

DATE
TIME
BYLAW

INTRODUCTION & PROCEDURES

1 (Chairman) *“The following Public Hearing is held pursuant to the Municipal Government Act”*

2 (Chairman) *“The following rules of conduct will be followed during the Public Hearing:*

- *Presentation should be brief and to the point*
- *The order of presentation shall be:*
 - *Entry of written submission*
 - *Comments from the Planning Dept*
 - *Those supporting the By-law*
 - *Those opposing the By-law*
 - *Any other person deemed to be affected by the Bylaw*

- *The Public Hearing purpose is “ (-----) ”*

I hereby declare the Public Hearing relating to Bylaw # (-----) open”.

3 (Secretary) *“The purpose of Bylaw (-----) is (-----) as shown on the attached Schedule A*

First Reading was given to Bylaw (-----) on (-----)

Notice of this Public Hearing was advertised (-----)

The following written comments have been received to date (-----)

4 (Chairman) *“Are there any more written submissions relating to the Bylaw?” (-----)*

(Note: If there are any, the secretary to read letter into record)

“Comments from the Planning Department”

“Is there anyone who supports the Bylaw and wishes to speak?”

“Is there anyone who opposes the Bylaw and wishes to speak?”

“Is there anyone deemed to be affected by the Bylaw and wishes to speak?”

5 (Chairman) *“Are there any further comments from the Planning Dept.”*

6 (Chairman) *“Do the Councilors have any further questions”*

7 (Chairman) *“If nothing further then, I hereby declare this Public Hearing relating to Bylaw (-----) be closed and will accept a motion to adjourn this Public Hearing.*

Motion to adjourn: _____

CARRIED UNANIMOUSLY



