



Town of Blackfalds
Regular Council Meeting
Via Remote Videoconferencing Platform
June 8, 2021 at 7:00 p.m.

AGENDA

1. **Call to Order**
2. **Adoption of Agenda**
 - 2.1 Agenda for June 8, 2021
3. **Delegation**

None
4. **Public Hearing**

None
5. **Business Arising from Minutes**

None
6. **Business**
 - 6.1 [Request for Decision, Municipal Election Advanced Vote](#)
 - 6.2 [Request for Decision, Election Bylaw Amendment](#)
 - 6.3 [Request for Decision, Drive-in Movie/Fireworks Event Permit](#)
7. **Action Correspondence**
 - 7.1 [Request from Canadian Union of Postal Workers](#)
 - 7.2 [Village of Clive Parade Invitation – June 19](#)
 - 7.3 [Town of Bowden Parade Invitation – July 17](#)
8. **Information**
 - 8.1 [Report to Council, Building and Development Permit Report – May 2021](#)
 - 8.2 [Report to Council, Enforcement Services Monthly Report – May 2021](#)
 - 8.3 [Report to Council, BOLT Transportation](#)
 - 8.4 [Report to Council, BHPARC Update](#)
 - 8.5 [Recreation, Culture and Parks Board Minutes for May 5, 2021](#)
 - 8.6 [City of Lacombe, Council Highlights for May 25, 2021](#)
 - 8.7 [Red Deer River Municipal Users Group Highlights for May 20, 2021](#)
 - 8.8 [Municipal Planning Commission Meeting Minutes for May 12, 2021](#)
9. **Round Table Discussion**

None
10. **Adoption of Minutes**
 - 10.1 [Minutes from Regular Council Meeting on May 25, 2021](#)
11. **Notices of Motion**

None
12. **Business for the Good of Council**
 - 12.1 Land Acknowledgment
13. **Confidential**
 - 13.1 FOIP, Section 24
 - 13.2 FOIP, Section 25
14. **Adjournment** – Verbal

Future Meetings/Events:

- Council Standing Committee Meeting – June 14, 2021
- Regular Council Meeting – June 22, 2021



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: June 8, 2021

PREPARED BY: Darolee Bouteiller, Manager of Corporate Services

SUBJECT: Municipal Election Advanced Vote

BACKGROUND:

The Town of Blackfalds will be holding a Municipal and School Board Trustee Election on October 18, 2021. The *Local Authorities Election Act* requires that a formal resolution be passed to set the dates of the advanced vote for the 2021 election. Administration is also providing an update on election planning and important dates.

DISCUSSION:

Nomination Day (No motion required)

The deadline to submit nomination papers to run is September 20, 2021 at noon. Nominations must be signed by a minimum of five eligible voters and must include the signed statement of the candidate.

Institutional Vote (No motion required – N/A)

Legislation in the *LAEA* allows for residents who are confined to a hospital, auxiliary hospital, nursing home, lodge or long-term care facility to vote in institutional voting stations which would be located in the named facilities; however, the Town of Blackfalds does not have these facilities and therefore will not provide an institutional vote.

Special Ballots (No motion required – N/A)

Special ballots (mail-in ballots) have been an important consideration during COVID-19, and Administration is preparing for the Election as if the pandemic will still be ongoing in 2021. Unfortunately, *LAEA* legislation does not provide an option to provide a special ballot for those who are isolating due to sickness or being noted as a close contact. Special ballots are only allowed for a very limited amount of residents, per the following *LAEA* regulations:

Vote by special ballot 77.1

(1) An elector who is unable to vote at an advance vote or at the voting station on election day because of

- (a) physical disability,
- (b) absence from the local jurisdiction, or
- (c) being a returning officer, deputy returning officer, substitute returning officer, constable, candidate, official agent or scrutineer who may be located on election day at a voting station other than that for the elector's place of residence.



TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

Advanced Voting Dates (Motion required)

Due to COVID-19 measures that may still be in place on and before Election Day, Administration is proposing an extended period to allow for advanced voting. This should allow enough time for those that are isolating to be able to participate. The advanced vote will take place in Council Chambers over a two-week time period and is proposed as follows:

Advanced Vote: October 4 – 8, 12 – 15 from 9:00 a.m. – 4:30 p.m.
October 6 & 14 open late from 9:00 a.m. – 8:00 p.m.
October 16 from 10:00 a.m. – 6:00 p.m.

Election Day: October 18, 2021 from 10:00 a.m. – 8:00 p.m. in the Community Centre

Election Signage

An updated election signage map has been provided that identifies areas that were approved for election signage in the 2017 Election, and an updated map will be used for the 2021 Election. Per Land Use Bylaw 1198.16, signage was allowed to be posted on May 1; however, the draft LUB proposes that date change to 45 days before the Election (September 4). Signs must be taken down two days after the Election (October 20) by 8:00 p.m.

FINANCIAL IMPLICATIONS:

The approved 2021 Budget contains \$30,000 in Election expenses to be transferred from operating reserves. This will include electronic polling stations, hired election workers, supplies, advertising and marketing for the 2021 Municipal Election and will not include administrative staff time. The provincial government will also be supplying a grant in the amount of \$22,000.

ADMINISTRATIVE RECOMMENDATION:

1. That Council move to approve the advanced vote dates for the 2021 Municipal Election as follows:

Advanced Vote: October 4 – 8, 12 – 15 from 9:00 a.m. – 4:30 p.m.
October 6 & 14 open late from 9:00 a.m. – 8:00 p.m.
October 16 from 10:00 a.m. – 6:00 p.m.

2. And further, that Council approve the designated areas as identified in the 2021 Election signage map.

ALTERNATIVES:

- A) That Council refer the proposed advanced vote dates back to Administration for further review.
- B) That Council refer the designating municipal property for election signs back to Administration for further review.
- C) That Council refer this item back to Administration for further review.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Attachments:

- *Map of Permitted Municipal Areas for Election Signage*

Approvals:

A handwritten signature in black ink, appearing to be "S. Barnes", written over a horizontal line.

Acting CAO Barnes

2021 ELECTION SIGNAGE Location Map

Election Signs (As per L.U.B. BYLAW section 13.23)

Election signs may be placed on private or public property (with the approval of the owner/public authority).

- a. Election signs are permitted on municipal property, excluding all parks, only as designated by the Town Council.
- b. No encroachment of an election sign from private property onto municipal property will be permitted unless it is at a designated location.
- c. Election signs must be located at least 3.0 m (9.84 ft) from the back of sidewalk or if there is no sidewalk, the back of curb.
- d. Election signs on public property may not exceed 3.0 m² (32 sq ft) in size or 3.6 m (12 ft) in height.
- e. Candidates shall remove their election signs from public and private property within 48 hours after the close of the voting stations on Election Day and ensure that the site is cleaned up and that the holes are filled with a mixture of topsoil and grass seed.
- f. If a candidate fails to remove his or her election signs within 48 hours after the voting stations close on Election Day, the Designated Officers may remove them and the candidate shall be liable for the cost of removal.
- g. When an election sign interferes with work being carried out by Town work crews or contractors doing work on behalf of the Town, the crews may remove and dispose of such signs.
- h. Designated Officers employed by the Town may remove any election signs which have been erected, affixed, posed or placed on any Town property in contravention of this Bylaw.
- i. A candidate whose name appears on an election signs which is in contravention of this Bylaw shall be guilty of an offence under this Bylaw.





TOWN OF BLACKFALDS REGULAR COUNCIL MEETING REQUEST FOR DECISION

MEETING DATE: June 8, 2021

PREPARED BY: Darolee Bouteiller, Manager of Corporate Services

SUBJECT: Election Bylaw Amendment

BACKGROUND:

The Town of Blackfalds will be holding a Municipal and School Board Trustee Election on October 18, 2021. The 2021 Election is unique in that it will also include between 11-20 yes/no referendum questions to be determined by the provincial government, and a senate election that can include up to ten candidates on the ballot.

DISCUSSION:

In the past, Administration has utilized VTX for electronic tabulator voting in our elections. This has worked well in the past and at the time the Election Bylaw was passed, staff planned on using these tabulators for the 2021 Municipal Election. However, with the addition of the referendum questions, the screen on the electronic tabulator would only be able to list 25 letters, which would not provide enough for space for the referendum questions. The referendum questions are required to be listed in their entirety. Administration would be required to include additional paper ballots and voting time would take several more minutes per person. Therefore, a new tabulator is being proposed for Council's consideration.

The new voting machines from ES&S will read and tabulate paper ballots and have enough space to accommodate the referendum questions and senate candidates. This can be done via one ballot, two ballots, or one two-sided ballot. The format of the ballot will depend on the number of referendum and senate candidates, which will be finalized on September 22, 2021. The ES&S voting system is also utilized and recommended by the City of Red Deer, who have been advising the Town of Blackfalds throughout election preparations.

The existing Election Bylaw is attached and includes the voting process and definitions that are accurate for the VTX tabulators, however, with the use of ES&S tabulators amendments must be made to these sections. In order to utilize the new tabulators and for voter clarity, Administration is proposing amendments to Election Bylaw 1251.20. Sections that will be removed and replaced are highlighted for Council's review and consideration. A video of the new machines and their use is included in the attachments for Council's reference.

FINANCIAL IMPLICATIONS:

The approved 2021 Budget contains \$30,000 in Election Expenses to be transferred from operating reserves. This will include electronic polling stations, supplies, advertising, election workers and marketing for the 2021 Municipal Election and will not include administrative staff time. The provincial government is also including a grant of \$22,000 for the additional cost of the senate and referendum questions.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

ADMINISTRATIVE RECOMMENDATION:

1. That Council give First Reading to Bylaw 1260.21, a Bylaw to amend Election Bylaw 1251.20.
2. That Council give Second Reading to Bylaw 1260.21, a Bylaw to amend Election Bylaw 1251.20.
3. That Council agrees to proceed with Third and Final Reading of 1260.21, a Bylaw to amend Election Bylaw 1251.20.
4. That Council give Third and Final Reading to Bylaw 1260.21, a Bylaw to amend Election Bylaw 1251.20.

ALTERNATIVES:

- A) That Council refer the Elections Bylaw Amendment back to Administration for further review.
- B) That Council not pass Election Bylaw Amendment 1260.21.

Attachments:

- *Election Bylaw Amendment*
- *Municipal Election Bylaw 1251.20 – Marked Up*
- [Video for use of ES&S Tabulators](#)

Approvals:

Acting CAO Barnes

**TOWN OF BLACKFALDS
BYLAW 1260.21**

**A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND
MUNICIPAL ELECTIONS BYLAW 1251.20 BEING A BYLAW TO PROVIDE FOR MUNICIPAL
AND SCHOOL TRUSTEE ELECTIONS IN THE TOWN OF BLACKFALDS**

WHEREAS pursuant to the Municipal Government Act (MGA), RSA, 2000, Chapter M-26, as amended, Municipalities may by bylaw provide for municipal and school elections within their boundaries;

WHEREAS the Local Authorities Election Act (LAEA), RSA 2000, Chapter L-21, as amended, provides for the holding of local elections by municipalities;

WHEREAS the Municipal Council deems it necessary and expedient to amend Town of Blackfalds Municipal Elections Bylaw 1251.20;

NOW THEREFORE the Council of Town of Blackfalds, in the Province of Alberta, duly assembled, enacts as follows:

1. That the definition of “Automated Voting System” be deleted in its entirety and replaced with the following:

- 1.2 b) **‘Automated Voting System’** means the vote tabulators, memory storage devices, remote accumulation systems, printers, computers and software used to count votes and generate election results electronically;

2. That Section 8.0 entitled Voting Procedures be deleted in its entirety and replaced with the following:

8.0 VOTING PROCEDURES

- 8.1 An automated voting device may be used to conduct the vote and where practical, a portable automated voting device may be used to conduct the incapacitated vote.

- 8.2 All electors for Town elections will be required to show identification in accordance with the provisions of the LAEA prior to being given access to an automated voting terminal.

- 8.3 Each elector eligible to vote shall be given:

- a) the ballot card(s) that the elector is eligible to receive and that has been initialed by a deputy;

- b) an explanation of the voting procedures.

- 8.4 Upon receiving the ballot card(s), the elector will proceed to the voting compartment to vote.

- 8.5 While the elector is in the voting compartment, the elector will mark the ballots only with the marking instrument provided in the compartment, by completing the oval next to his or her choice of candidate or, where there is more than one vacancy, the candidates of the elector’s choice. Where the ballot includes a bylaw or question, the elector will mark his or her vote within the portion of the ballot containing the affirmative or negative, or containing the for or against, whichever way the elector decides to vote by completing the oval next to his or her choice.

- 8.6 After the elector has finished marking the ballot card(s) and has completed his or her voting, the elector shall immediately leave the voting compartment and deliver the ballot card(s) to the deputy supervising the ballot box and/or the vote tabulator.

3. That Post-Vote Procedures Section 11.3 Clause b) be deleted in its entirety.

4. That Bylaw 1251.20 is hereby amended upon this Bylaw coming into effect.

5. That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

**TOWN OF BLACKFALDS
BYLAW 1260.21**

READ for the First time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the Second time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON

READ for the Third and Final time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR RICHARD POOLE

CAO MYRON THOMPSON



A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO PROVIDE FOR MUNICIPAL AND SCHOOL TRUSTEE ELECTIONS IN THE TOWN OF BLACKFALDS

WHEREAS pursuant to the Municipal Government Act (MGA), RSA, 2000, Chapter M-26, as amended, Municipalities may by bylaw provide for municipal and school elections within their boundaries;

WHEREAS the Local Authorities Election Act (LAEA), RSA 2000, Chapter L-21, as amended, provides for the holding of local elections by municipalities;

NOW THEREFORE the Council of the Town of Blackfalds in the Province of Alberta, duly assembled in Council Chambers, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be cited as the 'Municipal Elections Bylaw' for the Town of Blackfalds.

2.0 DEFINITIONS

2.1 Except as otherwise provided for in this bylaw, the terms used in the Local Authorities Election Act where used or referred to in this bylaw have the same meaning as defined or provided in the Act.

2.2 In this bylaw, the following terms mean:

- a) **'Advance Voting'** means the early voting dates that accommodate electors who would otherwise be unable to vote on Election Day;
- b) **'Automated Voting System'** means an automated or electronic system (voting machine) designed to automatically count and record votes and process and store the election results;
- c) **'Ballot'** means a paper ballot presented to an elector on which is printed the office to be voted on, the names of the candidates, the bylaw name and the number or the questions, if any, and containing spaces in which the elector is to mark his/her vote;
- d) **'Ballot Box'** means a container for ballots that have been marked by the voters or printed ballot tapes that have been produced by the automated ballot device;
- e) **'Ballot Tape'** means a printed record, produced by a master control unit, which can be used to manually verify the voting results;
- f) **'CAO'** means the Chief Administrative Officer for the Town of Blackfalds who will function as the secretary under the LAEA;
- g) **'Council'** means the Council of the Town of Blackfalds elected pursuant to the Act;
- h) **'Counting Center'** means an area designated by the Returning Officer in a controlled access building and equipped for the counting of votes and the tabulation of election results;
- i) **'Election Day'** means the third Monday in October of an election year;
- j) **'LAEA'** means the Local Authorities Election Act, RSA 2000, Chapter L-21, as amended;
- k) **'Local Jurisdiction'** means and includes the Town of Blackfalds, Wolf Creek School Division No. 72, and Red Deer Catholic Regional Division No. 39;
- l) **'Memory Storage Device'** means the device which controls each automated voting terminal and contains memory for storage of automated voting and a paper tape for the printing of voting results;
- m) **'Nomination Day'** is the day four (4) weeks prior to election day of an election year;
- n) **'Portable Automated Voting Device'** means an automated device (voting machine) designed to automatically record votes for the election;

- o) **‘Presiding Deputy’** means a deputy who has been appointed as a presiding deputy by the Returning Officer;
- p) **‘Results Tape’** means the printed record generated by a vote tabulator which shows:
 - i. the number of ballots accepted;
 - ii. the number of votes for each candidate;
 - iii. where there is a vote on a bylaw or question, the number of votes for and against each bylaw or question.
- q) **‘Town’** means the municipal corporation of the Town of Blackfalds in the Province of Alberta;
- r) **‘Voting Register’** means the record of electors, in the prescribed form, who cast a ballot in the election.
- s) **‘Voting Station’** means the location where electors vote.

3.0 ELECTION ADMINISTRATION

- 3.1 The provision of the LAEA, except as modified by this bylaw, shall apply to all elections conducted within the Town.
- 3.2 The CAO of the Town of Blackfalds is authorized to enter into agreements on behalf of the Town, to conduct elections on behalf of other local jurisdictions in Blackfalds whose boundaries may or may not be contiguous with the Town but do have areas in common.

4.0 RETURNING OFFICER

- 4.1 In accordance with the LAEA, section 13(1), Council shall appoint, by resolution, an individual to act as Returning Officer for the purpose of conducting elections on behalf of the Town of Blackfalds.
- 4.2 In accordance with the LAEA, section 13(2.1), Council shall appoint, by resolution, an individual to act as Substitute Returning Officer for the purpose of conducting elections on behalf of the Town of Blackfalds.
- 4.3 The Returning Officer shall perform the duties in accordance with section 14 of the LAEA.

5.0 NOMINATIONS

5.1 General Election

The Returning Officer or designate will receive nominations for the local jurisdiction general election within the period beginning on January 1 of an election year until 12:00 noon on Nomination Day.

5.2 By-Election

The Returning Officer or designate will receive nominations for the local jurisdiction by-election within the period beginning on the day after the Council resolution to set an election day for the by-election until 12:00 noon on Nomination Day.

5.3 Notice of Nomination Day

Nomination Day is four (4) weeks prior to Election Day. The Returning Officer or designate will give notice of nomination day in the prescribed form by publishing a notice in accordance with section 26 of the LAEA.

5.4 Form of Nomination

The nomination of a candidate must be in the prescribed form and signed by at least five (5) electors who are eligible to vote in that election and a resident of the Town on the date of signing the nomination.

5.5 Receipt of Nominations

Nominations shall be received by the Returning Officer, or in the absence of the Returning Officer, a duly appointed deputy, at the Town of Blackfalds:

- a) located at Civic Centre, 5018 Waghorn Street, Blackfalds, Alberta;
- b) during regular business hours of 8:30 am to 4:30 pm (excluding all statutory holidays).

5.6 The Returning Officer or designate shall not accept a nomination:

- a) that is not completed in the prescribed form;
- b) that is not signed by the minimum number of persons required; or
- c) that is not sworn or affirmed by the person nominated.

6.0 BALLOTS

6.1 Following Nomination Day, the Returning Officer will ensure ballot templates are prepared for the automated ballot device in the form defined in Schedule 'A' attached.

7.0 VOTING

7.1 Voting Hours

The voting station will be kept open continuously on Election Day and during the advance vote from 10:00 am to 8:00 pm.

7.2 Eligibility to Vote

Electors of the Town of Blackfalds shall produce identification in accordance with the LAEA for the purpose of determining whether the person is eligible to vote in an election.

7.3 Advance Voting

- a) An advance vote may be held on any vote held in an election for the local jurisdiction.
- b) The advance vote will be held on dates at locations set by the Returning Officer.
- c) An automated voting system may be used to conduct the advance vote.
- d) Automated voting shall be held in accordance with the voting procedures established in this Bylaw.
- e) At the end of each day of an advance vote, the presiding deputy shall place the automated voting system into a protective lock mode and physically lock the master control unit.
- f) Upon the close of the advance vote the Presiding Deputy shall close off the voting by printing additional lines of privacy text, shall remove the printed ballot tape and place the printed ballot tape into a ballot box which shall then be sealed and shall remain like that until opened for the tabulation of results on Election Day.

7.4 Incapacitated Elector at Home

- a) If a voter is unable to attend at a voting station because of a physical incapacity or mobility limitations, that voter may request, at least 48 hours before the end of the advance vote period, to have a deputy attend at the voter's residence in order to take the vote of the elector.
- b) If the Returning Officer is satisfied that the voter is unable to attend at a voting station due to a physical incapacity or mobility limitations, the Returning Officer will:
 - i. advise the elector that the request has been accepted;
 - ii. appoint two deputies to attend at the elector's residence;
 - iii. inform the elector of the date and approximate time that the deputies will attend the residence.
- c) At the designated time, the deputies may bring inside the residence, the portable automated voting device and register the elector.

- d) Automated voting shall be held in accordance with the voting procedures established in this bylaw.
- e) If automated voting is not possible, the Returning Officer shall ensure alternative voting procedures are established in accordance with the LAEA.
- f) The ballot boxes used for the incapacitated elector at home vote will be closed and sealed upon the completion of the incapacitated elector at home vote and will remain like that until opened for the counting of the ballots on Election Day.

7.5 Automated Voting System

- a) The taking of votes of the electors and the tabulation of election results on any question or in any election conducted by the Town, may be done by means of an automated voting system, as directed by the Returning Officer.
- b) In the event that an automated voting system is used in the election, the Returning Officer shall:
 - i. be satisfied that the automated voting system, prior to the date of the election, has been pre-tested and is accurate and in good working order;
 - ii. take whatever reasonable safeguards may be necessary to secure the automated voting system and any part thereof, including the vote tabulators and the ballot boxes from unauthorized access, entry, use, tampering, or any unauthorized use of the ballot cards or tabulated results, and;
 - iii. establish procedures and guidelines for deputy returning officers related to the preparation and operation of the automated voting system and automated voting devices.
- c) Notwithstanding anything in this bylaw, in the event of:
 - i. a malfunction of an automated voting system;
 - ii. the unavailability of an automated voting system or any of its components;
 - iii. anything related to the operation of an automated voting system or any of its components;

the Returning Officer may take any actions that he or she thinks necessary with respect to:

- the voting procedures to be used;
- the taking of votes;
- the counting of the votes; and
- where required, a recount subject to the provisions of this bylaw and the LAEA.

8.0 VOTING PROCEDURES

- 8.1 An automated voting device may be used to conduct the vote and where practical, a portable automated voting device may be used to conduct the incapacitated vote.
- 8.2 All electors for Town elections will be required to show identification in accordance with the provisions of the LAEA prior to being given access to an automated voting terminal.
- 8.3 For each elector eligible to vote, a deputy will:
 - a) explain the voting procedures for the automated voting device;
 - b) activate one of the automated voting terminals; and
 - c) direct the elector to the voting compartment with the activated automated voting device.
- 8.4 The elector may only vote by selecting the name of the candidate(s), and where there is a vote on a bylaw or question, can select 'yes' or 'no'. The voter may also choose not to vote by selecting the 'abstain from voting' button.
- 8.5 Once an elector has made their selections, the elector must press the 'cast my vote' button to cast the ballot, and the elector will not be allowed to cast another ballot.
- 8.6 In the event that an elector leaves the voting station without pressing the 'cast my vote' button, two deputies will enter the booth and:
 - a) if the elector selected candidates, one of the deputies will press the 'cast my vote' button;or

- b) if candidates have been selected for one office and no candidates selected for the other office, one of the deputies will select the 'abstain from voting' button for the office in which no candidates were selected and press the 'cast my vote' button; or
- c) if no candidates have been selected for either office, one of the deputies will select the 'abstain from voting' button for both offices and then press the 'cast my vote' button.

9.0 AUTOMATED VOTING DEVICE FAILURE

- 9.1 Notwithstanding section 7.3 (c), the Returning Officer may establish such other procedures as required to facilitate an Automated vote.
- 9.2 The voting procedure prescribed in this bylaw shall, during an advance vote and where applicable, an incapacitated elector home vote, as far as is practicable, apply, and may be modified as necessary upon the direction of the Returning Officer.
- 9.3 Each elector must follow the voting procedures as set out in this Bylaw and as posted in the voting station, and upon casting his or her ballot, the elector shall leave the voting station.

10.0 VOTING ON A BYLAW OR QUESTION

- 10.1 Unless otherwise specified by statute or decided by Council, a vote on any bylaw or question will be held in conjunction with a general municipal election.

11.0 POST-VOTE PROCEDURES

- 11.1 The presiding deputy shall not permit more than one candidate or his/her agent, or more than one agent of either side of a vote on a bylaw or question, to be present at the same time after the Voting Station is closed.
- 11.2 Immediately after the close of the Voting Station, the presiding deputy and any additional officers that he/she considers necessary, and the candidates or their agents, shall:
 - a) insert a key, into the master control unit, and produce the required number of copies of the tally register tape(s) as directed by the Returning Officer;
 - b) together with another deputy, certify the tally register tape(s) as directed by the Returning Officer;
 - c) package separately in ballot boxes, the printed ballot tape along with the voting register and all statements;
 - d) seal and initial the ballot boxes and ensure they are ready to be delivered to the Returning Officer;
 - e) ensure that the deputy supervising the Automated voting system and one other deputy designated by the presiding deputy, report the results to the Returning Officer by immediately delivering the tally register tapes and any reporting forms required by the LAEA to the counting center.

11.3 Sealing Ballot Boxes

- a) Prior to the removal of the ballot box(es) from any voting station, the ballot box(es) containing the printed ballot tapes or ballots shall be:
 - i. closed and sealed with the presiding deputy's initial so that it cannot be opened without breaking the seal; and
 - ii. marked on the outside with the voting station name and number.
- b) Automated equipment used to acquire electronic votes is deemed to be a sealed ballot box.
- c) The portable automated voting system used in the incapacitated elector vote will be closed and sealed upon the completion of the and incapacitated electors votes and will remain like that until opened for the counting of ballots on Election Day.
- d) The Returning Officer may direct that the locked portable automated voting system be delivered to the counting center until it is opened for the counting of ballots or may make any other direction deemed necessary for the storage and disposition of said devices.



12.0 COUNTING OF VOTES

12.1 The presiding deputy of the counting center shall:

- a) receive all sealed ballot boxes containing printed ballot tapes and number in a check-in book and initial each entry;
- b) after 8:00 pm on Election Day, insert a key into the master control units used for the advance vote and incapacitated elector home votes and produce the required number of copies of the tally register tape(s), as directed by the Returning Officer, and deliver those tapes to the Returning Officer and the sealed ballot boxes containing the printed ballot tape(s) and ballots along with the voting register and all statements.

12.2 The presiding deputy of the counting center shall, in the presence of at least one and any additional officers the deputy deems necessary, and the candidates, official agents or scrutineers, if any, ensure that each ballot box is opened and counted in accordance with this bylaw.

12.3 Following the tabulation of the voting results at the counting center, the ballot boxes, vote tabulators and the automated voting system shall be stored as directed by the Returning Officer.

13.0 RECOUNT

13.1 If the Returning Officer makes a recount, pursuant to the Act, the voting shall be recounted using the printed ballot tapes and ballots, where applicable.

14.0 DISPOSITION OF ELECTION MATERIAL

14.1 Following the completion of the tabulation of the election results, the Secretary shall retain the voting registers, the ballot boxes with their seals unbroken, for six (6) weeks from the date of voting.

14.2 The Secretary shall, in the presence of two (2) witnesses, open the ballot boxes and destroy the contents and all elector registers no later than twelve (12) weeks after voting day in accordance with the LAEA.

15.0 EFFECTIVE DATE AND REPEAL

15.1 This Bylaw shall come into effect upon Third and Final Reading of the Bylaw.

15.2 Town of Blackfalds Elections Bylaw No. 1160/13 is hereby repealed.

READ for the first time this twenty-fourth day of November, 2020 A.D.

(Resolution No. 331/20)

Richard Poole, Mayor

Myron Thompson,
Chief Administrative Officer

READ for the second time this twenty-fourth day of November, 2020 A.D.

(Resolution No. 332/20)

Richard Poole, Mayor

Myron Thompson,
Chief Administrative Officer



READ for the third and final time this twenty-fourth day of November, 2020 A.D.

(Resolution No. 334/20)

Richard Poole, Mayor

Myron Thompson,
Chief Administrative Officer



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: June 8, 2021

PREPARED BY: Sue Bornn, FCSS Manager

SUBJECT: Blackfalds Days Special Events Permits

BACKGROUND:

As the pandemic response continues the municipality is excited to offer several events for the public to enjoy in lieu of our traditional Blackfalds Days events.

DISCUSSION:

Due to continuing pandemic gathering restrictions the Volunteer Recognition Drive In Movie event scheduled for May 14, 2021 had to be rescheduled. Working through Biz Connect and with the advice of the local Public Health Inspector the Drive In, a showing of War with Grandpa preceded by the 9-minute video celebrating our 2020 Volunteer Recognition feature film, will take place on June 18, 2021 at dusk, approximately 10pm.

On June 19, 2021 at a similar time a fireworks show will be hosted by the municipality at the location immediately to the east of our RCMP Detachment/Fire Hall. Should there be inclement weather the alternative date for this show has been established as July 1, 2021 at dusk.

FINANCIAL IMPLICATIONS:

The FCSS 2021 budget has funding allocated for volunteer recognition activities, as well as grant funding from Volunteer Alberta and sponsorship dollars, the total volunteer recognition budget for 2021 is \$11,650. The Drive-In expense of just under \$5,000 will be allocated from this budget.

The Blackfalds Days budget, allocated through the special events budget includes funding from Lacombe County and totals just over \$31,000. The fireworks show will cost just under \$15,000.

ADMINISTRATIVE RECOMMENDATION:

That Council moves to accept the special events permits for activities taking place over Blackfalds Days weekend, June 18 & 19, 2021.

ALTERNATIVES:

- A) That Council refer this item to Administration for further consideration.

Attachments:

- *Blackfalds Days Special Events Permit*



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

Approvals:

Acting CAO Sean Barnes

Department Director/Author



THE TOWN OF BLACKFALDS

PERMIT FOR SPECIAL EVENTS

PERMIT NO. _____

1. The applicant should be aware of the requirements of the Special Event Permit and Traffic Bylaws which governs parades/processions, assemblies, etc. (copies are available through the Administrative Assistant at the Town Office).
2. Application to hold a special event must be made to the The Town not less than 4 weeks prior to the time desired to hold the event. Applications must be accompanied by the completed route map and Certificate of Insurance.
3. Event Categories:
Applicants will be invoiced for processing costs as follows:
 - A. Parades / Special Events held on major roadways as designated in the Special Event Approval Policy. The Public Works Department must have a minimum of 15 working days advance notice to arrange barricading and signage if roads are to be closed.
Cost: No processing fee.
 - B. Parades / Special Events held on all other roadways. The Public Works Department must have a minimum of 5 working days advance notice to arrange barricading and signage if roads are to be closed.
Cost: No processing fee.
 - C. Special Events held on all other city property, including parking lots, parks, trails, playgrounds, etc.
Cost: No processing fee.
4. The applicant shall contact the R.C.M.P. Town Detachment (phone 885-0020) a minimum of 2 weeks prior to the event with regard to any Police assistance required.
5. All applicants will be processed through the Director of Community Services, phone 885-6440. The Recreation, Parks & Culture Department will notify sponsoring groups when approved applications can be picked up.
6. A copy of this permit, signed by the appropriate Town official, must be kept at the special event location and be produced upon demand.

APPLICANT INFORMATION	Name of Sponsoring Group: <u>Community Services Department</u>
	Address <u>5016 Waghorn Street</u> Postal Code <u>T0M 0T0</u>
	Name of Contact Person <u>Guelborn</u>
	Address <u>FCSS Office</u> Postal Code <u>T0M 0J0</u>
	Phone (bus) <u>403-885-6247</u> (res.) _____
	Fax _____ E-mail <u>sbornn@blackfalds.com</u>

SPECIAL EVENT (✓ appropriate box)	Name of Event <u>Drive In Movie</u>
	Description of Event <u>↑</u>
	Date <u>June 18</u> Time: From <u>8</u> am / <u>pm</u> To <u>June 19</u> <u>12</u> am / <u>pm</u>
	Staging Area: Start <u>ASP soccer fields</u> Finish _____
	Number of Participants <u>200 vehicles</u>
	List of equipment, vehicles, material proposed on site by applicant (if applicable) <u>Fresh Air Media Food Trucks</u>

Date: <u>June 2, 2021</u>	Signature of Applicant: <u>Guelborn</u>
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ORIGINAL:

COPIES:

Permit Coordinator - Community Services Department.

Applicant; RCMP (Bylaws); Town Council; Engineering; Emergency Services; Public Works; Parks Facilities Superintendent.
Licensing & Inspections.

WAIVER FORM

To be signed by Applicant	The applicant, on its own behalf and on behalf of its officers, agents and employees, waives the right to bring any claim against the Town of Blackfalds and its officers, agents and employees for any matter arising out of or in anyway connected with the Special Event, including claims based on the alleged negligence of the Town or its officers, agents or employees. The applicant further agrees to indemnify and save harmless The Town of Blackfalds, its officers, agents and employees from and against all claims of any nature, including negligence, arising out of or in any way connected with the Special Event.	
	Sponsoring Group <u>Community Services Department</u>	
	Per <u>Gulgam</u>	Date <u>June 2, 2021</u>

PLEASE READ CAREFULLY

CONDITIONS OF APPROVAL	Approved (Subject to Conditions): _____ Conditions: _____ Denied _____ Reason: _____
	1. Applicant to complete the attached map clearly outlining the route or location of the special event together with notation of the start and finish location, if applicable, and any other pertinent details. (E.g. requests for road closures, parking removal).
	2. Applicant to submit a valid certificate of insurance with the application. The certificate to show a minimum liability amount of \$2,000,000.00 and to have the Town of Blackfalds as an Additional Named Insured for the date(s) of the event.
	3. The promoters shall comply with all applicable laws, including bylaws and regulations.
	4. Applicant to pay for the necessary advertising of road closures, signing, and barricading costs as identified by the Public Works Manager, and to ensure affected businesses and residences are made aware of such closures.
	5. Applicant to ensure adequate traffic control through consultation with R.C.M.P., Town Detachment.
	6. Applicant to ensure adequate first aid service is available.
	7. Applicant to ensure participants provide right-of-way to emergency vehicles.
	8. Applicant to be responsible for resulting clean-up of route or location at which the event occurs.
	9. Flag markers or removable signs only to be used for marking routes on trails/sidewalks/roads. ABSOLUTELY NO PAINT
	11. Special Conditions: <div style="text-align: right;">SPECIAL CONDITIONS ACCEPTED BY APPLICANT PER: _____ (Signature)</div>

FAILURE TO COMPLY WITH THE CONDITIONS HEREIN COULD RESULT IN THE APPROVAL BEING WITHDRAWN, FUTURE APPLICATIONS BEING DENIED, AND/OR PROSECUTION FOR BREACH OF TOWN BYLAWS.

TOWN APPROVAL	
1. Signing Authority for Category A & B Events Chief Administrative Officer _____	Date <u>June 3, 2021</u>
2. Signing Authority for Category C Events Director of Community Services _____	Date <u>June 2/21</u>

ORIGINAL: Permit Coordinator – Community Services Department.
COPIES: Applicant; RCMP (Bylaws); Town Council; Engineering; Emergency Services; Public Works; Parks Facilities Superintendent.
Licensing & Inspections.



THE TOWN OF BLACKFALDS

PERMIT FOR SPECIAL EVENTS

PERMIT NO. _____

1. The applicant should be aware of the requirements of the Special Event Permit and Traffic Bylaws which governs parades/processions, assemblies, etc. (copies are available through the Administrative Assistant at the Town Office).
2. Application to hold a special event must be made to the The Town not less than 4 weeks prior to the time desired to hold the event. Applications must be accompanied by the completed route map and Certificate of Insurance.
3. Event Categories:
Applicants will be invoiced for processing costs as follows:
 - A. Parades / Special Events held on major roadways as designated in the Special Event Approval Policy. The Public Works Department must have a minimum of 15 working days advance notice to arrange barricading and signage if roads are to be closed.
Cost: No processing fee.
 - B. Parades / Special Events held on all other roadways. The Public Works Department must have a minimum of 5 working days advance notice to arrange barricading and signage if roads are to be closed.
Cost: No processing fee.
 - C. Special Events held on all other city property, including parking lots, parks, trails, playgrounds, etc.
Cost: No processing fee.
4. The applicant shall contact the R.C.M.P. Town Detachment (phone 885-0020) a minimum of 2 weeks prior to the event with regard to any Police assistance required.
5. All applicants will be processed through the Director of Community Services, phone 885-6440. **The Recreation, Parks & Culture Department will notify sponsoring groups when approved applications can be picked up.**
6. A copy of this permit, signed by the appropriate Town official, must be kept at the special event location and be produced upon demand.

APPLICANT INFORMATION	Name of Sponsoring Group: <u>Community Services Department</u>
	Address <u>5016 Waghorn St</u> Postal Code <u>T0A 0J0</u>
	Name of Contact Person <u>Gue Barn</u>
	Address <u>FLSS Office</u> Postal Code _____
	Phone (bus) <u>403-885-6247</u> (res.) _____
	Fax _____ E-mail <u>sbarn@blackfalds.com</u>

SPECIAL EVENT (✓ appropriate box) <input type="checkbox"/> Entertainment <input type="checkbox"/> Promotion <input type="checkbox"/> Rally/Protest <input type="checkbox"/> Evangelizing <input type="checkbox"/> Selling <input type="checkbox"/> Parade <input type="checkbox"/> Race/Walk <input type="checkbox"/> Procession <input checked="" type="checkbox"/> Other/Specify	Name of Event <u>Blackfalds Days Fairworks</u>
	Description of Event <u>community fireworks show</u>
	Date <u>June 19</u> Time: From <u>10</u> am / <u>pm</u> To <u>11</u> am / <u>pm</u>
	Staging Area: Start <u>2pm</u> Finish <u>1am</u>
	Number of Participants <u>200+ vehicles parked @</u>
	List of equipment, vehicles, material proposed on site by applicant (if applicable) <u>campground</u>

Date: <u>June 2, 2021</u>	Signature of Applicant: <u>Gue Barn</u>
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WAIVER FORM

To be signed by Applicant	The applicant, on its own behalf and on behalf of its officers, agents and employees, waives the right to bring any claim against the Town of Blackfalds and its officers, agents and employees for any matter arising out of or in anyway connected with the Special Event, including claims based on the alleged negligence of the Town or its officers, agents or employees. The applicant further agrees to indemnify and save harmless The Town of Blackfalds, its officers, agents and employees from and against all claims of any nature, including negligence, arising out of or in any way connected with the Special Event.	
	Sponsoring Group <u>Community Services Department</u>	
	Per <u>Gue Ram</u>	Date <u>June 2, 2021</u>

PLEASE READ CAREFULLY

CONDITIONS OF APPROVAL	Approved (Subject to Conditions): _____ Conditions: _____
	Denied _____ Reason: _____
	1. Applicant to complete the attached map clearly outlining the route or location of the special event together with notation of the start and finish location, if applicable, and any other pertinent details. (E.g. requests for road closures, parking removal).
	2. Applicant to submit a valid certificate of insurance with the application. The certificate to show a minimum liability amount of \$2,000,000.00 and to have the Town of Blackfalds as an Additional Named Insured for the date(s) of the event.
	3. The promoters shall comply with all applicable laws, including bylaws and regulations.
	4. Applicant to pay for the necessary advertising of road closures, signing, and barricading costs as identified by the Public Works Manager, and to ensure affected businesses and residences are made aware of such closures.
	5. Applicant to ensure adequate traffic control through consultation with R.C.M.P., Town Detachment.
	6. Applicant to ensure adequate first aid service is available.
	7. Applicant to ensure participants provide right-of-way to emergency vehicles.
	8. Applicant to be responsible for resulting clean-up of route or location at which the event occurs.
	9. Flag markers or removable signs only to be used for marking routes on trails/sidewalks/roads. ABSOLUTELY NO PAINT
11. Special Conditions:	<p style="text-align: center;">SPECIAL CONDITIONS ACCEPTED BY APPLICANT</p> <p>PER: _____ (Signature)</p>

FAILURE TO COMPLY WITH THE CONDITIONS HEREIN COULD RESULT IN THE APPROVAL BEING WITHDRAWN, FUTURE APPLICATIONS BEING DENIED, AND/OR PROSECUTION FOR BREACH OF TOWN BYLAWS.

TOWN APPROVAL	
1. Signing Authority for Category A & B Events	
Chief Administrative Officer _____	Date <u>June 3, 2021</u>
2. Signing Authority for Category C Events	
Director of Community Services _____	Date <u>June 2/21</u>

ORIGINAL: Permit Coordinator – Community Services Department.
COPIES: Applicant; RCMP (Bylaws); Town Council; Engineering; Emergency Services; Public Works; Parks Facilities Superintendent.
Licensing & Inspections.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
ACTION CORRESPONDENCE**

MEETING DATE: June 8th, 2021

SUBJECT: Delivering Community Power- Canadian Union of Postal Workers

DISCUSSION:

On behalf of the Canadian Union of Postal Workers, I would like to present to you our plan to reimagine our Post Office, called [*Delivering Community Power*](#). Our campaign involves utilizing our publicly owned Post Office infrastructure to offer new services throughout the 6,400+ locations in every corner of the country to create new community hubs while doing so in an environmentally sustainable way.

Some of the smaller and rural areas of the country have little to no access to essential services such as high-speed internet or a financial institution, yet a Post Office more than likely exists there. Rural residents are often forced to travel into other communities in order to have access to the essential services that they require, and our Post Office can provide a solution to this through Postal Banking and Broadband internet services. Mail Carriers are already scattered throughout the communities and can provide check-in services for the elderly and those with mobility issues so that they may spend more valuable time in their own homes. For larger urban centres, these services will allow for our public infrastructure to provide strong community hubs with these services at a fraction of the cost compared to what is currently offered. These are not new services either; in fact, many countries have a postal bank, and therefore a post office, that is profitable. For example, the Post Office in France made 1.1 billion euros in profit from their postal bank in 2017.

The Post Office owns the largest corporate fleet in all of Canada, which emits 70 kilotons of carbon each year. Imagine the Post Office changing that fleet to vehicles that have zero emissions, while the buildings are retrofitted to generate power through renewable energy and providing EV charging stations for not only the fleet, but for the public. Through *Delivering Community Power*, we envision this change happening along the lines of a just recovery to benefit all communities. This can't be done without you. Please join over 1,000 municipalities who have adopted resolutions in support of our plan. I have included in the email a copy of a resolution letter that may be adopted by your council, as well as a message from our National President Jan Simpson. I encourage you to have this discussion amongst your council, as your help in making this a success will be vital. I would like to meet virtually with your council to discuss the campaign. If you would like more information, please feel free to contact me at any time by phone at (306)261-5445 or by email at benslin@cupw-sttp.org.

Attachments:

- *Letter to Municipalities*
- *Resolution – Support Delivering Community Power*
- *Mailing Information*

Author: Dani Nadeau

SUPPORT DELIVERING COMMUNITY POWER

Whereas there is an urgent need for banking services among the unbanked or underbanked, given that thousands of villages and rural municipalities do not have a bank branch and more than 900 municipalities have expressed their support for postal banking;

Whereas thousands of Canadians do not have access to affordable high-speed Internet, and the federal government has long promised to bridge the rural broadband gap;

Whereas urgent action is needed to establish a robust network of electric vehicle charging stations;

Whereas to achieve carbon-neutral targets by 2050, Canada Post must greatly accelerate the electrification of its fleet;

Whereas the extensive network of post offices in our communities can provide a wide range of services as community hubs;

Whereas Canada Post's letter carriers and RSMCs can check-in on vulnerable residents to help keep us in our homes longer as we age;

Whereas Canada Post must play its part for a more equitable post-pandemic recovery;

Whereas “The Way Forward for Canada Post,” the report of the 2016 federal public review of the postal service, recommended that Canada Post expand services and adapt its services to the changing needs of the public;

Whereas the Canadian Union of Postal Workers has advanced *Delivering Community Power*, a vision of the post-carbon digital-age postal service that address the above needs and more;

Be it resolved that _____ endorse *Delivering Community Power*, and write to the Honourable Anita Anand, Minister for Public Services and Procurement, with its rationale and a copy of this resolution.

March 23, 2021

Subject: Request for Support for Delivering Community Power

Dear Municipal Leaders,

In 2016, the Canadian Union of Postal Workers, with a coalition of allies, launched [Delivering Community Power](#) – a visionary program for Canada Post to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities, and address other social inequalities – all by making the most of our existing public postal service network.

Today, while progress has been made on many of the initiatives in the vision, the situation has become more urgent. Effects of climate change are deadly and are affecting nearly every part of society all around the world. The COVID-19 pandemic has revealed the need for a more equal, more resilient society that prioritizes the health of our most vulnerable neighbours and loved ones, *before* profit. We are relying more than ever on the internet to connect people and to do our business, but rural residents are getting second-class service.

The continuing decline of letters combined with a dramatic rise in parcels from e-commerce makes it plain to see: the postal service has to adapt to a new reality. This is a great opportunity to address multiple problems at once, with a valued public infrastructure that connects everyone in their own community.

Please consider proposing the attached resolution to have your municipality endorse the campaign for expanded services, financial viability, climate action, and – all through leveraging our public postal system. The time is now!

Thank you for your support!



Jan Simpson
National President
Canadian Union of Postal Workers

//dn cope 225

MAILING INFORMATION

Please send your resolution to: Anita Anand, Minister of Public Services and Procurement, Rm 18A1, 11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5

Please send copies of your resolution to:

Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <https://www.ourcommons.ca/Members/en>

Please save this document using the name of your organization or municipality in the document's name.



The Village of Opportunity

May 28, 2021

His Worship Richard Poole
Town of Blackfalds
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

Dear Mr. Poole,

On behalf of the Village of Clive, I would like to invite you, or a designate to take part in the Clive FunFest Parade. It will be held on Saturday June 19, 2021. Line-up is at 10:30 at the Clive Baptist Church. Parade commences at 11:00.

Please arrive in your own vehicle as part of the parade and proceed to the Baptist Church parking lot.

The Village is not allowing candy throwing this year due to Covid-19 but we are taking candy donations to make up candy bags for the kids.

In lieu of a lunch each dignitary that attends will receive Clive Bucks to spend at their choice of business here in Clive.

Please RSVP to admin@clive.ca by June 7, 2021.

Hope to see you at the festivities,

Luci Henry, Mayor
Village of Clive

Village of Clive

Box 90, Clive, AB T0C 0Y0 • (403) 784-3366 • Fax (403) 784-2012
E-mail: admin@clive.ca



Mayor Richard Poole
Town of Blackfalds
Box 220
Blackfalds, Alberta
T0M 0J0

Dear Mayor Poole,

RE: Bowden Daze Parade July 17, 2021

THIS IS BASED ON IF COVID19 RESTRICTIONS HAVE BEEN LIFTED

Yee Haw! On behalf of the Mayor and Council, we invite you to help The Town of Bowden celebrate its annual Bowden Daze Rodeo Weekend coming up July 17 – 18, 2021. This year our theme is “Salute to Everyday Heroes” to celebrate the local heroes within our community. We encourage participants to incorporate the parade theme into their entry and attire.

If you are unable to attend personally, your designated representative would be most welcome. This year we are asking dignitaries to supply their own vehicles. If you have magnets or signage we encourage you to bring them as well. The Town of Bowden permits the dispensing of wrapped candy along the parade route. You must provide your own candy.

The parade will marshal at Bowden Grandview School, 2238 – 21 Avenue between 9:30 – 10:30 am, and will start at 11:00 sharp. If your community has a parade float or any other unique business representation, we would be delighted to have it in the parade as well. There is a Bowden Daze Parade registration form accompanying this letter for use with additional entry.

To assist with our planning, please RSVP by June 21, 2021 if you are able to participate. We look forward to having you join us!

Warm regards,
Alison Fieguth & Jen Masching
Bowden Daze Parade Coordinators
Town of Bowden
reception@bowden.ca
PH-403-224-3395 FAX-403-224-2244

Bowden Daze

"SALUTE TO EVERYDAY HEROES"

PARADE REGISTRATION

SATURDAY, JULY 17, 2021

NAME OF PARTICIPANT/BUSINESS: _____
CONTACT PERSON: _____ PHONE: _____
EMAIL: _____ MAILING ADDRESS: _____

ENTRY TYPE (PLEASE CHECK ALL THAT APPLY):

- ☐ BUSINESS
- ☐ ANTIQUE VEHICLE/ ANTIQUE TRACTOR
- ☐ COMMUNITY
- ☐ HORSE/ HORSE & BUGGY
- ☐ KIDS
- ☐ SPORTS
- ☐ OTHER (PLEASE SPECIFY _____)

BRIEF DESCRIPTION OF ENTRY _____

If horses or other livestock are part of your entry, please advise parade directors if you need special placing. (Away from loud music, flags, etc.)

Marshalling will take place at Bowden Grandview School (2238 - 21 Avenue) between 9:30am and 10:30am. Judging begins at 10am sharp. All floats must be assembled by 10am to be judged.

The parade starts at 11am sharp!

We encourage all participants to incorporate the parade theme into their entry through costume or decoration. Candy is allowed to be thrown from the floats.

Please complete this form and return it to the Town of Bowden office, 2101-20 Ave.
Phone: 403-224-3395 Fax: 403-224-2244 Email: reception@bowden.ca



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL INFORMATION**

MEETING DATE: June 8, 2021

PREPARED BY: Preston Weran – Director of Infrastructure and Property Services

SUBJECT: Development/Building Report for May Year to Date, 2021

BACKGROUND:

Attached is the Building Permit Comparison for 2019-2021 for the month of May 2021 year to date. We also have shown the comparison for the year-to-date figures for 2020 on the comparison report.

Please note that we reviewed the listings entries and some numbers have changed due to classification of the applications, however the totals are still the same.

For the reference of Council, we continued to separate the “Home Business” category out of the “other” designation and given it a separate line as its own category.

Attachments:

- *May 2021 Comparison Report*

Approvals:



CAO Myron Thompson



Department Director/Author



Town of Blackfalds Development/Building Permit Comparison 2019 to 2021

2020 YTD

	2019		2020		2021		May	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	17	\$ 3,812,997.00	24	\$ 5,965,780.00	15	\$ 4,166,460.00	7	\$ 1,425,000.00
Duplexes	4	\$ 670,000.00	12	\$ 3,053,876.00	0	\$ -	2	\$ 593,584.00
Manufactured Home	3	\$ 274,000.00	1	\$ 55,000.00	0	\$ -	1	\$ 55,000.00
4-plex	2	\$ 400,000.00	1	\$ 300,000.00	0	\$ -	1	\$ 300,000.00
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	20	\$ 2,931,600.00	0	\$ -	4	\$ 883,340.00	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Total Res. Dwellings	46	\$ 8,088,597	38	\$ 9,374,656	19	\$ 5,049,800	11	\$ 2,373,584
Garage	10	\$ 206,500.00	23	\$ 556,400.00	5	\$ 135,000.00	6	\$ 135,000.00
Deck	9	\$ 38,000.00	8	\$ 32,400.00	2	\$ 10,000.00	3	\$ 8,400.00
Basement Reno	61	\$ 1,014,820.00	58	\$ 1,067,750.00	16	\$ 439,000.00	19	\$ 291,650.00
Addition	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	0	\$ -	1	\$ -	0	\$ -	0	\$ -
Home Business	27	\$ -	30	\$ -	19	\$ -	7	\$ -
Other	52	\$ 1,331,760.00	58	\$ 989,561.17	20	\$ 745,900.00	23	\$ 355,986.17
Commercial	42	\$ 13,778,510.00	15	\$ 679,700.00	18	\$ 646,735.00	7	\$ 299,600.00
Industrial	6	\$ 38,400.00	5	\$ 459,900.00	3	\$ -	3	\$ 458,900.00
Institutional	1	\$ 5,000.00	3	\$ 29,260,000.00	1	\$ 3,000.00	1	\$ 10,000.00
Agricultural	1	\$ -	3	\$ 31,000.00	1	\$ 13,000.00	0	\$ -
Public Facility	13	\$ 694,700.00	12	\$ 25,613,528.50	7	\$ 8,141,000.00	4	\$ 24,710,000.00
TOTAL PERMITS	268	\$ 25,196,287.00	254	\$ 68,064,895.67	111	\$ 15,183,435.00	84	\$ 28,643,120.17
General Yearly Notes:		1- Grocery interior - 2,000,000		1 - 24,600,000 Multi-Plex expansion				
		1 - 7,000,000 Blackfalds Crossing Phase 1A		1 - 29,000,000 Wolf Creek High School				
		1 - McDonalds 2,100,000						

89-21	3-May-21	5225 Lawton Avenue	R-1L	Residential	Foundation Wall & Basement Finishing Repair
90-21	4-May-21	4911 Broadway Avenue	C-1	Commercial	Temporary Seasonal Patio
91-21	5-May-21	126 Mitchell Crescent	R-1M	Residential	SFD
92-21	7-May-21	53 Arrowwood Close	R-1L	Residential	SFD - Rear Yard Relaxation
93-21	10-May-21	E4 Blackfalds Mobile Park (5500 Gregg Street)	R-MHP	Residential	Mobile Home Move out from Park
94-21	10-May-21	49 Vermont Close	R-1S	Residential	Basement Reno
95-21	11-May-21	70 Stanford Boulevard	R-1M	Residential	Install Sunroom / Enclose Existing Deck
96-21	11-May-21	5528 Park Street	R-1L	Residential	Deck Extension
97-21	12-May-21	4806 Aspen Lakes Boulevard	R-1M	Residential	Basement Reno
98-21	12-May-21	5001 Aspen Lakes Boulevard Unit 303	C-3	Commercial	Sign
99-21	13-May-21	120 Eastpointe Drive - McKay Ranch / 5611 Panorama Drive - Centennial Park	MR	Public Facility	Trail Reconstruction @ Centennial Pond / New Trail @ McKay Ranch
100-21	13-May-21	4710 Schular Avenue	R-1L	Residential	Garage
101-21	17-May-21	192 Cedar Square	R-1S	Residential	Basement Reno
102-21	17-May-21	5001 Parkwood Road	C-2	Commercial	Pylon Sign
103-21	19-May-21	4826 Aspen Lakes Boulevard	R-1M	Residential	Basement Reno
104-21	25-May-21	5661 Prairie Ridge Avenue	R-1S	Residential	Garage
105-21	26-May-21	4906 Broadway Avenue	C-1	Commercial	Façade/Roofing/Siding Replacement
106-21	26-May-21	70 Stanford Boulevard	R-1M	Residential	Hot Tub
107-21	26-May-21	4906 Broadway Avenue	C-1	Commercial	Fascia Sign
108-21	26-May-21	4906 Broadway Avenue	C-1	Commercial	Freestanding Sign
109-21	27-May-21	D1 Blackfalds Estates (5500 Gregg Street)	R-MHP	Residential	Demolition
110-21	27-May-21	E1 Blackfalds Estates (5500 Gregg Street)	R-MHP	Residential	Demolition
111-21	27-May-21	E2 Blackfalds Estates (5500 Gregg Street)	R-MHP	Residential	Demolition



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL REPORT**

COUNCIL MEETING DATE: June 8, 2021

PREPARED BY: Ken Morrison, Emergency Management and Protective Services Manager

SUBJECT: Blackfalds Protective Services Monthly Report for May 2021

BACKGROUND:

Administration provides Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION:

The attached documents are a combination of activities occurring during the month of May for Municipal Enforcement, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS:

None

Attachments:

- *Municipal Enforcement: statistics, May 2021*

Approvals:

A handwritten signature in blue ink, appearing to be "Myron Thompson".

CAO Myron Thompson

A handwritten signature in blue ink, appearing to be "Ken B. Morrison".

Department Director/Author



Blackfalds Protective Services

May 2021 Monthly Report

Protective Services

Town of Blackfalds Municipal Enforcement:

During the month of May, Municipal Enforcement opened 77 operational files in which investigations were required. 31 Violation tickets were issued, with numerous warnings being given as well. Two officers were off as a result of COVID isolation/quarantine requirements for a two-week period.

Parking complaints and animal complaints were high numbers this month, with 19 of each being reported and investigated. Officers did not issue any violation tickets as a result of these complaints. Animal complaints are often used as a training moment for residents/pet owners and if compliance is obtained, through licencing and correction, Officers do not proceed further. One ticket was issued for an animal bite. Several residents have requested cat traps during the month which has kept our Animal Control contractor busy. The Town of Blackfalds continues to have a very high return rate for animals, which is directly related to the work the Officers do in identifying owners, ensuring animals are returned.

Parking complaints were extremely high this month, some of these resulted in tows as vehicles were found to be unregistered, not insured or parked for excessive amounts of time without movement and owner was not able to be located.

With the summer months upon us, Officers have been busy doing pro-active patrols, which resulted in over 12 RV owners receiving warnings for parking trailers unattached on roadways. These situations are again used as educational moments unless individuals are non-compliant or regular offenders.

Officers were also busy with complaints and proactive patrols under the Community Standards Bylaws, ensuring property owners are taking care of their properties. Several Construction companies have been contacted and are taking care of their vacant lots.

Officers responded and investigated one COVID-19 complaint during the month, this involved a resident and excessive numbers of people attending their residence. This again was handled through education. The skate parks saw an increase in activity during the month and officers took the time to remind attendees of the need to follow the provincial guidelines.

May saw Officers move fully into e-ticketing, a requirement by the province to have in place by December of 2021. Officers are enjoying the new system and the ease in which vehicle stops can be handled. Officers now have the capability to scan drivers licenses and input information through their phones or mobile laptops installed in the vehicles. With printers installed in each vehicle, tickets are printed and automatically downloaded to the court, saving Officers and administration much time.

Officers also worked together with the School Resource Officer in the catholic school this month assisting in some COVID related activities with a grade four class. Two Officers received their



Blackfalds Protective Services

May 2021 Monthly Report

mandatory weapons training on May 22nd, 2021, as both were expired, as a result of training being limited during COVID-19.

During the month of May, Municipal Enforcement engaged in check stops involving several agencies. The RCMP in Blackfalds, Integrated Traffic unit, Blackfalds ME and County Community Peace Officers have all been involved during some of these check stops.

Violation tickets issued.

In total 31 violation tickets were issued:

- 5 speeding tickets,
- 1 operate motor vehicle without driver's license,
- 2 operate motor vehicle without registration,
- 1 Racing
- 10 drivers not wearing seat belts
- 1 Non-compliance windshield
- 1 Learner operate motorcycle without supervision
- 1 No insurance
- 2 Fail to obey stop sign.
- 1 Drive on highway without authorization (Off Road vehicle)
- 1 Window glazing ticket
- 1 Transport Cannabis
- 1 Animal Bite
- 1 Driver permit Animal to impede safe operation of motor vehicle
- 1 Expired plate
- 1 Fail to obey traffic control device

Speed Signs:

Westbrooke Road:

The total vehicle count from May 1st to May 31st was 19,092 vehicles. The average speed recorded was 35 km/h. Highest speed recorded was 84km/h. 197 vehicles were found to be travelling in excess of 10-20 km/h over the posted speed. 13 vehicles were recorded travelling in excess of 20-30 km/h. Four vehicles were recorded in excess of 30 km/h over the posted speed limit.

Pioneer Way SB:

The total vehicle count from May 1st to May 31st was 14,476 vehicles. During this time, the average speed was 36 km/h. The highest speed recorded was 79 kmh. 201 vehicles were recorded travelling in excess of 10-20 km/h over the posted speed limit. 14 vehicles were recorded travelling in excess of 20-30 km/h over the posted speed limit. 6 vehicles were recorded travelling in excess of 30 km/h over the speed limit.



Blackfalds Protective Services

May 2021 Monthly Report

Municipal Enforcement Month End Report Attached:

Blackfalds Fire Rescue

May 2021 Monthly Activity Summary Report

During the month of May, the Fire Department continued to split the members into two groups for training purposes and safety reasons related to COVID 19. The one group are the new recruits taking the NFPA 1001 Level 1 course until the end of June.

The second group are the current members which have focussed on basic pumping skills, hooking up and flushing the hydrants.

The department continued to ensure strict protocols are in place regarding the safety of the department when responding to calls, post incident sanitization and inspections. They have not had any COVID related incidents resulting from emergency incidents with our protocols in place.

The department responded to eleven incidents during the month of May and attached is a summary of these.

Fire Department – May 2021 – INCIDENT SUMMARY – PAGE 1 of 1

Call #	Date	Incident Type	Dispatch Event #	Location	RCMP #	MAFP 1244
0063	1	Mutual Aid	202105011005	Mutual Aid Lacombe County	N/A	N/A
0064	4	Alarm	202105040722	Corp Limits	N/A	N/A
0065	4	Mutual Aid	202105041838	Lacombe County	N/A	N/A
0066	5	Alarm	202105051252	Corp Limits	N/A	N/A
0067	7	FIRE GRASS/BRUSH	202105071220	Lacombe County	N/A	N/A
0068	13	Medical	202105131735	Corp Limits	Yes	EMS
0069	13	Medical	202105131930	Corp Limits	Yes	EMS
0070	18	Medical	202105181020	Lacombe County	N/A	EMS
0071	19	Medical	202105191640	Corp Limits	Yes	EMS
0072	21	Haz-70 Public Hazard	202105211953	Corp Limits	N/A	EMS
0073	24	Alarm	202105241652	Corp Limits	N/A	N/A



Blackfalds Protective Services

May 2021 Monthly Report

Occupational Health & Safety

- May has seen an increase in the usage of our electronic reporting system, Corepointe, as departments continue to build on the program.
- May 25th was the Joint Health and Safety meeting, which D/Chief Elder chaired.

Blackfalds RCMP

Staffing action has been started for the new Blackfalds municipal position. During the month of May, the RCMP had 171 calls for service within the town of Blackfalds, 8 files resulted in charges being laid. Files of significance:

- Armed Robbery at the Petro Canada, one subject has been charged, 3 search warrants executed this investigation is ongoing.
- Armed Car Jacking, investigation is still ongoing.
- Three sudden deaths were reported.
- Five traffic collisions were reported.

A full breakdown of statistics was not available at the time of this report.

Emergency Management

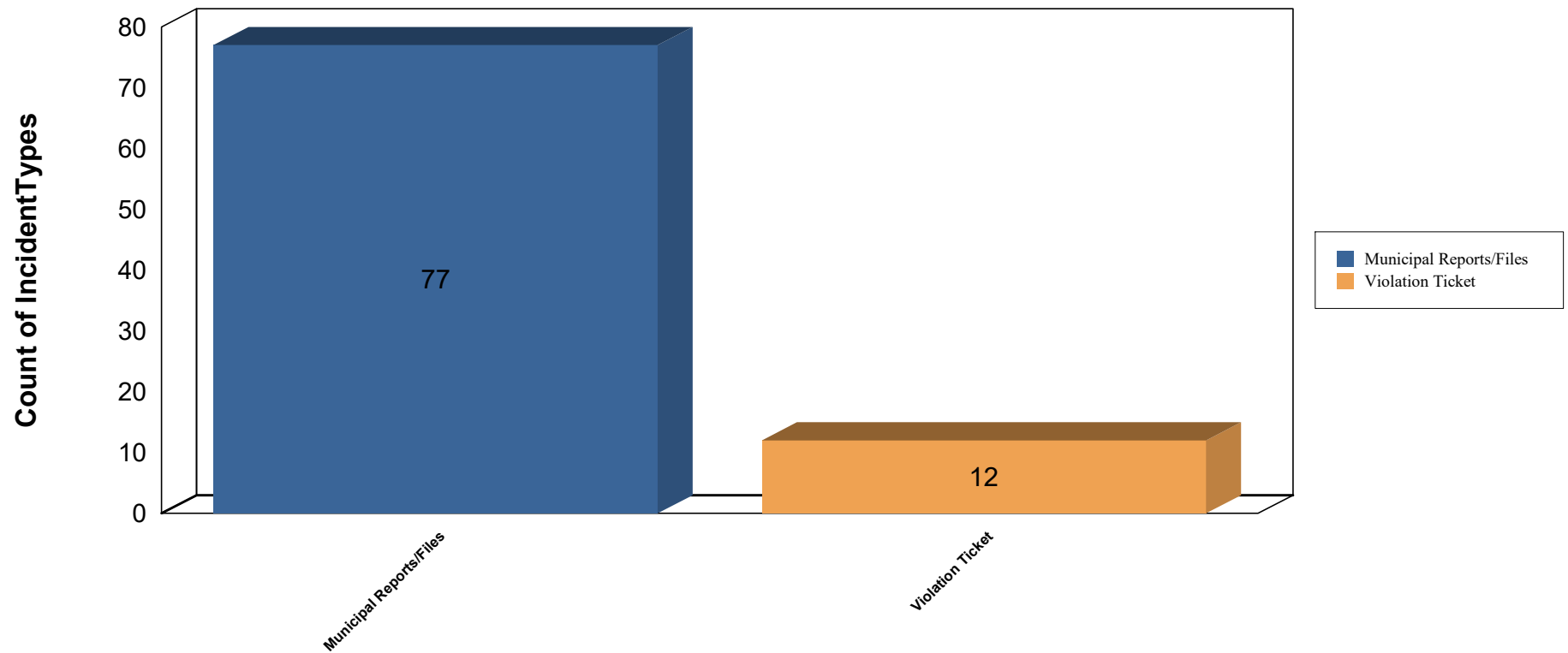
- During the Month of May there were no meetings, Manager Morrison took the time to work on the Emergency Plans for the Operations center when time was available.
- We have continued to maintain current and provide timely information on the Provincial response to COVID 19.
- In May Manager Morrison sat on a committee with LCMAO members to decide on the awarding of the Doug Sproule scholarship, one applicant was chosen out of three candidates.

Ken Morrison

Emergency Management and Protective Services Manager

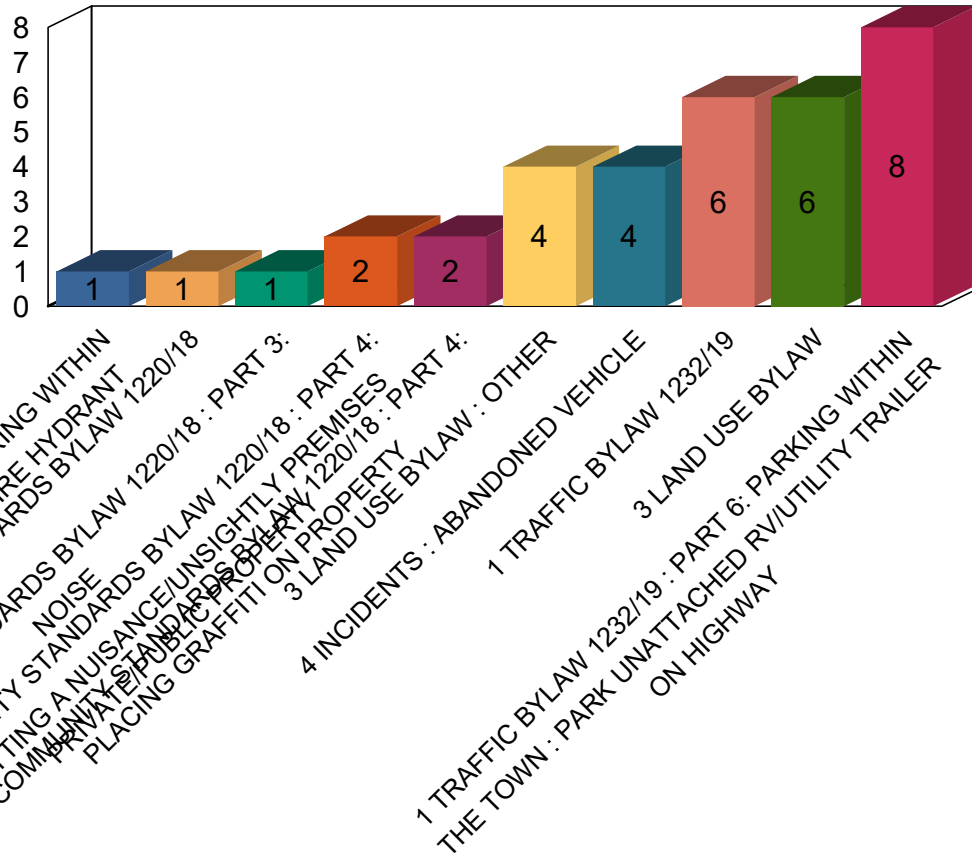
COMBINE MONTHLY REPORT Statistics from: 5/1/2021 12:00:00AM to 5/31/2021 11:59:59PM

Count of Reports Completed



Count of Incident Types

Count of Incident Types



- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF A FIRE HYDRANT
- 2 COMMUNITY STANDARDS BYLAW 1220/18
- 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE
- 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSLIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY
- 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY
- 3 LAND USE BYLAW : OTHER
- 4 INCIDENTS : ABANDONED VEHICLE
- 1 TRAFFIC BYLAW 1232/19
- 3 LAND USE BYLAW
- 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY

1.20% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK WITHIN 5 M OF A FIRE HYDRANT

1.20% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18

1.20% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: NOISE

2.41% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY

2.41% # of Reports: 2 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PLACING GRAFFITI ON PROPERTY

4.82% # of Reports: 4 Municipal Reports/Files 3 LAND USE BYLAW : OTHER

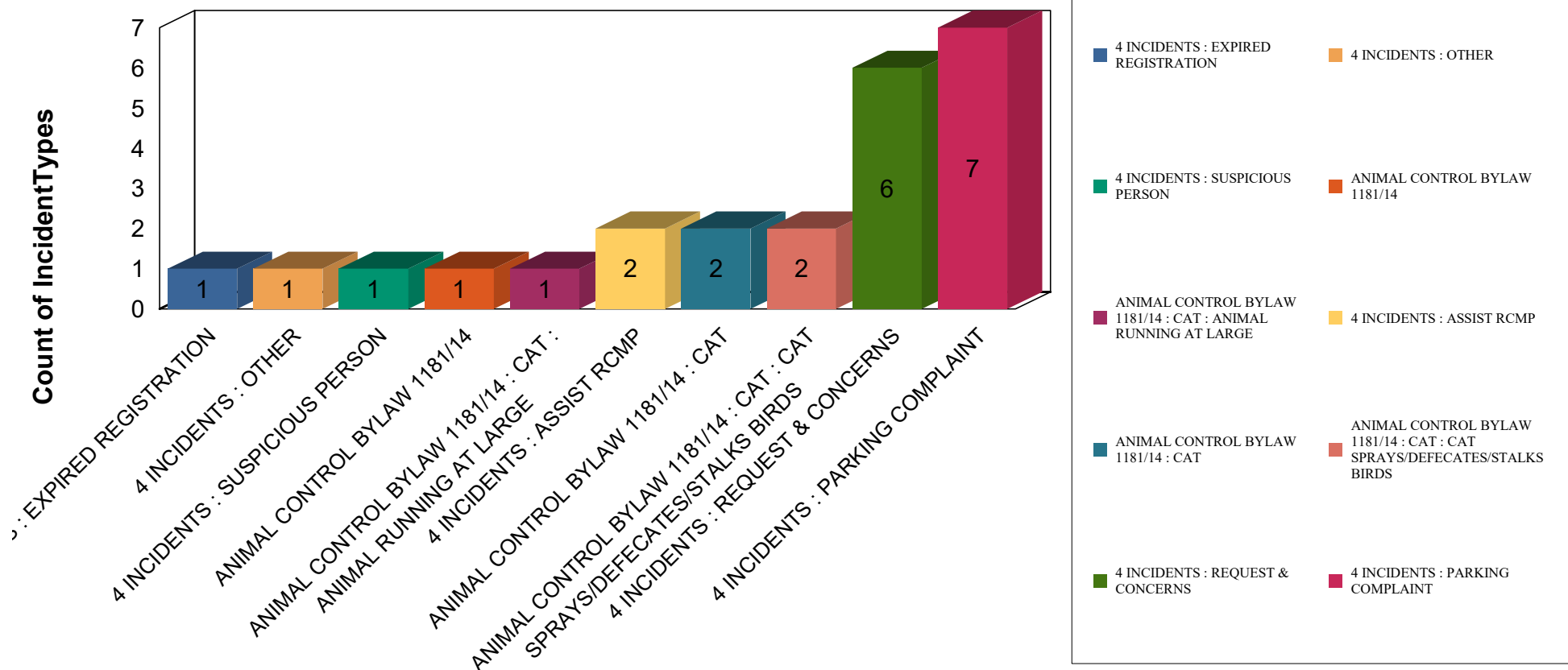
4.82% # of Reports: 4 Municipal Reports/Files 4 INCIDENTS : ABANDONED VEHICLE

7.23% # of Reports: 6 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19

7.23% # of Reports: 6 Municipal Reports/Files 3 LAND USE BYLAW

9.64% # of Reports: 8 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK UNATTACHED RV/UTILITY TRAILER ON HIGHWAY

Count of Incident Types



1.20% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : EXPIRED REGISTRATION

1.20% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : OTHER

1.20% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : SUSPICIOUS PERSON

1.20% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14

1.20% # of Reports: 1 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT : ANIMAL RUNNING AT LARGE

2.41% # of Reports: 2 **Municipal Reports/Files** 4 INCIDENTS : ASSIST RCMP

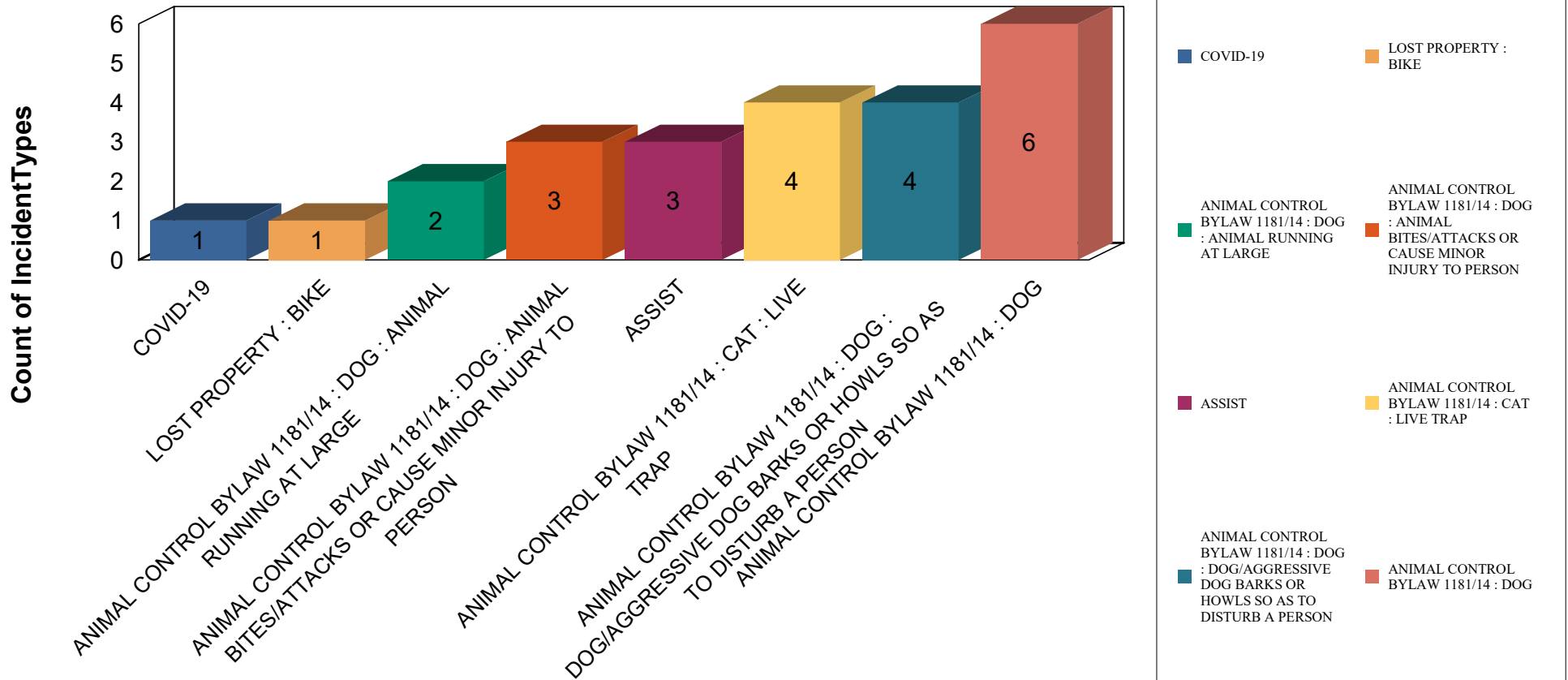
2.41% # of Reports: 2 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT

2.41% # of Reports: 2 **Municipal Reports/Files** ANIMAL CONTROL BYLAW 1181/14 : CAT : CAT SPRAYS/DEFECATES/STALKS BIRDS

7.23% # of Reports: 6 **Municipal Reports/Files** 4 INCIDENTS : REQUEST & CONCERNS

8.43% # of Reports: 7 **Municipal Reports/Files** 4 INCIDENTS : PARKING COMPLAINT

Count of Incident Types



1.20% # of Reports: 1 Municipal Reports/Files COVID-19

1.20% # of Reports: 1 Municipal Reports/Files LOST PROPERTY : BIKE

2.41% # of Reports: 2 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL RUNNING AT LARGE

3.61% # of Reports: 3 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO PERSON

3.61% # of Reports: 3 Municipal Reports/Files ASSIST

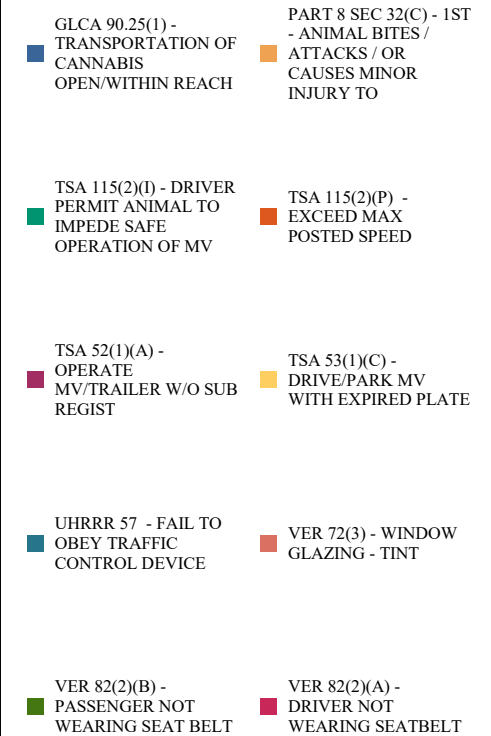
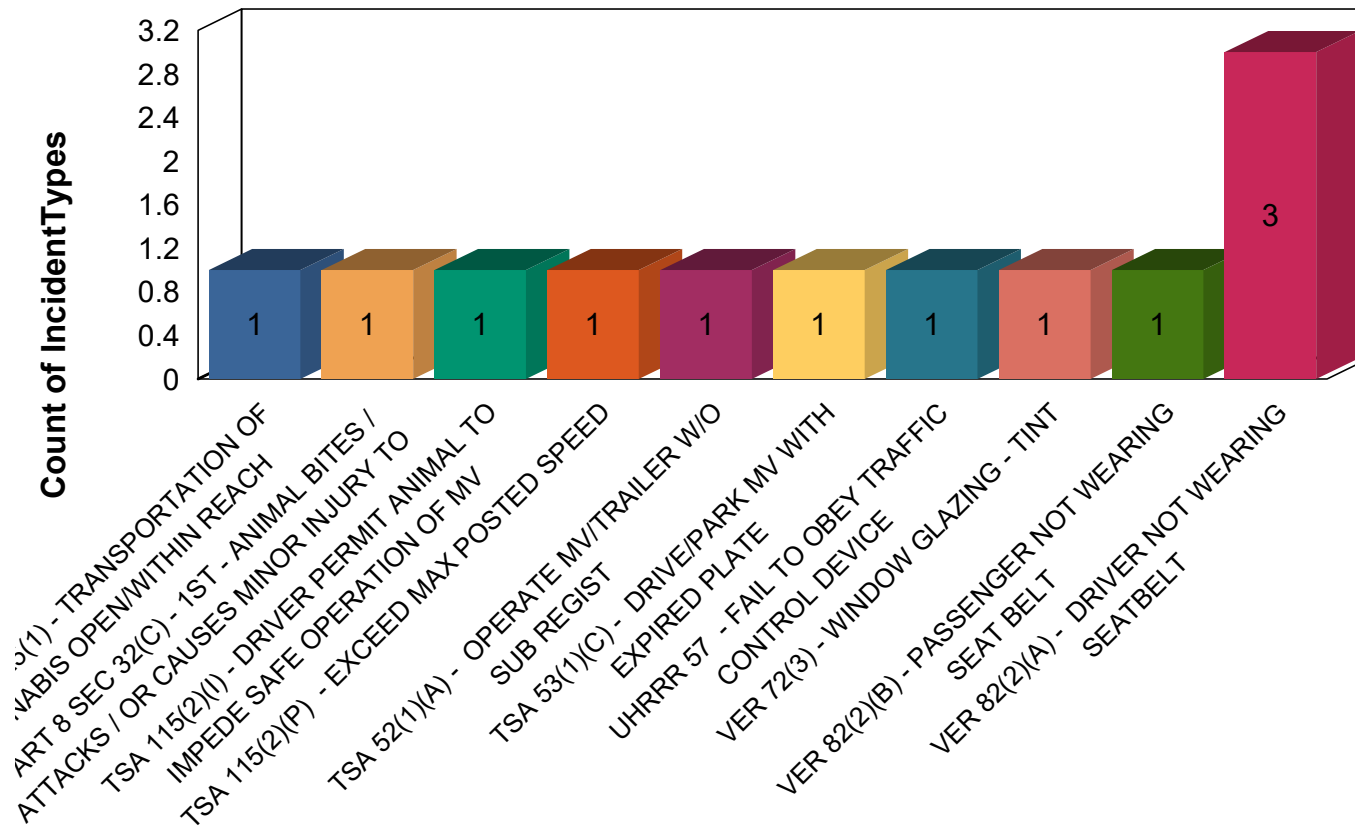
4.82% # of Reports: 4 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : CAT : LIVE TRAP

4.82% # of Reports: 4 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG/AGGRESSIVE DOG BARKS OR HOWLS SO AS TO DISTURB A PERSON

7.23% # of Reports: 6 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG

Grand Total: 100.00% Total # of Incident Types Reported: 83 Total # of Reports: 77

Count of Incident Types



8.33% # of Reports: 1 Violation Ticket GLCA 90.25(1) - TRANSPORTATION OF CANNABIS OPEN/WITHIN REACH

8.33% # of Reports: 1 Violation Ticket PART 8 SEC 32(C) - 1ST - ANIMAL BITES / ATTACKS / OR CAUSES MINOR INJURY TO

8.33% # of Reports: 1 Violation Ticket TSA 115(2)(I) - DRIVER PERMIT ANIMAL TO IMPEDE SAFE OPERATION OF MV

8.33% # of Reports: 1 Violation Ticket TSA 115(2)(P) - EXCEED MAX POSTED SPEED

8.33% # of Reports: 1 Violation Ticket TSA 52(1)(A) - OPERATE MV/TRAILER W/O SUB REGIST

8.33% # of Reports: 1 Violation Ticket TSA 53(1)(C) - DRIVE/PARK MV WITH EXPIRED PLATE

8.33% # of Reports: 1 Violation Ticket UHRRR 57 - FAIL TO OBEY TRAFFIC CONTROL DEVICE

8.33% # of Reports: 1 Violation Ticket VER 72(3) - WINDOW GLAZING - TINT

8.33% # of Reports: 1 Violation Ticket VER 82(2)(B) - PASSENGER NOT WEARING SEAT BELT

25.00% # of Reports: 3 Violation Ticket VER 82(2)(A) - DRIVER NOT WEARING SEATBELT

Grand Total: 100.00% Total # of Incident Types Reported: 12 Total # of Reports: 12

Grand Total: 100.00% Total # of Incident Types Reported: 95



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

MEETING DATE: June 8, 2021

PREPARED BY: Preston Weran, Director of Infrastructure and Property Services

SUBJECT: BOLT KPI Report Information May 2021

BACKGROUND:

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds and Lacombe as well as local bus services within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020 ultimately ending the BOLT regional partnership ceasing operational service on August 28th, 2020. Fortunately, the Town of Blackfalds was able to quickly move forward with procurement of a service contractor, purchase of a wheelchair accessible van and finalized an on-demand transit service model for our Town. This new BOLT 2.0 allows for 5-day service from 6am to 8pm with many more boarding options for our residents and visitors within town, and one stop at the Kingston Hub at the north end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an On-demand digital community commuter service. Our new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below:

<https://www.blackfalds.com/living-here/bolt-transit>

DISCUSSION:

This is a very challenging time for transit services and BOLT ridership has been severely affected by the COVID-19 pandemic. However, this situation continues to improve with Alberta's relaunch strategies in place. With the economy on the mend, we are happy to provide Council with the following information.

The first page of the report shows the May stats and associated mapping, while the remainder of the pages outlines the trending comparison since start of the year. The data dates are highlighted in the white box on the left side of each sheet for reference.



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
REQUEST FOR DECISION**

ADMINISTRATIVE RECOMMENDATION:

1. That Council accepts this report as information.

ALTERNATIVES:

- 1) That Council refer this item back to Administration for more information.

Attachments:

- *May 2021 monthly report and yearly trending report*

Approvals:



CAO Myron Thompson



Department Director/Author

Monthly KPI Metric Summaries Report - May 2021

Blackfalds

Month	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)
May 2021	195	183	26%	2.2	84%	4.9	2%	0	1%	0%
Apr 2021	228	212	37%	2.2	83%	4.9	4%	0	1%	0%
Mar 2021	299	273	45%	2.1	82%	5.0	4%	0	2%	0%
Feb 2021	172	163	21%	2.1	83%	5.0	2%	0	1%	0%
Jan 2021	234	217	33%	2.2	86%	5.0	4%	2	0%	1%
Dec 2020	203	177	26%	2	82%	5.0	5%	0	1%	1%
Nov 2020	299	276	40%	2.2	87%	5.0	2%	2	3%	1%
Oct 2020	266	249	43%	2.2	78%	5.0	8%	3	6%	4%
Sep 2020	228	212	44%	2.2	69%	4.9	7%	5	3%	4%
Aug 2020	4	4	0%	-	43%	4.7	0%	0	0%	0%

Program

☒ Blackfalds

ServiceDay

☐ Sun

☐ Mon

☐ Tue

☐ Wed

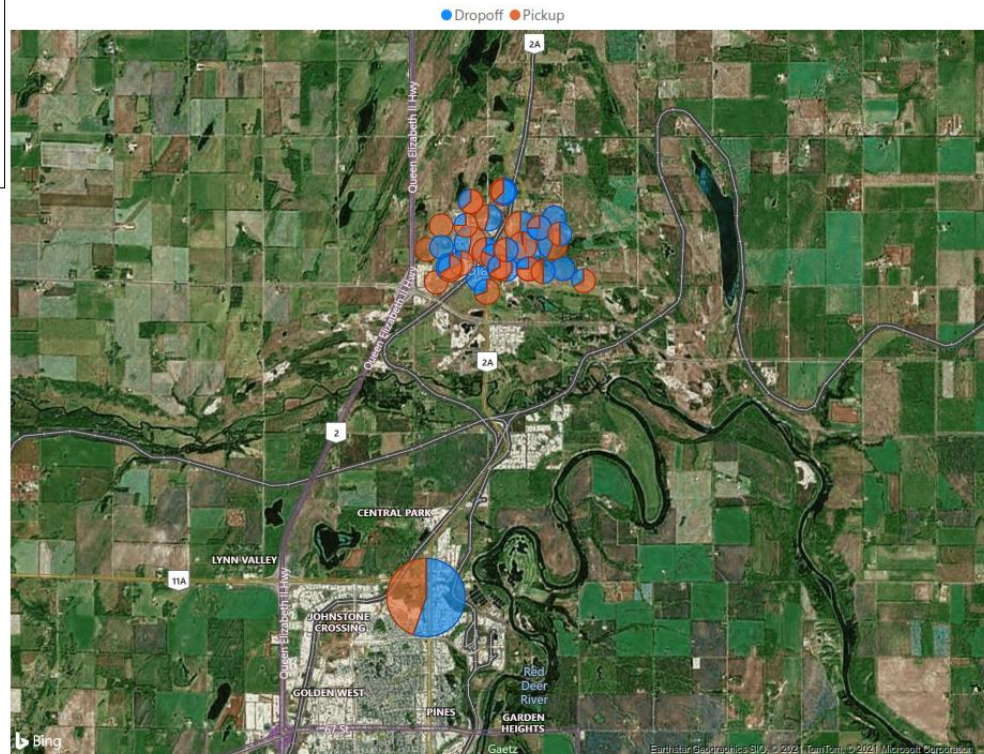
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Date

01/03/2021 31/05/2021



Program

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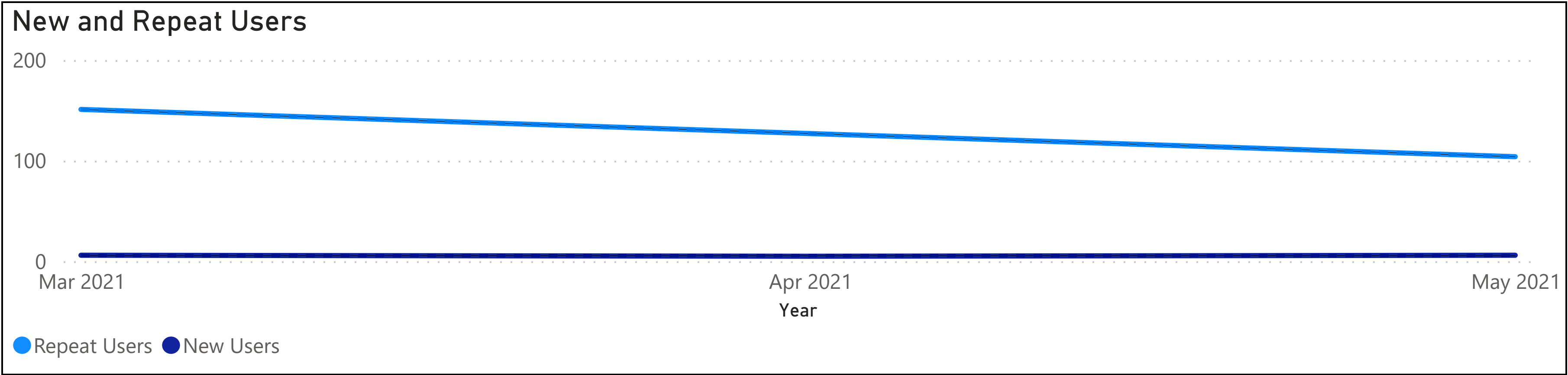
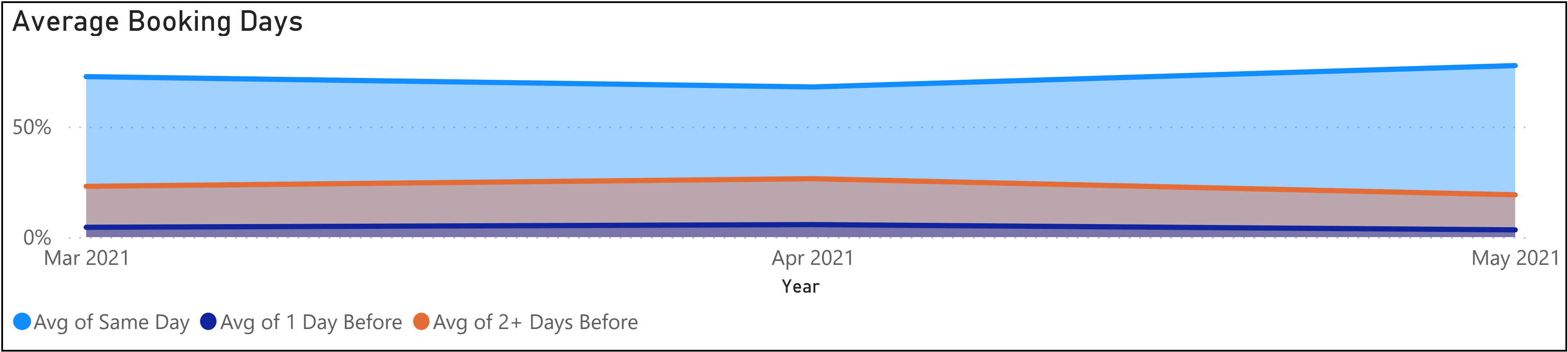
Date

01/03/2021

31/05/2022

8.85

Avg Actual Trip Duration (min)



Year	2021				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	72.5%	4.5%	23.0%	17	382
Total	72.5%	4.5%	23.0%	17	382

Program

☒ Blackfalds

ServiceDay

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Date

01/03/2021

31/05/2022



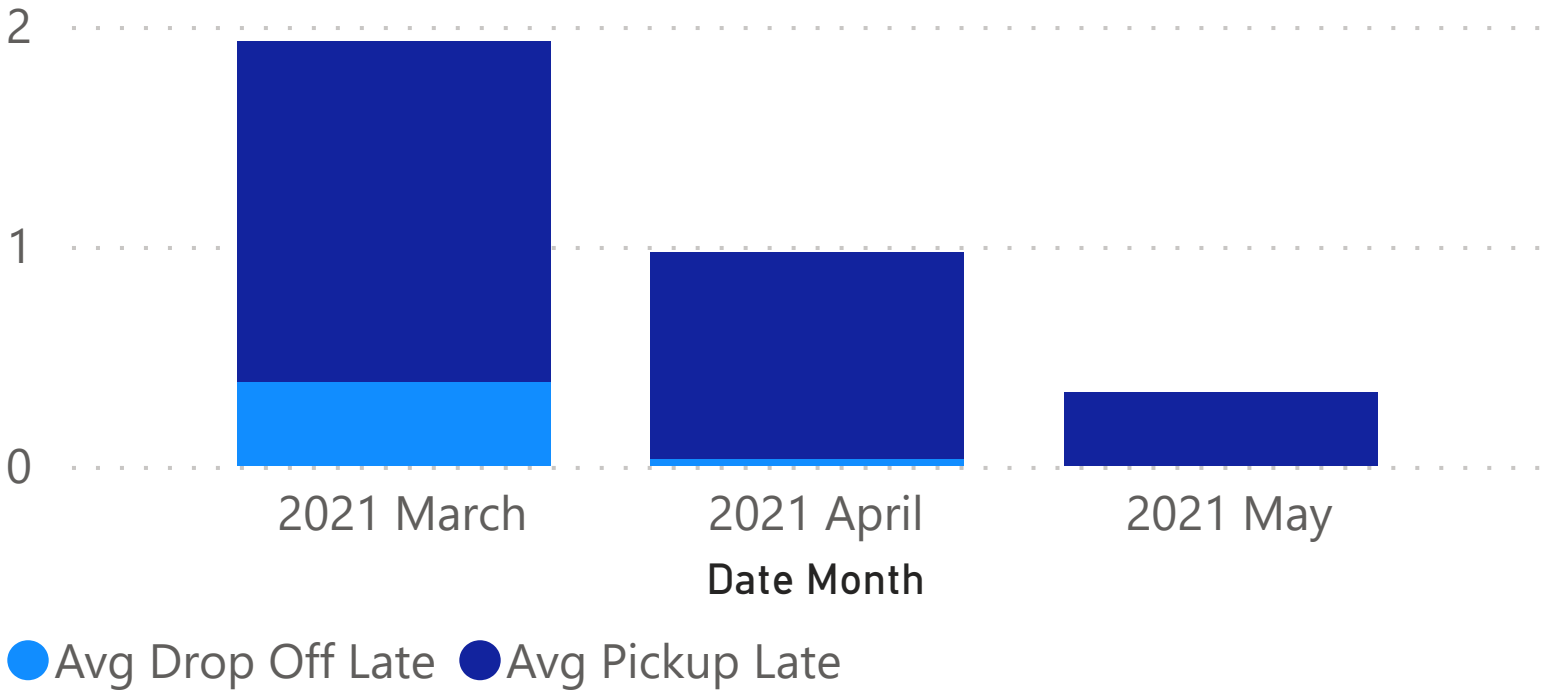
665

Completed Rides

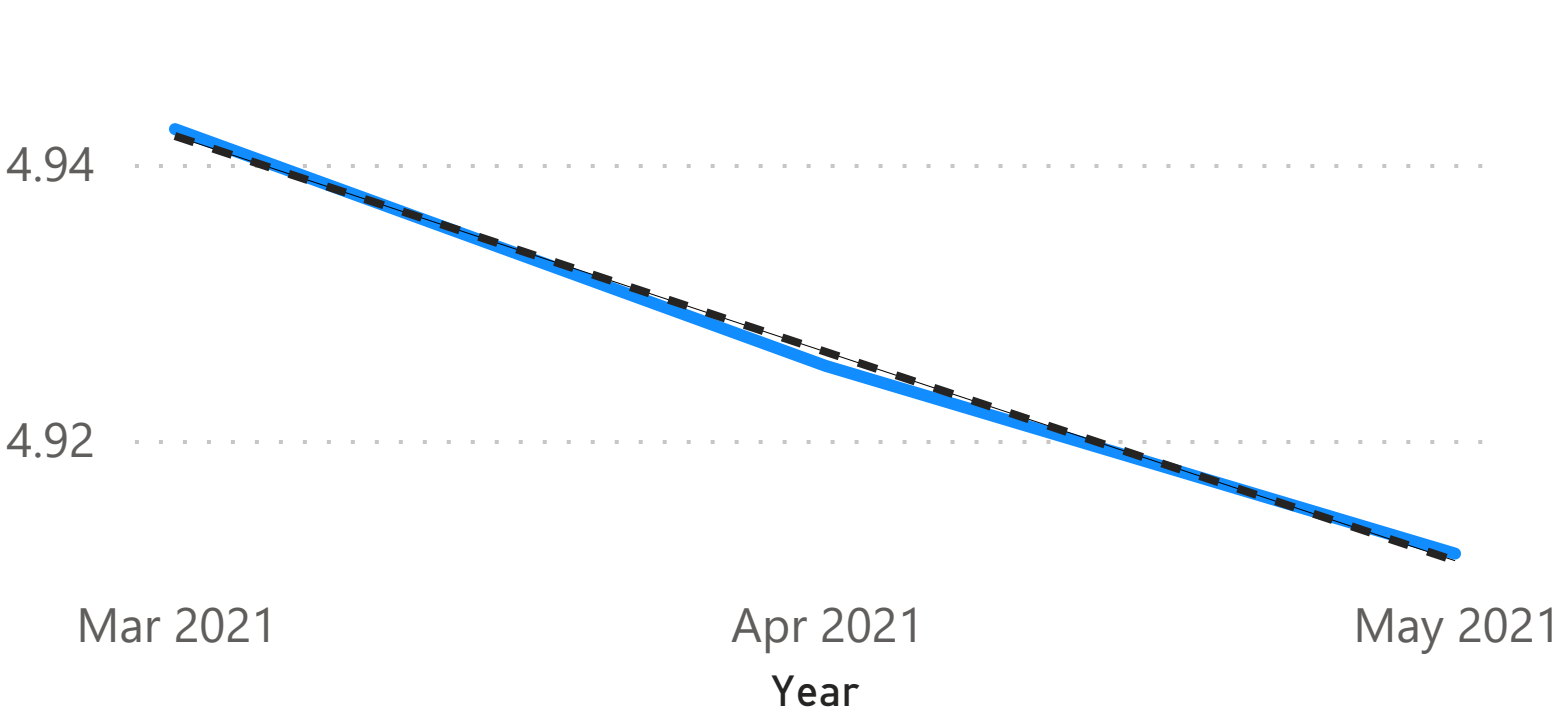
4.93

Avg Ride Rating

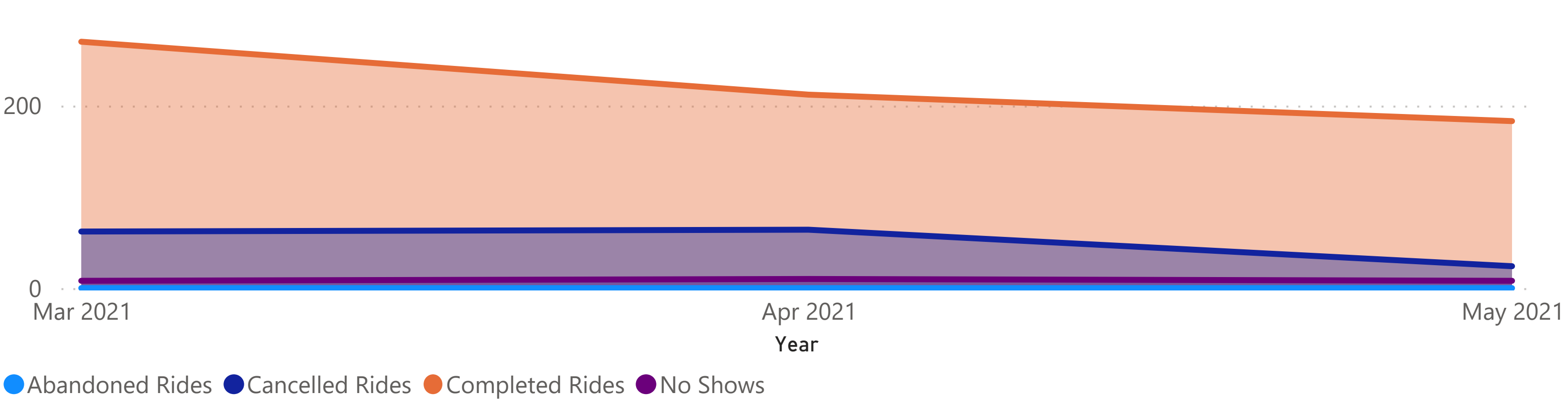
Avg Late Pickup and Drop Off



Avg Ride Rating



Ride Status Types



Year	2021						
Month	March						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Show
Blackfalds	0.38	1.55	4.94	0	62	270	
Total	0.38	1.55	4.94	0	62	270	

Program

☒ Blackfalds

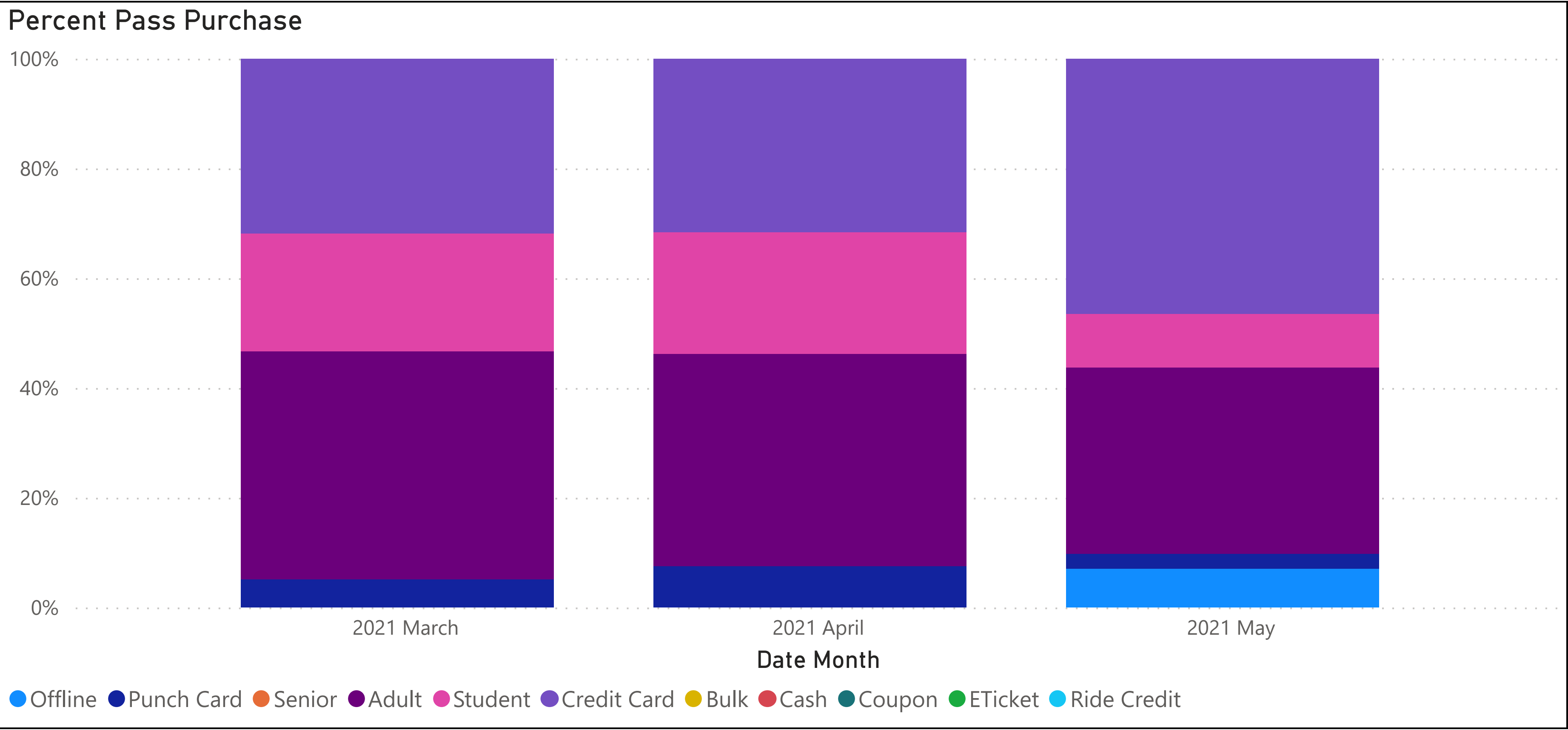
ServiceDay

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☐ Thu
☐ Fri
☐ Sat

Date

01/03/2021

31/05/2022



Year	2021													
Month	March													
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket	Avg Offline	Avg Punch C
Blackfalds	0%	5%	0%	41%	21%	32%	0%	0%	0%	0%	0%	0%	0%	0%
Total	0%	5%	0%	41%	21%	32%	0%	0%	0%	0%	0%	0%	0%	0%

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Program

☒ Blackfalds

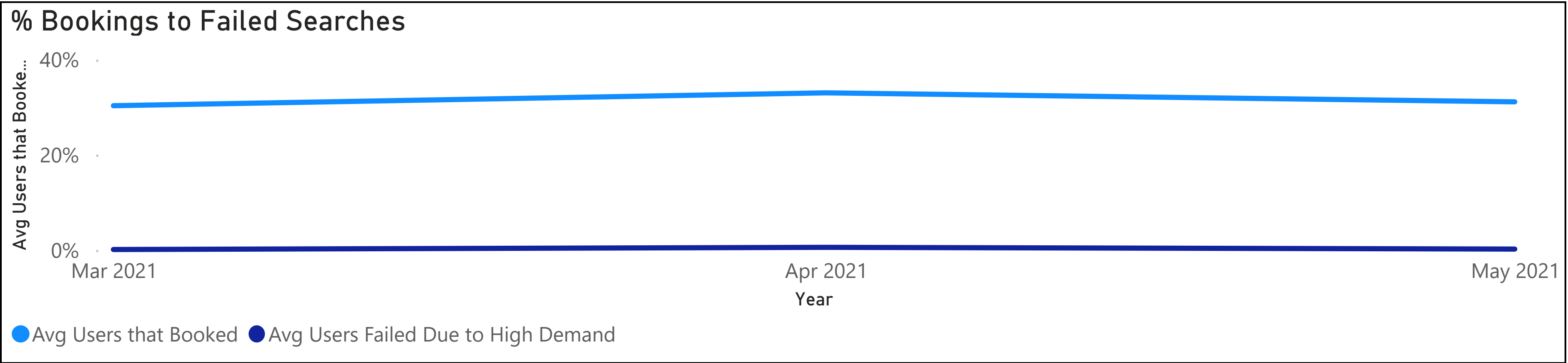
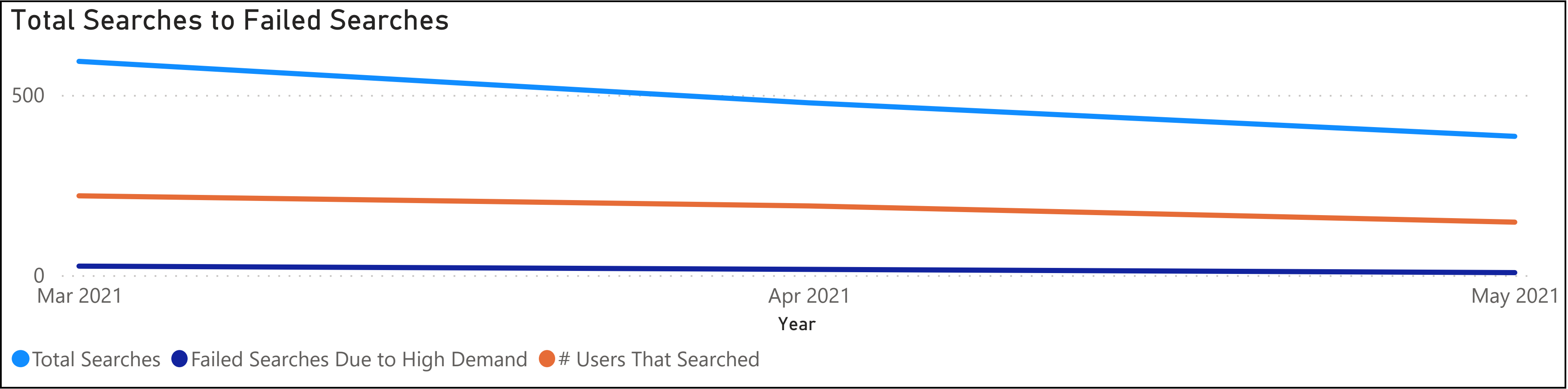
ServiceDay

☐ Sun☐ Mon☐ Tue☐ Wed☐ Thu☐ Fri☐ Sat

Date

01/03/2021

31/05/2022



Year	2021				
Month	March				
Program	Total Searches	Failed Searches Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demar
Blackfalds	593	25	220	30%	0%
Total	593	25	220	30%	0%

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Program

☐ Blackfalds

ServiceDay

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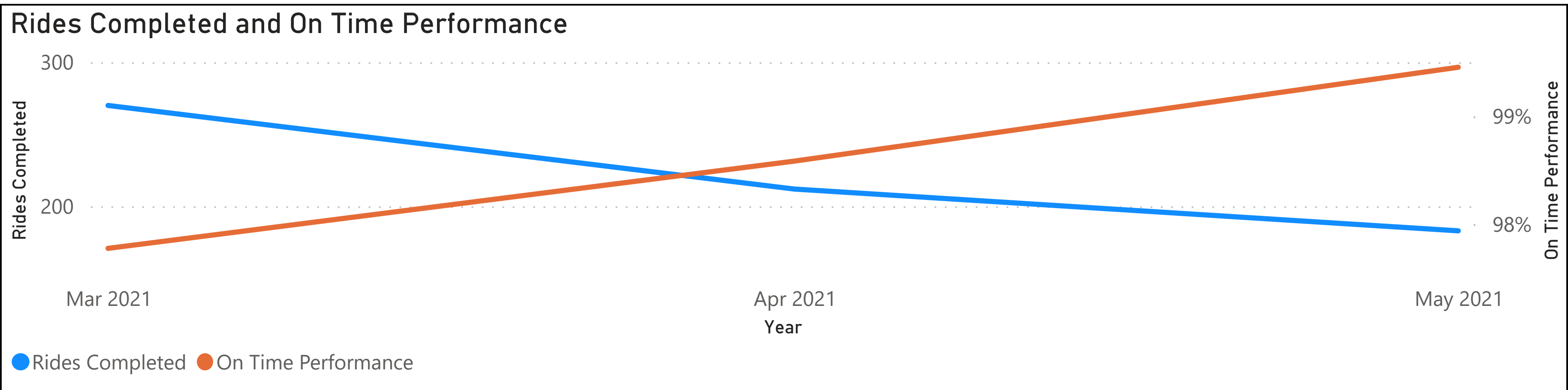
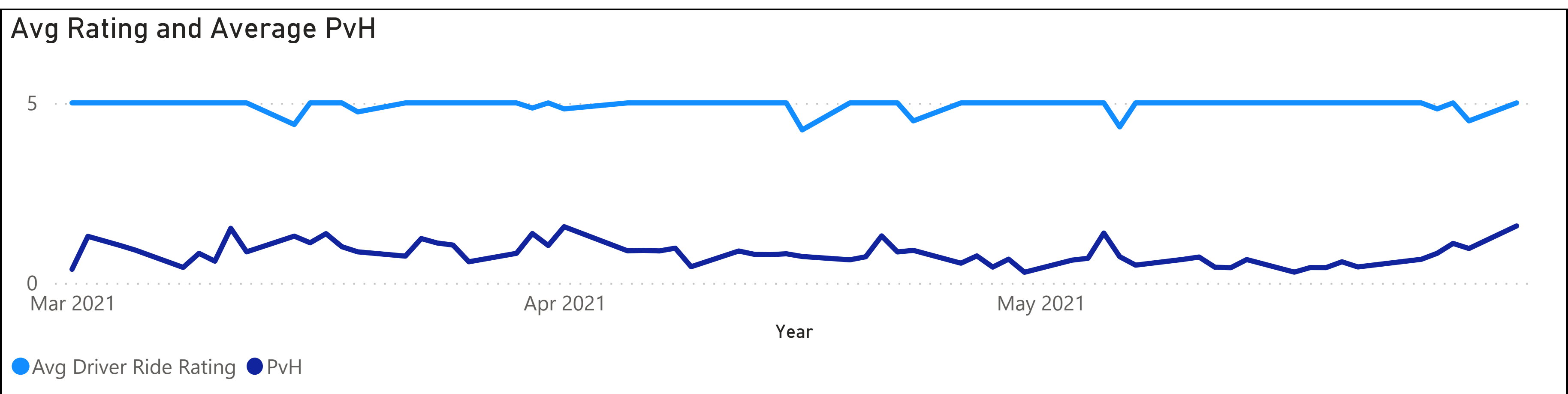
Date

01/03/2021

31/05/2021

98.50%

On Time Performance



Year	2021							
Month	March				April			
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	Rides Completed	Avg Driver Ride Rating	PvH	On Time Perform
Blackfalds	270	4.94	0.95	97.78%	212	4.93	0.80	98.50%
Total	270	4.94	0.95	97.78%	212	4.93	0.80	98.50%

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>

Program

☒ Blackfalds

ServiceDay

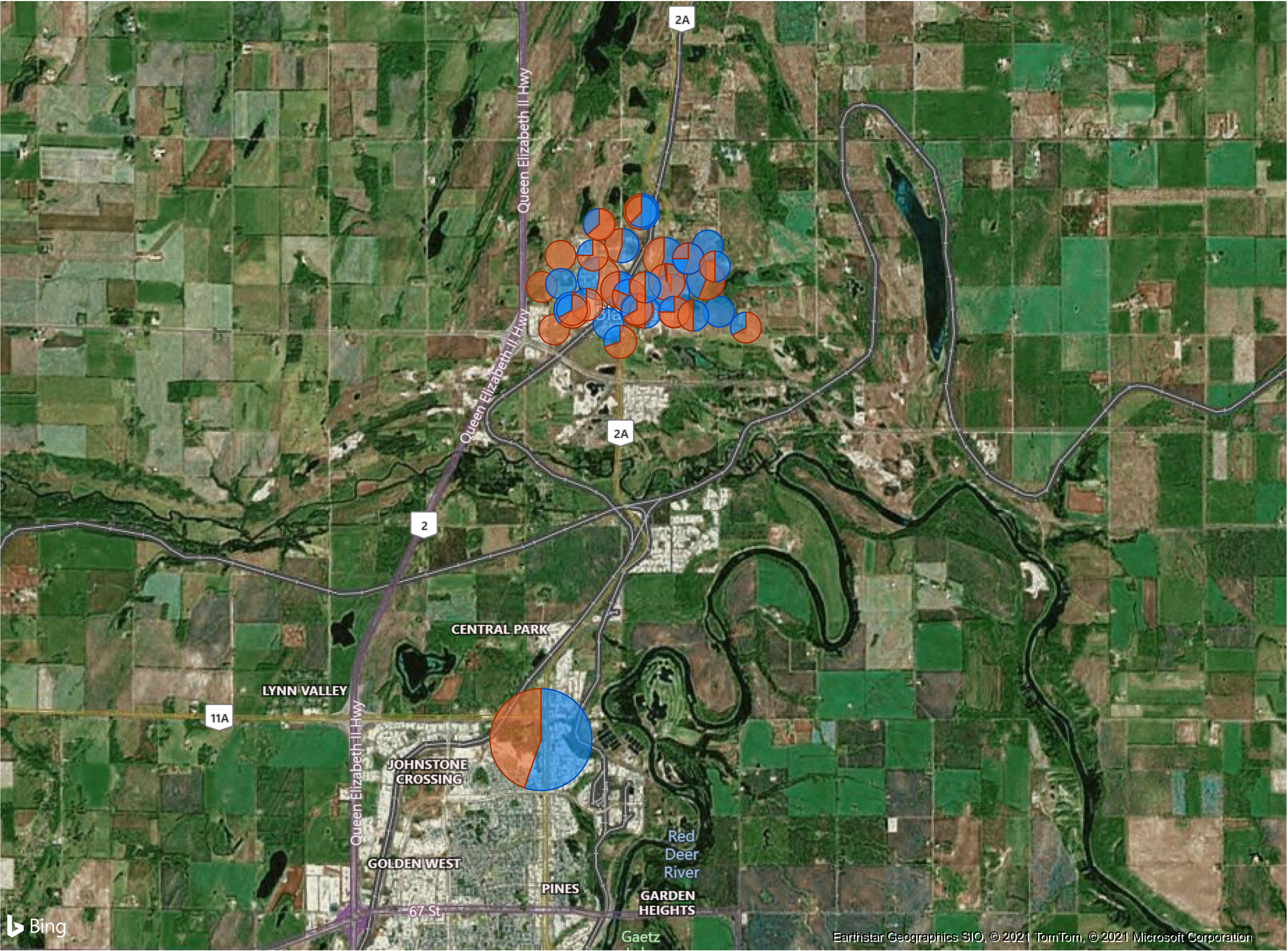
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- ☐ Sat

Date

01/03/2021

31/05/2021

● Dropoff ● Pickup



Program

☐ Blackfalds

ServiceDay

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- ☐ Mon
- ☐ Tue
- ☐ Wed
- ☐ Thu
- ☐ Fri
- ☐ Sat

Date

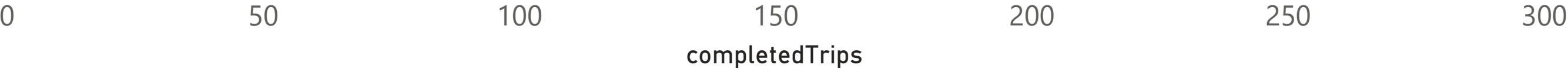
01/03/2021

31/05/2021



Top 5 Pickup Locations

- Stop 3 - Regional Hub in Red Deer
- Stop 1 - Regional Hub West Blackfalds
- Stop 26 - Local
- Stop 23 - Local
- Stop 25 - Local



Top 5 Drop Off Locations

- Stop 3 - Regional Hub in Red Deer
- Stop 23 - Local
- Stop 2 - Regional Hub East Blackfalds
- Stop 1 - Regional Hub West Blackfalds
- Stop 25 - Local



stopName	Dropoff	Pickup	Total
Stop 1 - Regional Hub West Blackfalds	48	55	103
Stop 10 - Local	5	10	15
Stop 11 - Local	1	3	4
Stop 12 - Local	4	8	12
Stop 13 - Local	2		2
Stop 14 - Local	27	23	50
Stop 15 - Local	6	14	20
Stop 16 - Local	17	14	31
Stop 17 - Local	5	22	27
Total	665	665	1330



**TOWN OF BLACKFALDS
REGULAR COUNCIL MEETING
COUNCIL REPORT**

MEETING DATE: June 8, 2021

PREPARED BY: Sue Bornn, FCSS Manager
Chris Johnson, Economic Development Officer (EDO)

SUBJECT: Blackfalds Health Professional Attraction & Retention Committee (BHPARC) Update

BACKGROUND:

2021 has been a year of changes for the BHPARC with the addition of FCSS Manager Bornn in January and EDO Chris Johnson at the beginning of May.

DISCUSSION:

Since the last update provided to Council in November the work the BHPARC has included:

- Participation in a virtual presentation to resident physician members of the Professional Association of Resident Physicians of Alberta on January 12, 2021
- BHPARC supported the Imagine Citizens proposal for funding through the newly announced Civil Society Fund.
- Virtual meeting with an AHS Recruiter discussing Nurse Practitioners took place in early February.
- BHPARC Chair Fuchs, Vice Chair Manager Bornn and CAO Thompson toured a prospective physician through the community in early February.
- Several committee members submitted resignations due to time constraints and conflicts, volunteer recruitment continues with advertising on the Living Here webpage connected to the municipal website.
- A Draft Marketing strategy for the initiative was accepted at the May BHPARC meeting with goals of advertising through the summer months.
- Connections with Sandstone Pharmacy and the new PharmaSave, expected to open in Aspen Aurora mid-July are ongoing.
- Town Council proclaimed May 24-28 as Alberta Rural Health Week in Blackfalds.


FINANCIAL IMPLICATONS:

The 2021 operating budget was set at \$10,000 to support this initiative.

Approvals:



CAO Mylon Thompson



Department Director/Author



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS

May 5, 2021

A Blackfalds and District Recreation, Culture and Parks Board meeting for the Town of Blackfalds was held virtually on May 5, 2021 via Microsoft Teams commencing at 6:30 pm.

MEMBERS PRESENT:

Public at Large:	Kimberley Sommerville, Dena Thomas, Erin Davis, Jennifer Myslicki
Lacombe County Council Appointee:	Barb Shepherd
Town of Blackfalds Council Appointee:	Councillor Will Taylor, Councillor Marina Appel
Regrets:	Kala Pandit

ATTENDING:

Sean Barnes	Community Services Director
Jeff Heindel	Parks and Facilities Manager
Rick Kreklewich	Abbey Centre General Manager
Mandi Gerhardt	CSD Administrative Assistant

PUBLIC ATTENDING:

ABSENT:

AGENDA

1. RECREATION, CULTURE AND PARKS BOARD MEETING

- 1.1 CALL TO ORDER – **6:30 PM – MICROSOFT TEAMS**
 - The regular meeting was called to order by Chair Thomas at 6:31 PM.

2. AGENDA APPROVAL

- 2.1 AGENDA FOR THE MAY 5, 2021 RECREATION, CULTURE AND PARKS BOARD MEETING
 - CONGRATULATIONS TO DENA THOMAS
 - Member Thomas gave recognition that we fall on Treaty 6.
 - Member Barnes & the RCP Board recognized Dena Thomas for her outstanding work with the community and being the recipient of the Carol Simpson Volunteer of the Year Award.

RES. 30/21

Member Myslicki moved to approve the agenda as for the May 5, 2021 meeting as presented.

MOTION CARRIED UNANIMOUSLY



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS**

May 5, 2021

3. DELEGATION

N/A

4. BUSINESS ARISING FROM MINUTES

4.1 RFP – LEASE SPACE OPPORTUNITY AT EAGLE BUILDERS CENTRE

- Member Kreklewich gave verbal update.
- One application was received, Craft coffee & beer.
- Price per sq.ft. was good, but it is conflicting with Blackfalds Bulldogs contracts.
- More suitable opportunities to fit in that lease space, craft coffee & beer would be better suited for a different lease space outside the facility.
 - Administration will work with the craft company to find a lease space available; this type of business is needed in the community.
- Administration is hoping for a sports store or physiotherapy. Will be working with the EDO to find a better suited business for the spaces.
- May have a difficult time filling those spaces due to the pandemic.

RES. 31/21

Member Davis moves that the Recreation, Culture and Parks Board moves to accept Administration recommendation to not pursue the Craft coffee & beer company.

MOTION CARRIED UNANIMOUSLY

5. BUSINESS

5.1 PLAYGROUND AURORA HEIGHTS - THEME

- Member Heindel gave verbal update.
- Aurora Heights is located between Highway 2A and Broadway.
- Playgrounds around Blackfalds have been themed (pirate, ranch, dinosaur, etc)
 - Playground closest to Aurora Heights is Willow Park (not specifically themed)
- The developer has been consulted for the theme, did not have any preference.
- Train theme fits Blackfalds (train community) also Aurora Heights is located close to the tracks.
- Final three designs for the train theme will be put out to public to get their feedback on first choice.
- Construction of the playground will begin in September.
- Money is collected through recreation levies.

RES. 32/21

Councillor Shepherd moved that the Recreation, Culture, and Parks Board moves to proceed with the train theme for the Aurora Heights playground.

MOTION CARRIED UNANIMOUSLY



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS

May 5, 2021

6. ACTION CORRESPONDENCE

N/A

7. INFORMATION

7.1 MULTI-PLEX EXPANSION PROJECT – UPDATE/CONCRETE POUR SCHEDULE

- Member Barnes gave verbal update.
- May 5 tour was cancelled due to ASH restrictions.
- All concrete pouring will be completed after May 25.
- Lumber prices have increased by 300%, concrete by 30%, steel by 30%.
- Local company Outsource Installations will be supplying all the furniture for the Eagle Builders Centre.
- Window panels are on backorder, slowing coming in throughout the following weeks.

7.2 COMPARABLE CAPITAL PROJECTS

- Member Kreklewich & Barnes gave verbal update.
- Administration has been contacted by other municipalities regarding the Eagle Builders Centre.
- Projects that are somewhat similar are costing upwards of \$10-15 million more.
- Eagle Builders Centre will provide lots of opportunity for the community as an economic driver.

7.3 ASSISTING BUSINESS THROUGH COVID-19

- Member Kreklewich gave verbal update.
- Administration approved the Amphitheatre & picnic tables to be used for business' free of charge.
 - Unfortunately, due to ASH regulations that had to be put on hold.
 - Administration will discuss placing the picnic tables around Town for community enjoyment.

7.4 DRIVE-IN MOVIE

- Drive-in movie is still planning to go ahead, there may not be food & beverages available due to ASH restrictions.

7.5 PARKS AND FACILITIES – UPDATE

- Member Heindel gave verbal update.
- 9 returning, 1 new summer students.
 - Currently in orientation and training.
- Hoots will be working on the Bike Skills Park around May 17; Town staff will be assisting with the preparation of the park.
- Capital trail project has been awarded.



TOWN OF BLACKFALDS RECREATION, CULTURE AND PARKS BOARD MICROSOFT TEAMS

May 5, 2021

- Administration will continue to work on a plan to limit the amount of maintenance needed on these trails in the future.
- Trailer Dump Station is open and running.
- Community Garden update:
 - Pines garden is sold out.
 - Aspen garden has about 5 plots available.
 - Administration will look into a garden near Willow Park (in 2022) and McKay Ranch (in 2023) due to the high interest in the Pines garden.

7.6 ABBEY CENTRE – UPDATE

- Member Kreklewich gave verbal update.
- Abbey Centre continues to be closed; outdoor fitness classes had to be cancelled effective Friday due to AHS restrictions.
 - The classes were well received and almost full.
- Abbey Centre staff have been assisting Operations to develop the emergency procedures for the Eagle Builders Centre.
- Pool staff have been busy getting the pool prepared for when AHS restrictions are lifted.
- Schools have been utilizing the Abbey Centre from 8am-4pm (currently on hold)
- Hoping to offer a recreation program in lieu of Camp Curious.
- Recreation Programmer has been working with the Optimist Club to develop a disc golf area in Blackfalds.

8. APPROVAL OF INFORMATION ITEMS

RES. 33/21

Councillor Appel moved that the Recreation Board accept the information items as presented.

MOTION CARRIED UNANIMOUSLY

9. APPROVAL OF MINUTES

RES. 34/21

Member Sommerville moved that the Recreation Board accept the MINUTES for April 7 meeting as amended.

MOTION CARRIED UNANIMOUSLY

10. ADJOURN

- a. Chair Thomas moved that the Recreation, Culture and Parks board meeting be adjourned.



**TOWN OF BLACKFALDS
RECREATION, CULTURE AND PARKS BOARD
MICROSOFT TEAMS**

May 5, 2021

RES. 35/21

Meeting adjourned at 7:27 PM.

MOTION CARRIED UNANIMOUSLY

DENA THOMAS, CHAIR

SEAN BARNES, DIRECTOR OF COMMUNITY SERVICES

Next meeting scheduled for June 2, 2021 @ 6:30pm

Red Deer River MUNICIPAL USERS GROUP

Meeting Highlights – Council Briefings

From RDRMUG Regular Meeting

May 20, 2021

(Meeting was held virtually on ZOOM)

1. Attendance: 25 Participants via ZOOM

2. [Click here](#) for DRAFT Meeting Minutes

3. Presentations:

Alberta WaterSMART:

C. Jackson – Chief Operation Officer

L. Corbeil – Program Manager

Presentation Included: ([click here](#) for pdf presentation [click here](#) for video presentation)

Access code for video: hr?43Y?V

- Provide an update on current WaterSMART mandates and projects.
- Relevant work done in the Red Deer River Basin.
- Review of the “modeling” program done on the Red Deer River.
- Discuss modeling results relating to future storage, drought management/sharing, overall watershed management.

These topics tied directly into the RDRMUG concerns as stated in our Handbook

4. RDRMUG Handbook:

[Click here](#) for digital copy

Hardcopies have been sent to all municipalities within the Red Deer River Basin. Please advise if you require additional copies.

5. RDRMUG Video:

[Click here](#) to view

Please forward any comments/suggestions to execdir@rdmug.ca

6. Executive Director Succession/Replacement Update:

Notice of position has been sent to all RDRMUG Members. [Click here](#) for copy

A “Sub-Committee” has been formed from the Executive Committee to review applications and provide recommendations to the RDRMUG Membership. The Sub-Committee consists of RDRMUG Co-Chairs, Councillor D. Wyntjes, D. Drohomerski – CAO Town of Drumheller, Councillor A. Campbell and Current Executive Director K. Ryder.

7. Next RDRMUG Regular Meeting:

September 16, 2021

*Please note that the **July 15, 2021 meeting has been cancelled** – the Executive Committee will be at the “call of the chairs”.*



**TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION
Meeting Minutes
May 12, 2021 Commencing at 6:00 P.M.**

A Municipal Planning Commission Meeting for the Town of Blackfalds was held on May 12, 2021 at the Town Office, 5018 Waghorn Street, Blackfalds, Alberta, commencing at 6:00 p.m.

MEMBERS PRESENT:

Jamie Hoover
Will Taylor
Laura Svab

REGRETS:

Rylan Zakreski
Alex Garcia

PUBLIC ATTENDING

None

ATTENDING:

Patty Urban, Development Officer II

REGULAR MUNICIPAL PLANNING COMMISSION MEETING CALLED TO ORDER:

Member Hoover called the meeting to order at 6:03 p.m.

AGENDA APPROVAL

Resolution 21-21

Member Svab moved to approve the May 12, 2021 agenda presented.

BUSINESS ARISING FROM MINUTES:

None

BUSINESS:

4.1 Application 73-21 – Request for Decision

**Home Based Business, Major – Personal Services (Aesthetics Operation)
Discretionary Use within R-1M – Residential Single Dwelling Medium Lot District
4252 Westbrooke Road (Lot 11, Block 7, Plan 074 0219)
R-1M – Residential Single Dwelling Medium Lot District**

Administration provided background information on the proposed Home Based Business.

Resolution 22-21

Member Taylor moved that the Municipal Planning Commission APPROVE Development Permit D73-21 for a Personal Services Operation (Aesthetics Operation), which is classified as a Home-Based Business – Major at 4252 Westbrooke Road (Lot 11, Block 7, Plan 074 0219), subject to the following terms and conditions:

1. The applicant shall ensure that the maximum number of daily visits does not exceed three (3).
2. The applicant shall ensure that accessible off street parking is provided in the front yard at all times.



**TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION
Meeting Minutes
May 12, 2021 Commencing at 6:00 P.M.**

-
3. There shall be no exterior display or advertisement other than a business identification plaque or sign 20.0 cm (8in.) by 30.5 cm (12.0 in) in size located on or in the dwelling;
 4. No physical changes to the external appearance of the dwelling or any accessory business shall be allowed as a result of the establishment of the home-based business;
 5. The site will be maintained in a neat and orderly manner in accordance with the Community Standards Bylaw;
 6. Applicant is required to obtain a business license for the Town of Blackfalds;
 7. Any change in use or intensification of the Home-Based Business (maximum six (6) client visits per day), shall require re-application;
 8. That the clients utilize the off-street parking as provided for on the site plan approved, at all times;
 9. A Business shall not, in the opinion of the Municipal Planning Commission, generate pedestrian or vehicular traffic or parking in excess that would be detrimental to the amenities and safety of the residents in the vicinity of the parcel;
 10. A home-based business does not exempt the applicant from compliance with any federal or provincial regulation, or any municipal Bylaw or regulation.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

5.1 Minutes of March 30, 2021

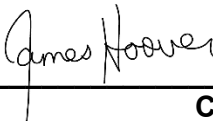
Resolution 22-21

Member Svab moved to approve the minutes of March 30, 2021 as presented.


CARRIED UNANIMOUSLY

ADJOURNMENT

Chairperson Hoover adjourned the meeting at 6:08 p.m.



CHAIR



SECRETARY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, May 25, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

A Regular Council meeting for the Town of Blackfalds was held on Tuesday, May 25, 2021, via virtual remote platform, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Richard Poole
Deputy Mayor Laura Svab
Councillor Marina Appel
Councillor Jamie Hoover
Councillor Ray Olfert
Councillor Rebecca Stendie

ATTENDING

Myron Thompson, CAO
Preston Weran, Director of Infrastructure and Property Services
Justin De Bresser, Director of Corporate Services
Sue Bornn, Manager of FCSS
Rick Krekewich, Manager of Community Services
Kalina Van Winssen, Executive Assistant

REGRETS

Councillor Will Taylor
Sean Barnes, Director of Community Services

MEDIA

None

PUBLIC

None

**CALL TO
ORDER:**

Mayor Poole called the Regular Council Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

149/21 Councillor Olfert moved that Council adopt the May 25, 2021 agenda as presented.

CARRIED UNANIMOUSLY

DELEGATION

Canadian Union of Postal Workers – Delivering Community Power

- The Canadian Union of Postal Workers requested Council's support on their delivering Community Power Campaign, which aims to revitalize Canadian post offices and make the delivery process more environmentally friendly.

BUSINESS

CAO Report

CAO Thompson reviewed the various organizational operations and activities during the month of May.

150/21 Deputy Mayor Svab moved that the May 2021 CAO Report be accepted as presented.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, May 25, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

Request for Decision – Credit Card Policy

The Corporate Services Director presented the updated Credit Card Policy, which includes minor amendments to protect against fraud and update current procedures.

151/21 Councillor Stendie moved that the Credit Card Policy be accepted as presented.

CARRIED UNANIMOUSLY

Request for Decision – 2021 Census

The population count from the Census for 2021 is 11,015. This is an increase of 890 from the 10,125 count in 2018. The growth of 890 translates into an 8.8% increase over the three-year period or an average of 2.93% per year.

152/21 Councillor Olfert moved that Council accept the 2021 Municipal Census as information.

CARRIED UNANIMOUSLY

Request for Decision – Environment Week

As part of the Town's goal in moving forward with more environmentally sustainable initiatives, it was requested that May 30 – June 5 be proclaimed Canadian Environment Week. Clean Air Day was also declared on June 2. Free public transit will be given on June 2 to celebrate these initiatives.

153/21 Councillor Hoover moved that Council move to support Canadian Environment Week from May 30 – June 5, 2021.

CARRIED UNANIMOUSLY

154/21 Deputy Mayor Svab moved that Council move to proclaim Clean Air Day on June 2, 2021.

CARRIED UNANIMOUSLY

Request for Decision – FCSS Grant Funding Allocation Recommendation

FCSS grant funding for preventative social programs for 2021 was budgeted at \$23,500. Grant applications were received from four local organizations. With a limited amount of funding available and all the applicants providing eligible social preventative programming; this funding decision was suggested using a mathematical formula (54% of each ask).

155/21 Deputy Mayor Svab moved that Council accept the FCSS Board recommendation to allocate FCSS grant funding to ANAM (On-um) Rural Youth Association in the amount of \$2,700 for facilitation of their outreach support programming.

CARRIED UNANIMOUSLY

156/21 Councillor Olfert moved that Council accept the FCSS Board recommendation to allocate FCSS grant funding to Big Brothers Big Sisters of Lacombe and District in the amount of \$9,812.40 for their mentoring program.

CARRIED UNANIMOUSLY

157/21 Councillor Appel moved that Council accept the FCSS Board recommendation to allocate FCSS grant funding to the Iron Ridge Elementary Campus in the amount of \$6,505.60 for their School Social Workers Program.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, May 25, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

- 158/21** Councillor Hoover moved that Council accept the FCSS Board recommendation to allocate FCSS grant funding to the Iron Ridge Intermediate Campus in the amount of \$4,482 for their School Social Workers Program.

CARRIED UNANIMOUSLY

Request for Decision – Seniors Week Proclamation

The week of June 7-13, 2021 has been declared Seniors' Week and is a time to acknowledge the diversity of seniors and to increase public awareness of their vital role in our community. FCSS has partnered with the Blackfalds Library and local seniors have been invited to register to receive a Seniors Week Celebration Package; including at home activities, a scavenger hunt, a 30 kms in 30 days walking/biking challenge, how well do you know your community trivia challenge, bird watching and more.

- 159/21** Councillor Olfert moved that Council move to proclaim June 7-13, 2021 as Seniors' Week in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision – World Elder Abuse Day Proclamation

The date of June 15, 2021 has been declared World Elder Abuse Awareness Day. The Town of Blackfalds will promote World Elder Abuse Awareness Day on social media through an awareness campaign.

- 160/21** Councillor Hoover moved that Council moves to proclaim June 15, 2021 as World Elder Abuse Awareness Day in the Town of Blackfalds.

CARRIED UNANIMOUSLY

Request for Decision – Rural Health Week Proclamation

May 24 – 28 is Alberta Rural Health Week, which is an opportunity to honour the contributions of rural Alberta healthcare providers and volunteers who help keep healthcare close to home.

- 161/21** Councillor Stendie moved that Council proclaim May 24 – 28, 2021 as Alberta Rural Health Week.

CARRIED UNANIMOUSLY

ACTION CORRESPONDENCE

988 Suicide Prevention Hotline

MP Calkins requested Council's support to create a national 988 hotline for suicide prevention and crisis situations.

Council requested further information on this initiative through Administration from MP Calkins.

INFORMATION

- Eagle Builders Centre Project Update – Manager Kreklewich (*verbal*)
- Municipal Affairs Letter – Municipal Sustainability Initiative Funding
- County Development Referral Package DPA 72/21
- County Notice of Development Package DPA 80/21
- Revised Building and Development Report – April 2021
- City of Lacombe, Council Highlights - May 10, 2021
- Lacombe County, Council Highlights - May 13, 2021
- FCSS Meeting Minutes – April 8, 2021



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, May 25, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

162/21 Councillor Olfert moved to accept the Information Items as information.

CARRIED UNANIMOUSLY

ROUNDTABLE DISCUSSION

Mayor and Council shared meetings and events attended from April to May, 2021.

163/21 Deputy Mayor Svab moved to accept the Roundtable Reports as information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

164/21 Councillor Hoover moved that Council accept the Regular Council Meeting Minutes from May 11, 2021 as presented.

CARRIED UNANIMOUSLY

165/21 Councillor Olfert moved that Council accept the Standing Committee Meeting Minutes from May 17, 2021 as presented.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

None

BUSINESS FOR THE GOOD OF COUNCIL

None

BREAK

166/21 Deputy Mayor Svab moved for a five-minute recess at 8:10 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Poole called the Regular Council Meeting back to order at 8:15 p.m.

CONFIDENTIAL – Closed Session

- **FOIP S.24**
- **FOIP S.24**

167/21 Councillor Stendie moved that Council move to a closed session commencing at 8:15 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 24 of Alberta's Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Closed Session Attendance - FOIP S.24: Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie, CAO Thompson

Closed Session Attendance - FOIP S.24: Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie

168/21 Councillor Olfert moved to come out of the closed session at 9:09 p.m.

CARRIED UNANIMOUSLY



Town of Blackfalds
REGULAR COUNCIL MEETING
Tuesday, May 25, 2021 at 7:00 p.m.
Remote/Virtual Platform
MINUTES

Regular Council Meeting Attendance: *Mayor Richard Poole, Deputy Mayor Laura Svab, Councillor Ray Olfert, Councillor Jamie Hoover, Councillor Marina Appel, Councillor Rebecca Stendie*

ADJOURNMENT

Mayor Poole adjourned the meeting at 9:09 p.m.

Richard Poole, Mayor

Myron Thompson, CAO