

Council Highlights briefly identify decisions made by the Town of Blackfalds Council. Residents, businesses, and stakeholders are encouraged to keep in touch with Council news. Council Meetings are live-streamed on the Town's [YouTube channel](#). Official Minutes are posted on the Town of Blackfalds website at [www.blackfalds.ca](#). Minutes from meetings before 2020 are available upon request.

## Highlights of the Regular Council Meeting – November 25, 2025

### WELCOME AND CALL TO ORDER

Mayor Svab welcomed everyone to the Regular Council Meeting of November 25, 2025 and called the meeting to order at 6:00 p.m.

### ADOPTION OF AGENDAS

Council adopted the Regular Agenda for November 25, 2025, as amended to reflect the following changes to the order of proceedings.

1. Exempt Consent Agenda items 3.2 Council Reports and add them under Business as item 6.6.
2. Exempt Consent Agenda item 3.2 Report for Council, CAO Report – November 2025, and add under Business as item 6.7.
3. Exempt Consent Agenda item 3.2 Report for Council, Enforcement & Protective Services Monthly Report – October 2025, and add under Business as item 6.8.
4. The Public Hearing shall commence promptly at 7:00 p.m.
5. At 7:00 p.m., the meeting shall pause the current business item to begin the Public Hearing.
6. Following the conclusion of the Public Hearing, the meeting shall resume with the remaining items in the order of Business.
7. Add Confidential item 8.1 – FCSS Board – ATIA Section 29 – Advice from Officials.

Council adopted the Consent Agenda for November 25, 2025, as amended, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
  - Regular Council Meeting Minutes – October 14, 2025
  - Organizational Meeting of Council Minutes – October 30, 2025
  - Standing Committee of Council Meeting Minutes – November 17, 2025
- **Council Reports**  
None
- **Administrative Reports**
  - Report for Council, Development & Building Monthly Report – October 2025
- **Boards, Committee and Commission Minutes and/or Reports**
  - Municipal Planning Commission Meeting Minutes – September 9, 2025
  - Library Board Meeting Minutes – October 7, 2025

#### Future Meetings:

**Regular Council Meeting – December 9, 2025**

**Standing Committee of Council Meeting – December 15, 2025**

**Council Meetings are held in the**  
Council Chambers  
Level 2, Civic Cultural Centre  
5018 Waghorn Street

The public is invited to attend all Regular Council, Standing Committee Meetings and Public Hearings. Any in-camera portion of a Council meeting is closed to the public to discuss matters as permitted under the *Access to Information Act*.

- **Information**

- City of Lacombe Council Highlights - November 10, 2025
- Lacombe County Council Highlights - November 13, 2025
- Special Event Permit 014.25 - Holiday Train - December 8, 2025
- Servus Credit Union Public Library Program Update - September 2025

- **Correspondence**

- Letter from Minister of Municipal Affairs, Dan Williams – November 4, 2025

## **BUSINESS**

### **Request for Decision, 2026 Capital Budget & Five-Year Capital Plan**

Director de Bresser presented the 2026 Capital Budget and Five-Year Capital Plan for Council's consideration. Council resolved to adopt the 2026 Capital Budget and Five-Year Capital Plan, with the exemption of 2A Landscaping.

### **Request for Decision, 2026 Parkland Regional Library Budget Request**

Director de Bresser brought forward the Parkland Regional Library's 2026 Budget Request for Council's review and discussion. Council accepted the proposed budget by the Parkland Regional Library with the 2026 Membership requisition at \$9.99 per capita.

### **Request for Decision, Signing Authority - Banking**

Manager Bouteiller brought forward a request for Council to update the signing authorities for the Town. Council directed Administration to update signing authority for the Town of Blackfalds at the Servus Credit Union, Blackfalds Branch, to include all Elected Officials and Senior Administration, and further directed Administration to instruct the Servus Credit Union to remove all past Elected Officials and Administration from the list of authorized signers.

## **RECESS**

Mayor Svab called for a five-minute recess at 6:56 p.m. and called the meeting back to order at 7:00 p.m.

## **PUBLIC HEARING**

### **Bylaw 1338.25 – Valley Ridge Estates Phase 6B Road Closure Bylaw**

Mayor Svab declared the Public Hearing open at 7:00 p.m. for Bylaw 1338.25

The purpose of Bylaw 1338.25 is to close a portion of a road to public travel on lands legally described as Plan Number 142 3984, all portions of the Road lying within Lot 36 Block 4 Plan \_\_\_\_\_ (*plan number to be determined*) and add the closed portion of the road to the title of Lot 36 Block 4 Plan 252 \_\_\_\_\_ (*plan number to be determined*).

**Future Meetings:****Regular Council Meeting – December 9, 2025****Standing Committee of Council Meeting – December 15, 2025****Council Meetings are held in the**

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First Reading was given to Bylaw 1338.25 on September 23, 2025.

No one came forward in person or virtually to speak for or against the Bylaw.

Mayor Svab declared the Public Hearing for Bylaw 1338.25 closed at 7:05 p.m.

## **BUSINESS**

### **Request for Decision, Quarterly Financial Reports for the Period Ending September 30, 2025**

Manager Bouteiller presented the Quarterly Financial Reports for the period ending September 30, 2025. Council accepted the Operating Statement of Revenue & Expenditure and Division Statement & Variance Analysis Report, the Capital Project Report and the Council Expenditure report for the period ending September 30, 2025, as information.

### **Request for Decision, Broadway Reservoir Expansion Contract 2 Tender Award**

Manager Al Sammarraie brought forward the Contract 2 Tender Award for the Broadway Reservoir Expansion. Council awarded the Broadway Reservoir Expansion Contract 2 Project to Filtrum Infrastructure Inc. for \$376,970.00, excluding GST.

### **Council Reports**

The Council Reports were exempt from the Consent Agenda for further discussion.

- Mayor Laura Svab
- Deputy Mayor Brenda Dennis
- Councillor Jim Sands
- Councillor Shane Hanson
- Councillor Ryan Brown
- Councillor Aaron J. Hoyte
- Councillor Cory Twerdoclib

Council discussed, in summary, the meeting, events, and activities they have attended and accepted the Council Reports for information.

### **Report for Council, CAO Report - November 2025**

The Report for Council, CAO Report for November 2025, was exempt from the Consent Agenda for further discussion. Council accepted the Report for Council, CAO Report – November 2025, as information.

#### **Future Meetings:**

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**Report for Council, Enforcement & Protective Services Monthly Report - October 2025**

The Report for Council, Enforcement & Protective Services Monthly Report - October 2025 was exempt from the Consent Agenda for further discussion. Council accepted the Report for Council, Enforcement & Protective Services Monthly Report - October 2025, as information.

**RECESS**

Mayor Svab called for a five-minute recess at 8:08 p.m. and called the meeting back to order at 8:13 p.m.

**CONFIDENTIAL**

- **FCSS Board – ATIA Section 29 – Advice from Officials**

Council moved into a closed session commencing at 8:13 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Section 29 of the *Access to Information Act* and reverted to an open meeting at 8:59 p.m., where Council directed Administration to meet with the FCSS Board Members.

**ADJOURNMENT**

The Regular Council Meeting adjourned at 9:00 p.m.

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**Regular Council Meeting – December 9, 2025**

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