

+/- Council Highlights briefly identify decisions made by Town of Blackfalds Council. Residents, businesses, and stakeholders are encouraged to keep in touch with Council news. Council Meetings are live streamed on the Town's [YouTube channel](#). Official Minutes are posted on the Town of Blackfalds website at www.blackfalds.ca. Minutes from meetings before 2020 are available upon request.

Highlights of the Regular Council Meeting – August 26, 2025

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of August 26, 2025 and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDAS

Council adopted the Regular Agenda, as presented and adopted the Consent Agenda as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – July 22, 2025
 - Standing Committee of Council Meeting Minutes – August 18, 2025
- **Council Reports**
 - Mayor Hoover
 - Deputy Mayor Coulter
 - Councillor Appel
 - Councillor Svab
 - Councillor Dennis
 - Councillor Sands
- **Administrative Reports**
 - Report for Council, CAO Report – August 2025
 - Report for Council, Enforcement & Protective Services Monthly Report – July 2025
 - Report for Council, Development & Building Monthly Report – July 2025
 - Report for Council, BOLT KPI Monthly Report - July 2025
- **Boards, Committee and Commission Minutes and/or Reports**
 - Municipal Planning Commission Meeting Minutes – June 24, 2025
 - Council Remuneration Review Committee Meeting Minutes – July 24, 2025
 - Library Board Meeting Minutes – June 3, 2025
- **Information**
 - Servus Credit Union Public Library Programming Report – June 2025
 - City of Lacombe Council Highlights – August 11, 2025
 - Special Event Permit 011.25 - Blackfalds Street Dance
 - Special Event Permit 012.25 - Rubber Duck Drop
- **Correspondence**
 - Email from M. McKinnon, CanEMERG: No-cost Emergency Mental Health and Wellbeing Resources for Your Team and Community - July 30, 2025

Future Meetings:

Regular Council Meeting – September 9, 2025

Standing Committee of Council Meeting – September 15, 2025

Council Meetings are held in the
Council Chambers
Level 2, Civic Cultural Centre
5018 Waghorn Street

The public is invited to attend all Regular Council, Standing Committee Meetings and Public Hearings. Any in-camera portion of a Council meeting is closed to the public to discuss matters as permitted under the *Access to Information Act*.

- Letter from Minister of Municipal Affairs, 2025 Canada Community-Building Fund (CCBF) Allocations – August 8, 2025

PUBLIC HEARING

Bylaw 1336.25 – Land Use Bylaw Housekeeping Amendments

Mayor Hoover declared the Public Hearing open at 7:02 p.m. for Bylaw 1336.25.

The purpose of Bylaw 1336.25 is to amend the Land Use Bylaw to provide better clarity, consistency, and functionality of the Land Use Bylaw; treat Modular Homes the same as Detached Dwellings; bring “Religious Assembly” back in as a use in the majority of land use districts they were historically allowed in; move Temporary Signs and Fascia Signs into the Permitted Use category in the higher density residential districts, all Commercial and Industrial Land Use Districts, and the Public Facility District; add Home Based Business 1 as a use in the DC-1 and DC-2 Districts, and redistrict a trail adjacent to Blackfalds Crossing commercial development from Commercial Highway District (C-2) to Parks and Recreation District (PR).

There was no one that came forward to speak for or against the Bylaw.

Mayor Hoover declared the Public Hearing for Bylaw 1336.25 closed at 7:04 p.m.

DELEGATION

CIMCO Refrigeration – Arena Ice Plant

Ryan Moore and Connor McIntosh, representing CIMCO Refrigeration, presented the Eagle Builders Centre Arena Ice Plant Audit Findings and Proposal.

Blackfalds RCMP Semi-Annual Report

S/Sgt. Andrew Allan presented a semi-annual overview report on Blackfalds RCMP activities.

BUSINESS

Request for Decision, Bylaw 1336.25 – Land Use Bylaw Housekeeping Amendments

Following the closing of the Public Hearing, Manager Tejkl brought forward Bylaw 1336.25 – Land Use Bylaw Housekeeping Amendments for Council’s consideration of Second and Third Reading. Council gave Second and Third Reading to Bylaw 1336.25 – Land Use Bylaw Housekeeping Amendments, as presented.

Request for Decision, Arena Ice Plant

Following CIMCO Refrigeration’s Delegation, Director Kreklewich brought forward for Council’s consideration the proposal to replace the existing ice plant in Arena 1. Council approved the replacement of the existing 100-ton ice plant in Arena 1 with a new ice plant at an estimated cost of \$1.5 Million to be funded through the General Capital Reserve and that Administration be directed to proceed with procurement and installation planning, and to apply for all eligible grant funding to offset project costs.

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Request for Decision, Blackfalds RCMP Multi-Year Financial Plan

CAO Isaak brought forward for Council's consideration and support the RCMP Multi-Year Financial Plan. Council acknowledged support of the Multi-Year Financial Plan from April 1, 2026, to March 31, 2031, with an Agreement in Principle only and consideration as part of the Municipal annual budget development process and additionally Council was unanimous in authorizing the Mayor's signature of the Multi-Year Financial Plan from April 1, 2026, to March 31, 2031, acknowledging the Agreement in Principle and effective collaboration in strategic planning for policing expenditures over the term identified in the plan.

Request for Decision, Proclamation - Alberta Development Officers' Week

Manager Tejkl brought a request for Council to proclaim Alberta Development Officers' Week. Council proclaimed September 23 – 26, 2025 as Alberta Development Officers' Week in the Town of Blackfalds.

Request for Decision, Blackfalds Transit Service On-Demand Contract Extension

Following the recommendation of Standing Committee of Council on August 18, 2025, Director Weran brought forward the contract extension for the Transit Service On-Demand for Council's consideration. Council extended the current contract with Prairie Bus Lines Ltd. for the provision of the transit operations and maintenance - Base Service Span 1, operating on weekdays for a total of 3389 service hours for a maximum yearly cost of \$228,527.20 for the remainder of 2025 and until August 31, 2026.

Request for Decision, Regional Collaboration Committee

Following the recommendation from the Standing Committee of Council on August 18, 2025, CAO Isaak brought forward the Terms of Reference for the Regional Collaboration Committee. Council approved the terms of reference for the North Blindman River Tri-Municipal Collaborative and will consider appointments at the Organizational Meeting of Council following the Municipal General Election.

Request for Decision, Council Remuneration Review Report

CAO Isaak brought forward a request to authorize a one-time variance for the Council Remuneration Review Report to come forward to Council for consideration. Council authorized a one-time variance to the Council Remuneration and Compensation Policy to allow for the 2025 report to be presented to Council no later than the first meeting in September.

Request for Decision, Bylaw 1342.25 - Municipal Election Sign Bylaw

Following the recommendation from the Standing Committee of Council on August 18, 2025, CAO Isaak brought forward the Municipal Election Sign Bylaw for Council's consideration. Council gave First, Second and Third Reading to Bylaw 1342.25 - Municipal Election Sign Bylaw, as presented.

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Request for Decision, Penhold Fall Festival Parade

Coordinator Nealon brought forward an invitation to the Penhold Fall Festival Parade for Council to consider designating a member of Council to attend. Council designated Councillor Sands to attend the Penhold Fall Festival Parade on Saturday, September 6, 2025.

CONFIDENTIAL

- **Duncan Avenue Storm Lift Station, Access to Information Act (ATIA) Section 29 - Advice from Officials**

Council moved into a closed session commencing at 8:47 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 29 of the *Access to Information Act* and reverted to an open meeting at 9:12 p.m.

ADJOURNMENT

The Regular Council Meeting adjourned at 9:12 p.m.

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