checklist](#) (PDF, 31



Residents of the County of Vermilion River Annexed into the City of Lloydminster – **THIRTY year grandfather period**

BOARD ORDER NO. LPRT2021/0768

FILE: AN14/LLOY/C-01

- (i) the municipal tax rate established by the County of Vermilion River, or
 - (ii) the municipal tax rate established by The City of Lloydminster,
- whichever is lower, for property of the same assessment class.

(2) Where in 2022 or any subsequent taxation year up to and including 2051 a portion of the annexed land

- (a) becomes a new parcel of land created at the request of or on behalf of the landowner
 - (i) as a result of subdivision,
 - (ii) as a result of separation of the title by registered plan of subdivision, or
 - (iii) by instrument or any other method,except where the subdivision creates a first parcel from a previously unsubdivided quarter section that is in use for farming operations, at the time of subdivision,
- (b) is redesignated, at the request of or on behalf of the landowner, under The City of Lloydminster Land Use Bylaw to another designation, or
- (c) is connected, at the request of or on behalf of the landowner, to water or sanitary sewer services provided by The City of Lloydminster,

subsection (1) ceases to apply at the end of that taxation year in respect of that portion of the annexed land and the assessable improvements to it.

(3) After subsection (1) ceases to apply to a portion of the annexed land in a taxation year, that portion of the annexed land and the assessable improvements to it must be assessed and taxed for the purposes of property taxes in the same manner as other property of the same assessment class in The City of Lloydminster is assessed and taxed.

FILE: AN14/LLOY/C-01

- (i) the municipal tax rate established by the County of Vermilion River, or
 - (ii) the municipal tax rate established by The City of Lloydminster,
- whichever is lower, for property of the same assessment class.

(2) Where in 2022 or any subsequent taxation year up to and including 2051 a portion of the annexed land

St. Albert Annexation from Sturgeon County

BOARD ORDER NO. MGB 058/21

FILE: AN17/STAB/C-01

- (b) "Sturgeon County Land Use Bylaw" means Sturgeon County Land Use Bylaw 1385/17 in effect as of September 2, 2020.

2 Effective January 1, 2022, the land described in Schedule 1 and shown on the sketch in Schedule 2 is separated from Sturgeon County and annexed to the City of St. Albert.

3 Any taxes owing to Sturgeon County at the end of December 31, 2021 in respect of the annexed land and any assessable improvements to it are transferred to and become payable to the City of St. Albert together with any lawful penalties and costs levied in respect of those taxes, and the City of St. Albert on collecting those taxes, penalties and costs must pay them to Sturgeon County.

4(1) For the purpose of taxation in 2022 and in each subsequent year up to and including 2065, the annexed land and assessable improvements to it, excluding linear property,

- (a) must be assessed by the City of St. Albert on the same basis as if they had remained in Sturgeon County, and

- (b) must be taxed by the City of St. Albert at the rate that applies to the annexed land.

- (i) the municipal tax

- (ii) the municipal tax

(2) Where the annexed land or any portion of the annexed land

- (a) becomes a new parcel landowner

- (i) as a result of subdivision

- (ii) as a result of separation of the title by registered plan of subdivision, or

FORTY-THREE Year Grandfather

4(1) For the purpose of taxation in 2022 and in each subsequent year up to and including 2065, the annexed land and assessable improvements to it, excluding linear property,

Recent Annexation of Leduc County Residents into City of Edmonton

50 year grandfather!

5 of 29

The assessor of the City must assess, for the purposes of taxation commencing in the year of the Effective Date and subsequent years, the annexed land and the assessable improvements to it.

- 9.4 In order to allow the City to assess the annexed land, the County will provide to the City, as soon as practicable, and in any event no later than 60 days of being requested by the City, all assessment records relating to the annexed land and the assessable improvements to it.

10. Land Owner Transition Provisions

- 10.1 As consideration for the entering into of this Agreement, the parties agree that for taxation purposes after the Effective Date, and subsequent years, up to and including 2069, or such year as required to accommodate a year transition period, the Said Lands and assessable improvements to it, except for linear property:

- i. for any given year, must be taxed by the City using the lower of the tax rate for the assessment classification or subclassification that is

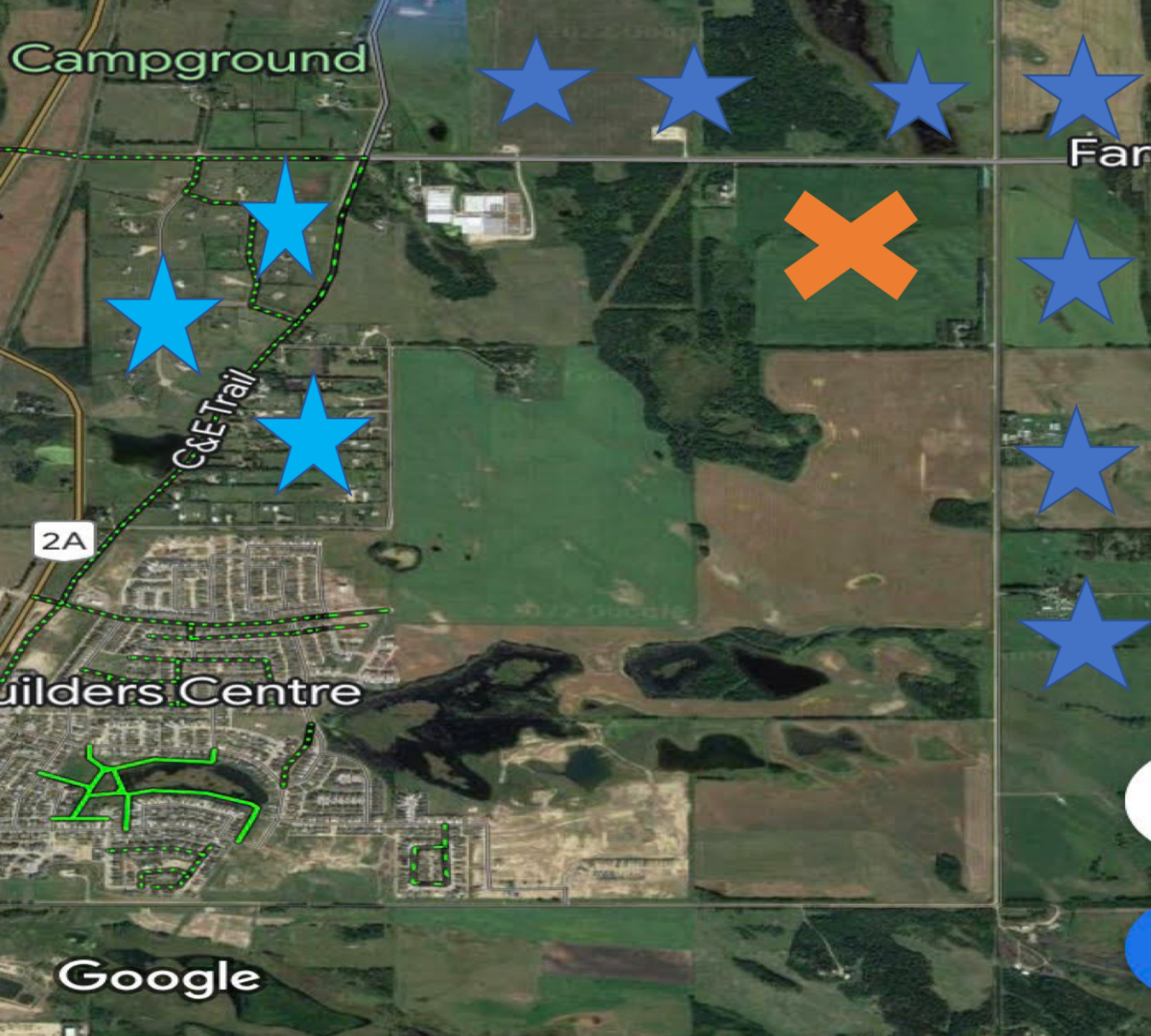
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- i. for any given year, must be taxed by the City using the lower of the tax rate for the assessment classification or subclassification that is

What is fair?

- We want our land treated the same as the ¼ sections across the road to the north...or to the east
- Lacombe County maintains the roads bordering the property, just like the properties across the road
- There are no services that we receive from the Town of Blackfalds that our neighbours to the north & east don't also receive
 - We can't even use the Blackfalds dump
- In fact, there was absolutely no benefit to having our property being annexed- vandalism, theft, trespassing, liability, fence repair

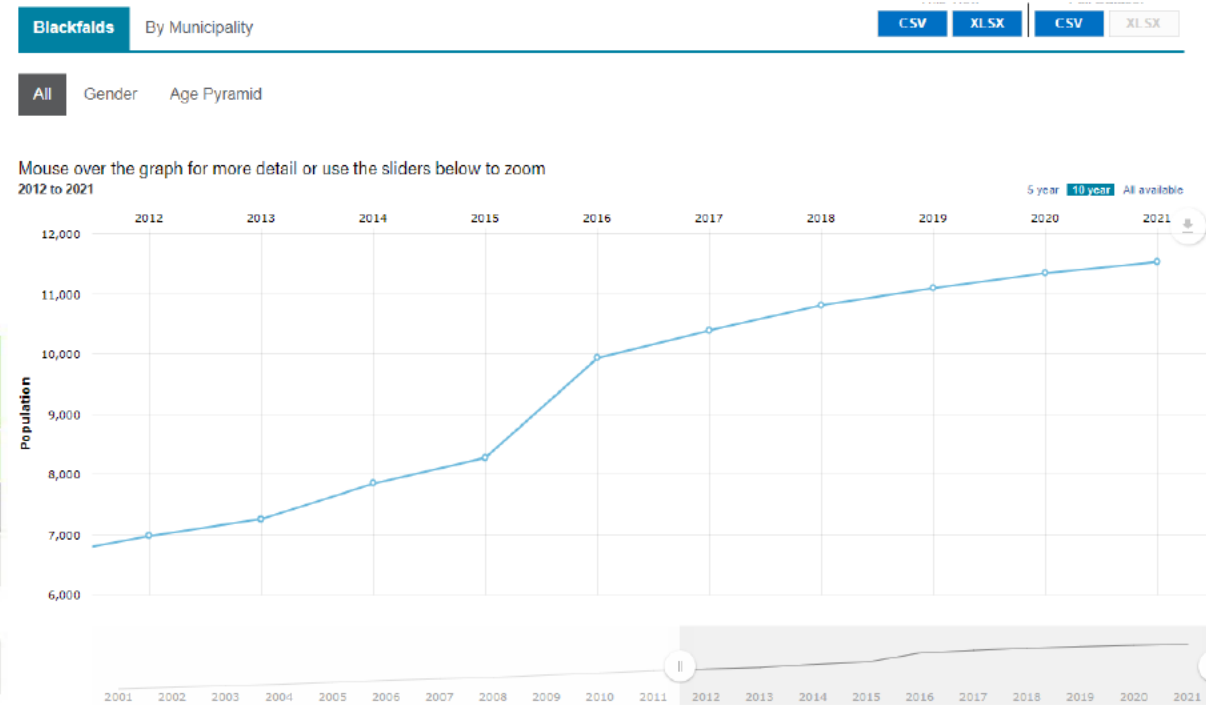


- ★ Represent Lacombe County Tax Rates for Agriculture Land
- ★ Represent Acreages that are paying Lacombe County Taxes
- ✗ is our Agricultural Land that we farm just like our neighbors to the north and east!

Overestimation of Blackfalds Population Growth

FIGURE 1
POPULATION PROJECTIONS

YEAR	TOTAL POPULATION EXISTING/PROJECTIONS		MUNICIPAL LAND AREA DEMAND (HA) EXISTING/PROJECTIONS	
	ALTERNATE	HIGH	ALTERNATE	HIGH
2018	10,125		1,689.20	
2021	13,770	14,997	1,685.61	1,762.23
2026	19,918	23,708	1,791.22	2,344.98
2031	28,121	36,286	2,210.13	3,119.44
2036	38,844	53,469	2,765.36	4,077.43
2041	52,681	75,773	3,465.21	5,153.47
2046	70,286	103,634	-	103,634
2051	92,054	136,903	-	136,903



Overestimation of Blackfalds Population Growth

- Blackfalds 2019 Intermunicipal Development Plan grossly overestimated population growth for the town
 - 2021 est. 13,770 - 14,997
 - 2021 act. 11,530

Residential Building Permits

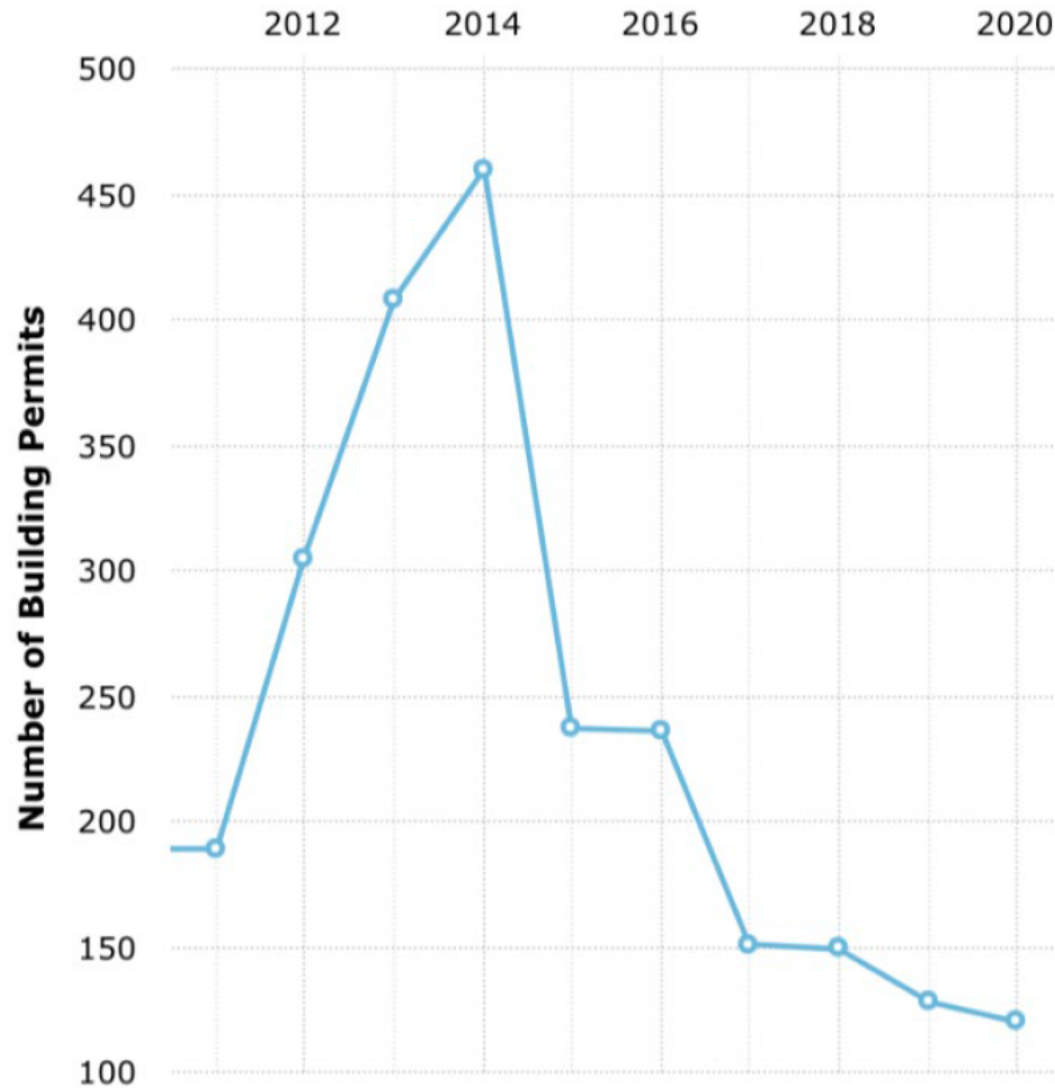
Breakdown

Row Labels	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Grand Total
4-plex											2	1	3
8-plex	2					1	2						5
Accessory Suite	1	4	3	8	10	7	5	7	1			1	47
Apartment								1					1
Duplex						4							4
Duplexes	12	28	22	4	16	10	2	10	14	6	4	12	140
Finishing SFD										1			1
Mobile Home				2				2	1				5
Mobile Home Placement										3		2	5
Mobile Homes								1					1
Mother in Law Suite					1	2							3
SFD	100	86	105	195	218	270	113	60	73	26	17	22	1285
SFD				1		1					1		3
SFD & Detached Garage											1		1
SFD (fire rebuild)									1				1
SFD w/ suite	1												1
SFD w/Accessory suite	1		5	4	4	3	3	4	1				25
SFD w/Mother in Law suite			1										1
Townhouses	24			3	48	20	1	51	49	26	20		242
Townhouses									1				1

New residential dwelling
development permits:
2019: 45
2020: 38

How many residential
building permits are
typical per quarter
section?

Saved from:
<https://regionaldashboard.alberta.ca/region/blackfalds/number-of-building-permits/#/>



Total Building Permits Town of Blackfalds

Rapid growth has subsided

Annexed Undeveloped Land

FIGURE 2

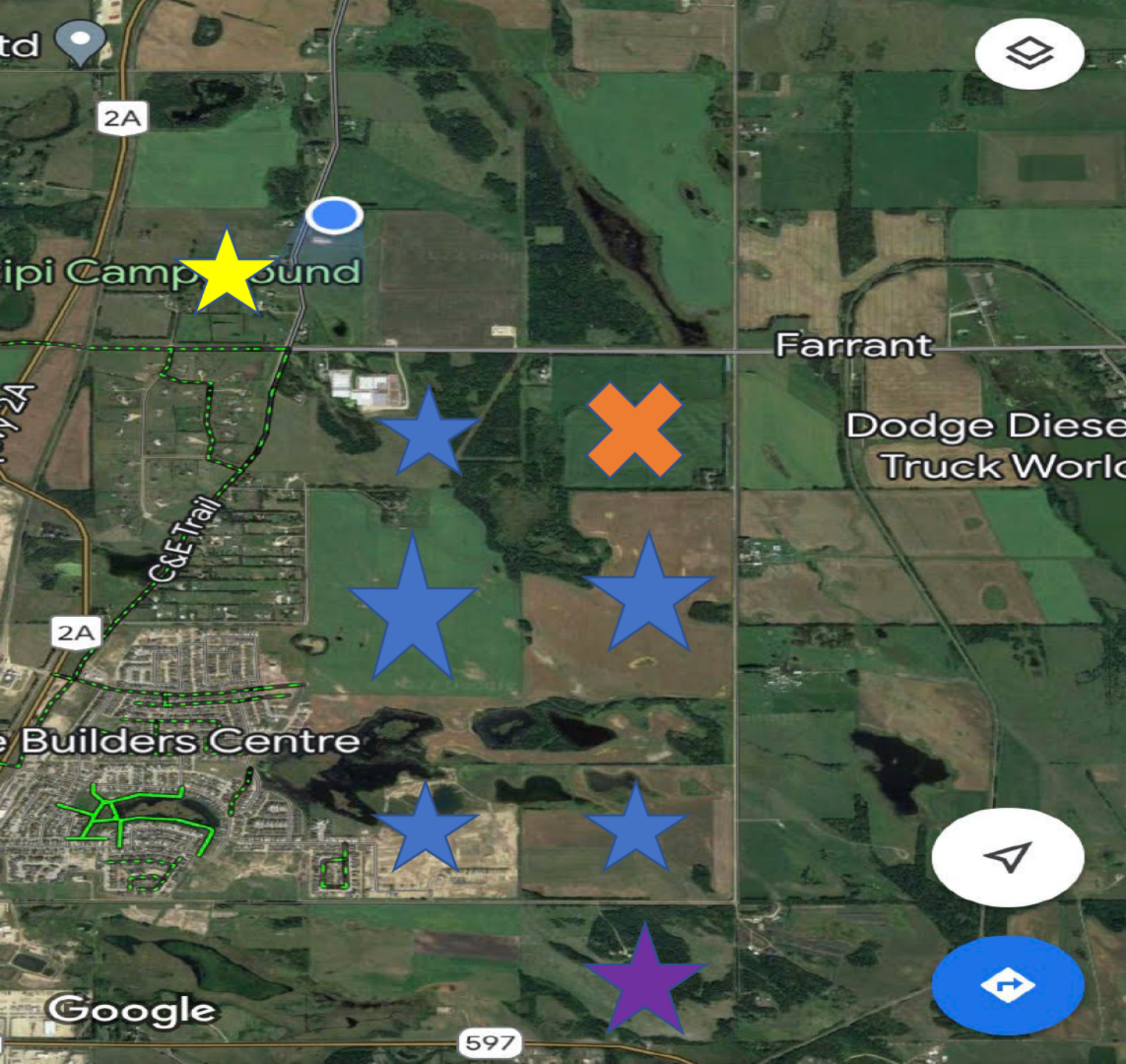
EXISTING LAND USE BREAKDOWN, BLACKFALDS 2018

	HECTARES	% OF DEVELOPED	% OF TOTAL	HECTARES/1,000
DEVELOPED	614.24	100.0%	36.4%	60.67
Residential	348.56	56.7%	20.7%	--
Commercial	24.64	4.0%	1.5%	2.43
Industrial	105.59	17.2%	6.3%	10.43
Other	135.44	22.1%	8.0%	13.38
UNDEVELOPED	1,071.96		63.6%	
Residential	728.01		43.2%	
Commercial	141.60		8.4%	
Industrial	202.35		12.0%	
Other			0.0%	
TOTAL	1,686.20		100.0%	
Residential	1,076.57		63.8%	--
Commercial	166.24		9.9%	16.42
Industrial	307.94		18.3%	30.41
Other	135.44		8.0%	13.38

- Over half of the land within Blackfalds town limits is undeveloped, so when will our 1/4 be developed...given that it's the furthest away?
- Blackfalds Annexed More Land than they Required

Lands Competing for Development

- More development property annexed by Blackfalds means a prolonged development of our property
 - Current undeveloped land
 - Cliff Soper annexation
 - We oppose the annexation of the Soper property until such time as our issues are resolved
 - Lacombe County's blessing to an acreage development directly north of Lakeside Sargeant Road



- ★ Annexed land East of Hwy 2A yet to be developed
- ★ Acreage development plans for Lacombe County
- ★ Cliff Soper annexation
- ✗ Our Annexed Agricultural Land



Conclusion

- Development projections were realistic in 2008...in a booming economy; reality has proven otherwise
- The 15 year grandfathering County tax clause may have been reasonable in 2008, but it isn't today
- Our agricultural land farmed in a similar fashion as those neighbours across the road to the north & east should be treated from a tax perspective just like their land, which is in Lacombe County
- The Cliff Soper annexation request should be denied unless our request is met, given that there's already a huge excess of annexed property

APPENDIX 16: OCTOBER 6, 2022 ANNEXATION APPLICATION WITHDRAW REQUEST

From: [csoper](#)
To: [Jolene Tejkl](#)
Cc: [Karie Ackermann](#)
Subject: Update
Date: October 6, 2022 8:11:50 AM

Hi Jolene. I have been away looking after a few issues. I guess that I have decided to not pursue annexation which for me would have given me a new purpose in life. I do not want to get into a squabble with relatives and neighbours and certainly not spend significant amounts of money pursuing something which has little chance of success. I also discussed this with a friend who deals with annexation in Edmonton – he says that the chances of success are very low. In any event, I will talk to the County to see if something could be done with them but I doubt if it is possible considering their rules and regulations. Eventually, I will have to talk to Eagle Builders as they would have been involved. The part I was really interested in was the building of a “retirement” community near the park which would have been a valuable asset to the community and to many individuals. I now have to make new plans.

Thanks for taking the time to consider this. I will be in touch as things evolve.

Cliff

Sent from [Mail](#) for Windows

MEETING DATE: August 22, 2023

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Council Meeting Date Change – Alberta Municipalities Convention**

BACKGROUND

Regular Council Meetings occur on the second and fourth Tuesday of the month. Often over the year, there is a conflict with meeting dates, statutory holidays, or events.

DISCUSSION

This year, due to the Alberta Municipalities Convention that will be held in Edmonton from September 27 - 29, 2023, Administration is formally requesting that the Regular Council Meeting scheduled for September 26, 2023, be re-scheduled for Monday, September 25, 2023, to allow Council and the CAO adequate travel time for the Alberta Municipalities Convention.

FINANCIAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

1. That Council reschedule the September 26, 2023, Regular Council Meeting for Monday, September 25, 2023, and post notice of the date change accordingly.

ALTERNATIVES

- a) That Council refer this item back to Administration for further information.

ATTACHMENTS

- [Alberta Municipalities Convention - September 27 - 29, 2023](#)

APPROVALS

Kim Isaak,
Chief Administrative Officer

Department Director/Author

MEETING DATE: August 22, 2023

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: **Blackfalds RCMP – July Month-end Statistics**

BACKGROUND

Monthly, Protective Services provides a Report for Council. The RCMP Statistics were not available at the time of the last report. The July RCMP Statistics were received on August 10th, 2023, and are being provided to ensure that information is provided in a timely manner.

DISCUSSION

The RCMP will be providing their report to Council at the August 22, 2023, Regular Council Meeting. Attached are the statistics provided by the RCMP for the information of Council and preparation for this quarterly report.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *RCMP July five year crime statistics*
- *July 2023 Detachment Crime Gauge and Detachment at a Glance report.*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author



Blackfalds Municipal Detachment Crime Statistics (Actual) January to July: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

August 2, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	0	0	0	N/A	N/A	-0.1
Robbery		1	2	5	1	0	-100%	-100%	-0.3
Sexual Assaults		4	1	7	3	1	-75%	-67%	-0.4
Other Sexual Offences		4	0	5	5	5	25%	0%	0.7
Assault		50	52	58	34	41	-18%	21%	-3.6
Kidnapping/Hostage/Abduction		2	2	0	0	2	0%	N/A	-0.2
Extortion		1	1	0	2	1	0%	-50%	0.1
Criminal Harassment		19	27	20	27	37	95%	37%	3.6
Uttering Threats		20	26	35	17	14	-30%	-18%	-2.1
TOTAL PERSONS		101	112	130	89	101	0%	13%	-2.3
Break & Enter		55	26	22	27	11	-80%	-59%	-8.7
Theft of Motor Vehicle		40	23	26	20	12	-70%	-40%	-5.9
Theft Over \$5,000		1	2	5	4	0	-100%	-100%	0.0
Theft Under \$5,000		96	59	54	32	32	-67%	0%	-15.5
Possn Stn Goods		24	13	11	14	13	-46%	-7%	-2.1
Fraud		22	39	28	23	39	77%	70%	1.8
Arson		1	2	1	0	2	100%	N/A	0.0
Mischief - Damage To Property		9	46	47	40	26	189%	-35%	2.8
Mischief - Other		81	33	21	14	24	-70%	71%	-13.3
TOTAL PROPERTY		329	243	215	174	159	-52%	-9%	-40.9
Offensive Weapons		6	11	9	3	2	-67%	-33%	-1.6
Disturbing the peace		27	28	19	7	16	-41%	129%	-4.3
Fail to Comply & Breaches		28	21	19	18	19	-32%	6%	-2.1
OTHER CRIMINAL CODE		18	19	13	16	19	6%	19%	-0.1
TOTAL OTHER CRIMINAL CODE		79	79	60	44	56	-29%	27%	-8.1
TOTAL CRIMINAL CODE		509	434	405	307	316	-38%	3%	-51.3



Blackfalds Municipal Detachment Crime Statistics (Actual) January to July: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

August 2, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		11	6	3	2	3	-73%	50%	-2.0
Drug Enforcement - Trafficking		2	2	3	0	5	150%	N/A	0.4
Drug Enforcement - Other		1	0	1	1	0	-100%	-100%	-0.1
Total Drugs		14	8	7	4	8	-43%	100%	-1.6
Cannabis Enforcement		0	1	2	1	1	N/A	0%	0.2
Federal - General		0	5	5	4	5	N/A	25%	0.9
TOTAL FEDERAL		14	14	14	9	14	0%	56%	-0.5
Liquor Act		4	7	7	4	2	-50%	-50%	-0.7
Cannabis Act		2	2	4	1	2	0%	100%	-0.1
Mental Health Act		41	52	52	30	52	27%	73%	0.0
Other Provincial Stats		86	65	79	72	63	-27%	-13%	-3.9
Total Provincial Stats		133	126	142	107	119	-11%	11%	-4.7
Municipal By-laws Traffic		8	12	6	1	6	-25%	500%	-1.5
Municipal By-laws		54	96	58	36	47	-13%	31%	-7.4
Total Municipal		62	108	64	37	53	-15%	43%	-8.9
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		2	3	5	3	3	50%	0%	0.2
Property Damage MVC (Reportable)		58	67	73	77	72	24%	-6%	3.8
Property Damage MVC (Non Reportable)		9	12	9	5	11	22%	120%	-0.3
TOTAL MVC		69	82	87	85	87	26%	2%	3.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	31	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		205	197	204	153	215	5%	41%	-2.4
Other Traffic		2	1	2	2	1	-50%	-50%	-0.1
Criminal Code Traffic		34	30	21	7	8	-76%	14%	-7.5
Common Police Activities									
False Alarms		48	24	17	21	35	-27%	67%	-2.9
False/Abandoned 911 Call and 911 Act		13	16	9	12	12	-8%	0%	-0.6
Suspicious Person/Vehicle/Property		109	141	121	64	87	-20%	36%	-12.1
Persons Reported Missing		18	9	15	8	13	-28%	63%	-1.1
Search Warrants		1	1	0	0	1	0%	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		92	124	93	96	86	-7%	-10%	-4.0
Form 10 (MHA) (Reported)		0	2	6	5	5	N/A	0%	1.3



Blackfalds Municipal Detachment Crime Statistics (Actual) July: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

August 2, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	2	0	0	-100%	N/A	-0.2
Other Sexual Offences		0	0	2	1	0	N/A	-100%	0.1
Assault		6	4	9	3	7	17%	133%	0.1
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	0	0	0	0	-100%	N/A	-0.2
Criminal Harassment		5	2	2	4	2	-60%	-50%	-0.4
Uttering Threats		4	3	5	1	0	-100%	-100%	-1.0
TOTAL PERSONS		17	9	20	9	9	-47%	0%	-1.6
Break & Enter		6	6	3	6	1	-83%	-83%	-1.0
Theft of Motor Vehicle		7	5	4	1	1	-86%	0%	-1.6
Theft Over \$5,000		0	0	1	0	0	N/A	N/A	0.0
Theft Under \$5,000		12	8	8	3	2	-83%	-33%	-2.5
Possn Stn Goods		2	3	3	1	4	100%	300%	0.2
Fraud		1	6	3	3	7	600%	133%	0.9
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		8	9	4	7	3	-63%	-57%	-1.2
Mischief - Other		6	3	6	1	2	-67%	100%	-1.0
TOTAL PROPERTY		42	40	32	22	20	-52%	-9%	-6.2
Offensive Weapons		0	5	0	0	0	N/A	N/A	-0.5
Disturbing the peace		5	3	2	1	1	-80%	0%	-1.0
Fail to Comply & Breaches		4	6	5	3	1	-75%	-67%	-0.9
OTHER CRIMINAL CODE		5	6	0	1	0	-100%	-100%	-1.5
TOTAL OTHER CRIMINAL CODE		14	20	7	5	2	-86%	-60%	-3.9
TOTAL CRIMINAL CODE		73	69	59	36	31	-58%	-14%	-11.7



Blackfalds Municipal Detachment

Crime Statistics (Actual)

July: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

August 2, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	2	1	0	1	-75%	N/A	-0.8
Drug Enforcement - Trafficking		0	1	0	0	0	N/A	N/A	-0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	3	1	0	1	-75%	N/A	-0.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	2	1	0	0	N/A	N/A	-0.2
TOTAL FEDERAL		4	5	2	0	1	-75%	N/A	-1.1
Liquor Act		1	0	4	0	0	-100%	N/A	-0.2
Cannabis Act		1	1	0	0	1	0%	N/A	-0.1
Mental Health Act		6	7	7	4	6	0%	50%	-0.3
Other Provincial Stats		14	11	15	14	13	-7%	-7%	0.1
Total Provincial Stats		22	19	26	18	20	-9%	11%	-0.5
Municipal By-laws Traffic		0	2	1	0	1	N/A	N/A	0.0
Municipal By-laws		12	13	14	3	7	-42%	133%	-2.0
Total Municipal		12	15	15	3	8	-33%	167%	-2.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	2	2	1	2	N/A	100%	0.3
Property Damage MVC (Reportable)		10	13	17	7	11	10%	57%	-0.4
Property Damage MVC (Non Reportable)		1	1	3	1	2	100%	100%	0.2
TOTAL MVC		11	16	22	9	15	36%	67%	0.1
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		43	33	33	20	45	5%	125%	-0.9
Other Traffic		0	0	0	0	0	N/A	N/A	0.0
Criminal Code Traffic		9	4	2	0	0	-100%	N/A	-2.2
Common Police Activities									
False Alarms		8	3	4	7	5	-38%	-29%	-0.2
False/Abandoned 911 Call and 911 Act		1	3	2	0	3	200%	N/A	0.1
Suspicious Person/Vehicle/Property		11	28	15	9	13	18%	44%	-1.5
Persons Reported Missing		5	1	1	1	4	-20%	300%	-0.2
Search Warrants		1	1	0	0	0	-100%	N/A	-0.3
Spousal Abuse - Survey Code (Reported)		12	16	22	12	14	17%	17%	0.0
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



Blackfalds Municipal Detachment Crime Statistics (Actual) January to July: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

August 2, 2023

Category	Trend	2019	2020	2021	2022	2023	FLAG
Theft Motor Vehicle (Total)		40	23	26	20	12	Within Norm
Auto		3	5	5	4	2	Within Norm
Truck		19	13	8	9	4	Within Norm
SUV		6	2	2	2	2	Within Norm
Van		3	0	2	1	0	Within Norm
Motorcycle		4	1	5	0	0	Within Norm
Other		3	2	3	3	2	Within Norm
Take Auto without Consent		2	0	1	1	2	Issue
Break and Enter (Total)*		55	26	22	27	11	Within Norm
Business		9	5	7	16	2	Within Norm
Residence		34	14	10	9	8	Within Norm
Cottage or Seasonal Residence		0	1	0	0	0	Within Norm
Other		9	3	4	0	1	Within Norm
Theft Over & Under \$5,000 (Total)		97	61	59	36	32	Within Norm
Theft from a motor vehicle		35	18	21	8	12	Within Norm
Shoplifting		3	7	1	3	0	Within Norm
Mail Theft (includes all Mail offences)		1	0	2	1	2	Issue
Theft of bicycle		7	3	2	2	0	Within Norm
Other Theft		52	33	33	22	18	Within Norm

Mischief To Property		90	79	68	54	50	Within Norm
Suspicious Person/ Vehicle/ Property		109	141	121	64	87	Within Norm
Fail to Comply/Breach		28	21	19	18	19	Within Norm
Wellbeing Check		28	43	46	39	46	Within Norm
Mental Health Act		41	52	52	30	52	Within Norm
False Alarms		48	24	17	21	35	Within Norm

Traffic	Trend	2019	2020	2021	2022	2023	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		2	1	2	1	1	Within Norm
Occupant Restraint/Seatbelt Violations*		0	7	7	3	8	Within Norm
Speeding Violations*		38	22	13	14	26	Within Norm
Intersection Related Violations*		12	13	23	8	16	Within Norm
Other Non-Moving Violation*		53	32	36	38	57	Issue
Pursuits**		3	3	3	2	1	Within Norm
Other CC Traffic**		8	3	3	1	0	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.



Blackfalds Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

August 2, 2023

2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	4	5	4	5	1	6	5	2	1	0	3
Running Total	2	6	11	15	20	21	27	32	34	35	35	38
Quarter	11			10			13			4		
2023												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	2	0	6	1	1	1					
Running Total	0	2	2	8	9	10	11					
Quarter	2			8			TBD			TBD		
Year over Year % Change	-100%	-67%	-82%	-47%	-55%	-52%	-59%					

Blackfalds Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

August 2, 2023

2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	7	2	3	3	3	1	1	3	2	10	2	0
Running Total	7	9	12	15	18	19	20	23	25	35	37	37
Quarter	12			7			6			12		
2023												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	2	0	2	3	3	1					
Running Total	1	3	3	5	8	11	12					
Quarter	3			8			TBD			TBD		
Year over Year % Change	-86%	-67%	-75%	-67%	-56%	-42%	-40%					



Blackfalds Municipal Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

August 2, 2023

2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	5	6	4	7	2	3	4	7	7	8	3
Running Total	5	10	16	20	27	29	32	36	43	50	58	61
Quarter	16			13			14			18		
2023												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	2	5	6	6	9	2					
Running Total	2	4	9	15	21	30	32					
Quarter	9			21			TBD			TBD		
Year over Year % Change	-60%	-60%	-44%	-25%	-22%	3%	0%					

Blackfalds Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

August 2, 2023

2022												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	3	3	0	1	0	0	2	4	2	4	0
Running Total	1	4	7	7	8	8	8	10	14	16	20	20
Quarter	7			1			6			6		
2023												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	0	1	0	5	4	0					
Running Total	2	2	3	3	8	12	12					
Quarter	3			9			TBD			TBD		
Year over Year % Change	100%	-50%	-57%	-57%	0%	50%	50%					



Strategic Analysis and Research Unit

Blackfalds (Municipal) Crime Statistic Summary – January to July

2023-08-02

Blackfalds (Municipal) – Highlights

- **Break & Enters** are showing a -59.3% decrease when compared to the same period in 2022 (January to July). There were -16 fewer actual occurrences (from 27 in 2022 to 11 in 2023).
- **Theft of Motor Vehicles** decreased by -40.0% when compared to the same period in 2022 (January to July). There were -8 fewer actual occurrences (from 20 in 2022 to 12 in 2023).
- **Theft Under \$5,000** decreased by 0.0% when compared to the same period in 2022 (January to July). There were 0 fewer actual occurrences (from 32 in 2022 to 32 in 2023).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2022 – 2023 (January to July)
Total Persons Crime	13.5% Increase
Total Property Crime	8.6% Decrease
Total Criminal Code	2.9% Increase

From January to July 2023, when compared to the same period in 2022, there have been:

- 12 more **Persons Crime** offences;
- 15 fewer **Property Crime** offences; and
- 9 more **Total Criminal Code** offences;

Blackfalds (Municipal) – July, 2023

- There were 1 **Thefts of Motor Vehicles** in July: 0 cars, 1 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 1 **Break and Enters** in July: 0 businesses, 1 residences, 0 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in July (2 alcohol related and 0 drug related). This brings the year-to-date total to 31 (31 alcohol related and 0 drug related).
- There were a total of 14 files with the **Spousal Abuse** survey code in July (July 2022: 12). This brings the year-to-date total to 86 (2022: 96).
- There were 154 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 17 accepted, 17 declined, 1 proactive, 0 requested but not available, and 119 files with no victim.

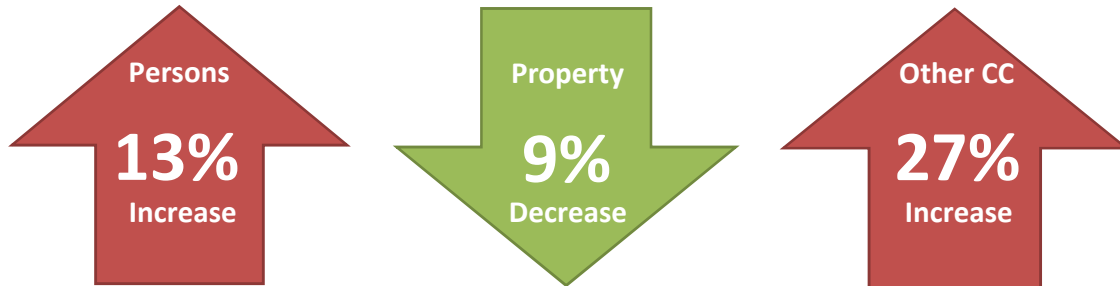
PROS Data pull 2023/08/02

The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

Blackfalds Municipal Crime Gauge

2023 vs. 2022
January to July

Criminal Code Offences



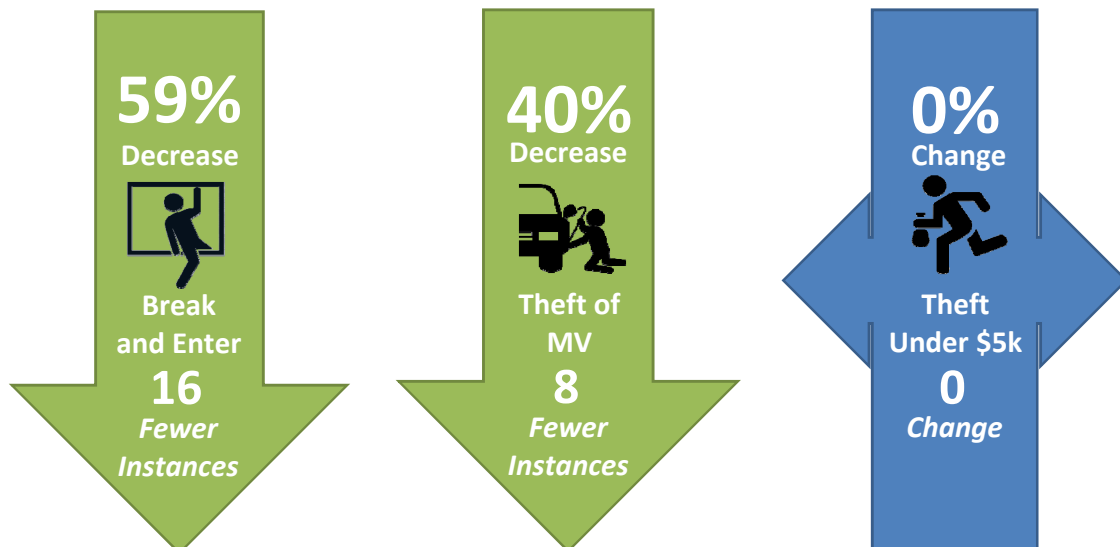
**Total
Criminal Code
Offences:**

3%

Increase

When compared to
January to July, 2022

Select Property Crime



NOTE: If in both 2021 and 2022 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

MEETING DATE: August 22, 2023

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: **Municipal Enforcement Budget Report – Period Ending July 2023**

BACKGROUND

At the July 11th, 2023, Regular Council Meeting, a request was made to have the Municipal Enforcement year-to-date budget in the next monthly Protective Services month-end report. There was an oversight, and it was missed in the July Enforcement and Protective Services month-end report and is now being provided to Council for their information.

DISCUSSION

Attached is an update on the Municipal Enforcement Budget up to the end of July which provides an overview of expenditures and revenue for the department up to the end of July 2023.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *Bylaw 26-00 July month-end Operating Statement of Revenue & Expenditures*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

Town of Blackfalds
Operating Statement of Revenue & Expenditures - 26-00 Bylaw
For the Period Ending July 2023

	2023 Budget	YTD Actual	Variance	% of Budget	Comments
Revenues					
20 Protective Services					
040 Sale of Goods General	0	3,793	3,793	-	
050 Licenses & Permits	36,200	33,236	(2,964)	91.81%	
100 Penalties & Fines	87,200	101,375	14,175	116.26%	
Total of 20 Protective Services	123,400	138,404	15,004	112.16%	
Expenses					
20 Protective Services					
010 Salaries, Wages & Benefits	413,818	224,518	(189,300)	54.26%	
020 Contracted & General Services	111,594	61,642	(49,952)	55.24%	
030 Materials & Supplies	33,500	11,943	(21,557)	35.65%	
Total of 20 Protective Services	558,912	298,104	(260,808)	53.34%	
Net Total	(435,512)	(159,700)	275,812		

Detailed Breakdown					
	2023 Budget	YTD Actual			Comments
1-590 Cost Recovery	-	3,793			
1-523 Permit Fees	1,200	725			
1-528 Animal License Fees	35,000	32,511			
1-531 Fines & Cost Recovery	85,000	99,115			
1-532 Municipal Fines	2,200	2,260			
Total Revenues	123,400	138,404			
2-110 Salaries	38,681	18,439			
2-111 Overtime	4,500	1,781			
2-113 Shift Differential	1,800	1,124			
2-116 Hourly Wages	288,475	159,681			
2-130 Employer Contributions	75,346	41,414			
2-136 WCB	5,016	2,079			
2-211 Travel/Subsistence	9,500	1,742			
2-216 Postage	1,000	458			
2-217 Telephone	2,850	1,201			
2-218 Cell Phone	530	2,929			
2-224 Memberships	850	575			
2-232 Legal	9,000	4,190			
2-250 Contracted General Services	30,255	19,849			
2-274 Insurance	2,609	1,516			
2-281 Animal Control Contract	55,000	29,183			
2-510 General Goods & Supplies	4,000	1,494			
2-512 PPE / Uniform	9,000	554			
2-521 Gas & Oil	8,500	6,579			
2-523 Equip/Mach/Vehicle Parts	9,000	3,316			
2-564 Special Events	3,000	-			
Total Expenses	558,912	298,104			
Net Total	(435,512)	(159,700)			

[illegible]

TO		Members of Council		
FROM		Deputy Mayor Brenda Dennis		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: July 15 – August 14, 2023		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 25	X			MPC Meeting
July 25	X			Regular Council Meeting
July 31			X	Welcome to CAO Isaak
August 8	X			Pre-Council Budget Assumptions Meeting
August 8	X			Regular Council Meeting

TO		Members of Council		
FROM		Councillor Jim Sands		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: July 15/ 23- Aug 15/23		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 15/ 23		X		Bowden Days Parade
July 16/ 23			X	Council Roundtable report
July 21/ 23			X	Councillors Corner Submission
July 25/ 23	X			MPC Meeting
July 25/ 23	X			Regular Council Meeting
Aug 8/ 23	X			Budget Assumptions discussions
Aug 8/ 23	X			Regular Council Meeting

TO		Members of Council		
FROM		Councillor Edna Coulter		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: July 16, 2023 to August 15, 2023		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 25 , 2023	X			Regular council meeting
July 31, 2023		X		COA Kim Isaak & Council Getting to know each other/welcoming
August 1, 2023	X			Blackfalds Library meeting
August 8, 2023	X			Budget Assumption Discussion
August 8, 2023	X			Regular council meeting
August 10, 2023		X		Bentley Annual Fair and Rodeo Luncheon and Parade

TO		Members of Council		
FROM		Councillor Rebecca Stendie		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: July 16, 2023, to August 15, 2023		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 25, 2023	x			Regular Council meeting
August 8, 2023	X			Budget Assumptions Discussion
August 8, 2023	x			Regular Council meeting

TO		Members of Council		
FROM		Councillor Marina Appel		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: 16 July – 15 August		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 25	X			Regular Council Meeting
August 2	X			Report Review Meeting
August 8	X			Budget Assumptions Discussion
August 8	X			Regular Council Meeting

TO		Members of Council		
FROM		Councillor Laura Svab		
SUBJECT		<ul style="list-style-type: none"> • Summary of meetings/events attended as a Council representative during this reporting period • Summary of key issues, decisions and/or comments for Council's information 		
REPORT DATE		For the period: July 16 – August 16, 2023		
Date	Meeting	Event	Other	KEY POINTS OF DISCUSSION AND/OR DECISIONS
	(Choose one)			
July 25	x			Municipal Planning Commission
July 25	x			Regular Council Meeting
July 31	x			Council Meeting with the new CAO
August 1	x			Library Board Meeting
August 8	x			Budget Assumptions Discussion (virtual)
August 8	x			Regular Council Meeting

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on August 8, 2023, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Edna Coulter
Councillor Rebecca Stendie
Councillor Marina Appel
Councillor Laura Svab (*virtual*)

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Laura Thevenaz, Manager of Infrastructure Services
Rick Kreklewich, Director of Community Services
Darolee Bouteiller, Financial Services Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Preston Weran, Director of Infrastructure and Property Services

MEDIA

None

OTHERS PRESENT

MLA Jennifer Johnson, *Lacombe-Ponoka Constituency*
Jacob Hanlon, *Municipal Food Waste Diversion Program (virtual)*

CALL TO ORDER:

Mayor Hoover called the Regular Council Meeting to order at 7:00 p.m. and indicated that Councillor Svab is attending virtually.

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

ADOPTION OF AGENDA

266/23 Councillor Sands moved That Council adopt the August 8, 2023 Agenda as presented.

CARRIED UNANIMOUSLY

DELEGATION

MLA Jennifer Johnson, Lacombe-Ponoka Constituency

MLA Jennifer Johnson presented to Council the responses received from the Minister of Public Safety and Emergency Services regarding youth justice funding and the Minister of Health regarding physician funding to northern rural communities. Additionally, MLA Johnson offered to supply a letter of support for Blackfalds in their request for an in-person meeting with the Minister of Education to tour the Iron Ridge Elementary Campus and Red Deer Catholic K-9 Campus.

Municipal Food Waste Diversion Program, Jacob Hanlon

Jacob Hanlon provided a presentation to Council on the Municipal Food Waste Diversion Program and provided an overview of the FoodCycler that will change the way municipalities dispose of food waste.

MINUTES

PUBLIC HEARING

None

BUSINESS ARISING FROM MINUTES**Request for Decision, Policy CP-170.23 - Public Participation**

Director Kreklewich presented Policy CP-170.23, Public Participation for Council's formal adoption and the recommendation to rescind Policy 133.18, Public Participation.

- 267/23** Councillor Stendie moved That Council formally adopt Policy CP-170.23 - Public Participation, as presented.

CARRIED UNANIMOUSLY

- 268/23** Councillor Appel moved That Council, upon adopting Policy CP-170.23, rescind Policy 133.18, Public Participation.

CARRIED UNANIMOUSLY

BUSINESS**Request for Decision, Community Engagement Budget Survey and Open House Planning**

Manager Bouteiller brought forward for approval the Community Engagement Budget Survey and Open House Planning for budget discussions.

- 269/23** Councillor Sands moved That Council approve proceeding with the in-house budget survey as amended.

CARRIED UNANIMOUSLY

Request for Decision, Additional FCSS Funding Allocation

Director Kreklewich brought forth the FCSS Board recommendation to allocate additional FSCC Funding due to a budget increase adjustment.

- 270/23** Deputy Mayor Dennis moved That Council refer this item back to Administration for further information and consideration.

CARRIED UNANIMOUSLY

Request for Decision, Community Initiatives Grant – Beyond Food Community Hub

Director Kreklewich brought forward Beyond Food Community Hub's Community Initiative Grant Application for Council's approval.

- 271/23** Councillor Coulter moved That Council provide funding to Beyond Food Community Hub from the Community Initiatives Grant in the amount of \$4,925.

CARRIED UNANIMOUSLY

Request for Decision, 2021 Capital Budget Revision – 1.5-Ton Truck with Deck and Service Crane

Manager Thevenaz presented the Administrative recommendation for awarding the 1.5-ton truck as listed in the Capital Budget.

- 272/23** Councillor Sands moved That Council instruct Administration to award the purchase of a new 1.5-ton truck and accessories to Commercial Truck Equipment for the total capital project amount of \$133,666.50.

CARRIED UNANIMOUSLY

MINUTES

- 273/23** Councillor Coulter moved That Council allocate \$43,666.50 to be drawn from the Fleet Reserve, to fund the remainder of this fleet purchase.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

None

INFORMATION

- Municipal Planning Commission Meeting Minutes - April 25, 2023
- Report for Council, Enforcement and Protective Services Monthly Report – July 2023
- Report for Council, Development & Building Monthly Report – July 2023
- Report for Council, BOLT KPI Monthly Report – July 2023
- Report for Council, Electronic Sign Update

- 274/23** Councillor Sands moved That Council accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUND TABLE DISCUSSION

None

ADOPTION OF MINUTES

- 275/23** Councillor Coulter moved That Council accept the Regular Council Meeting Minutes from July 25, 2023, as presented.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

BUSINESS FOR THE GOOD OF COUNCIL

None

CONFIDENTIAL

None

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 8:26 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

MEETING DATE: August 22, 2023

PRESENTED BY: Mayor Jamie Hoover

SUBJECT: 2022 Social Needs Assessment

WHEREAS the Provincial FCSS Accountability Framework requires Municipalities to “evaluate their services and supports to help build strong and responsive local FCSS programs”; and

WHEREAS the Town of Blackfalds, through Council resolution 122/22, agreed to engage Moorhouse & Associates to conduct a Social Needs Assessment at a cost of \$39,152.00; and

WHEREAS Moorehouse & Associates received input from over 460 individuals, including Blackfalds residents, Blackfalds Staff, Blackfalds Mayor as a representative of Council, and a number of stakeholders in the Town; and

WHEREAS the completed assessment has been presented to Council on multiple occasions, resulting in updates and corrections based on Council questions and comments; and

WHEREAS the FCSS Board has unanimously accepted the final Assessment provided by Moorhouse & Associates and recommended the same to Council; and

WHEREAS the FCSS Board presented as a delegation to Council to reiterate its acceptance of the Social Needs Assessment, indicating that the draft 2022 Social Needs Assessment closely mirrors the Social Need Priorities that are listed by the Province of Alberta, as well as confirming that the Social Needs Assessment that was completed in 2016 is no longer current, and contains no more objectives that are incomplete or relevant for the community; and

WHEREAS it's in the best interest of the Town of Blackfalds to have a guiding document to satisfy the accountability framework set forth by the Province of Alberta and to continue to provide strong and responsive FCSS programs in the Town of Blackfalds.

The following motion will be brought forward to the September 12, 2023, Regular Council Meeting for discussion and debate:

NOW THEREFORE BE IT RESOLVED That Council accepts the 2022 Social Needs Assessment, in principle, as the guiding document to prioritize and plan FCSS Programming for the Town of Blackfalds.

Alternatively:

NOW THEREFORE BE IT RESOLVED That Council provides specific feedback on changes necessary to accept the 2022 Social Needs Assessment, in principle, as the guiding document to prioritize and plan FCSS Programming for the Town of Blackfalds.

Jamie Hoover, Mayor
Your Name, Title