

Grading Permit #: _____

Application Date: _____

To Be Completed By Applicant:

Do you have a Business License with the Town of Blackfalds? Yes No
 Permit Being Applied for By: Land Owner Applicant/Contractor

Landowner Name(s): _____
 Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____
 Phone: _____ Alt Phone: _____
 Email Address: _____
 Preferred Method of Correspondence: Email Mail Phone

(Same as Landowner)
 Applicant/Contractor Name(s): _____
 Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____
 Phone: _____ Alt Phone: _____
 Email Address: _____
 Preferred Method of Correspondence: Email Mail Phone

PROJECT INFORMATION (check off all that apply)

Site Stripping Filling Grading Excavation (including removal of topsoil)
 Re-contouring Stockpiling Construction of artificial water bodies and/or dugouts
 Other: _____

Approximate Value of Work to be Done: \$ _____

Address of Property: _____
 Lot: _____ Block: _____ Plan: _____ Land Use District: _____
 Area: _____ acres / ha

PURPOSE

What is the intent of the proposal? _____

 Indicate the effect(s) on existing drainage patterns or environmentally sensitive areas (i.e., riparian, wetland, waterbodies), if applicable: _____

 Indicate this development setback from existing environmentally sensitive areas (i.e., riparian, wetland, waterbodies):
 _____ meters feet
 The fill does not contain construction rubble or any hazardous substances (please check to acknowledge)

Is the property the subject of a license, permit, approval, or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission? Yes No

If yes, please describe: _____

Is the property the subject of the application the subject of a license, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under s.16 of the Government Organization Act*? Yes No

If yes, please describe: _____

Is the subject property immediately adjacent to the County boundary? Yes No

If yes, please describe: _____

*The Minister is responsible for the following acts: AB Land Stewardship Act, Environmental Protection Act, Public Lands Act, Surveys Act, Water Act.

RESOURCES:

Water Act & Environmental Protection and Enhancement Act Approvals - **Alberta Energy Regulator:** <https://awv.alberta.ca/ApprovalViewer.aspx>
 Historic Sites/Resources (requires an account) – **Online Permitting and Clearance (OPAC):** <https://www.opac.alberta.ca/Login.aspx>
 Abandoned Wells – **Abandoned Well Map Viewer:** <https://extmapviewer.aer.ca/AERAbandonedWells/Index.html>
 Pipeline/Well Locations – **Regulatory Assurance:** <https://regulatoryassurance.alberta.ca/dras?id=public-notice>

Personal information collected on this form will be used for issuance of permits, property assessment, and/or safety codes compliance monitoring and verification. This information is collected under the authority of the *Municipal Government Act*, the *Safety Codes Act* and the current Land Use Bylaw in force, as well as Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of the Act. Applicant names and the nature of permits issued may be made publicly available. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.com or by phone at 403.885.6370.

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TERMS AND CONDITIONS

(a) General statement about conditions:

1. The Development Authority may include any condition necessary to satisfy a Land Use Bylaw provision, a Town Plan, Area Structure Plan, Conceptual Scheme, Master Site Development Plan policy and/or Town Servicing Standard.
2. Where on site works are proposed the Town may, by condition, require the provisions of a Construction Management Plan and/or Stormwater Management Plan.
3. The Development Authority may impose any condition to meet a requirement of the Municipal Government Act (MGA) or Subdivision and Development Regulation.
4. As a condition of development approval, the Development Authority may include the requirement to update technical reports submitted with the application.
5. The Development Authority may impose relevant requirements for the payment of levies associated with Bylaws for transportation, wastewater, water supply and stormwater:
 - i. Transportation Offsite Levy Bylaw;
 - ii. Water and Wastewater Offsite Levy Bylaw; and,
 - iii. Such other Bylaws as may be in force or come into force and be applicable to development or activities on or services provided to the subject land from time to time.

6. The Development Authority may determine any oversizing requirements for services and infrastructure required to be constructed as part of the proposed development. The Town will determine Cost Recovery arrangements through preparation and execution of documents prior to endorsement of a plan of survey for registration.
7. *Technical Reports* are defined as any report or any information regarding a matter identified in the Municipal Government Act (MGA), Subdivisions and Development Regulations, Statutory Plan, Town Policy, Servicing Standards or Bylaw.

(a) General statement about technical reports:

- i. Additional technical reports may be required after the time of application, based upon the ongoing assessment of the application.

8. All costs of development are borne by the landowner / applicant including, but not limited to, all on and off-site construction works, infrastructure development, securities, levies, contributions, additional fees associated with the preparation and review of reports and technical assessments, endorsement fees imposed by the Town, registration fees and such other costs as may be associated with the development of the land. Further, that it is the landowner / applicant responsibility to identify and consider all costs of development.
9. The applicant and landowner acknowledge that not providing the information required in this form or failing to provide accurate information may prejudice the assessment of the application.
10. The applicant and landowner acknowledge that the Town including individual staff members have not provided an advisory role with respect to the preparation and making of this application and that the decision to make the application is entirely that of the applicant and landowner.
11. It should be noted that while every effort is made to ensure the applicants are provided with clear information regarding the requirement for application, that over the course of the application assessment process, particularly following a full technical review and also following submissions from agencies, additional technical information may be required. In addition to the requirement for further technical information, further justification regarding the merits of a development proposal may also be required.
12. Issuance of a permit and the examination of any plans and specifications shall not be construed to be authority to violate any of the provisions of any pursuant regulations.
13. A Letter of Credit (LOC) may be required for the amount equal to the cost of the project and at the discretion of the Development Authority.

I (am) (represent) the owner of the land and (will be) (represent) the owner of the building for which I am submitting this permit application. I agree to conform to all applicable laws in this jurisdiction. By submitting this application I hereby allow right of entry for inspection purposes.

This application forms part of the permit.

Permit Applicant Name(s): _____

Permit Applicant Signature(s): _____

Landowner Name(s): _____

Landowner Signature(s): _____

FOR OFFICE USE ONLY

Lot: _____ Block: _____ Plan: _____ Land Use District: _____ Tax Roll #: _____

ALL FEES MUST BE PAID AT TIME OF PERMIT APPLICATION SUBMISSION

_____	Development Permit Fee	1-61-00-520
_____	Development Security Deposit	4-61-01-474
_____	TOTAL	

Received Date: _____

RECEIPT NO.: _____

**Town of Blackfalds
 GRADING DEVELOPMENT PERMIT
 SUBMISSION CHECKLIST**

Grading Permit #: _____

Application Date: _____

GRADING DEVELOPMENT PERMIT SUBMISSION CHECKLIST			
Required Information:		Submitted (to be completed by Applicant)	Office Use Only
1.	Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2.	Payment of Application Fee (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
3.	Owner's Authorization – Signature on Application form or Letter/Email	<input type="checkbox"/>	<input type="checkbox"/>
4.	Emergency Response Plan	<input type="checkbox"/>	<input type="checkbox"/>
5.	Traffic Accommodation Plan (including Access Management)	<input type="checkbox"/>	<input type="checkbox"/>
6.	Stockpiling and Soil Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
7.	Reclamation and Monitoring Plan	<input type="checkbox"/>	<input type="checkbox"/>
9.	Engineering Drawing (Certified)	<input type="checkbox"/>	<input type="checkbox"/>
10.	Construction Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
11.	Stormwater Management Plan	<input type="checkbox"/>	<input type="checkbox"/>
12.	Are there any existing Development Permit(s), Grading Permit(s), Utility Work Permit(s) or other existing or outstanding permits for this development?	If so, Permit No.(s):	
13.	Other:		
FOR OFFICE USE ONLY			
Lot: _____ Block: _____ Plan: _____ Land Use District: _____ Tax Roll #: _____			
Received Date: _____		Receipt No.: _____	

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