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1. **WELCOME AND CALL TO ORDER**

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2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

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3. **ADOPTION OF AGENDA**

- 3.1 Special Agenda for September 23, 2025

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4. **BUSINESS**

- 4.1 Request for Decision, Council Remuneration and Compensation Per Diem Application

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5. **ADJOURNMENT**

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**MEETING DATE:** September 23, 2025

**PREPARED BY:** Kim Isaak, Chief Administrative Officer

**PRESENTED BY:** Kim Isaak, Chief Administrative Officer

**SUBJECT:** **Council Remuneration and Compensation Per Deim Application**

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## **BACKGROUND**

At the September 9, 2025, Regular Meeting of Council, the Council Remuneration Committee presented their findings and recommendations to Council. One of the recommendations was that the current Council determine what meeting and events would be covered off by honorarium or per diem.

Following the presentation Council passed a resolution to schedule a Special Meeting to develop a list of meetings and events that would be covered by honorarium or per diem. To assist and streamline the process each Council member was provided with a spreadsheet to complete with the choice of whether the particular meeting / event was eligible for per diem, honorarium or ineligible.

Administration compiled the responses. The attached list of activities outlines the majority of Council's choice regarding eligibility for each meeting / event. There were four meetings that resulted in a split vote and are highlighted on the spreadsheet for additional discussion. In addition, there were two other additions from individual members of Council that were added to the bottom of the list that will need to be discussed.

## **DISCUSSION**

Administration is recommending that Council discuss the following meetings to further determine whether they should be covered off by honorarium or per diem.

1. Wolf Creek School Division Joint Use Planning Agreement Governing Committee – As per the JUPA Agreement the Governing Committee is required to meet once a year.
2. Red Deer Catholic School Division Joint Use Planning Agreement Governing Committee – As per the JUPA Agreement the Governing Committee is required to meet once a year.
3. CAO Meeting with Councillor – these are ad-hoc and at the call of individual Council members.
4. External AGM Invitations (Where Council members are not appointed as a ToB representative) – Examples of these types of meetings could be AGM.s of the Ag Society, Historical Society, Minor Hockey etc.
5. Any time Council member has to take time off work.
6. Member at Large interviews – Annually interviews for vacant or expiring spots on Council Committees. There can be up to 12 or more interviews that need to be conducted.

**FINANCIAL IMPLICATIONS**

The funding in the 2026 budget will be allocated appropriately to cover meeting / events that are considered per diem eligible.

**ADMINISTRATIVE RECOMMENDATION**

That Council consider the following:

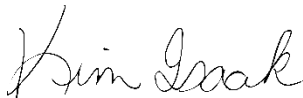
1. That Council approve the Honorarium vs. Per diem List of Activities as amended and direct Administration to include it as a schedule to the Council Remuneration and Compensation Policy.

**ALTERNATIVES**

- a) That Council refer this back to Administration for additional information.

**ATTACHMENTS**

- *Honorarium Vs. Per Diem List of Activities*

**APPROVALS**

Kim Isaak,  
Chief Administrative Officer

Department Director/Author

